

PROPOSED 2012-2013



**CITY OF CEDAR PARK
ANNUAL BUDGET
FISCAL YEAR 2012-2013**

As required by Section 102.005 of the Local Government Code, the City of Cedar Park is providing the following statement on this cover page of its proposed budget:

This budget will raise more total property taxes than last year's budget by \$2,690,095 or 13.2%, and of that amount \$1,983,481 is tax revenue to be raised from new property added to the tax roll this year.



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Cedar Park
Texas**

For the Fiscal Year Beginning

October 1, 2011

Christopher P. Morrell

President

Jeffrey R. Emen

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the City of Cedar Park for its annual budget for the fiscal year beginning October 1, 2011.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.



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August 14, 2012

To: The Honorable Mayor Powell, Members of the City Council & Citizens of Cedar Park:

Re: Proposed FY 2012-13 Budget

I am pleased to present the Proposed Operating and Capital Budgets for Fiscal Year 2012-13 for your consideration. Public Hearings are scheduled for August 23, 2012, September 6, 2012, and September 13, 2012.

Over the past few years we have discussed the idea of a “new normal” which was established as we faced the economic downturn nationally and witnessed the resetting of our local economy. In economics this type of reset is sometimes referred to as a correction. Cedar Park leaders recognized this correction and established a “new normal” immediately in order to adapt. We restructured the budget in a way that would be sustainable long term, rather than waiting in vain for a recovery back to previous levels. This year’s proposed budget is about moving forward within the “new normal” by reinforcing existing services and addressing new service demands created by the estimated 4,500 new residents.

In building the budget, City department heads complete a full evaluation of existing service levels and also identify new service demands. The FY 2012-13 proposed budget also reflects public safety and internal support needs that were identified in prior years but were delayed due to insufficient resources. A key goal faced in the budget process this year is identifying the resources necessary to serve our community without requiring an increase to the ad valorem tax rate. Several key revenues are expected to increase during the upcoming budget year which will allow for the City to meet this goal.

Revenues generated from ad valorem taxes will increase in the proposed budget primarily related to new value that was added to the roll in 2012. A significant portion of the increase is related to the annexation of Water Control and Improvement District #1-D (WCID #1-D) which accounts for approximately half of the value growth and levy increase. In addition, new construction of 650 homes accounted for almost one-third of the new growth and levy. The City’s second largest revenue source is sales tax, which is expected to increase by 8.9% from the FY 2011-12 budget. During the year, the City has seen positive, sustainable growth in the sales tax as new retail opportunities have been established.

This memorandum is intended to provide an analytical snapshot of the operating budget, particularly the General Fund. Detailed information regarding funds and departments can be found in the individual fund and departmental sections of this document.

GENERAL FUND

General Fund Revenues:

During the current fiscal year, the City has seen positive growth in revenues. This is a change from the relatively flat growth seen over the past few fiscal years. For FY 2012-13, the proposed revenues reflect conservative projections based upon that growth. The growth will allow the City to maintain current service levels even as key cost factors such as fuel and occupancy begin to increase. The notes below provide further information about each major revenue category:

- **Ad Valorem** has added over \$490 million to the tax roll, including \$250 million from the annexation of WCID #1-D. The General Fund levy is projected to increase by \$1,215,574 or 11.53% from the current year with half of the increase related to annexation and a third related to new growth. Ad Valorem is discussed in further detail under the Ad Valorem Section.
- **Sales Tax** is projected to increase by \$682,646 or approximately 8.9% from the FY 2011-12 budget, however, the proposed amount is the same as the FY 2011-12 year-end projection. Over the past 18 months, the City has seen positive, sustainable growth in retail sales establishments which should continue thru FY 2012-13. However, FY 2011-12 includes some one-time construction related sales tax revenue and a new development across from the City's southern border and could negatively impact FY 2012-13 revenues
- **Development-Related Fees** are projected to increase from FY 2011-12 budget based upon current development trends experienced during FY 2010-11 and FY 2011-12. However, they will be lower than the FY 2011-12 year-end projection by approximately 15.2% based on fewer undeveloped tracts of land.
- **Administrative and Contract Services** reflects a slight increase based on increased costs for service delivery.
- **Fines and Forfeitures** are expected to increase based on current trend levels.
- **Fees for Service** reflect an increase based upon Park and Recreation Fees usage and the addition of athletic league revenue related to a new Athletic Program Coordinator.
- **Miscellaneous Fees** reflects a slight increase based upon current trend levels.

Ad Valorem Tax

Ad valorem revenue is the General Fund's largest single revenue source and accounts for approximately 36.7% of General Fund revenues in the proposed budget. The following factors were considered when projecting ad valorem revenues in the proposed budget:

- No change to the ad valorem rate.
- Total ad valorem roll value of properties that were on the roll last year has increased by 474,720,374 or 11.6%.

- The annexation of WCID #1-D added over 850 homes and \$250,023,829 in value or 52.4% of the new value.
- New Improvements, including 650 new homes, added \$151,896,606 in value or 31.8% of the new value.
- Total ad valorem roll value of properties that were on the roll last year has increased by 62,440,596 or 1.4% growth.
- Increase in average home value: The average home value is projected to be \$192,148 which is an increase of \$12 from FY 2011-12.
- Debt Issuance Impact on A/V rate components: During FY 2011-12, the City issued debt to refinance current debt and debt incurred from the annexation of WCID #1-D. The added debt slightly increased the debt portion of the tax rate, however, the refinance will help smooth out future debt payments and debt rate.

Table 1 details the various tax rates and their impact to the average home value. Of note is that the Effective Rate and Rollback Rate are both higher than proposed A/V rate. The effective Rate is the rate necessary to raise the same total amount of taxes from the same properties that were on the roll last year. A definition of the effective rate and rollback rate is located in the glossary.

Table 1:

Breakdown of the current, effective, rollback, and proposed rates per \$100 of valuation

	FY 2010-11 Adopted	FY 2011-12 Adopted	FY 2012-13 Effective	FY 2012-13 Rollback	FY 2012-13 Proposed
M&O	\$0.251408	\$0.261739	\$0.249985	\$0.271636	\$0.257964
I&S (Debt)	\$0.242093	\$0.231762	\$0.235037	\$0.235037	\$0.235037
Total	\$0.493501	\$0.493501	\$0.485022	\$0.506673	\$0.493501
Change from Current	\$0.0000	N/A	(\$0.007979)	\$0.013672	\$0.0000
Average Home Value	\$187,203	\$189,477	\$192,148	\$192,148	\$192,148
Levy	\$924	\$935	\$931	\$974	\$947
Variance from Current	(\$11)	N/A	\$4	\$38	\$11
Variance From Proposed	(\$23)	\$12	(\$16)	\$26	N/A

Table 2 identifies the revenues generated from the M&O portion of the ad valorem rate used to help fund services in the General Fund.

Table 2: Comparison of AV Revenue for General Fund

	FY 2009-10 Actual M&O (\$0.251408)	FY 2011-12 Year End M&O (\$0.261739)	FY 2012-13* Rollback M&O (\$0.271636)	FY 2012-13* Proposed M&O (\$0.257964)
General Fund AV Revenue	\$9,892,841	\$10,635,364	\$12,336,795	\$11,754,464

*98.5% collection rate

Total General Fund Revenue Comparison: Table 3 indicates the difference in *total revenue* for the General Fund between FY 2011-12 and FY 2012-13 Proposed.

Table 3: Comparison of FY 2011-12 to FY 2012-13

	FY 2011-12 Budget	FY 2011-12 Projected	FY 2012-13 Proposed
Revenues	\$29,376,996	\$31,033,649	\$31,965,823
Expenditures	\$31,105,489	\$30,210,678	\$33,657,265
Revenues – Expenditures	(\$1,728,493)	\$822,972	(\$1,691,442)
One-time Expenditures	\$1,728,493	\$1,728,493	\$1,721,580
Use of Fund Balance	\$1,728,493	\$-	(\$1,691,442)
% Revenue Growth to Proposed	8.8% decrease	3.0% decrease	
Revenue Dollar Difference to Proposed	\$2,588,827	\$932,174	

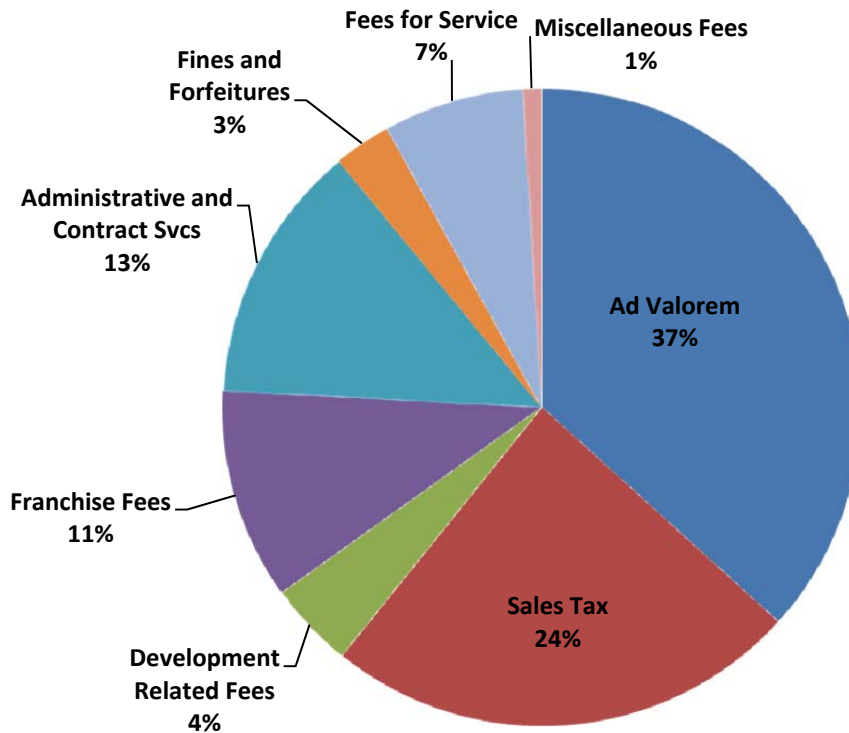
Revenue Projections: Table 4 notates the total proposed revenue for FY 2012-13.

Table 4: Revenue Categories

Revenue	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	FY 2012-2013 PROPOSED
Ad Valorem	\$ 9,892,841	\$ 10,538,890	\$ 10,635,364	\$ 11,754,464
Sales Tax	7,003,119	7,058,473	7,685,119	7,685,119
Development Related Fees	1,374,095	1,121,701	1,636,092	1,387,053
Franchise Fees	3,532,139	3,412,161	3,455,587	3,416,255
Administrative and Contract Svcs	3,599,799	3,983,560	3,975,852	4,221,525
Fines and Forfeitures	971,809	882,500	980,000	925,000
Fees for Service	2,561,394	2,122,245	2,320,538	2,272,818
Miscellaneous Fees	550,452	257,466	345,097	303,589
Total	\$ 29,485,648	\$ 29,376,996	\$ 31,033,649	\$ 31,965,823

Chart 1: General Fund Revenue Summary:

FY 2012-13 Proposed Revenue



General Fund Expenditures:

In constructing the proposed budget, City Management utilized a base budget concept in which departments were asked to maintain current operating appropriations and any requests for additional funding should reflect only increases to maintain current service levels. Below is a list of steps taken to create the budget:

- Maintain current service levels including maintenance and sustainability of programs and facilities
- VES contributions have been increased to reflect any new capital equipment purchased in FY 2011-12.
- Investment in current workforce
- 5 Public Safety Workforce – Evidence Technician, PD Logistics Coordinator, 9-1-1 Call Taker, Animal Control, and TBD Fire administrative position
- 5.5 Civilian Workforce – Systems Administrator, Assistant Director of Human Resources, Geographic Database Manager, Building Inspections Plan Review, Athletic Program Coordinator, Recreation Assistant (0.5 FTE), and Library Generalist
- Using fund balance for one-time expenditures.

The Total General Fund expenditures for FY 2012-13 are \$33,657,265. This includes one-time expenditures of \$1,713,562 which will be funded from fund balance.

Table 5: Expenditure Comparison of FY 2011-12 to FY 2012-13

	FY 2011-12 Budget	FY 2011-12 Projected	FY 2012-13 Proposed
Expenditures	\$31,105,489	\$30,210,678	\$33,657,265
% Expenditure Growth to Proposed	8.2% increase	11.4% increase	
Expenditure Dollar Difference to Proposed	\$2,551,776	\$3,446,588	

Chart 2: General Fund Expenditure Summary by Department

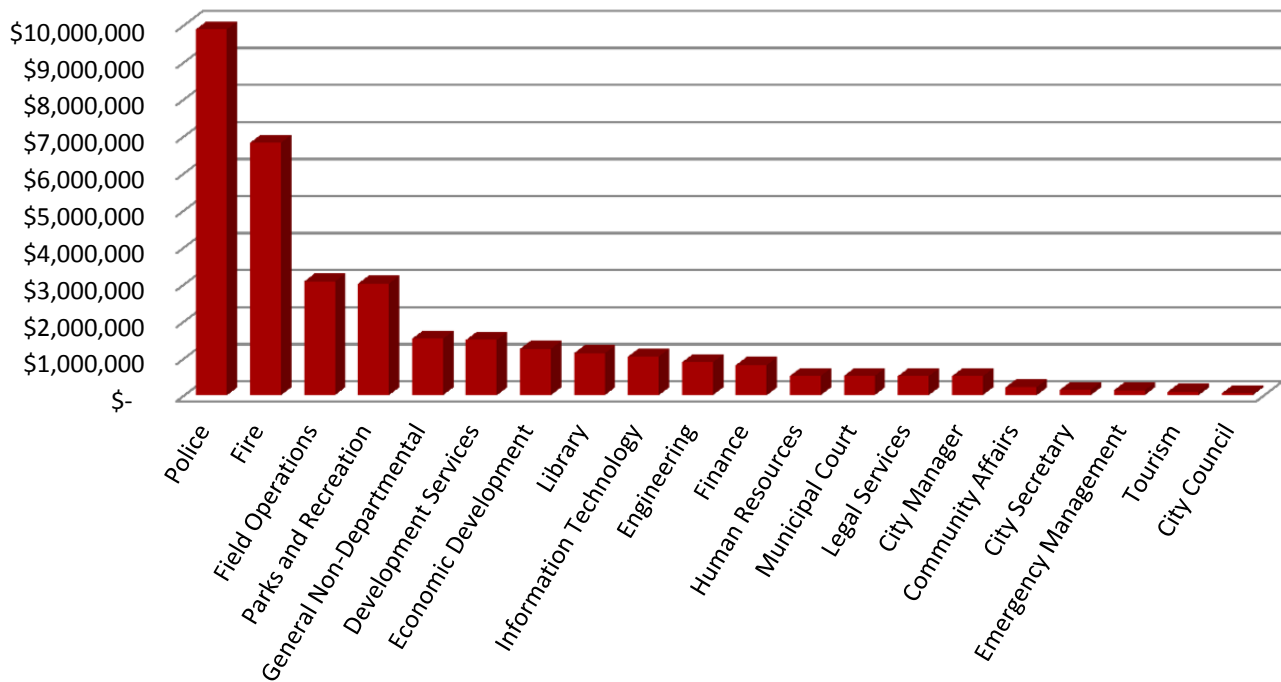
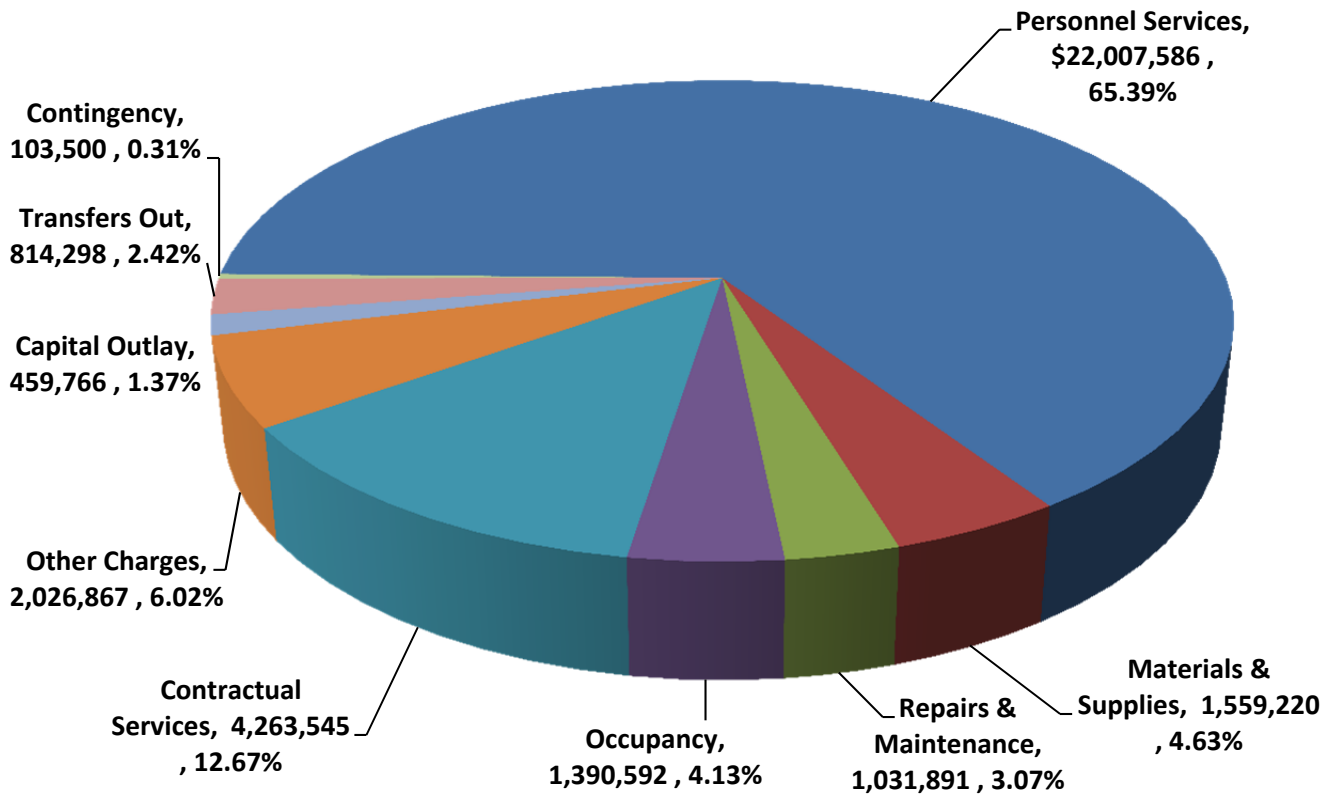


Table 6: Comparison of Expenditure by Categories

Classification	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	FY 2012-2013 BUDGET
Personnel Services	\$ 18,432,663	\$ 20,163,758	\$ 19,774,886	\$ 22,007,586
Materials & Supplies	1,211,978	1,698,064	1,687,083	1,559,220
Repairs & Maintenance	999,064	923,146	918,632	1,031,891
Occupancy	1,159,458	1,373,842	1,301,032	1,390,592
Contractual Services	3,479,373	3,905,805	3,708,318	4,263,545
Other Charges	1,585,896	1,940,917	1,805,039	2,026,867
Capital Outlay	908,153	137,400	138,631	459,766
Transfers Out	6,488,665	847,057	847,057	814,298
Contingency	-	115,500	30,000	103,500
Total Expenditures	\$ 34,265,250	\$ 31,105,489	\$ 30,210,678	\$ 33,657,265

Chart 3: General Fund Expenditure Summary by Category

FY 2012-13 PROPOSED EXPENDITURES BY CATEGORY



UTILITY FUND

Revenues:

Table 7: Comparison of FY 2011-12 to FY 2012-13

	FY 2011-12 Budget	FY 2011-12 Projected	FY 2012-13 Proposed
Revenues	\$ 29,492,307	\$29,875,420	\$28,068,262
Operating Expenditures	\$27,419,385	\$26,764,223	\$29,336,603
Change in Fund Balance	\$ 2,072,922	\$ 3,111,197	(\$ 1,267,801)
Utility Fund Cash Funded CIP	\$13,323,923	\$13,323,923	\$1,065,000
Planned Use of Fund Balance	(\$ 11,251,001)	(\$10,212,726)	(\$2,332,801)

FY 2012-13 proposed Utility Fund revenues are based on a *normalized* year rather than anticipation of a year of either drought or above average rain fall.

Expenditures:

Table 8: Summary of Expenditures

	FY 2011-12 Budget	FY 2011-12 Projected	FY 2012-13 Proposed
Expenditures	\$40,743,308	\$40,088,146	\$30,401,063
% Expenditure Growth to Proposed	25.4% decrease	24.2% increase	
Expenditure Dollar Difference to Proposed	(\$10,342,245)	(\$9,687,083)	

SOLID WASTE FUND:

Table 9: Summary of Solid Waste Fund

	FY 2011-12 Budget	FY 2011-12 Projected	FY 2012-13 Proposed
Revenues	\$ 2,860,057	\$ 3,046,774	\$ 3,208,079
Expenditures	\$ 2,853,105	\$ 2,975,518	\$ 3,085,503
(Use of Fund Balance)	\$ 6,952	\$ 519,723	\$ 642,299

SPECIAL REVENUE FUNDS INCLUDING VES:

Table 10: Summary of Special Revenue Funds

	FY 2012-13 Revenue	FY 2012-13 Expenditure	FY 2012-13 Use of Fund Balance
HIDDEN VALLEY RENTALS	\$-	\$-	\$-
GRANT RESTRICTED FUNDS	\$143,000	\$143,000	\$-
MUNICIPAL COURT FUND	\$105,650	\$295,185	\$(189,535)
PUBLIC ARTS PROGRAM	\$40,150	\$-	\$40,150
RECREATION AND PARK PROGRAMS	\$-	\$-	\$-
TOURISM BOARD/OCCUPANCY TAX	\$403,200	\$403,200	\$-
CPTV 10 / CABLE FUND	\$95,000	\$95,173	\$(173)
TAX INCREMENT REINVESTMENT ZONE	\$445,148	\$484,961	\$(39,813)
LAW ENFORCEMENT	\$70	\$34,422	\$(34,352)
ECONOMIC DEVELOPMENT (4A)	\$3,776,583	\$4,241,021	\$(464,438)
COMMUNITY DEVELOPMENT (4B)	\$3,776,879	\$3,774,390	\$2,489
VEHICLE AND EQUIPMENT SERVICES	\$1,879,833	\$2,705,828	\$(825,995)

DEBT SERVICE FUNDS:

The FY 2012-13 General Obligation Debt Revenues are proposed at \$14,497,568 and the FY 2012-13 proposed expenditures are \$14,446,068. In FY 2011-12, the City approved the sale of \$29,475,000 in General Obligations bonds to be used for transportation projects (see CIP section for details) and to refinance previous debt issuances. The FY 2011-12 and FY 2012-13 debt service payments includes the debt acquired from the annexation of WCID #1-D. The City is not proposing to issue any general obligation debt during FY 2012-13.

The FY 2012-13 Utility Debt Revenues are proposed at \$7,189,737 and the FY 2012-13 proposed expenditures are \$7,185,237. In FY 2012-12, the City issued Utility Debt to refinance previous debt issuances. The City is not proposing to issue any Utility Revenue Debt during FY 2012-13.

Detailed information for the Debt Service funds can be found under the Debt Service Funds section of the Proposed Budget.

CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS:

Table 11 provides a summary of new projects for the FY 2012-13 Proposed Capital Improvement Projects by type. The costs reflected here are representative of the total project costs and indicate a project life budget. Details for newly funded projects are included in the CIP section of the budget.

Table 11: Summary of Proposed CIP Projects

	FY 2012-13 Project Costs
General Projects	
Transportation Projects	
Bagdad Road	4,230,000
BMC Drive Extension	1,000,000
183 right Turn Lanes at New Hope	250,000
Old ROW Acquisition	750,000
Total Transportation Projects	\$ 6,230,000
Facility Projects - No New projects for FY 2012-13	
Parks Projects - No New Projects for FY 2012-13	
Total General Projects	\$6,230,000

Utility Projects	
No New Projects for FY 2012-13	

Summary

The FY 2011-12 Adopted Budget represented the development of a new base which helped Cedar Park continue to provide core services during challenging economic times. As we turn to FY 2012-13, the City has emerged a more efficient organization and more adaptive to working with limited resources. The FY 2012-13 Proposed Budget represents a move forward from the prior economic challenges and building upon the new base growth. Going forward the City will continue to find ways to be more efficient while providing excellent customer service to our citizens.

I would like to thank the City Council, city management team and department directors for their commitment, hard work and collaboration in this year's budget process. I look forward to continuing to work together in this budget process.

Sincerely,



Brenda Eivens
City Manager

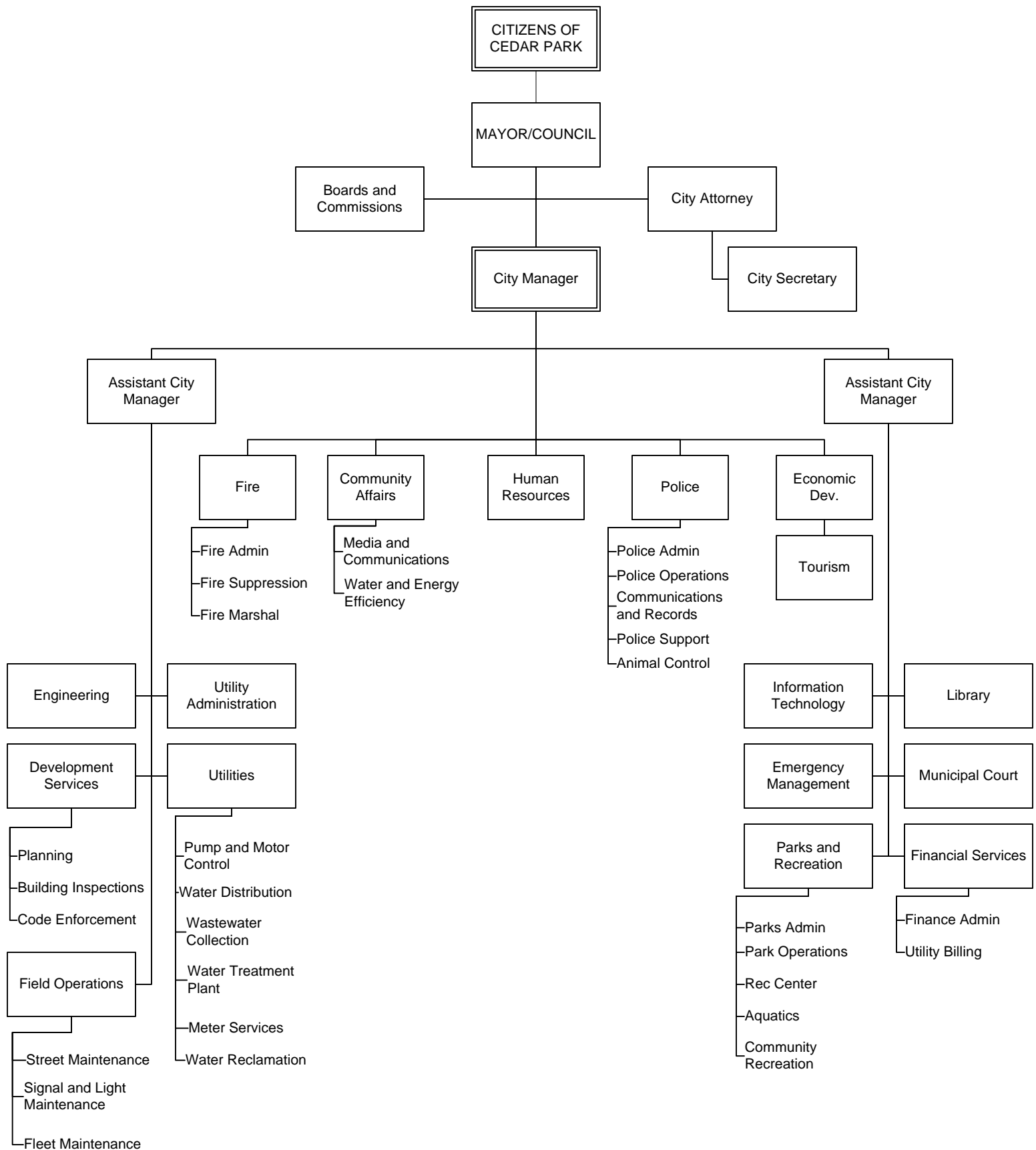
**CITY OF CEDAR PARK
FY 2012-2013 BUDGET CALENDAR**

	DATE	EVENT	ACTION
PREPARATION	March 30, 2012	FY 2012-2013 Budget & CIP Kickoff	Finance Department distributes Current Year Estimate Worksheets, Proposed Budget worksheets and instructions to Department Directors
	March 30-May 1, 2012	Departmental Budget & CIP Submittal Preparation	Departments create their proposed budget and CIP submittal for review by Finance
	April 20, 2012	March financials closed	Finance closes the March monthly finances
	April 9, 2012	Additional Budget Training Session 1 - City Hall - Buttercup Room 10 a.m.-12 p.m.	Finance Department will offer additional training for budget submittals, including Q&A session
	April 25, 2012	Additional Budget Training Session 2 - City Hall - Buttercup Room 2 p.m.-4 p.m.	Finance Department will offer additional training for budget submittals, including Q&A session
	May 8, 2012	Additional Budget Training Session 3 - City Hall - Buttercup Room 2 p.m.-4 p.m.	Finance Department will offer additional training for budget submittals, including Q&A session
	May 11, 2012	Budget & CIP Submittals due	Departments submit budgets to Finance for review
	May 11-May 21, 2012	Finance reviews and departmental updates of budget & CIP submittals	Finance reviews departmental budget submittals prior to departmental submittal to the City Manager
	Mid May	Deadline for submitting appraisal records to ARB	No action by City
	May 21, 2012	Department Budget & CIP submittals due to City Manager	Directors MUST submit their proposed budget worksheets to City Manager and Finance
	May 21-June 1, 2012	CM holds budget & CIP submittals meetings	City Manager reviews and discusses submittals with Department Directors
	June 15-16, 2012	City Council Summer Retreat	
	July 23-25, 2011	Tax Roll Certification	Chief Appraiser official date for certifying tax roll
	July 28, 2012	Council Budget Workshop	Budget workshop with Council
	End of July	Calculation of Effective and Rollback Tax Rates	Finance Department calculates effective and rollback tax rates from certified tax roll

**CITY OF CEDAR PARK
FY 2012-2013 BUDGET CALENDAR**

	DATE	EVENT	ACTION
ADOPTION	August 13, 2012	Publish Proposed Budget & CIP	Provide Budget to Library, City Secretary and place on website. In addition, place notice on public access television channel
	August 9, 2012	Proposed FY 2012-2013 Budget and Tax Rate Presentation to Council	Staff provides presentation of Proposed Budget to Council at Regular Council Meeting
	August 23, 2012	First Reading of Budget and Tax Rate	Public hearing for budget. May need to schedule and announce meeting to adopt tax rate 3 - 14 days from this date IF proposed rate exceeds the ETR.
	September 6, 2012	Notice of vote on tax rate if necessary	<i>must be published at least 7 days before meeting to adopt tax rate, if necessary</i>
	September 6, 2012	Optional Special Council Meeting	<i>Optional meeting to provide additional Public Hearings on Budget and Tax Rate</i>
	September 13, 2012	Final reading; Adoption of Budget and Tax Rate	Vote on Budget and Tax Rate
IMPLEMENTATION		72 hour notice for meeting at which governing body will adopt tax rate	
	September 15, 2012	Last available date for Vote on Budget and Tax Rate	Possible Vote on Budget and Tax Rate
	October 1, 2012	Operating Fiscal Year begins	
	November 16, 2012	Close FY 2011	
	November 26, 2012	Begin FY 2011 Audit	
	December 5, 2012	Publish FY 2012 Budget	
	December 12, 2012	Submit Budget to GFOA	
	April 1, 2011	Complete 2011 Audit and publish CAFR	

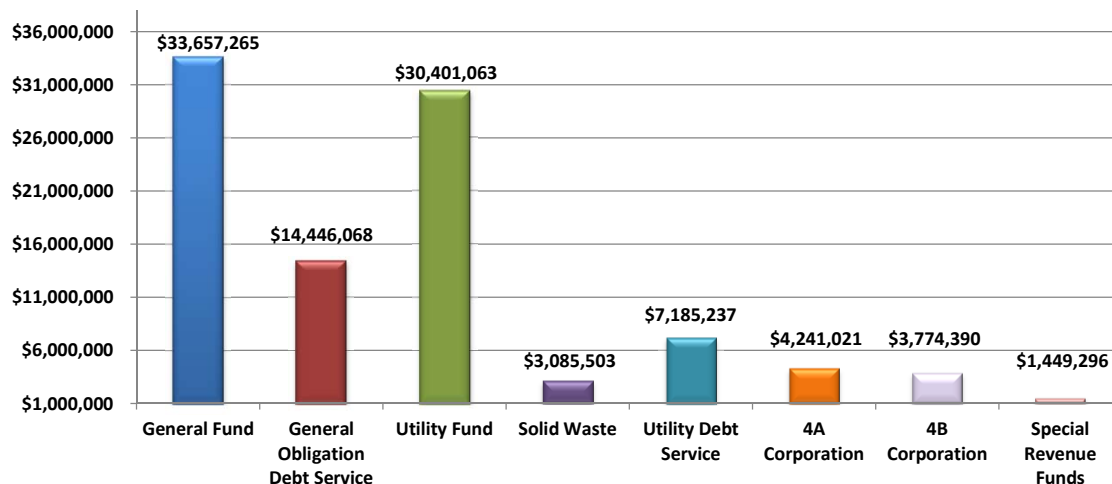
City of Cedar Park



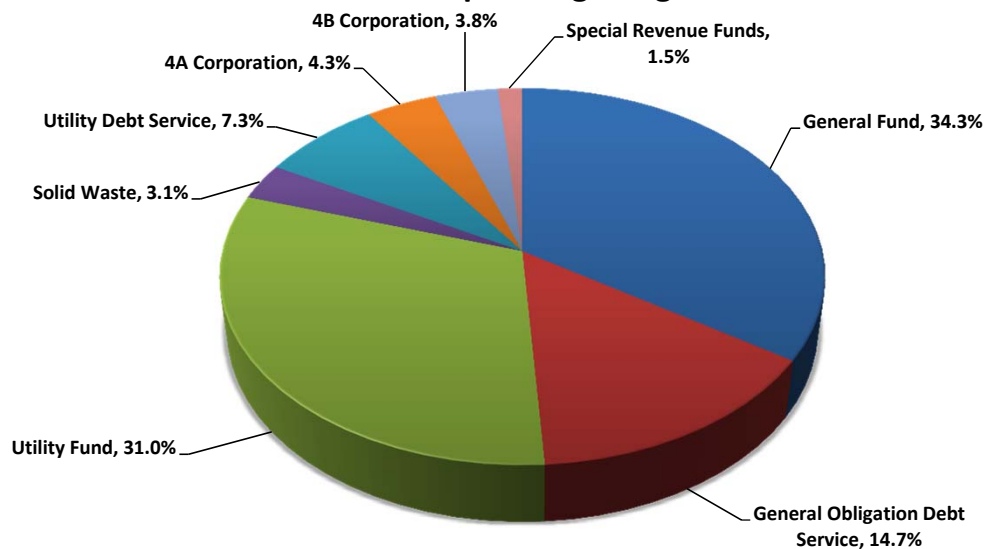
OPERATING BUDGET SUMMARY

The total adopted operating budget for FY 2012-2013 is \$98,239,843. The two largest operating funds are the General Fund which comprises \$33,657,265 or 34.3% and the Utility Fund which comprises \$30,401,063 or 31.0% of the total operating budget, which combines to be \$64,058,328 or 65.2%.

FY 2012-2013 City of Cedar Park Adopted Operating Budget \$98,239,843



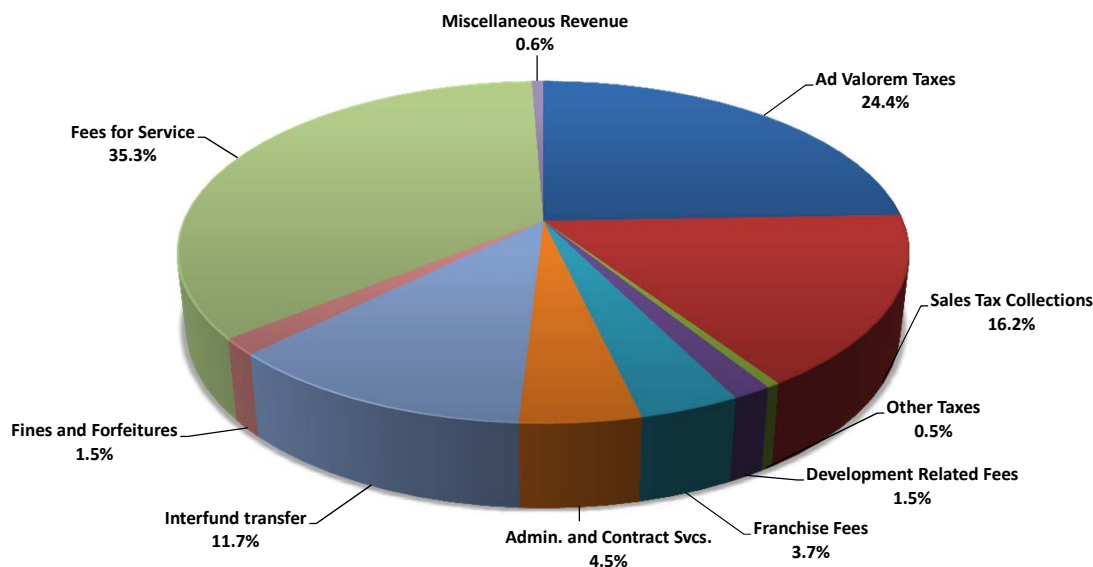
FY 2012-2013 Operating Budget



FY 2012-2013 Consolidated Operating Fund Revenue Summary

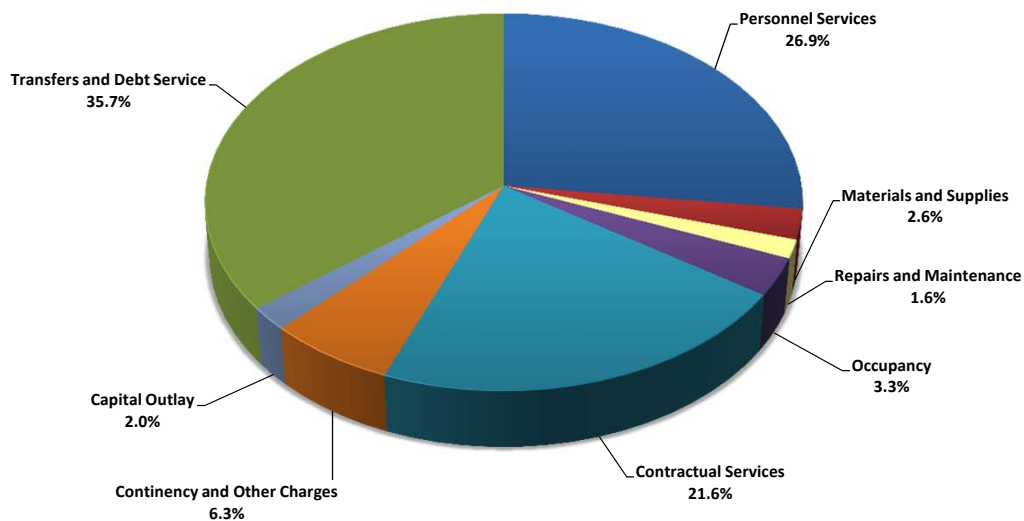
Revenues:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Ad Valorem Taxes	\$ 11,754,464	\$ 10,673,789	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 444,148	\$ 22,872,401
Sales Tax Collections	7,685,119	-	-	-	-	3,759,083	3,759,083	-	15,203,285
Other Taxes	65,723	-	-	-	-	-	-	400,000	465,723
Development Related Fees	1,387,053	-	-	-	-	-	-	-	1,387,053
Franchise Fees	3,416,255	-	-	-	-	-	-	95,000	3,511,255
Admin. and Contract Svcs.	4,221,525	-	-	-	-	-	-	-	4,221,525
Interfund transfer	-	3,743,779	-	-	7,167,737	-	-	-	10,911,516
Fines and Forfeitures	925,000	-	412,686	-	-	-	-	105,000	1,442,686
Fees for Service	2,272,818	-	27,578,888	3,207,329	-	-	-	-	33,059,035
Miscellaneous Revenue	237,866	80,000	76,688	750	-	17,500	17,796	142,165	572,765
Total Revenues	\$ 31,965,823	\$ 14,497,568	\$ 28,068,262	\$ 3,208,079	\$ 7,167,737	\$ 3,776,583	\$ 3,776,879	\$ 1,186,313	\$ 93,647,244

FY 2012-2013 Consolidated Operating Revenues



FY 2012-2013 Consolidated Operating Fund Expenditure Summary by Category

Expenditures By Category:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Personnel Services	\$ 22,007,586	\$ -	\$ 4,416,759	\$ -	\$ -	\$ -	\$ -	\$ 49,317	\$ 26,473,662
Materials and Supplies	1,559,220	-	839,850	100,000	-	-	-	42,111	2,541,181
Repairs and Maintenance	1,031,891	-	527,205	-	-	-	-	-	1,559,096
Occupancy	1,390,592	-	1,754,603	-	-	-	-	62,324	3,207,519
Contractual Services	4,263,545	33,500	12,510,277	2,811,603	-	752,342	117,097	740,405	21,228,769
Contingency and Other Charge	2,130,367	-	599,632	-	-	7,000	2,930,460	555,139	6,222,598
Capital Outlay	459,766	-	1,520,000	-	-	-	-	-	1,979,766
Transfers and Debt Service	814,298	14,412,568	8,232,737	173,900	7,185,237	3,481,679	726,833	-	35,027,252
TOTAL ALL FUNDS	\$ 33,657,265	\$ 14,446,068	\$ 30,401,063	\$ 3,085,503	\$ 7,185,237	\$ 4,241,021	\$ 3,774,390	\$ 1,449,296	\$ 98,239,843

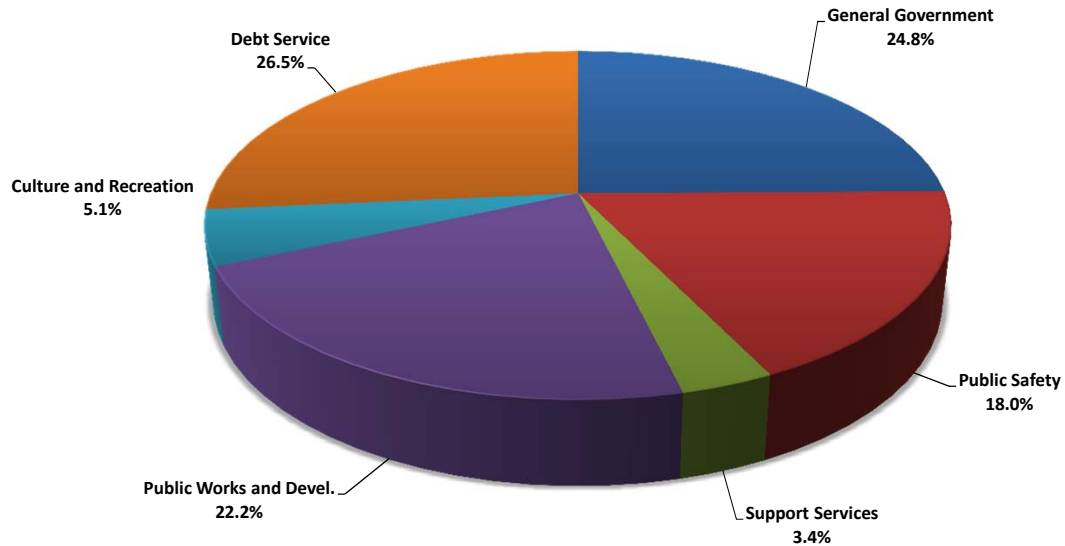


FY 2012-2013 Consolidated Operating Fund Expenditure Summary by Function

Expenditures By Function:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
General Government	\$ 4,221,009	\$ -	\$ 17,180,628	\$ -	\$ -	\$ 759,342	\$ 1,620,557	\$ 581,166	\$ 24,362,702
Public Safety	17,358,019	-	-	-	-	-	-	329,607	17,687,626
Support Services	2,379,719	-	895,758	-	-	-	-	95,173	3,370,650
Public Works and Devel.	5,453,280	-	12,324,677	2,911,603	-	-	1,077,000	-	21,766,560
Culture and Recreation	4,245,238	-	-	-	-	-	350,000	443,350	5,038,588
Debt Service	-	14,446,068	-	173,900	7,185,237	3,481,679	726,833	-	26,013,717
Total Expenditures	\$ 33,657,265	\$ 14,446,068	\$ 30,401,063	\$ 3,085,503	\$ 7,185,237	\$ 4,241,021	\$ 3,774,390	\$ 1,449,296	\$ 98,239,843

Change in Fund Balance	\$ (1,691,442)	\$ 51,500	\$ (2,332,801)	\$ 122,576	\$ (17,500)	\$ (464,438)	\$ 2,489	\$ (262,983)	\$ (4,592,599)
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FY 2012-2013 Consolidated Operating Expenditures



FY 2012-2013 OPERATING FUND BUDGET SUMMARY

REVENUES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	FY 2012-2013 PROPOSED
General Fund	\$ 29,485,648	\$ 29,376,996	\$ 31,033,649	\$ 31,965,823
General Debt Service Fund	14,332,836	12,885,923	13,096,739	14,497,568
Utility Fund	34,035,653	28,122,385	30,726,491	28,068,262
Solid Waste	4,029,259	2,651,161	2,855,376	3,208,079
Utility Debt Service Fund	7,342,316	8,073,735	5,786,901	7,167,737
Hidden Valley Rentals	4,664	1,500	3,000	-
Vehicle & Equipment Repl Fund	1,630,311	1,725,238	1,798,561	1,580,687
Grant Restricted Funds	772,939	252,472	284,486	143,000
Municipal Court Fund	90,491	80,750	108,233	96,567
Public Art	28,793	31,738	121,663	17,150
Recreation and Parks Programs	-	43,500	58,160	-
Tourism Board/Occupancy Tax	290,043	287,794	327,879	309,500
CPTV-10 / Cable Fund	-	70,391	72,867	94,000
Tax Incriminate Reinvestment Zone	444,485	478,710	472,431	488,272
Law Enforcement	11,585	100	5,782	100
Economic Development (4A)	3,296,117	3,263,712	3,435,110	3,776,583
Community Development (4B)	7,275,397	3,287,500	3,440,110	3,776,879
TOTAL RESOURCES	\$ 103,070,537	\$ 90,633,605	\$ 93,627,438	\$ 95,190,207

EXPENDITURES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	FY 2012-2013 PROPOSED
General Fund	\$ 26,589,825	\$ 35,472,095	\$ 35,188,115	\$ 33,657,265
General Debt Service Fund	14,090,267	12,658,028	12,596,075	14,446,068
Utility Fund	29,827,929	32,237,797	31,235,189	30,401,063
Solid Waste	3,719,344	2,635,132	2,812,971	3,085,503
Utility Debt Service Fund	6,577,306	8,043,735	6,715,656	7,185,237
Hidden Valley Rentals	211,656	10,000	5,000	-
Vehicle & Equipment Repl Fund	484,553	1,537,256	1,476,756	1,694,846
Grant Restricted Funds	825,893	250,472	257,302	143,000
Municipal Court Fund	82,870	83,267	80,500	295,185
Public Art	-	59,468	85,288	82,268
Recreation and Parks Programs	-	42,500	47,920	-
Tourism Board/Occupancy Tax	314,188	287,750	275,450	309,500
CPTV-10 / Cable Fund	-	69,528	69,528	97,339
Tax Incriminate Reinvestment Zone	-	-	1,480,000	964,045
Law Enforcement	4,947	-	2,972	41,121
Economic Development (4A)	4,251,593	4,356,940	4,112,026	4,241,021
Community Development (4B)	3,304,823	2,721,479	6,681,645	3,774,390
TOTAL EXPENDITURES	\$ 90,285,194	\$ 100,465,447	\$ 103,122,393	\$ 100,417,851

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GENERAL FUND

The General Fund includes typical government activities which are funded through taxes, fees, and permits, and includes police services, fire protection, parks, and street maintenance. The General Fund section includes revenue summary information, expenditure summary information, and departmental detail information.

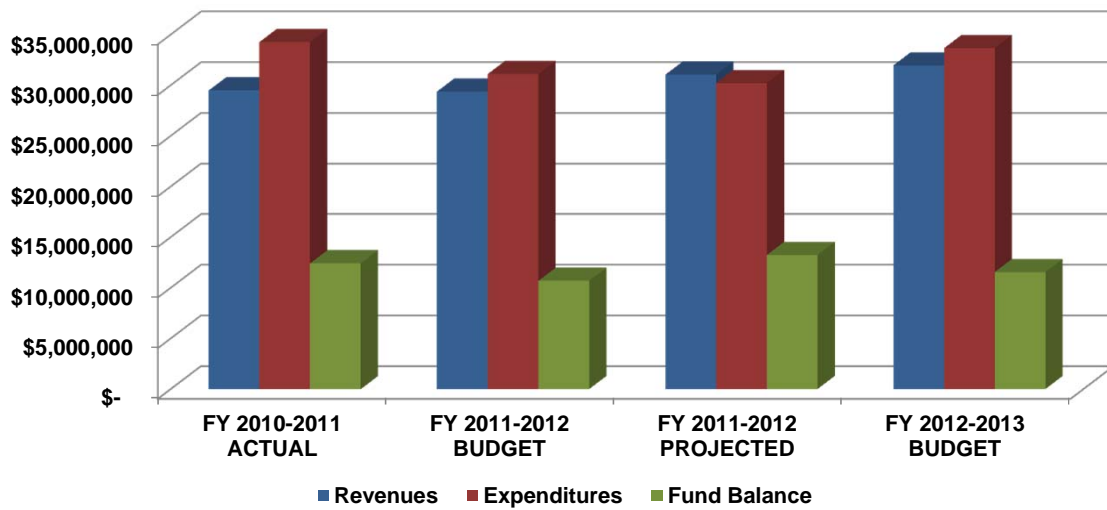
Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.



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GENERAL FUND**SUMMARY OF REVENUES AND EXPENDITURES**

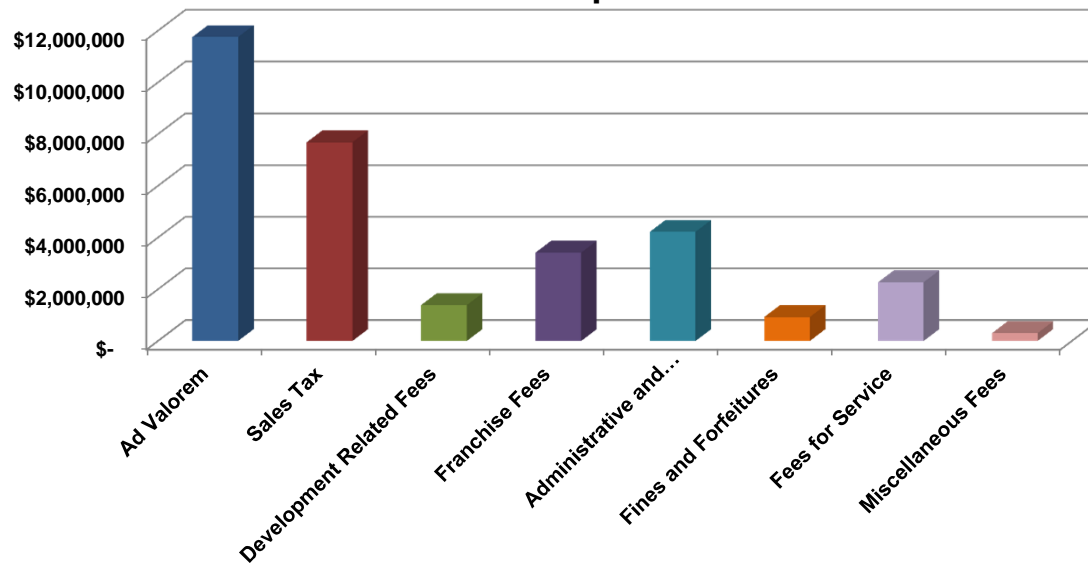
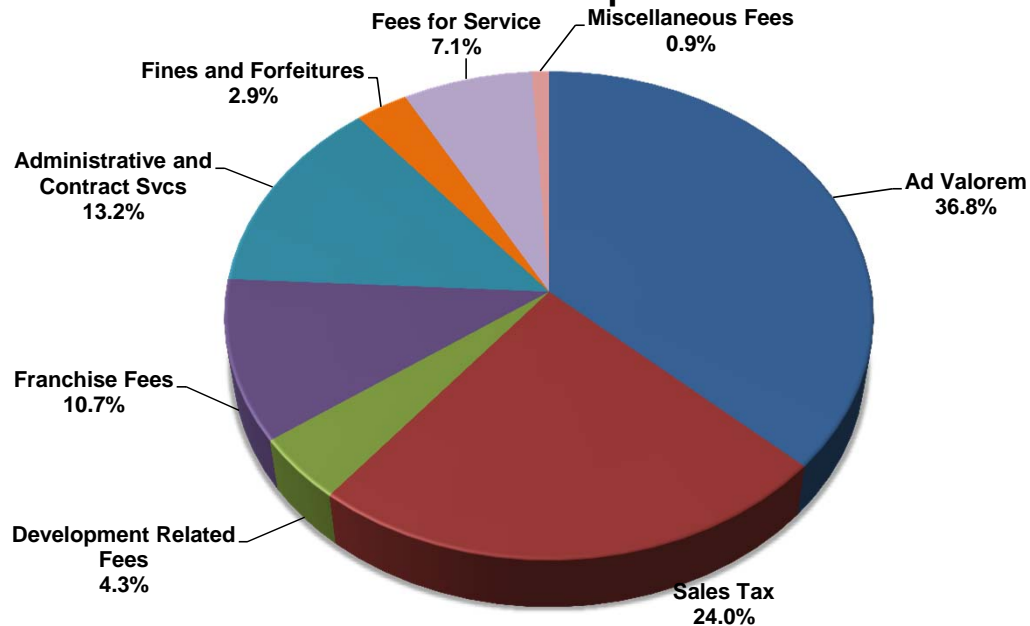
	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	FY 2012-2013 BUDGET
Total Revenues	\$ 29,485,648	\$ 29,376,996	\$ 31,033,649	\$ 31,965,823
Total Expenditures	\$ 34,265,250	\$ 31,105,489	\$ 30,210,678	\$ 33,657,265
Surplus/(Deficit)	\$ (4,779,602)	\$ (1,728,493)	\$ 822,972	\$ (1,691,442)
Fund Balance	\$ 12,419,291	\$ 10,690,798	\$ 13,242,263	\$ 11,550,821
Fund Balance as % of Revenue	42.1%	36.4%	42.7%	36.1%
Fund Balance as % of Expenditure	36.2%	34.4%	43.8%	34.3%



GENERAL FUND

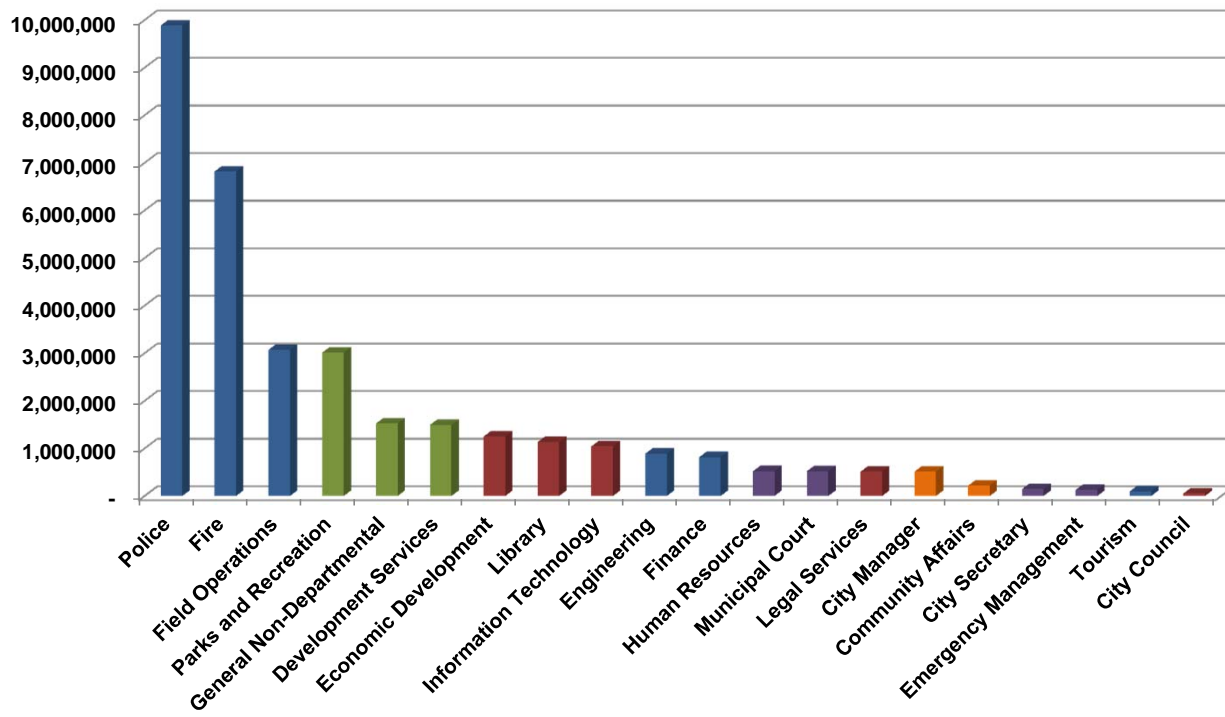
REVENUE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	FY 2012-2013 BUDGET	% OF BUDGET	% GROWTH FROM 11-12
Current Ad Valorem Taxes	\$ 9,892,841	\$ 10,538,890	\$ 10,635,364	\$ 11,754,464	36.8%	11.5%
Sales Tax	\$ 7,003,119	\$ 7,058,473	\$ 7,685,119	\$ 7,685,119	24.0%	8.9%
Development Related Fees						
Building Permits	\$ 1,027,593	\$ 900,000	\$ 1,320,418	\$ 1,119,596	3.5%	24.4%
Construction Inspection Fees	155,652	99,000	110,825	106,724	0.3%	7.8%
Engineer Review Fees	27,637	18,000	36,579	31,772	0.1%	76.5%
Planning and Zoning Fees	64,658	49,135	89,978	63,971	0.2%	30.2%
Professional Fee Recovery	26,873	11,796	26,024	23,118	0.1%	96.0%
Site Review/Dev. Permit Fees	43,357	23,770	25,616	18,120	0.1%	-23.8%
Fire Code Compliance Fees	28,125	20,000	26,652	23,752	0.1%	18.8%
Other - Permits & Fees	200	-	-	-	0.0%	#DIV/0!
Total Development Related Fees	\$ 1,374,095	\$ 1,121,701	\$ 1,636,092	\$ 1,387,053	4.3%	23.7%
Franchise Fees	\$ 3,532,139	\$ 3,412,161	\$ 3,455,587	\$ 3,416,255	10.7%	0.1%
Administrative and Contract Svcs						
LISD Resource Officer Reimb.	\$ 226,368	\$ 118,587	\$ 118,587	\$ 121,049	0.4%	2.1%
Utility Fund	2,575,912	2,749,242	2,749,242	2,968,459	9.3%	8.0%
WCID Admin. Services Fee	108,655	69,150	70,179	62,000	0.2%	-10.3%
CTRMA INTERLOCAL	239,352	229,521	229,521	231,595	0.7%	0.9%
Bond Fund	-	225,000	225,000	225,000	0.7%	0.0%
Hotel Occupancy Fund	25,000	94,770	94,770	109,208	0.3%	15.2%
4A & 4B	424,512	497,290	488,553	504,214	1.6%	1.4%
Total Administrative and Contract	\$ 3,599,799	\$ 3,983,560	\$ 3,975,852	\$ 4,221,525	13.2%	6.0%
Fines and Forfeitures	\$ 971,809	\$ 882,500	\$ 980,000	\$ 925,000	2.9%	4.8%
Fees for Service						
Fire Protection Fees	\$ 1,353,924	\$ 1,089,513	\$ 1,098,595	\$ 1,098,595	3.4%	0.8%
Fire Protection - Ins. Rec.	83,279	62,500	112,811	83,300	0.3%	33.3%
Parks and Recreation Fees	993,558	853,600	975,000	975,000	3.1%	14.2%
Library Fines and Fees	112,538	100,000	116,956	100,000	0.3%	0.0%
Animal Control Fees	10,291	9,000	8,785	8,839	0.0%	-1.8%
Justice Administration Fees	3,226	2,000	4,259	2,862	0.0%	43.1%
Teaching Fees - Fire	-	1,500	-	-	0.0%	-100.0%
Detention & Dispatch Services	4,578	4,132	4,132	4,222	0.0%	2.2%
Total Fees for Service	\$ 2,561,394	\$ 2,122,245	\$ 2,320,538	\$ 2,272,818	7.1%	7.1%
Miscellaneous Fees						
Interest	\$ 60,353	\$ 66,000	\$ 55,000	\$ 55,000	0.2%	-16.7%
Beverage Tax	78,612	50,000	70,628	65,723	0.2%	31.4%
Delinquent/Penalty and Int.	197,517	105,000	75,167	131,466	0.4%	25.2%
Other	213,970	36,466	144,302	51,400	0.2%	41.0%
Total Miscellaneous Fees	\$ 550,452	\$ 257,466	\$ 345,097	\$ 303,589	0.9%	17.9%
Total Revenue	\$ 29,485,648	\$ 29,376,996	\$ 31,033,649	\$ 31,965,823	100.0%	8.8%

GENERAL FUND**REVENUE SUMMARY****FY 2012-2013 Adopted Revenue****FY 2012-2013 Adopted Revenue**

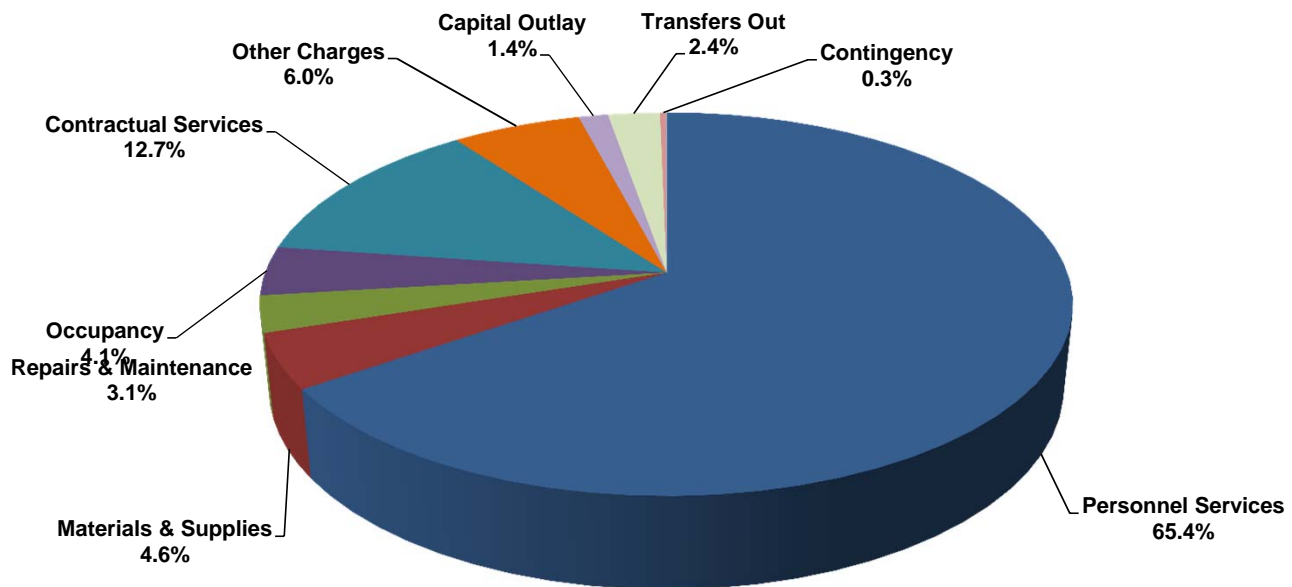
GENERAL FUND**EXPENDITURES BY DEPARTMENT**

Department	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	FY 2012-2013 BUDGET	% OF BUDGET	% GROWTH FROM 11-12
Police	7,872,481	8,601,905	8,400,181	9,886,108	29.4%	14.9%
Fire	6,377,508	6,559,386	6,514,701	6,819,265	20.3%	4.0%
Field Operations	2,337,578	2,985,930	2,878,850	3,071,001	9.1%	2.8%
Parks and Recreation	2,814,779	2,830,612	2,741,791	3,014,659	9.0%	6.5%
General Non-Departmental	7,341,269	1,543,642	1,587,065	1,524,605	4.5%	-1.2%
Development Services	1,033,015	1,324,609	1,175,453	1,493,411	4.4%	12.7%
Economic Development	1,004,810	1,249,151	1,148,500	1,252,784	3.7%	0.3%
Library	933,723	1,021,371	1,015,620	1,133,455	3.4%	11.0%
Information Technology	797,393	905,476	881,994	1,044,165	3.1%	15.3%
Engineering	722,379	791,179	761,457	888,868	2.6%	12.3%
Finance	772,065	785,279	731,880	814,555	2.4%	3.7%
Human Resources	429,205	399,035	396,546	520,999	1.5%	30.6%
Municipal Court	462,235	506,783	492,193	520,036	1.5%	2.6%
Legal Services	465,483	499,689	537,894	512,825	1.5%	2.6%
City Manager	485,156	498,258	413,381	511,452	1.5%	2.6%
Community Affairs	166,225	208,978	201,122	220,189	0.7%	5.4%
City Secretary	116,241	163,211	116,808	145,409	0.4%	-10.9%
Emergency Management	76,490	107,550	73,858	132,610	0.4%	23.3%
Tourism	-	69,700	88,453	97,124	0.3%	39.3%
City Council	57,215	53,745	52,931	53,745	0.2%	0.0%
Total Expenditures	\$ 34,265,250	\$ 31,105,489	\$ 30,210,678	\$ 33,657,265	100.0%	8.2%



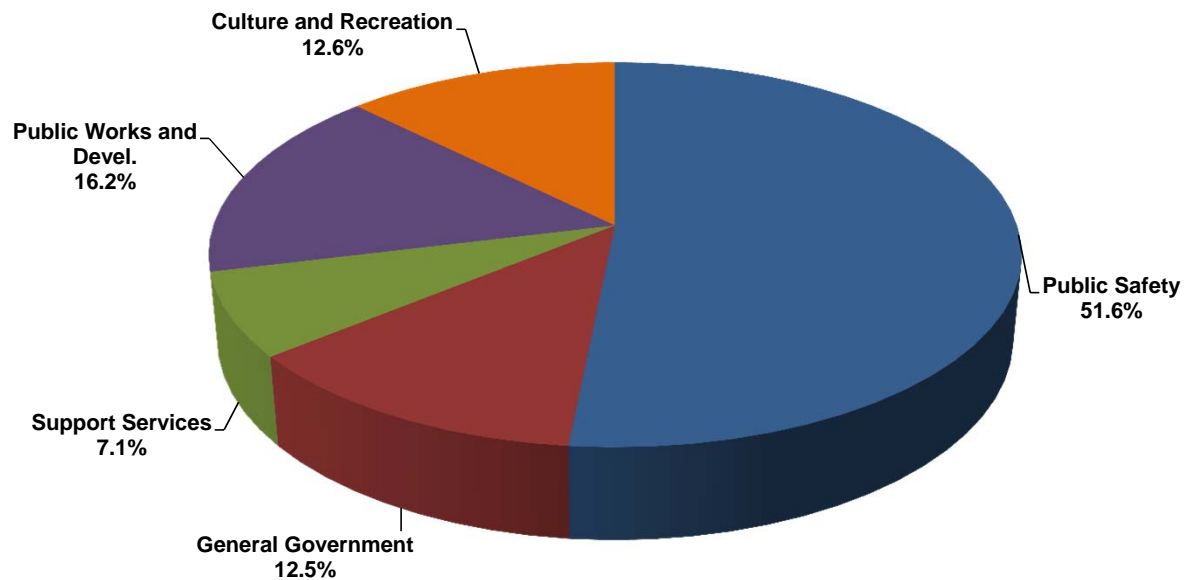
GENERAL FUND**EXPENDITURES BY CATEGORY**

Category	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	FY 2012-2013 BUDGET	% OF BUDGET	% GROWTH FROM 11-12
Personnel Services	\$ 18,432,663	\$ 20,163,758	\$ 19,774,886	\$ 22,007,586	65.4%	9.1%
Materials & Supplies	1,211,978	1,698,064	1,687,083	1,559,220	4.6%	-8.2%
Repairs & Maintenance	999,064	923,146	918,632	1,031,891	3.1%	11.8%
Occupancy	1,159,458	1,373,842	1,301,032	1,390,592	4.1%	1.2%
Contractual Services	3,479,373	3,905,805	3,708,318	4,263,545	12.7%	9.2%
Other Charges	1,585,896	1,940,917	1,805,039	2,026,867	8.7%	4.4%
Capital Outlay	908,153	137,400	138,631	459,766	1.4%	234.6%
Transfers Out	6,488,665	847,057	847,057	814,298	2.4%	-3.9%
Contingency	-	115,500	30,000	103,500	0.3%	-10.4%
Total Expenditures	\$ 34,265,250	\$ 31,105,489	\$ 30,210,678	\$ 33,657,265	100.0%	8.2%



GENERAL FUND**EXPENDITURES BY FUNCTION**

Function	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	FY 2012-2013 BUDGET	% OF BUDGET	% GROWTH FROM 11-12
P Public Safety	14,788,714	15,775,624	15,480,933	17,358,019	51.6%	10.0%
G General Government	9,636,399	4,216,674	4,057,701	4,221,009	12.5%	0.1%
S Support Services	1,998,663	2,089,790	2,010,420	2,379,719	7.1%	13.9%
D Public Works and Devel.	4,092,972	5,101,718	4,815,760	5,453,280	16.2%	6.9%
C Culture and Recreation	3,748,502	3,921,683	3,845,864	4,245,238	12.6%	8.3%
Total Expenditures	\$ 34,265,250	\$ 31,105,489	\$ 30,210,678	\$ 33,657,265	100.0%	8.2%



GENERAL NON-DEPARTMENTAL

No Full-Time Positions

GENERAL NON-DEPARTMENTAL

DEPARTMENTAL MISSION STATEMENT

The General Administration Department provides funding for City Hall operations, city-wide administrative costs, and employee related programs.

SERVICES PROVIDED

- This is an internal department that provides support for all departments.

DEPARTMENTAL TIE TO COUNCIL GOALS

- N/A

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
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- N/A

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 13,976	\$ (98,026)	\$ 27,000	\$ (28,999)	\$ (127,025)
MATERIALS AND SUPPLIES	26,331	17,650	19,500	850	18,500
MAINTENANCE	20,949	43,725	44,475	2,000	45,725
OCCUPANCY	74,493	107,770	102,408	2,300	110,070
CONTRACTUAL SERVICES	600,546	517,190	537,109	21,812	539,002
OTHER CHARGES	32,323	55,535	41,525	(8,000)	47,535
CAPITAL OUTLAY	116,745	-	-	-	-
TRANSFERS OUT	14,298	14,298	14,298	-	14,298
CONTINGENCY	-	85,500	-	(12,000)	73,500
TRANSFERS	6,441,608	800,000	800,000	-	800,000
TOTAL	\$ 7,341,269	\$ 1,543,642	\$ 1,586,315	\$ (22,037)	\$ 1,521,605

PERSONNEL SUMMARY

POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
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N/A

GENERAL NON-DEPARTMENTAL**2012-2013 SIGNIFICANT BUDGET CHANGES**

• Increase for vacancy savings	\$	(28,953)
• Increase for Community Support		12,922
• Increase for Health Department		1,798
• Move Fuel and Vehicle Maintenance from Development Services for Fleet Pool Vehicle		5,000
• Decrease in Property Insurance		(5,335)
• Decrease in Contingency		(12,000)
• Decrease in Health Department Charges		(1,469)
Total		\$ (28,037)

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adj. to Base	Enhancements	Proposed Budget
GENERAL NON-DEPARTMENTAL							
HEALTH,LIFE,AD&D INSURANCE	13,976	31,220	22,000	25,000	-	-	25,000
WORKERS COMP INSURANCE	-	20,937	5,000	10,500	-	-	10,500
VACANCY SAVINGS	-	(150,183)	-	(162,525)	-	-	(162,525)
SALARIES AND BENEFITS TOTAL	\$ 13,976	\$ (98,026)	\$ 27,000	\$ (127,025)	\$ -	\$ -	\$ (127,025)
FUEL & OIL	-	-	750	3,000	-	-	3,000
BUILDING SUPPLIES	5,154	8,650	9,000	9,500	-	-	9,500
OFFICE SUPPLIES & EQUIPMENT	21,177	9,000	10,500	9,000	-	-	9,000
MATERIALS AND SUPPLIES TOTAL	\$ 26,331	\$ 17,650	\$ 19,500	\$ 18,500	\$ -	\$ -	\$ 18,500
VEHICLE REPAIRS & MAINTENANCE	-	-	750	2,000	-	-	2,000
OFFICE EQUIP REPAIRS & MAINT	-	-	-	-	-	-	-
BUILDING REPAIRS & MAINT	20,949	43,725	43,725	43,725	-	-	43,725
REPAIRS AND MAINTENANCE TOTAL	\$ 20,949	\$ 43,725	\$ 44,475	\$ 45,725	\$ -	\$ -	\$ 45,725
ELECTRICITY	43,827	67,500	63,000	67,500	-	-	67,500
OFFICE RENTAL	2,149	2,220	2,220	2,220	-	-	2,220
TELEPHONE	11,955	18,000	17,688	18,000	-	-	18,000
JANITORIAL SERVICES	15,620	18,850	17,500	18,850	-	-	18,850
WATER & SEWER	942	1,200	2,000	3,500	-	-	3,500
OCCUPANCY TOTAL	\$ 74,493	\$ 107,770	\$ 102,408	\$ 110,070	\$ -	\$ -	\$ 110,070
LEGAL FEES	-	-	-	-	-	-	-
AUDIT FEES	35,072	37,625	37,625	50,702	-	-	50,702
COMPUTER SERVICES	72,200	-	-	-	-	-	-
PROPERTY & LIABILITY INSURANC	192,252	210,335	183,213	205,000	-	-	205,000
HEALTH DEPARTMENT CHARGES	99,171	97,702	97,702	99,500	-	-	99,500
COMMUNITY SUPPORT	24,091	37,078	37,625	50,000	-	-	50,000
STS-CAPITAL METRO	20,607	30,000	30,000	30,000	-	-	30,000
EQUIPMENT RENTAL	6,237	7,000	6,804	7,000	-	-	7,000
VEHICLE/EQUIP SERVICES RENTAL	100,000	-	-	-	-	-	-
COPIER RENTAL	8,473	8,000	8,000	8,000	-	-	8,000
CONTRACT SERVICES	42,443	89,450	136,140	88,800	-	-	88,800
CONTRACTUAL TOTAL	\$ 600,546	\$ 517,190	\$ 537,109	\$ 539,002	\$ -	\$ -	\$ 539,002
TRAINING, MEETINGS, & TRAVEL	138	-	-	-	-	-	-
DUES, SUBSCRIPTIONS & LICENSE	4,428	4,535	4,525	4,535	-	-	4,535
PRINTING & PUBLISHING	4,668	13,000	9,000	11,000	-	-	11,000
POSTAGE	13,507	18,000	18,000	18,000	-	-	18,000
UNEMPLOYMENT COMPENSATION	9,582	20,000	10,000	14,000	-	-	14,000
ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ 32,323	\$ 55,535	\$ 41,525	\$ 47,535	\$ -	\$ -	\$ 47,535
EQUIPMENT	5,540	-	-	-	-	-	-
FURNITURE	-	-	-	-	-	-	-
VEHICLES	-	-	-	-	-	-	-
IMPROVEMENTS	111,205	-	-	-	-	-	-
BUILDINGS	-	-	-	-	-	-	-
LAND	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ 116,745	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENERGY CONSERVATION LOAN	14,298	14,298	14,298	14,298	-	-	14,298
TRANSFERS-OUT TOTAL	\$ 14,298	\$ 14,298	\$ 14,298	\$ 14,298	\$ -	\$ -	\$ 14,298
CONTINGENCY	-	85,500	-	73,500	-	-	73,500
CONTINGENCY TOTAL	\$ -	\$ 85,500	\$ -	\$ 73,500	\$ -	\$ -	\$ 73,500
TRANSFER-CIP 505,PARKS/REC.	-	-	-	-	-	-	-
TRAN. CIP 506 - TRANS PROJS	800,000	800,000	800,000	800,000	-	-	800,000
TRANSFER - 405 RESTRICTED	-	-	-	-	-	-	-
TRANSFER TO PUBLIC ARTS FUND	19,000	-	-	-	-	-	-
TRANSFER-515 CAPITAL PROJECT	5,622,608	-	-	-	-	-	-
TRANSFERS TOTAL	\$ 6,441,608	\$ 800,000	\$ 800,000	\$ 800,000	\$ -	\$ -	\$ 800,000
DEPARTMENT TOTAL	\$ 7,341,269	\$ 1,543,642	\$ 1,587,065	\$ 1,524,605	\$ -	\$ -	\$ 1,524,605

CITY COUNCIL

No Full-Time Positions

CITY COUNCIL

DEPARTMENTAL MISSION STATEMENT

The City Council serves as the legislative and governing body of the City. A Mayor and six Council members are elected to their respective offices by the qualified voters of the City. The Mayor is the official head of the City government for all ceremonial duties and serves as the chairperson of all Council meetings. The Mayor Pro Tem is appointed by the Mayor and serves during the absence of the Mayor.

SERVICES PROVIDED

- N/A

DEPARTMENTAL TIE TO COUNCIL GOALS

- N/A

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
• Council meetings	24	24	28	24
• Joint meetings with Boards and Commissions	7	7	6	7

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
MATERIALS AND SUPPLIES	\$ 2,001	\$ 3,750	\$ 3,000	\$ (750)	\$ 3,000
OCCUPANCY	9,600	9,600	9,600	-	9,600
CONTRACTUAL SERVICES	4,376	4,375	4,375	-	4,375
OTHER CHARGES	41,238	36,020	35,956	750	36,770
CAPITAL OUTLAY	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
TOTAL	\$ 57,215	\$ 53,745	\$ 52,931	\$ -	\$ 53,745

PERSONNEL SUMMARY

POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
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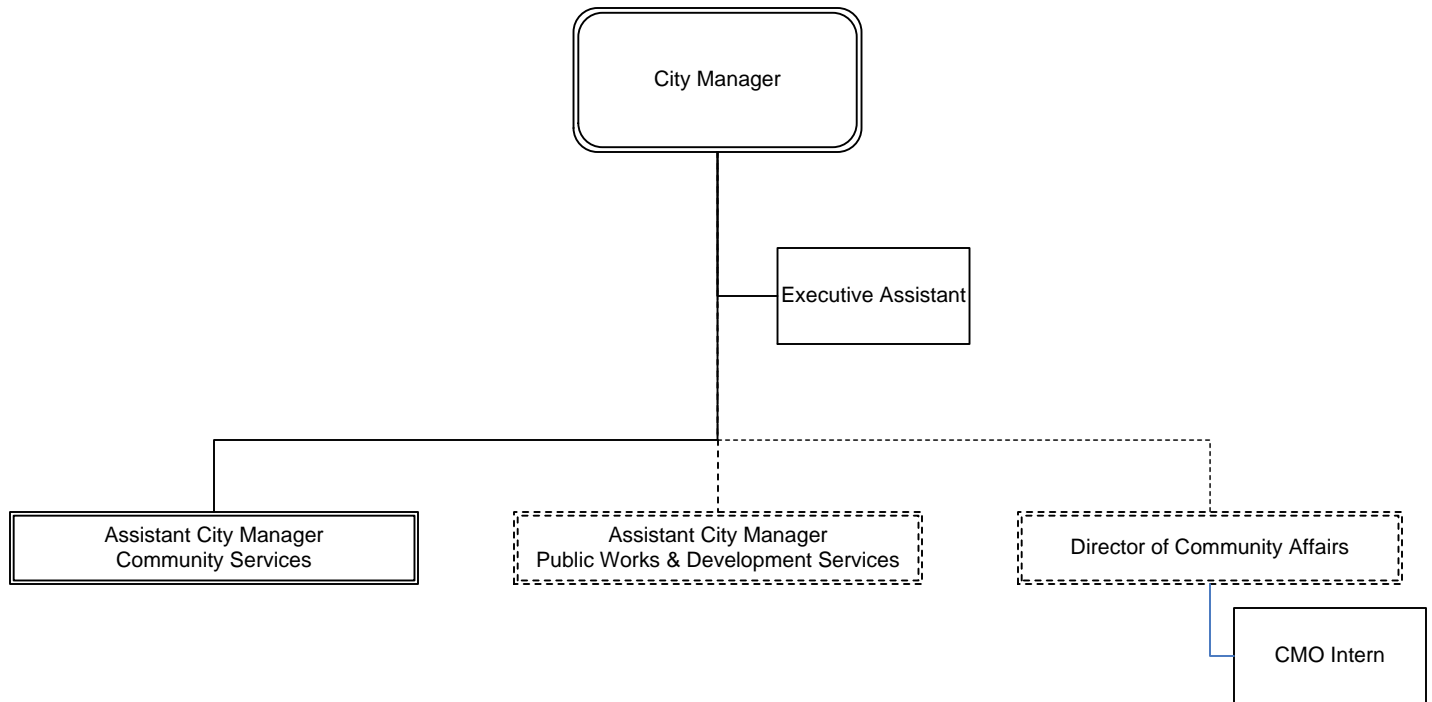
N/A

2012-2013 SIGNIFICANT BUDGET CHANGES

• N/A					\$ -
				Total	\$ -

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
<u>COUNCIL</u>							
OFFICE SUPPLIES & EQUIPMENT	2,001	3,750	3,000	3,000	-	-	3,000
MATERIALS AND SUPPLIES TOTAL	\$ 2,001	\$ 3,750	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ 3,000
TELEPHONE	9,600	9,600	9,600	9,600	-	-	9,600
OCCUPANCY TOTAL	\$ 9,600	\$ 9,600	\$ 9,600	\$ 9,600	\$ -	\$ -	\$ 9,600
VEHICLE/EQUIP SERVICES RENTAL	4,376	4,375	4,375	4,375	-	-	4,375
CONTRACTUAL TOTAL	\$ 4,376	\$ 4,375	\$ 4,375	\$ 4,375	\$ -	\$ -	\$ 4,375
TRAINING, MEETINGS, & TRAVEL	40,167	35,360	35,360	36,110	-	-	36,110
DUES, SUBSCRIPTIONS & LICENSE	-	-	-	-	-	-	-
PRINTING & PUBLISHING	1,071	660	596	660	-	-	660
OTHER CHARGES TOTAL	\$ 41,238	\$ 36,020	\$ 35,956	\$ 36,770	\$ -	\$ -	\$ 36,770
EQUIPMENT	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CONTINGENCY	-	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 57,215	\$ 53,745	\$ 52,931	\$ 53,745	\$ -	\$ -	\$ 53,745

CITY MANAGER



CITY MANAGER

DEPARTMENTAL MISSION STATEMENT

Appointed by the Cedar Park City Council, the city manager is the chief administrative officer for the City. The manager is responsible for achieving the goals and implementing the policies of the City Council, which emphasize community, service and fiscal responsibility. The manager works closely with the City Council on identifying priorities of our residents, businesses and visitors. The manager, along with the city management staff, provides professional leadership and direction for the day to day operations of this dynamic full-service city.

DEPARTMENTAL VISION STATEMENT

Under the direction of City Council, the City Manager's Office strives to effectively implement the policies of the City Council in such a way as to ensure that Cedar Park is a family-friendly community providing for economic vitality and innovation.

CUSTOMERS

INTERNAL: As the chief administrative officer for the City, the manager and city management staff serve in a

- supervisory role for every department within the City. The City Manager's Office aims to provide excellent direction and leadership for all City staff members.

EXTERNAL: Under the direction of City Council, the City Manager and management staff serve the residents of Cedar

- Park. The City Manager's Office also partners with external agencies such as Williamson County, various state agencies, and neighboring cities such as Round Rock, Leander and Austin to improve all of Central Texas.

ULTIMATE: The City Manager's Office ultimately aims to serve the citizenry of Cedar Park today and in the future by

- providing them with a community in which they feel safe, enjoy their neighborhoods and have access their city government.

SERVICES PROVIDED

- | | |
|---|---|
| <ul style="list-style-type: none"> • Provide professional leadership in the administration and execution of policies and objectives formulated by the City Council • Strategically plan for future issues in Cedar Park • Provide timely and responsive customer service • Act as a liaison between the City Council and City staff • Oversee all City staff and all hiring, development, firing, and disciplining • Special Projects (i.e. Planetarium, Veterans Memorial, Solid Waste transition, Water IQ) | <ul style="list-style-type: none"> • Develop solutions to city challenges and make recommendations for City Council consideration • Prepare and execute the City Budget • Track municipal impact of state and federal legislation • Public relations: meet with citizens, businesses and other community stakeholders • Intergovernmental Relations / Liaison to regional entities |
|---|---|

DEPARTMENTAL TIE TO COUNCIL GOALS

As the central administrative leader for the City's operations, the City Manager is ultimately responsible for the successful execution of all of the City Council's Strategic Goals. The City Manager's Office is involved to some extent in all of the goals, but primarily focuses on Goal #1: Strategic Prioritization.

CITY MANAGER

PERFORMANCE INDICATORS

PERFORMANCE INDICATOR	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				

EFFICIENCY & EFFECTIVENESS MEASURES
--

- | | |
|---|--------|
| <ul style="list-style-type: none"> % of city council strategic goals (long-term and short-term) accomplished | 100.0% |
|---|--------|

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 425,946	\$ 469,727	\$ 384,117	\$ 1,194	\$ 470,921
MATERIALS AND SUPPLIES	9,903	1,800	1,780	-	1,800
OCCUPANCY	2,465	1,800	2,475	-	1,800
CONTRACTUAL SERVICES	25,816	2,836	2,836	-	2,836
OTHER CHARGES	21,026	22,095	22,173	12,000	34,095
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 485,156	\$ 498,258	\$ 413,381	\$ 13,194	\$ 511,452

PERSONNEL SUMMARY

POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
CITY MANAGER	1	1	1
ASSISTANT CITY MANAGER	1	1	1
ASSISTANT TO THE CITY MANAGER	1	-	-
CMO INTERN	-	1	1
EXECUTIVE ASSISTANT	1	1	1
TOTAL	4	4	4

2012-2013 SIGNIFICANT BUDGET CHANGES

- | | |
|---|------------------|
| <ul style="list-style-type: none"> Personnel adjustments | \$ 1,194 |
| <ul style="list-style-type: none"> Senior Executive Program at JFK School (Boston) | 12,000 |
| Total | \$ 13,194 |

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
CITY MANAGER							
SALARIES	343,784	382,531	317,247	382,341	-	-	382,341
MEDICARE	5,069	5,852	4,750	5,850	-	-	5,850
SOCIAL SECURITY	-	-	402	-	-	-	-
RETIREMENT	35,482	36,083	28,750	34,886	-	-	34,886
HEALTH,LIFE,AD&D INSURANCE	20,861	23,464	17,400	26,047	-	-	26,047
WORKERS COMP INSURANCE	545	713	635	713	-	-	713
AUTO ALLOWANCE	20,205	21,084	14,933	21,084	-	-	21,084
SALARIES AND BENEFITS TOTAL	\$ 425,946	\$ 469,727	\$ 384,117	\$ 470,921	\$ -	\$ -	\$ 470,921
COMPUTER EQUIPMENT	-	-	-	-	-	-	-
SMALL TOOLS & EQUIPMENT	7,525	-	-	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	2,378	1,800	1,780	1,800	-	-	1,800
MATERIALS AND SUPPLIES TOTAL	\$ 9,903	\$ 1,800	\$ 1,780	\$ 1,800	\$ -	\$ -	\$ 1,800
TELEPHONE	2,465	1,800	2,475	1,800	-	-	1,800
OCCUPANCY TOTAL	\$ 2,465	\$ 1,800	\$ 2,475	\$ 1,800	\$ -	\$ -	\$ 1,800
VEHICLE/EQUIP SERVICES RENTAL	15,336	2,836	2,836	2,836	-	-	2,836
CONTRACT SERVICES	10,480	-	-	-	-	-	-
CONTRACTUAL TOTAL	\$ 25,816	\$ 2,836	\$ 2,836	\$ 2,836	\$ -	\$ -	\$ 2,836
TRAINING, MEETINGS, & TRAVEL	9,668	14,039	14,039	26,039	-	-	26,039
DUES, SUBSCRIPTIONS & LICENSE	7,958	7,056	6,994	7,056	-	-	7,056
EMPLOYEE BONDS	400	400	400	400	-	-	400
PRINTING & PUBLISHING	1,118	600	740	600	-	-	600
POSTAGE	-	-	-	-	-	-	-
RELOCATION EXPENSE	1,882	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ 21,026	\$ 22,095	\$ 22,173	\$ 34,095	\$ -	\$ -	\$ 34,095
FURNITURE	-	-	-	-	-	-	-
VEHICLES	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 485,156	\$ 498,258	\$ 413,381	\$ 511,452	\$ -	\$ -	\$ 511,452

CITY SECRETARY

City Secretary

CITY SECRETARY

DEPARTMENTAL MISSION STATEMENT

The City Secretary's Office provides compliance with state and city legislative controls, oversees city elections, and provides a source of public record in order to ensure the city imparts public trust regarding its legislative activities.

DEPARTMENTAL VISION STATEMENT

Recognizing the City Secretary Offices main responsibility to the citizens of Cedar Park which is to inspire public confidence and trust for government, the City Secretary Office will continue to support and facilitate the City of Cedar Parks governmental processes. This will be accomplished by providing services in a courteous and service oriented manner. The Office will strive to improve the preservation, maintenance, and enhancement of retrieval for historical records, increase the public availability of City records online and create a record retention program that stream lines the storage and destruction of records, and enhance the utilization of the Agenda Management Software for all boards and commissions. This will be provided with a staff including the City Secretary and an Assistant City Secretary or administrative assistant level position.

CUSTOMERS

- **INTERNAL:** City Council, City Administration, City Department Heads and Directors, and City staff, and City Boards and Commissions.
- **EXTERNAL:** The Offices external customers can vary during the course of providing services. Customers served include residents, general public or non-residents, local government and municipalities, state level organizations, local and non-local businesses and companies from the private sector.
- **ULTIMATE:** The standards of quality and the integrity required to conduct the affairs of the Office shall be used to merit public confidence in the community to the ultimate customer, the citizens of Cedar Park.

SERVICES PROVIDED

- Coordinate Public Meetings In Compliance With The Texas Open Meetings Act.
- Manage The Official Records Of The City By Recording Its Legislative Actions.
- Serve as Records Management Officer.
- Process Open Record Requests In Accordance With the Texas Public Information Act.
- Maintain And Oversee Board And Commission Membership Information And Training.
- Administer And Manage All City Elections.
- Authorize alcohol permits as required and mandated by the Texas alcoholic beverage commission.
- Process, authorize and issue Peddler/Solicitor permits.
- Maintain The City's Code Of Ordinances.
- Open Government Training.
- Reference And Resource Utilization Services.

DEPARTMENTAL TIE TO COUNCIL GOALS

The Office indirectly provides support for each Council goal which ultimately appears before the Council in the form of a legislative or official action at the Council Meeting. The Office assists with the placement of all actions and decisions by the Council on all agendas and imparts the execution of the necessary documents once authorized by Council. Also, the Office is responsible for recording all action by Council and formally preserving the history of the City.

CITY SECRETARY

PERFORMANCE INDICATORS				
PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• Elections conducted	3	1	3	2
• Ordinances enrolled	42	100	51	50
• Resolutions enrolled	206	225	115	200
• Request for public information received	729	125	320	600
• Pages of minutes processed	297	250	157	350
• Number of rulings sent to Attorney General	270	NA	250	NA
• Number of Council Meetings posted	44	24	21	30
• Number of hours in Council Meetings	146	111	120	150
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of Council Meeting minutes completed and approved within two Council Meetings	100%	100%	90%	100%
• % of rulings upheld by Texas Attorney General on Public Information Requests	100%	100%	90%	100%
• % of elections conducted within accordance of State and Federal Law	100%	100%	100%	100%

• Elections conducted	3	1	3	2
• Ordinances enrolled	42	100	51	50
• Resolutions enrolled	206	225	115	200
• Request for public information received	729	125	320	600
• Pages of minutes processed	297	250	157	350
• Number of rulings sent to Attorney General	270	NA	250	NA
• Number of Council Meetings posted	44	24	21	30
• Number of hours in Council Meetings	146	111	120	150

• % of Council Meeting minutes completed and approved within two Council Meetings	100%	100%	90%	100%
• % of rulings upheld by Texas Attorney General on Public Information Requests	100%	100%	90%	100%
• % of elections conducted within accordance of State and Federal Law	100%	100%	100%	100%

CITY SECRETARY

EXPENDITURE SUMMARY					
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OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 71,179	\$ 75,042	\$ 74,340	\$ 2,196	\$ 77,238
MATERIALS AND SUPPLIES	4,370	500	300	-	500
OCCUPANCY	375	376	376	-	376
CONTRACTUAL SERVICES	5,637	10,625	9,375	-	10,625
OTHER CHARGES	34,680	76,668	32,417	(19,998)	56,670
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 116,241	\$ 163,211	\$ 116,808	\$ (17,802)	\$ 145,409

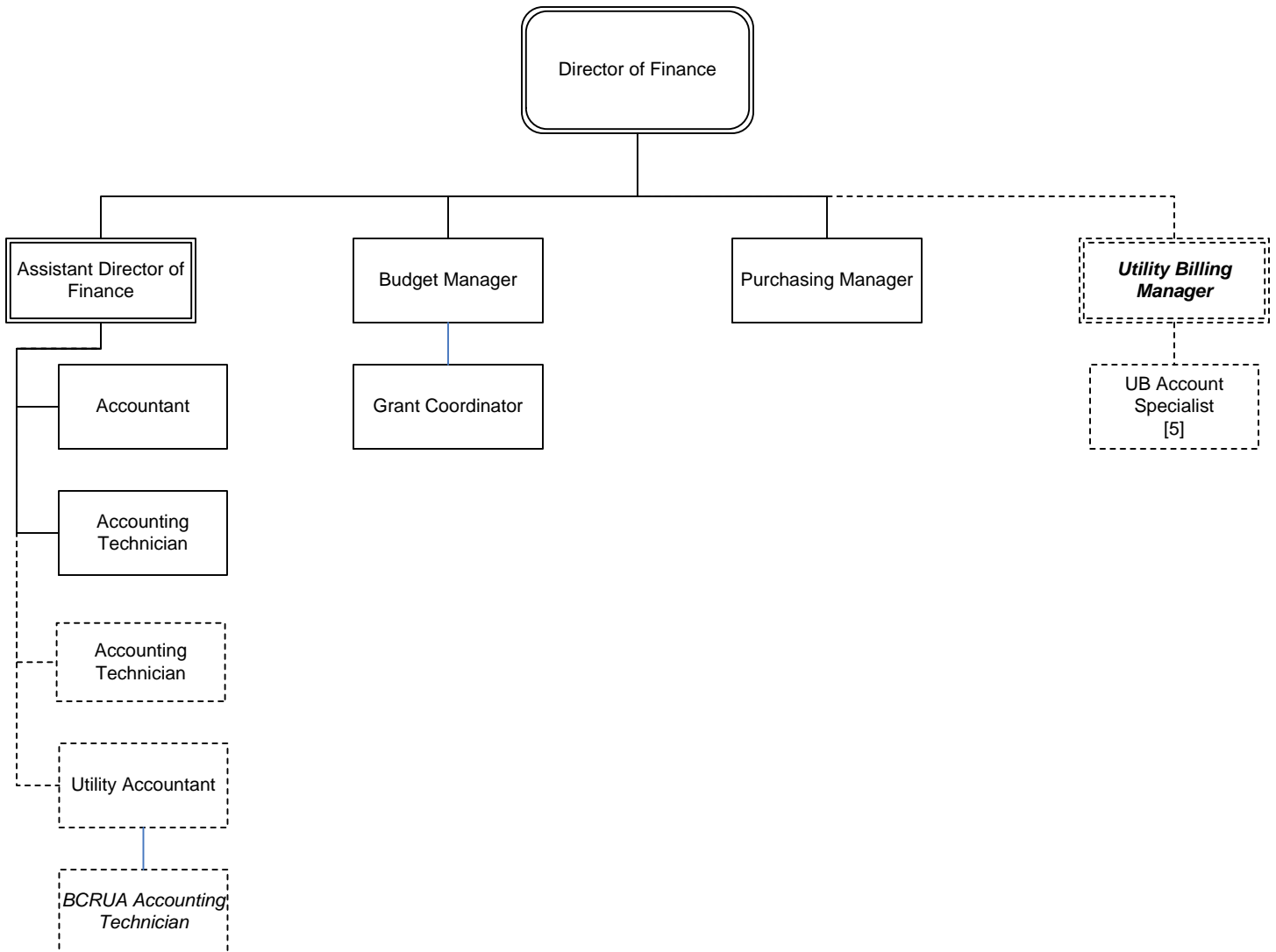
PERSONNEL SUMMARY			
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POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
CITY SECRETARY	1	1	1
TOTAL	1	1	1

2012-2013 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments	\$ 2,196
• Increase for Election Costs	30,000
• Remove one-time election costs	(49,998)
Total	\$ (17,802)

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
<u>CITY SECRETARY</u>							
SALARIES	59,267	62,772	62,725	64,335	-	-	64,335
MEDICARE	852	910	904	933	-	-	933
RETIREMENT	5,783	5,612	5,587	5,563	-	-	5,563
HEALTH,LIFE,AD&D INSURANCE	5,196	5,637	5,025	6,293	-	-	6,293
WORKERS COMP INSURANCE	81	111	99	114	-	-	114
SALARIES AND BENEFITS TOTAL	\$ 71,179	\$ 75,042	\$ 74,340	\$ 77,238	\$ -	\$ -	\$ 77,238
COMPUTER EQUIPMENT	2,381	-	-	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	1,989	500	300	500	-	-	500
MATERIALS AND SUPPLIES TOTAL	\$ 4,370	\$ 500	\$ 300	\$ 500	\$ -	\$ -	\$ 500
TELEPHONE	375	376	376	376	-	-	376
OCCUPANCY TOTAL	\$ 375	\$ 376	\$ 376	\$ 376	\$ -	\$ -	\$ 376
COMPUTER SOFTWARE	-	-	-	-	-	-	-
VEHICLE/EQUIP SERVICES RENTAL	376	625	375	625	-	-	625
CONTRACT SERVICES	5,261	10,000	9,000	10,000	-	-	10,000
CONTRACTUAL TOTAL	\$ 5,637	\$ 10,625	\$ 9,375	\$ 10,625	\$ -	\$ -	\$ 10,625
TRAINING, MEETINGS, & TRAVEL	302	2,708	1,942	2,710	-	-	2,710
DUES, SUBSCRIPTIONS & LICENSE	421	960	475	960	-	-	960
ELECTION EXPENSE	222	73,000	30,000	23,000	30,000	-	53,000
PRINTING & PUBLISHING	33,863	-	-	-	-	-	-
POSTAGE	(128)	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ 34,680	\$ 76,668	\$ 32,417	\$ 26,670	\$ 30,000	\$ -	\$ 56,670
EQUIPMENT	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 116,241	\$ 163,211	\$ 116,808	\$ 115,409	\$ 30,000	\$ -	\$ 145,409

FINANCIAL SERVICES

FINANCE ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

To provide for financial integrity through responsible management of public funds as entrusted to us for the Cedar Park citizens.

DEPARTMENTAL VISION STATEMENT

To have staff, systems, and processes in place to allow our department to serve our customers in the most customer service friendly, efficient, and effective way, and to be renowned as the best finance department in a mid-sized city in Texas.

CUSTOMERS

- **INTERNAL:** Internal customers include: departments; City Council; boards and commissions; individual employees
- **EXTERNAL:** External customers include: vendors; local, state, and federal agencies; tax payers, fee and fine payers; bondholders; utility customers; ETJ residents; utilities; local businesses.
- **ULTIMATE:** Our ultimate customers are the residential and corporate citizens of Cedar Park. They are our ultimate customer because the city is entrusted with their public funds.

SERVICES PROVIDED

- | | |
|--|---|
| <ul style="list-style-type: none"> • Accounting <ul style="list-style-type: none"> - General Ledger Accounting - Accounts Payable - Accounts Receivable - Cash Management/Investing - Payroll - Audit • Grants <ul style="list-style-type: none"> - Grant Research - Grant Prioritization - Grant Proposal - Grant Adoption and Submission - Post-award and Grant Administration - Grant Close-out - Special Event Coordination | <ul style="list-style-type: none"> • Budget <ul style="list-style-type: none"> - Budget Preparation - Proposed Budget Creation - Adopted Budget Creation - Analysis and Research - Budget Monitoring (AP & PO Review) and Reporting - Risk Management (City Claims) - 4B & 4A Financial Reporting • Purchasing <ul style="list-style-type: none"> - Assists with City-wide procurement - Maintains vendor list - Assists departments with quotes, bids, requests for proposals, and requests for qualifications |
|--|---|

DEPARTMENTAL TIE TO COUNCIL GOALS

- **Strategic Prioritization - Fiscal Management**
 - Develop methods to improve collection of outstanding court fines
 - Develop a grant priority and strategy plan for 2012
- **Strategic Prioritization - Operational Efficiency**
 - Identify and implement innovative and sustainable strategies for conservation of resources
- **Strategic Prioritization - Organizational Development**
 - Develop Strategic Plan for Police department - Evaluate and implement ICMA Police Study
- **Strategic Prioritization - Regional Planning and Participation**
 - Pursue implementation of Phase II BCRUA Regional Water Project
 - Implement strategic plan to address delivery of fire service in the City's Extraterritorial Jurisdiction (ETJ)
 - Update annexation model in support of Council decision making annually, or as needed

FINANCE ADMINISTRATION

PERFORMANCE INDICATORS

PERFORMANCE INDICATOR	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• Accounts payable checks issued	7,571	7,500	8,500	8,250
• Payroll checks issued	1,982	2,300	1,535	1,750
• Direct deposits processed	8,967	9,000	9,230	10,000
• # of Budget Amendments necessary during the year	4	-	5	2
• Purchase orders issued	615	1,000	525	750
EFFICIENCY & EFFECTIVENESS MEASURES				
• Avg. # of days to close financial month data	40	20	35	20
• % of reprinted payroll checks	0.140%	0.200%	0.480%	0.200%
• % of payroll on direct deposit	83.3%	85.0%	84.4%	85.0%
• % Variance between budgeted amounts and actual for General Fund Revenue and Expenditures	3.21%	>0.75%	N/A	>0.75%
• Budget ends structurally balanced	Yes	Yes	Yes	Yes
• Scoring on GFOA Budget Review	97	81	87	81
• % saved through competitive bidding	24.0%	26.0%	25.0%	26%
• % Grant dollars applied for received	81.9%	80.0%	67.0%	75.0%
• % Grants applied for received	71.0%	80.0%	81.0%	75.0%

EXPENDITURE SUMMARY

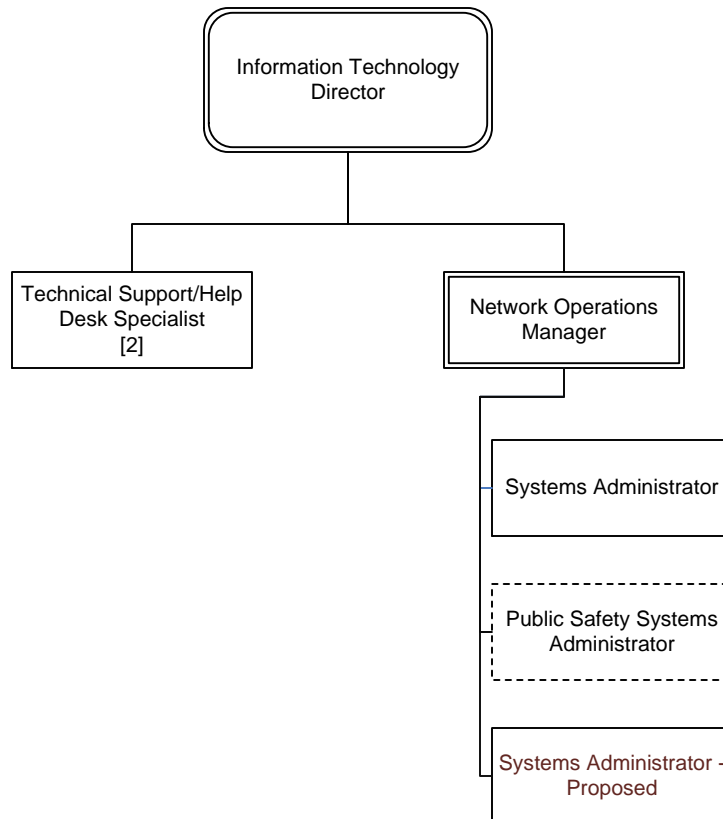
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 504,665	\$ 563,218	\$ 501,656	\$ 22,305	\$ 585,523
MATERIALS AND SUPPLIES	2,934	3,750	3,000	(500)	3,250
OCCUPANCY	-	-	-	-	-
CONTRACTUAL SERVICES	247,463	201,576	215,374	7,599	209,175
OTHER CHARGES	17,003	16,735	11,850	(128)	16,607
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 772,065	\$ 785,279	\$ 731,880	\$ 29,276	\$ 814,555

FINANCE ADMINISTRATION

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
DIRECTOR OF FINANCE	1	1	1
ASSISTANT DIRECTOR OF FINANCE	1	1	1
PURCHASING MANAGER	1	1	1
BUDGET MANAGER	1	1	1
GRANT COORDINATOR	1	1	1
ACCOUNTANT	1	1	1
ACCOUNTING TECHNICIAN	1	1	1
TOTAL	7	7	7

2012-2013 SIGNIFICANT BUDGET CHANGES			
• Personnel adjustments		\$	22,505
• Increase for appraisal fees			7,349
• Decrease operating costs			(578)
Total		\$	29,276

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
FINANCIAL ADMINISTRATION							
SALARIES	417,003	474,140	423,479	490,747	-	-	490,747
OVERTIME	41	-	63	-	-	-	-
MEDICARE	6,432	6,875	6,112	7,116	-	-	7,116
RETIREMENT	44,014	42,388	37,800	42,437	-	-	42,437
HEALTH,LIFE,AD&D INSURANCE	36,427	38,977	33,495	44,356	-	-	44,356
WORKERS COMP INSURANCE	748	838	707	867	-	-	867
SALARIES AND BENEFITS TOTAL	\$ 504,665	\$ 563,218	\$ 501,656	\$ 585,523	\$ -	\$ -	\$ 585,523
COMPUTER EQUIPMENT	133	-	-	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	2,801	3,750	3,000	3,250	-	-	3,250
MATERIALS AND SUPPLIES TOTAL	\$ 2,934	\$ 3,750	\$ 3,000	\$ 3,250	\$ -	\$ -	\$ 3,250
TELEPHONE	-	-	-	-	-	-	-
OCCUPANCY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
COMPUTER SERVICES	66,286	4,750	4,750	4,750	-	-	4,750
APPRAISAL FEES	165,656	176,951	175,499	176,951	7,349	-	184,300
VEHICLE/EQUIP SERVICES RENTAL	6,376	6,375	6,375	6,375	-	-	6,375
COPIER RENTAL	3,486	3,500	3,750	3,750	-	-	3,750
CONTRACT SERVICES	5,659	10,000	25,000	10,000	-	-	10,000
CONTRACTUAL TOTAL	\$ 247,463	\$ 201,576	\$ 215,374	\$ 201,826	\$ 7,349	\$ -	\$ 209,175
TRAINING, MEETINGS, & TRAVEL	12,915	11,100	7,775	12,450	-	-	12,450
DUES, SUBSCRIPTIONS & LICENSE	2,047	3,485	2,842	2,807	-	-	2,807
EMPLOYEE BONDS	400	400	400	400	-	-	400
UNIFORMS	233	-	-	-	-	-	-
PRINTING & PUBLISHING	1,259	1,650	758	850	-	-	850
POSTAGE	149	100	75	100	-	-	100
OTHER CHARGES TOTAL	\$ 17,003	\$ 16,735	\$ 11,850	\$ 16,607	\$ -	\$ -	\$ 16,607
EQUIPMENT IMPROVEMENTS	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 772,065	\$ 785,279	\$ 731,880	\$ 807,206	\$ 7,349	\$ -	\$ 814,555

INFORMATION TECHNOLOGY

INFORMATION TECHNOLOGY

DEPARTMENTAL MISSION STATEMENT

The Information Technology Department delivers quality and innovative technology solutions to provide the community and City staff with convenient access to information and services.

DEPARTMENTAL VISION STATEMENT

As the City of Cedar Park continues its tradition of planned projects to accommodate growth and increased services for the community, the IT Department will focus on the following goals:

- Deliver timely and effective responses to customer requirements through teamwork
- Provide vision, leadership and a framework for evaluating emerging technologies and implement proven solutions
- Work with City departments to improve business operations by thoroughly understanding business needs
- Guarantee a reliable communication and computer infrastructure
- Continual development and testing of disaster recovery and business continuity plans
- Develop and maintain technically skilled staff who are competent in current and emerging information technologies that provide effective and efficient support
- Ensure effective technical and fiscal management of the departments operations, resources, projects and contracts

CUSTOMERS

- **INTERNAL:** The Information Technology Department offers direct support to all departments, City Council and staff members that utilize the City's network, communications and mission-critical applications.
- **EXTERNAL:** Complex applications used to maintain City records are supported by multiple third-party vendors, and in turn, IT supports each vendor to maintain or enhance City services. Cedar Park IT also communicates with surrounding cities to evaluate and provide more efficient public safety processes and technology.
- **ULTIMATE:** Beyond supporting internal and external customer applications that allow City staff to perform their duties, IT provides support for the following services accessed directly by our citizenry: library patron computers, free Wi-Fi at public facilities, online bill-pay for utilities and the City's phone system. Our fundamental aim is to deliver consistent and efficient services that allow every city employee to effectively serve the Cedar Park community.

SERVICES PROVIDED

- | | |
|---------------------------------------|--|
| • Desktop Support | • Technology Planning and Implementation |
| • Server Support | • Intranet Site Development |
| • Application Support | • IT Help Desk |
| • Local and Wide Area Network Support | • City-wide VoIP Phone System Support |
| • Data Backup and Retrieval | |

INFORMATION TECHNOLOGY

DEPARTMENTAL TIE TO COUNCIL GOALS

- **Strategic Prioritization**

- Investigate Tools To Increase Staff Efficiency
 - Pilot project to evaluate desktop virtualization technologies

- **Facilities**

- To install and bring up network and other city services to decrease any downtime during the City Hall move

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• Network servers	58	73	71	73
• Personal computers	347	354	354	354
• Information technology help calls	3,828	5,000	4,070	5,000
EFFICIENCY & EFFECTIVENESS MEASURES				
• % Critical calls cleared in 8 hours	98.0%	97.0%	92.2%	99.9%
• % Non-Critical calls cleared in 48 hours	72.0%	65.0%	65.0%	65.0%
• % of network uptime during business hours	99.6%	99.9%	99.2%	99.9%

INFORMATION TECHNOLOGY

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 334,436	\$ 367,737	\$ 368,603	\$ 77,089	\$ 444,826
MATERIALS AND SUPPLIES	8,506	9,600	9,100	2,600	12,200
MAINTENANCE	15,409	19,800	19,800	-	19,800
OCCUPANCY	5,638	7,150	6,920	1,000	8,150
CONTRACTUAL SERVICES	419,926	483,289	445,047	50,850	534,139
OTHER CHARGES	13,478	17,900	32,524	7,150	25,050
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 797,393	\$ 905,476	\$ 881,994	\$ 138,689	\$ 1,044,165

PERSONNEL SUMMARY

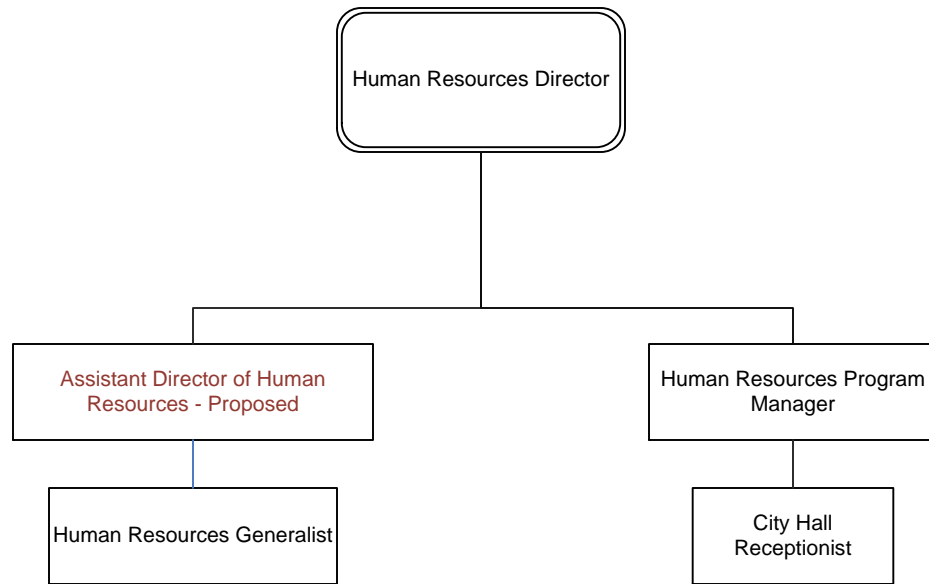
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
INFORMATION TECHNOLOGY DIRECTOR	1	1	1
NETWORK OPERATIONS MANAGER	1	1	1
SYSTEM ADMINISTRATOR	1	1	2
TECHNICAL SUPPORT/HELP DESK SPECIALIST	2	2	2
TOTAL	5	5	6

2012-2013 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments	\$ 9,442
• Increase for Systems Administrator	72,247
• Increase for Overtime Adjustment	2,000
• Increase for VES Contributions	50,000
• Increase for Technology Conferences	4,000
• Increase for Mobile Device Management	1,000
	\$ 138,689

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
INFORMATION TECHNOLOGY							
SALARIES	278,618	303,562	301,665	309,564	-	49,920	359,484
OVERTIME	-	4,000	7,647	4,000	2,000	4,000	10,000
MEDICARE	3,860	4,402	4,373	4,547	-	782	5,329
RETIREMENT	27,226	27,138	27,545	27,115	-	4,991	32,106
HEALTH,LIFE,AD&D INSURANCE	24,352	28,099	26,895	31,399	-	5,864	37,263
WORKERS COMP INSURANCE	380	536	478	554	-	90	644
SALARIES AND BENEFITS TOTAL	\$ 334,436	\$ 367,737	\$ 368,603	\$ 377,179	\$ 2,000	\$ 65,647	\$ 444,826
COMPUTER EQUIPMENT	6,693	6,800	6,800	6,800	-	1,500	8,300
FUEL & OIL	426	1,000	500	1,000	-	-	1,000
OFFICE SUPPLIES & EQUIPMENT	1,387	1,800	1,800	1,800	-	1,100	2,900
MATERIALS AND SUPPLIES TOTAL	\$ 8,506	\$ 9,600	\$ 9,100	\$ 9,600	\$ -	\$ 2,600	\$ 12,200
VEHICLE REPAIRS & MAINTENANCE	1,027	1,000	1,000	1,000	-	-	1,000
COMPUTER EQUIP REPR & UPGRADE	14,382	18,800	18,800	18,800	-	-	18,800
REPAIRS AND MAINTENANCE TOTAL	\$ 15,409	\$ 19,800	\$ 19,800	\$ 19,800	\$ -	\$ -	\$ 19,800
OFFICE RENTAL	1,757	2,150	1,920	2,150	-	-	2,150
TELEPHONE	3,881	5,000	5,000	5,000	-	1,000	6,000
OCCUPANCY TOTAL	\$ 5,638	\$ 7,150	\$ 6,920	\$ 7,150	\$ -	\$ 1,000	\$ 8,150
COMPUTER SERVICES	271,371	345,685	337,925	364,135	-	-	364,135
COMPUTER SOFTWARE	20,053	20,000	-	-	-	-	-
TELEPHONY LINE CHARGES	70,294	66,931	56,517	69,331	-	-	69,331
VEHICLE/EQUIP SERVICES RENTAL	57,247	50,173	50,173	100,173	-	-	100,173
COPIER RENTAL	341	500	432	500	-	-	500
CONTRACT SERVICES	620	-	-	-	-	-	-
CONTRACTUAL TOTAL	\$ 419,926	\$ 483,289	\$ 445,047	\$ 534,139	\$ -	\$ -	\$ 534,139
TRAINING, MEETINGS, & TRAVEL	13,256	17,400	31,900	17,400	4,000	3,000	24,400
DUES, SUBSCRIPTIONS & LICENSE	163	500	500	500	-	-	500
PRINTING & PUBLISHING	-	-	124	150	-	-	150
POSTAGE	59	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ 13,478	\$ 17,900	\$ 32,524	\$ 18,050	\$ 4,000	\$ 3,000	\$ 25,050
EQUIPMENT	-	-	-	-	-	-	-
FURNITURE	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 797,393	\$ 905,476	\$ 881,994	\$ 965,918	\$ 6,000	\$ 72,247	\$ 1,044,165

HUMAN RESOURCES



HUMAN RESOURCES

DEPARTMENTAL MISSION STATEMENT

The Human Resources Department is a cohesive, collaborative team of professionals committed to creating a healthy and positive work environment in order to assist in accomplishing the City's goals and objectives. We value integrity, efficiency, problem solving, equity, and character in all of our relationships and interactions. The Human Resources Department does this to promote and facilitate growth, accountability, and empowerment throughout our organization.

DEPARTMENTAL VISION STATEMENT

The Human Resources Department will create, encourage, and maintain an environment that supports, develops and sustains the well-being of the workforce by facilitating employee development; building fair, consistent, clear and innovative HR solutions; and providing accurate, practical, reliable and timely information for the City's decisions and its employees.

CUSTOMERS

- **INTERNAL:** Our primary interaction is with our internal customers our employees. The HR Department services our individual employees with matters relating to their benefits, compensation, leave, and other HR functions including facilitating the resolution of employee relations issues. Support is also provided to departments with matters relating to recruitment, compliance, and labor relations.
- **EXTERNAL:** The interaction with our external customers is primarily related to recruitment and customer service matters relating to our vendors (i.e. TMRS, TML-IRP, Health Insurance Carrier, etc.). The HR Department interacts with potential applicants by providing the resources required for employment. On a regular basis, we act as intermediaries between our employees and vendors that provide benefit products.
- **ULTIMATE:** Ultimately, The HR department provides such services to internal and external customers to ensure the City sustains a healthy and positive workforce; consequently, contributing to the attainment of the City's goals and objectives and enhancing the Quality of Life for its citizens.

SERVICES PROVIDED

- | | |
|--|---|
| <ul style="list-style-type: none"> ● Compliance with Employment Laws <ul style="list-style-type: none"> - Federal Labor Standards Act - Family Medical Leave Act - Workers' Compensation - DOT/CDL Drug and Alcohol Program - American With Disabilities Act - Cedar Park HR Manual ● Benefits Administration <ul style="list-style-type: none"> - Health, Dental, Life and AD&D Insurance Programs - Long Term Disability - Employee Assistance Program - Texas Municipal Retirement System - Deferred Compensation (457) - Education Reimbursement Program - Leave Administration (Vacation, Sick, Personal, Catastrophic) ● Recruitment <ul style="list-style-type: none"> - Advertising - Pre-Screening/Background Check - Orientation - On Boarding | <ul style="list-style-type: none"> ● Civil Service <ul style="list-style-type: none"> - Entry-Level Exams - Promotional Exams - Civil Service Meetings - Civil Service Hearings - Meet and Confer - Spanish/Sign Language Testing ● Labor/Employee Relations <ul style="list-style-type: none"> - CPOD Program - Recognition Matters - Service Plaques - Investigations/Review of Complaints ● Classification and Compensation <ul style="list-style-type: none"> - Payroll Maintenance - Employee Performance Program |
|--|---|

HUMAN RESOURCES

DEPARTMENTAL TIE TO COUNCIL GOALS

• Strategic Prioritization

As stated in our mission statement, The HR staff is committed to providing a positive work environment in order to assist in accomplishing the City's goals and objectives. The HR department continually strives to become more efficient, consistent with Goal 1: Strategic Prioritization (Efficiency) of the City Council Strategic Map. Ultimately, the HR Department provides for a positive environment throughout the organization in support of obtaining every goal listed on the City Council Strategic Map.

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• # of Applications Processed	2,999	3,681	5,521	5,000
EFFICIENCY & EFFECTIVENESS MEASURES				
• Average number of days to fill a position	70	60.0	79.0	60.0
• Turnover rate	4.1%	4.0%	7.1%	4.0%
• Worker's Compensation Modifier	46.0%	46.0%	48.0%	46.0%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 259,560	\$ 268,066	\$ 268,677	\$ 97,064	\$ 365,130
MATERIALS AND SUPPLIES	1,556	2,250	2,000	3,000	5,250
OCCUPANCY	804	500	550	900	1,400
CONTRACTUAL SERVICES	133,279	77,109	71,744	19,387	96,496
OTHER CHARGES	34,006	51,110	53,575	1,613	52,723
TOTAL	\$ 429,205	\$ 399,035	\$ 396,546	\$ 121,964	\$ 520,999

HUMAN RESOURCES

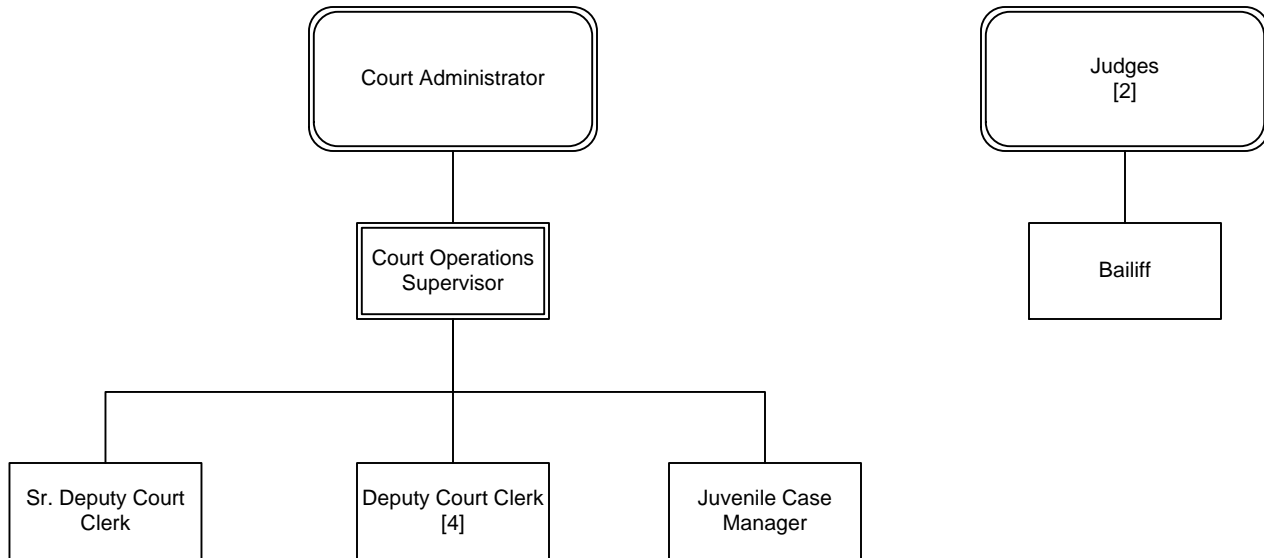
PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
HUMAN RESOURCES DIRECTOR	1	1	1
ASSISTANT DIRECTOR OF HUMAN RESOURCES	-	-	1
HUMAN RESOURCES PROGRAM MANAGER	-	1	1
HUMAN RESOURCES GENERALIST	2	1	1
CITY HALL RECEPTIONIST	1	1	1
TOTAL	4	4	5

2012-2013 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments	\$ 11,084
• Increase for Assistant Director of HR	92,311
• Increase for Programming (AD)	15,000
• Increase for City-Wide Random Drug Testing	3,569
Total	\$ 121,964

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
HUMAN RESOURCES							
SALARIES	214,532	222,231	224,588	230,091	-	72,500	302,591
OVERTIME	116	-	498	-	-	-	-
MEDICARE	3,015	3,222	3,213	3,336	-	1,051	4,387
RETIREMENT	20,951	19,867	20,055	19,897	-	6,711	26,608
HEALTH,LIFE,AD&D INSURANCE	20,653	22,353	19,973	24,989	-	6,020	31,009
WORKERS COMP INSURANCE	293	393	350	406	-	129	535
SALARIES AND BENEFITS TOTAL	\$ 259,560	\$ 268,066	\$ 268,677	\$ 278,719	\$ -	\$ 86,411	\$ 365,130
OFFICE SUPPLIES & EQUIPMENT	1,556	2,250	2,000	2,250	-	3,000	5,250
MATERIALS AND SUPPLIES TOTAL	\$ 1,556	\$ 2,250	\$ 2,000	\$ 2,250	\$ -	\$ 3,000	\$ 5,250
TELEPHONE	804	500	550	500	-	900	1,400
OCCUPANCY TOTAL	\$ 804	\$ 500	\$ 550	\$ 500	\$ -	\$ 900	\$ 1,400
VEHICLE/EQUIP SERVICES RENTAL	2,576	2,575	2,575	2,575	-	-	2,575
COPIER RENTAL	1,799	1,860	1,995	2,040	-	-	2,040
CONTRACT SERVICES	102,043	49,500	44,000	49,500	-	15,000	64,500
CONTRACT EMPLOYMENT SERVICES	26,861	23,174	23,174	27,381	-	-	27,381
CONTRACTUAL TOTAL	\$ 133,279	\$ 77,109	\$ 71,744	\$ 81,496	\$ -	\$ 15,000	\$ 96,496
TRAINING, MEETINGS, & TRAVEL	8,202	15,210	17,675	14,823	-	2,000	16,823
EMPLOYEE RECOGNITION PROGRAM	11,197	8,850	8,850	8,850	-	-	8,850
RECRUITING	10,794	19,400	19,400	19,400	-	-	19,400
RECRUITING-CS	206	-	-	-	-	-	-
DUES, SUBSCRIPTIONS & LICENSE	1,066	1,900	1,900	1,900	-	-	1,900
PRINTING & PUBLISHING	885	1,750	1,750	1,750	-	-	1,750
POSTAGE	53	400	400	400	-	-	400
EDUCATION ASSISTANCE PROGRAM	1,603	3,600	3,600	3,600	-	-	3,600
OTHER CHARGES TOTAL	\$ 34,006	\$ 51,110	\$ 53,575	\$ 50,723	\$ -	\$ 2,000	\$ 52,723
DEPARTMENT TOTAL	\$ 429,205	\$ 399,035	\$ 396,546	\$ 413,688	\$ -	\$ 107,311	\$ 520,999

MUNICIPAL COURT



MUNICIPAL COURT

DEPARTMENTAL MISSION STATEMENT

To administer timely justice with equality, fairness and integrity, through the use of efficient case flow management practices and the responsible use of resources.

DEPARTMENTAL VISION STATEMENT

To foster the public's trust, confidence and respect in the Cedar Park Municipal Court, through programming that will facilitate interest, good citizenship, community engagement, and acceptance of the municipal judicial system.

CUSTOMERS

- **INTERNAL:** City Departments and staff; City Council; Police Department, boards and commissions; judges and court staff.
- **EXTERNAL:** Litigants, jurors, witnesses, victims, attorneys, parents, bondsmen, local business, local, state, and federal agencies, and the public in general.
- **ULTIMATE:** The court's ultimate customers are the residential and corporate citizens of Cedar Park, as their trust and belief in the local judicial system is largely based on their contact and experience in Municipal Court. This is because more people come into contact with Municipal Courts than all other courts combined in the State of Texas.

SERVICES PROVIDED

- Docket/Caseflow Management
- Juvenile Case Processing
- Access to Court
- Informational Services
- Mandatory Reporting
- Warrant Maintenance
- Collection of Assessed Fines/Costs

DEPARTMENTAL TIE TO COUNCIL GOALS

• Strategic Prioritization

All ongoing efforts for streamlining and/or enhancing court processes are closely tied with the Council Goal #1 Strategic Prioritization as it relates to improving efficiency, and specifically Goal #1D - to improve collection of outstanding court fines.

MUNICIPAL COURT

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• # of Cases filed	14,763	14,000	14,000	13,500
• # of Warrants Issued	2,289	2,000	2,400	2,400
• # of Warrants Cleared	1,700	1,600	2,000	2,000
• # of Contested Dockets (trial-related)	2,074	1,400	2,100	2,000
EFFICIENCY & EFFECTIVENESS MEASURES				
• Average Collection Rate	68%	65%	60%	65%
• Juvenile Compliance Rates	209	100	200	150
• % of Initial Appearances Missed	20%	15%	13%	13%
• % of cases closed (vs. those filed)	88%	84%	80%	88%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 377,974	\$ 410,088	\$ 400,733	\$ 13,253	\$ 423,341
MATERIALS AND SUPPLIES	3,305	4,100	3,700	-	4,100
MAINTENANCE	5,763	6,200	4,700	-	6,200
OCCUPANCY	40,972	44,575	42,660	(1,415)	43,160
CONTRACTUAL SERVICES	3,550	5,000	5,000	-	5,000
OTHER CHARGES	30,671	36,820	35,400	1,415	38,235
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 462,235	\$ 506,783	\$ 492,193	\$ 13,253	\$ 520,036

MUNICIPAL COURT

PERSONNEL SUMMARY

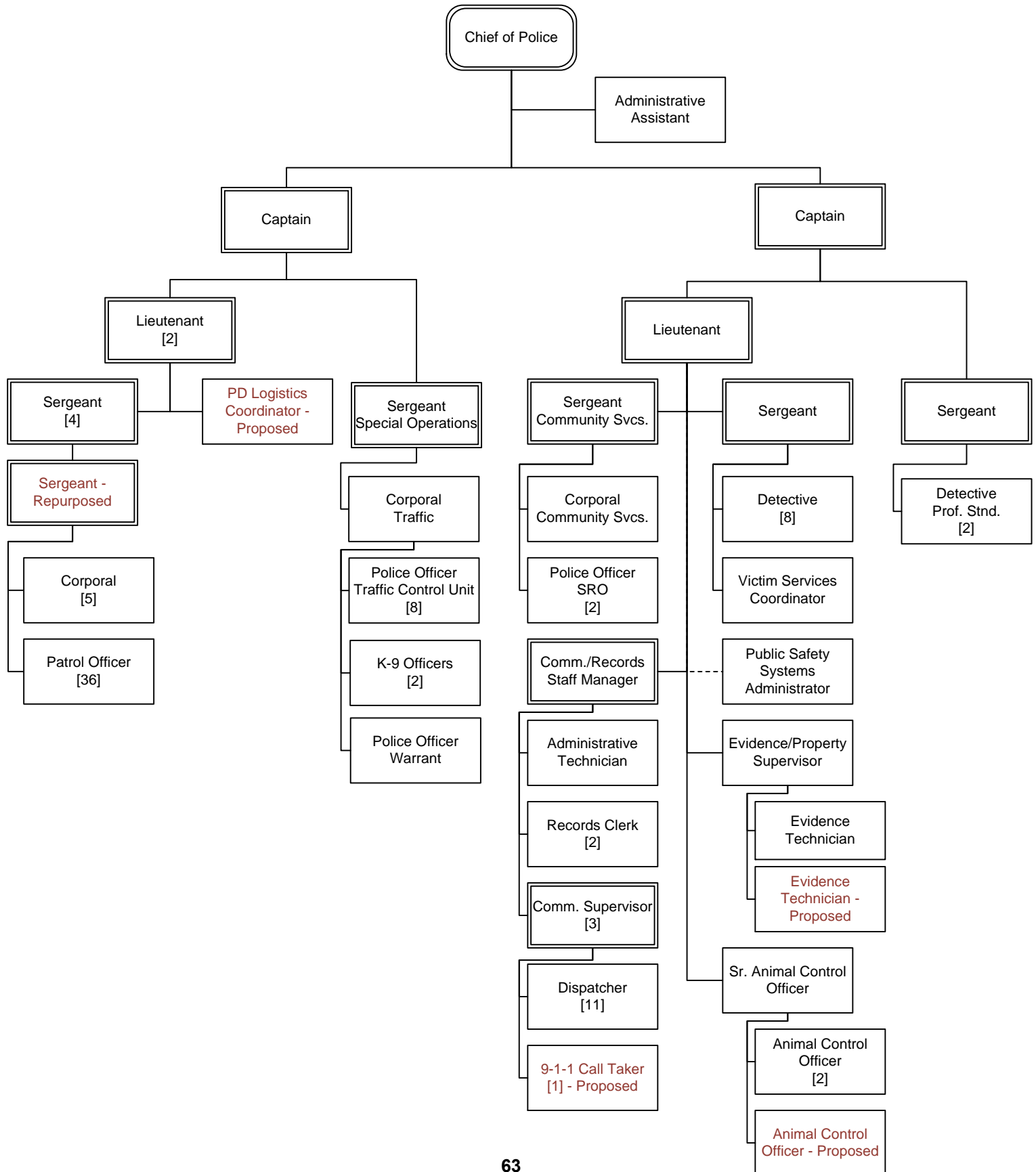
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
COURT ADMINISTRATOR	1	1	1
SENIOR DEPUTY CLERK	1	1	1
COURT OPERATIONS SUPERVISOR	1	1	1
DEPUTY COURT CLERK	4	4	4
JUVENILE CASE MANAGER	1	1	1
JUDGES	1	1	1
BAILIFF	0.5	0.5	0.5
TOTAL	9.5	9.5	9.5

2012-2013 SIGNIFICANT BUDGET CHANGES

● Personnel adjustments	\$ 13,253
Total	\$ 13,253

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adj. to Base	Enhancements	Proposed Budget
<u>MUNICIPAL COURT</u>							
SALARIES	251,911	278,317	275,328	287,432	-	-	287,432
PART TIME	82,258	104,920	101,509	105,871	-	-	105,871
OVERTIME	169	-	-	-	-	-	-
MEDICARE	4,795	4,808	5,431	4,925	-	-	4,925
SOCIAL SECURITY	4,917	-	6,293	-	-	-	-
RETIREMENT	24,901	29,645	24,541	29,371	-	-	29,371
HEALTH,LIFE,AD&D INSURANCE	35,580	43,569	38,866	48,798	-	-	48,798
WORKERS COMP INSURANCE	656	586	522	600	-	-	600
SALARY REIMBURSEMENT	(27,213)	(51,757)	(51,757)	(53,656)	-	-	(53,656)
SALARIES AND BENEFITS TOTAL	\$ 377,974	\$ 410,088	\$ 400,733	\$ 423,341	\$ -	\$ -	\$ 423,341
COMPUTER EQUIPMENT	-	-	-	-	-	-	-
BUILDING SUPPLIES	945	1,200	1,200	1,200	-	-	1,200
OFFICE SUPPLIES & EQUIPMENT	2,360	2,900	2,500	2,900	-	-	2,900
MATERIALS AND SUPPLIES TOTAL	\$ 3,305	\$ 4,100	\$ 3,700	\$ 4,100	\$ -	\$ -	\$ 4,100
OFFICE EQUIP REPAIRS & MAINT	-	200	200	200	-	-	200
BUILDING REPAIRS & MAINT	5,763	6,000	4,500	6,000	-	-	6,000
REPAIRS AND MAINTENANCE TOTAL	\$ 5,763	\$ 6,200	\$ 4,700	\$ 6,200	\$ -	\$ -	\$ 6,200
ELECTRICITY	21,608	26,000	24,000	25,000	-	-	25,000
TELEPHONE	9,024	8,075	9,560	9,060	-	-	9,060
JANITORIAL SERVICES	10,284	10,400	9,000	9,000	-	-	9,000
WATER & SEWER	56	100	100	100	-	-	100
OCCUPANCY TOTAL	\$ 40,972	\$ 44,575	\$ 42,660	\$ 43,160	\$ -	\$ -	\$ 43,160
INTERPRETER FEES	3,550	5,000	5,000	5,000	-	-	5,000
EQUIPMENT RENTAL	-	-	-	-	-	-	-
VEHICLE/EQUIP SERVICES RENTAL	-	-	-	-	-	-	-
COPIER RENTAL	-	-	-	-	-	-	-
CONTRACT SERVICES	-	-	-	-	-	-	-
CONTRACTUAL TOTAL	\$ 3,550	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000
TRAINING, MEETINGS, & TRAVEL	2,169	2,300	2,300	3,000	-	-	3,000
DUES, SUBSCRIPTIONS & LICENSE	180	500	500	500	-	-	500
EMPLOYEE BONDS	-	100	100	100	-	-	100
JURY EXPENSE	1,658	2,500	2,500	2,500	-	-	2,500
PRINTING & PUBLISHING	3,303	4,500	4,000	4,215	-	-	4,215
BANK SVC FEES	18,909	22,920	21,000	22,920	-	-	22,920
POSTAGE	4,452	4,000	5,000	5,000	-	-	5,000
OTHER CHARGES TOTAL	\$ 30,671	\$ 36,820	\$ 35,400	\$ 38,235	\$ -	\$ -	\$ 38,235
EQUIPMENT	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 462,235	\$ 506,783	\$ 492,193	\$ 520,036	\$ -	\$ -	\$ 520,036

POLICE



POLICE SERVICES- TOTAL

DEPARTMENTAL MISSION STATEMENT

The mission of the Cedar Park Police Department is to enhance the quality of life in the City of Cedar Park through a proactive and professional level of police service; to maintain a strong commitment of excellence; to ensure safety through integrity, trust and accountability; to treat all persons with respect, dignity and equality, and to build partnerships with the community to meet current and future challenges. Animal Control is included in the Cedar Park Police Department.

CORE VALUES

- Life
- Integrity
- Service
- Excellence
- Law
- Accountability
- Community Partnerships

DEPARTMENTAL VISION STATEMENT

Decline in felony crime rate.
Decline in fatal and injury collisions.

CUSTOMERS

- **INTERNAL:** Sworn personnel, Non-sworn support personnel, other city departments, city employees, and City Council members.
- **EXTERNAL:** Victims, complainants, criminals, traffic violators, criminal justice system agencies, law enforcement agencies, approved vendors.
- **ULTIMATE:** Victims of crime and individuals who have called the CPPD to request service. The members of our community who are being served, protected, and who enjoy a low crime rate and fast response times.

SERVICES PROVIDED

- Routine Patrol Services
- Law Enforcement
- Criminal Investigation
- Traffic Enforcement
- Response to Calls for Service
- Collision Investigation
- Arrests of Criminal Suspects
- Special Events/Crowd Control
- Enforcement of Animal Control Ordinances
- Pet Licensing and Microchipping
- Field Return and Impounded Animals
- Traffic Direction and Control
- Public Safety Communication, Dispatching
- Report and Record Management
- Evidence and Property Control
- Community Services
- Crime Prevention
- First Response to Criminal Incidents
- Operating a Temporary Holding Cell
- Animal Cruelty Investigations
- Emergency Response to Injured Animals

POLICE SERVICES- TOTAL**DEPARTMENTAL TIE TO COUNCIL GOALS****• Goal 1: Strategic Prioritization- Evaluate and Implement ICMA Police Study- Maximizing Deployment and Operational Efficiency.**

The 5th Platoon is scheduled to begin on July 7

The Evidence Supervisor and Evidence Technician began employment on March 12.

The Evidence Detective has been reassigned as a Patrol Corporal ultimately to be deployed to the 5th Platoon.

The Physical Fitness Committee has been reconstituted and the Physical Ability Course is scheduled to begin construction on May 3.

The ICMA updated report is completed on a monthly basis.

There are regular monthly meeting between the Chief and Association President.

The Command Staff has a regular weekend duty as well as schedule stretching for both CID and Traffic Enforcement.

The Narcotic Enforcement Initiative is ongoing and the Specialized Equipment Inventory has been completed.

Four committees are meeting regularly and developing recommendations: Crime Reduction, CID Case Management, Calls for service, and Technology

The FY 2013 Budget will continue to include the ICMA recommendations of a Civilian Crime Scene Technician and a

• Goal 1: Strategic Prioritization- Develop a Strategic Plan for the Police Department-

A framework outline has been developed of the topics to be covered in the Strategic Plan.

On April 26, 2012 the CPPD held a voluntary Department Meeting to encourage and allow employee input on the Strategic Plan.

A "working group" will then be formed to include both the Command Staff and various CPPD Divisional Leaders to develop the Plan.

• Goal 6: Facilities- Goal: Evaluate timeline for Police Station Phase II.

The Police Department reviewed the current utilization of the building along with the short term adjustment strategies that have been made to prepare a report that will "quantitatively describe the utilization of the building" to evaluate the timetable of moving forward with the Design and Development phase.

On April 17, 2012, the "Current Utilization of the Police Building/Needs Assessment" report was finalized and submitted

POLICE SERVICES- TOTAL

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• Calls for Service	31,350	36,500	34,555	33,000
• Part I Crimes Reported	1,244	1,500	1,216	1,250
• Citations issued	12,503	10,000	12,271	13,000
• Felony arrests	155	190	189	200
• Misdemeanor arrests	1,093	1,100	1,294	1,300
• Calls for Animal Control services	2,457	2,800	2,640	2,600
• Impounded animals	1,120	1,006	1,016	1,020
• Animal Control Citations issued	585	514	590	590
• Animal Control Warning issued	595	420	448	500
• Registration	771	905	900	900
EFFICIENCY & EFFECTIVENESS MEASURES				
• Emergency call average response time	N/A	N/A	9.8 min.	9.5 min.
• Non-emergency call average response time	N/A	10:00 min.	10-15 min.	10-15 min.
• % of emergency calls within the response time of 5 minutes or less	N/A	50.0%	10.5%	15.0%
• Crime Rate of under 2,000 index crimes per 100,000 population	1,537	<2000	1,214	<2,000
• Clearance rate of Part 1 Offenses	36.0%	35.0%	34.0%	35.0%
• Field Release of Impounded Animals prior to being transported to the Shelter	505	490	484	500

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 6,204,294	\$ 6,743,908	\$ 6,590,114	\$ 775,399	\$ 7,519,307
MATERIALS AND SUPPLIES	423,293	405,898	387,110	65,900	471,798
MAINTENANCE	122,811	115,750	114,750	1,000	116,750
OCCUPANCY	174,254	192,252	185,291	6,426	198,678
CONTRACTUAL SERVICES	674,118	827,770	809,810	80,228	907,998
OTHER CHARGES	234,082	256,527	253,827	(4,216)	252,311
CAPITAL OUTLAY	39,629	59,800	59,279	359,466	419,266
TOTAL	\$ 7,872,481	\$ 8,601,905	\$ 8,400,181	\$ 1,284,203	\$ 9,886,108

POLICE SERVICES- TOTAL

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
CIVIL SERVICE			
CAPTAIN	2	2	2
LIEUTENANT	3	3	3
SERGEANT	9	9	9
CORPORAL/DETECTIVE	17	17	17
POLICE OFFICER	49	49	49
CIVIL SERVICE TOTAL	80	80	80
NON-CIVIL SERVICE			
POLICE CHIEF	1	1	1
COMMUNICATIONS SUPERVISOR	3	3	3
DISPATCHER	8	8	11
ADMINISTRATIVE ASSISTANT	1	1	1
ADMINISTRATIVE TECHNICIAN	1	1	1
RECORDS CLERK	3	2	2
PUBLIC SAFETY SYSTEMS ADMINISTRATOR	1	1	1
COMMUNICATIONS AND RECORDS STAFF MANAGER	1	1	1
9-1-1 CALL TAKER	-	-	1
PROPERTY EVIDENCE MANAGER	-	1	1
PROPERTY EVIDENCE TECHNICIAN	-	1	2
PD LOGISTICS COORDINATOR	-	1	2
SENIOR ANIMAL CONTROL OFFICER	1	1	1
ANIMAL CONTROL OFFICER	2	2	3
VICTIM SERVICES COORDINATOR	1	1	1
NON-CIVIL SERVICE TOTAL	23	25	32
TOTAL	103	105	112

POLICE SERVICES- TOTAL

2012-2013 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustment	\$ 597,362
• Evidence Technician	90,277
• PD Logistics Coordinator	46,828
• 9-1-1 Calltaker Public Safety Communications	37,926
• Animal Control Officer	83,569
• Take Home Vehicles for Patrol	409,724
• Police Firearm Transition Project	20,441
• Upgrade Tasers	86,047
• Operational Costs of WCRAS Increase	5,000
• Increase janitorial services	1,065
• Increase VES costs	36,908
• Remove one-time set-up for Platoon 5	(31,894)
• Remove one-time capital costs	(59,800)
• Remove one-time Civilian Staff set-up	(14,000)
• Remove one-time physical fitness testing set-up	(25,250)
Total	\$ 1,284,203

Line Item	FY 2010-11 Actual	Adopted Budget	YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
POLICE SERVICES							
SALARIES	4,786,741	5,280,260	5,066,420	5,826,045	-	134,228	5,960,273
CLOTHING ALLOWANCE	6,255	6,000	5,143	6,000	-	-	6,000
OVERTIME	238,815	252,103	313,511	249,685	-	5,826	255,511
HIGHER CLASS PAY	2,456	1,500	3,792	2,500	-	-	2,500
EDUCATIONAL/CERTIFICATION PAY	78,984	81,480	71,177	97,500	-	-	97,500
FIELD TRAINING OFFICER PAY	2,513	5,800	2,114	7,500	-	-	7,500
REIMBURSED OT - EXPENDITURE	139,525	103,457	78,018	103,457	-	-	103,457
MEDICARE	71,095	81,865	77,910	89,847	-	2,024	91,871
SOCIAL SECURITY	401	-	-	-	-	-	-
RETIREMENT	502,487	505,702	489,523	535,347	-	13,243	548,590
HEALTH,LIFE,AD&D INSURANCE	501,402	582,691	504,548	672,118	-	22,486	694,604
WORKERS COMP INSURANCE	58,499	81,850	72,184	88,090	-	230	88,320
VACANCY SAVINGS	-	(99,343)	-	(110,086)	-	-	(110,086)
SALARY REIMBURSEMENT	(24,307)	(36,000)	(20,808)	-	-	-	-
REIMBURSED OT - REIMBURSEMENT	(160,572)	(103,457)	(73,418)	(226,733)	-	-	(226,733)
SALARIES AND BENEFITS TOTAL	\$ 6,204,294	\$ 6,743,908	\$ 6,590,114	\$ 7,341,270	\$ -	\$ 178,037	\$ 7,519,307
COMPUTER EQUIPMENT	8,711	6,000	6,000	1,000	-	3,000	4,000
DETENTION SUPPLIES	7,777	10,800	10,800	10,800	-	-	10,800
IMPOUNDMENT EXPENSE	96,360	13,500	13,500	13,500	-	-	13,500
EVIDENCE SUPPLIES	-	-	-	8,000	-	-	8,000
AMMUNITION	11,772	12,600	12,600	12,600	-	-	12,600
FUEL & OIL	206,352	240,248	222,348	233,403	-	1,000	234,403
SMALL TOOLS & EQUIPMENT	54,794	93,200	92,312	39,598	-	117,397	156,995
BUILDING SUPPLIES	7,062	7,700	7,700	7,700	-	-	7,700
OFFICE SUPPLIES & EQUIPMENT	30,465	21,850	21,850	21,650	-	2,150	23,800
MATERIALS AND SUPPLIES TOTAL	\$ 423,293	\$ 405,898	\$ 387,110	\$ 348,251	\$ -	\$ 123,547	\$ 471,798
EQUIPMENT REPAIRS & MAINT	4,260	5,050	4,550	5,050	-	1,000	6,050
VEHICLE REPAIRS & MAINTENANCE	82,387	91,000	91,000	91,000	-	-	91,000
OFFICE EQUIP REPAIRS & MAINT	85	1,000	500	1,000	-	-	1,000
BUILDING REPAIRS & MAINT	36,079	18,700	18,700	18,700	-	-	18,700
REPAIRS AND MAINTENANCE TOTAL	\$ 122,811	\$ 115,750	\$ 114,750	\$ 115,750	\$ -	\$ 1,000	\$ 116,750
ELECTRICITY	74,122	84,500	80,000	84,500	-	-	84,500
OFFICE RENTAL	1,500	1,500	1,500	1,500	-	-	1,500
TELEPHONE	77,640	82,152	79,691	86,153	-	1,360	87,513
JANITORIAL SERVICES	20,769	23,600	23,600	24,665	-	-	24,665
WATER & SEWER	223	500	500	500	-	-	500
OCCUPANCY TOTAL	\$ 174,254	\$ 192,252	\$ 185,291	\$ 197,318	\$ -	\$ 1,360	\$ 198,678
COMPUTER SOFTWARE	10,543	33,776	35,176	48,008	-	-	48,008
WCRAS CAPITAL CHARGE	23,189	23,189	23,271	23,271	-	-	23,271
WCRAS OPERATIONAL CHARGE	-	97,800	97,800	97,800	5,000	-	102,800
VEHICLE/EQUIP SERVICES RENTAL	447,320	435,139	435,139	472,047	-	46,458	518,505
COPIER RENTAL	8,564	9,390	7,700	6,700	-	-	6,700
CONTRACT SERVICES	184,502	228,476	210,724	208,714	-	-	208,714
CONTRACTUAL TOTAL	\$ 674,118	\$ 827,770	\$ 809,810	\$ 856,540	\$ 5,000	\$ 46,458	\$ 907,998
EMPLOYEE PHYSICALS	1,910	2,750	2,750	2,750	-	-	2,750
PHYSICALS-INVESTIGATIONS	1,048	2,000	2,000	2,000	-	-	2,000
TRAINING, MEETINGS, & TRAVEL	81,205	76,857	76,857	71,497	-	2,000	73,497
K-9 CARE AND TRAINING	12,497	5,500	5,500	5,500	-	-	5,500
RECRUITING-CS	3,729	19,500	17,250	19,500	-	150	19,650
DUES, SUBSCRIPTIONS & LICENSE	3,900	5,050	5,050	5,050	-	250	5,300
EMPLOYEE BONDS	658	1,250	1,000	1,250	-	-	1,250
UNIFORMS	72,655	79,770	79,770	75,770	-	2,244	78,014
PRINTING & PUBLISHING	6,396	7,350	7,350	6,950	-	200	7,150
POSTAGE	1,948	2,950	2,750	3,150	-	300	3,450
COMMUNITY PROGRAMS	8,452	10,550	10,550	10,750	-	-	10,750
SPECIAL RESPONSE TEAM	13,530	16,000	16,000	16,000	-	-	16,000
POLICE CHAPLAIN	1,154	2,000	2,000	2,000	-	-	2,000
CHILDRENS ADVOCACY	25,000	25,000	25,000	25,000	-	-	25,000
OTHER CHARGES TOTAL	\$ 234,082	\$ 256,527	\$ 253,827	\$ 247,167	\$ -	\$ 5,144	\$ 252,311
EQUIPMENT	-	-	-	-	-	-	-
FURNITURE	-	3,800	-	-	-	1,000	1,000
VEHICLES	39,629	56,000	59,279	-	-	418,266	418,266
IMPROVEMENTS	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ 39,629	\$ 59,800	\$ 59,279	\$ -	\$ -	\$ 419,266	\$ 419,266
DEPARTMENT TOTAL	\$ 7,872,481	\$ 8,601,905	\$ 8,400,181	\$ 9,106,296	\$ 5,000	\$ 774,812	\$ 9,886,108

POLICE - ADMINISTRATION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 6,099,949	\$ 6,620,774	\$ 6,476,063	\$ (5,588,482)	\$ 1,032,292
MATERIALS AND SUPPLIES	317,139	383,250	364,462	(68,327)	314,923
MAINTENANCE	121,327	112,700	111,700	-	112,700
OCCUPANCY	173,517	191,452	184,491	(4,797)	186,655
CONTRACTUAL SERVICES	642,637	698,489	676,247	(619,345)	79,144
OTHER CHARGES	229,540	249,055	246,355	(65,496)	183,559
CAPITAL OUTLAY	39,629	59,800	59,279	(59,800)	-
TOTAL	\$ 7,623,738	\$ 8,315,520	\$ 8,118,597	\$ (6,406,247)	\$ 1,909,273

POLICE - ADMINISTRATION

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
CIVIL SERVICE			
CAPTAIN	2	2	2
LIEUTENANT	3	3	3
SERGEANT	9	9	-
CORPORAL/DETECTIVE	17	17	-
POLICE OFFICER	49	49	-
CIVIL SERVICE TOTAL	80	80	5
NON-CIVIL SERVICE			
POLICE CHIEF	1	1	1
COMMUNICATIONS SUPERVISOR	3	3	-
DISPATCHER	8	8	-
ADMINISTRATIVE ASSISTANT	1	1	1
ADMINISTRATIVE TECHNICIAN	1	1	1
RECORDS CLERK	3	2	-
PUBLIC SAFETY SYSTEMS ADMINISTRATOR	1	1	1
COMMUNICATIONS AND RECORDS STAFF MANAGER	1	1	-
PROPERTY EVIDENCE MANAGER	-	1	-
PROPERTY EVIDENCE TECHNICIAN	-	1	-
VICTIM SERVICES COORDINATOR	1	1	-
NON-CIVIL SERVICE TOTAL	20	21	4
TOTAL	100	101	9

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
POLICE ADMINISTRATION							
SALARIES	4,708,028	5,187,385	4,978,012	722,916	-	-	722,916
CLOTHING ALLOWANCE	6,255	6,000	5,143	-	-	-	-
OVERTIME	236,427	249,522	311,934	236,965	-	-	236,965
HIGHER CLASS PAY	2,456	1,500	3,792	2,500	-	-	2,500
EDUCATIONAL/CERTIFICATION PAY	78,984	81,480	71,177	10,080	-	-	10,080
FIELD TRAINING OFFICER PAY	2,513	5,800	2,114	7,500	-	-	7,500
REIMBURSED OT - EXPENDITURE	139,525	103,457	78,018	103,457	-	-	103,457
MEDICARE	69,987	80,481	76,648	14,312	-	-	14,312
SOCIAL SECURITY	401	-	-	-	-	-	-
RETIREMENT	494,596	497,168	481,565	84,876	-	-	84,876
HEALTH,LIFE,AD&D INSURANCE	488,112	566,433	491,041	63,491	-	-	63,491
WORKERS COMP INSURANCE	57,544	80,348	70,845	12,928	-	-	12,928
VACANCY SAVINGS	-	(99,343)	-	-	-	-	-
SALARY REIMBURSEMENT	(24,307)	(36,000)	(20,808)	-	-	-	-
REIMBURSED OT - REIMBURSEMENT	(160,572)	(103,457)	(73,418)	(226,733)	-	-	(226,733)
SALARIES AND BENEFITS TOTAL	\$ 6,099,949	\$ 6,620,774	\$ 6,476,063	\$ 1,032,292	\$ -	\$ -	\$ 1,032,292
COMPUTER EQUIPMENT	8,711	6,000	6,000	500	-	-	500
DETENTION SUPPLIES	7,777	10,800	10,800	10,800	-	-	10,800
AMMUNITION	11,772	12,600	12,600	-	-	-	-
FUEL & OIL	199,500	232,900	215,000	225,833	-	-	225,833
SMALL TOOLS & EQUIPMENT	52,463	92,000	91,112	28,399	-	20,441	48,840
BUILDING SUPPLIES	7,062	7,700	7,700	7,700	-	-	7,700
OFFICE SUPPLIES & EQUIPMENT	29,854	21,250	21,250	21,250	-	-	21,250
MATERIALS AND SUPPLIES TOTAL	\$ 317,139	\$ 383,250	\$ 364,462	\$ 294,482	\$ -	\$ 20,441	\$ 314,923
EQUIPMENT REPAIRS & MAINT	\$ 4,260	\$ 5,000	\$ 4,500	\$ 5,000	-	-	5,000
VEHICLE REPAIRS & MAINTENANCE	80,903	88,000	88,000	88,000	-	-	88,000
OFFICE EQUIP REPAIRS & MAINT	85	1,000	500	1,000	-	-	1,000
BUILDING REPAIRS & MAINT	36,079	18,700	18,700	18,700	-	-	18,700
REPAIRS AND MAINTENANCE TOTAL	\$ 121,327	\$ 112,700	\$ 111,700	\$ 112,700	\$ -	\$ -	\$ 112,700
ELECTRICITY	74,122	84,500	80,000	84,500	-	-	84,500
OFFICE RENTAL	1,500	1,500	1,500	1,500	-	-	1,500
TELEPHONE	76,903	81,352	78,891	75,490	-	-	75,490
JANITORIAL SERVICES	20,769	23,600	23,600	24,665	-	-	24,665
WATER & SEWER	223	500	500	500	-	-	500
OCCUPANCY TOTAL	\$ 173,517	\$ 191,452	\$ 184,491	\$ 186,655	\$ -	\$ -	\$ 186,655
COMPUTER SOFTWARE	10,543	33,776	35,176	2,222	-	-	2,222
VEHICLE/EQUIP SERVICES RENTAL	439,028	426,847	426,847	65,097	-	-	65,097
COPIER RENTAL	8,564	9,390	7,700	6,700	-	-	6,700
CONTRACT SERVICES	184,502	228,476	206,524	5,125	-	-	5,125
CONTRACTUAL TOTAL	\$ 642,637	\$ 698,489	\$ 676,247	\$ 79,144	\$ -	\$ -	\$ 79,144
EMPLOYEE PHYSICALS	1,910	2,750	2,750	2,750	-	-	2,750
PHYSICALS-INVESTIGATIONS	1,048	2,000	2,000	2,000	-	-	2,000
TRAINING, MEETINGS, & TRAVEL	78,995	72,935	72,935	37,439	-	-	37,439
K-9 CARE AND TRAINING	12,497	5,500	5,500	-	-	-	-
RECRUITING-CS	3,729	19,500	17,250	19,500	-	-	19,500
DUES, SUBSCRIPTIONS & LICENSE	3,664	4,700	4,700	4,700	-	-	4,700
EMPLOYEE BONDS	658	1,250	1,000	1,250	-	-	1,250
UNIFORMS	70,915	77,370	77,370	68,870	-	-	68,870
PRINTING & PUBLISHING	6,188	6,850	6,850	6,450	-	-	6,450
POSTAGE	1,800	2,650	2,450	2,850	-	-	2,850
COMMUNITY PROGRAMS	8,452	10,550	10,550	10,750	-	-	10,750
SPECIAL RESPONSE TEAM	13,530	16,000	16,000	-	-	-	-
POLICE CHAPLAIN	1,154	2,000	2,000	2,000	-	-	2,000
CHILDRENS ADVOCACY	25,000	25,000	25,000	25,000	-	-	25,000
OTHER CHARGES TOTAL	\$ 229,540	\$ 249,055	\$ 246,355	\$ 183,559	\$ -	\$ -	\$ 183,559
EQUIPMENT	-	-	-	-	-	-	-
FURNITURE	-	3,800	-	-	-	-	-
VEHICLES	39,629	56,000	59,279	-	-	-	-
IMPROVEMENTS	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ 39,629	\$ 59,800	\$ 59,279	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 7,623,738	\$ 8,315,520	\$ 8,118,597	\$ 1,888,832	\$ -	\$ 20,441	\$ 1,909,273

POLICE - OPERATIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 3,964,617	\$ 3,964,617
MATERIALS AND SUPPLIES	-	-	-	110,550	110,550
MAINTENANCE	-	-	-	-	-
OCCUPANCY	-	-	-	480	480
CONTRACTUAL SERVICES	-	-	-	414,055	414,055
OTHER CHARGES	-	-	-	24,347	24,347
CAPITAL OUTLAY	-	-	-	364,266	364,266
TOTAL	\$ -	\$ -	\$ -	\$ 4,878,315	\$ 4,878,315

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
CIVIL SERVICE			
SERGEANT	-	-	6
CORPORAL/DETECTIVE	-	-	5
POLICE OFFICER	-	-	47
CIVIL SERVICE TOTAL	0	0	58
NON-CIVIL SERVICE			
PD LOGISTICS COORDINATOR	-	-	1
NON-CIVIL SERVICE TOTAL	0	0	1
TOTAL	0	0	59

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
POLICE OPERATIONS							
SALARIES	-	-	-	3,212,919	-	33,883	3,246,802
CLOTHING ALLOWANCE	-	-	-	600	-	-	600
OVERTIME	-	-	-	7,395	-	-	7,395
HIGHER CLASS PAY	-	-	-	-	-	-	-
EDUCATIONAL/CERTIFICATION PAY	-	-	-	61,620	-	-	61,620
FIELD TRAINING OFFICER PAY	-	-	-	-	-	-	-
REIMBURSED OT - EXPENDITURE	-	-	-	-	-	-	-
MEDICARE	-	-	-	47,597	-	491	48,088
SOCIAL SECURITY	-	-	-	-	-	-	-
RETIREMENT	-	-	-	283,857	-	3,136	286,993
HEALTH,LIFE,AD&D INSURANCE	-	-	-	361,538	-	5,753	367,291
WORKERS COMP INSURANCE	-	-	-	55,854	-	60	55,914
VACANCY SAVINGS	-	-	-	(110,086)	-	-	(110,086)
REIMBURSED OT - REIMBURSEMENT	-	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ -	\$ -	\$ -	\$ 3,921,294	\$ -	\$ 43,323	\$ 3,964,617
COMPUTER EQUIPMENT	-	-	-	-	-	1,500	1,500
DETENTION SUPPLIES	-	-	-	-	-	-	-
AMMUNITION	-	-	-	12,600	-	-	12,600
FUEL & OIL	-	-	-	-	-	-	-
SMALL TOOLS & EQUIPMENT	-	-	-	10,103	-	86,047	96,150
BUILDING SUPPLIES	-	-	-	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	-	-	-	-	-	300	300
MATERIALS AND SUPPLIES TOTAL	\$ -	\$ -	\$ -	\$ 22,703	\$ -	\$ 87,847	\$ 110,550
EQUIPMENT REPAIRS & MAINT	\$ -	\$ -	\$ -	\$ -	-	-	-
VEHICLE REPAIRS & MAINTENANCE	-	-	-	-	-	-	-
OFFICE EQUIP REPAIRS & MAINT	-	-	-	-	-	-	-
BUILDING REPAIRS & MAINT	-	-	-	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ELECTRICITY	-	-	-	-	-	-	-
OFFICE RENTAL	-	-	-	-	-	-	-
TELEPHONE	-	-	-	-	-	480	480
JANITORIAL SERVICES	-	-	-	-	-	-	-
WATER & SEWER	-	-	-	-	-	-	-
OCCUPANCY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 480	\$ 480
COMPUTER SOFTWARE	-	-	-	43,691	-	-	43,691
VEHICLE/EQUIP SERVICES RENTAL	-	-	-	323,906	-	46,458	370,364
COPIER RENTAL	-	-	-	-	-	-	-
CONTRACT SERVICES	-	-	-	-	-	-	-
CONTRACTUAL TOTAL	\$ -	\$ -	\$ -	\$ 367,597	\$ -	\$ 46,458	\$ 414,055
EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
PHYSICALS-INVESTIGATIONS	-	-	-	-	-	-	-
TRAINING, MEETINGS, & TRAVEL	-	-	-	2,622	-	-	2,622
K-9 CARE AND TRAINING	-	-	-	5,500	-	-	5,500
RECRUITING-CS	-	-	-	-	-	-	-
DUES, SUBSCRIPTIONS & LICENSE	-	-	-	-	-	-	-
EMPLOYEE BONDS	-	-	-	-	-	-	-
UNIFORMS	-	-	-	-	-	125	125
PRINTING & PUBLISHING	-	-	-	-	-	100	100
POSTAGE	-	-	-	-	-	-	-
COMMUNITY PROGRAM	-	-	-	-	-	-	-
SPECIAL RESPONSE TEAM	-	-	-	16,000	-	-	16,000
OTHER CHARGES TOTAL	\$ -	\$ -	\$ -	\$ 24,122	\$ -	\$ 225	\$ 24,347
EQUIPMENT	-	-	-	-	-	-	-
FURNITURE	-	-	-	-	-	1,000	1,000
VEHICLES	-	-	-	-	-	363,266	363,266
IMPROVEMENTS	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 364,266	\$ 364,266
DEPARTMENT TOTAL	\$ -	\$ -	\$ -	\$ 4,335,716	\$ -	\$ 542,599	\$ 4,878,315

POLICE - COMMUNICATIONS AND RECORDS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 811,012	\$ 811,012
MATERIALS AND SUPPLIES	-	-	-	500	500
MAINTENANCE	-	-	-	-	-
OCCUPANCY	-	-	-	216	216
CONTRACTUAL SERVICES	-	-	-	215,142	215,142
OTHER CHARGES	-	-	-	13,340	13,340
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ 1,040,210	\$ 1,040,210

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
CIVIL SERVICE			
N/A	-	-	-
CIVIL SERVICE TOTAL	0	0	0
NON-CIVIL SERVICE			
COMMUNICATIONS AND RECORDS STAFF MANAGER	-	-	1
COMMUNICATIONS SUPERVISOR	-	-	3
DISPATCHER	-	-	11
9-1-1 CALL TAKER	-	-	1
RECORDS CLERK	-	-	2
NON-CIVIL SERVICE TOTAL	0	0	18
TOTAL	0	0	18

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
<u>POLICE COMMUNICATIONS AND RECORDS</u>							
SALARIES	-	-	-	606,994	-	28,850	635,844
OVERTIME	-	-	-	262	-	-	262
EDUCATIONAL/CERTIFICATION PAY	-	-	-	-	-	-	-
MEDICARE	-	-	-	8,805	-	418	9,223
SOCIAL SECURITY	-	-	-	-	-	-	-
RETIREMENT	-	-	-	52,512	-	2,670	55,182
HEALTH,LIFE,AD&D INSURANCE	-	-	-	103,657	-	5,718	109,375
WORKERS COMP INSURANCE	-	-	-	1,075	-	51	1,126
SALARIES AND BENEFITS TOTAL	\$ -	\$ -	\$ -	\$ 773,305	\$ -	\$ 37,707	\$ 811,012
COMPUTER EQUIPMENT	-	-	-	500	-	-	500
SMALL TOOLS & EQUIPMENT	-	-	-	-	-	-	-
BUILDING SUPPLIES	-	-	-	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	-	-	-	-	-	-	-
MATERIALS AND SUPPLIES TOTAL	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500
OFFICE EQUIP REPAIRS & MAINT	-	-	-	-	-	-	-
BUILDING REPAIRS & MAINT	-	-	-	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TELEPHONE	-	-	-	216	-	-	216
OCCUPANCY TOTAL	\$ -	\$ -	\$ -	\$ 216	\$ -	\$ -	\$ 216
COMPUTER SOFTWARE	-	-	-	-	-	-	-
VEHICLE/EQUIP SERVICES RENTAL	-	-	-	20,313	-	-	20,313
COPIER RENTAL	-	-	-	-	-	-	-
CONTRACT SERVICES	-	-	-	194,829	-	-	194,829
CONTRACTUAL TOTAL	\$ -	\$ -	\$ -	\$ 215,142	\$ -	\$ -	\$ 215,142
TRAINING, MEETINGS, & TRAVEL	-	-	-	13,121	-	-	13,121
DUES, SUBSCRIPTIONS & LICENSE	-	-	-	-	-	-	-
UNIFORMS	-	-	-	-	-	219	219
PRINTING & PUBLISHING	-	-	-	-	-	-	-
POSTAGE	-	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ -	\$ -	\$ -	\$ 13,121	\$ -	\$ 219	\$ 13,340
EQUIPMENT	-	-	-	-	-	-	-
FURNITURE	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ -	\$ -	\$ -	\$ 1,002,284	\$ -	\$ 37,926	\$ 1,040,210

POLICE - SUPPORT

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 1,542,964	\$ 1,542,964
MATERIALS AND SUPPLIES	-	-	-	15,359	15,359
MAINTENANCE	-	-	-	-	-
OCCUPANCY	-	-	-	10,247	10,247
CONTRACTUAL SERVICES	-	-	4,200	64,336	64,336
OTHER CHARGES	-	-	-	21,343	21,343
CAPITAL OUTLAY	-	-	-	22,000	22,000
TOTAL	\$ -	\$ -	\$ 4,200	\$ 1,676,249	\$ 1,676,249

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
CIVIL SERVICE			
SERGEANT	-	-	3
CORPORAL/DETECTIVE	-	-	12
POLICE OFFICER	-	-	2
CIVIL SERVICE TOTAL	0	0	17
NON-CIVIL SERVICE			
PROPERTY EVIDENCE MANAGER	-	-	1
PROPERTY EVIDENCE TECHNICIAN	-	-	2
VICTIM SERVICES COORDINATOR	-	-	1
NON-CIVIL SERVICE TOTAL	0	0	4
TOTAL	0	0	21

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
POLICE SUPPORT							
SALARIES	-	-	-	1,186,345	-	42,500	1,228,845
CLOTHING ALLOWANCE	-	-	-	5,400	-	-	5,400
OVERTIME	-	-	-	2,482	-	4,739	7,221
HIGHER CLASS PAY	-	-	-	-	-	-	-
EDUCATIONAL/CERTIFICATION PAY	-	-	-	25,800	-	-	25,800
FIELD TRAINING OFFICER PAY	-	-	-	-	-	-	-
REIMBURSED OT - EXPENDITURE	-	-	-	-	-	-	-
MEDICARE	-	-	-	17,691	-	679	18,370
RETIREMENT	-	-	-	105,502	-	4,653	110,155
HEALTH,LIFE,AD&D INSURANCE	-	-	-	125,208	-	5,297	130,505
WORKERS COMP INSURANCE	-	-	-	16,668	-	-	16,668
SALARY REIMBURSEMENT	-	-	-	-	-	-	-
REIMBURSED OT - REIMBURSEMENT	-	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ -	\$ -	\$ -	\$ 1,485,096	\$ -	\$ 57,868	\$ 1,542,964
COMPUTER EQUIPMENT	-	-	-	-	-	1,500	1,500
DETENTION SUPPLIES	-	-	-	-	-	-	-
EVIDENCE SUPPLIES	-	-	-	8,000	-	-	8,000
AMMUNITION	-	-	-	-	-	-	-
FUEL & OIL	-	-	-	-	-	500	500
SMALL TOOLS & EQUIPMENT	-	-	-	-	-	5,159	5,159
BUILDING SUPPLIES	-	-	-	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	-	-	-	-	-	200	200
MATERIALS AND SUPPLIES TOTAL	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ 7,359	\$ 15,359
EQUIPMENT REPAIRS & MAINT	\$ -	\$ -	\$ -	\$ -	-	-	-
VEHICLE REPAIRS & MAINTENANCE	-	-	-	-	-	-	-
OFFICE EQUIP REPAIRS & MAINT	-	-	-	-	-	-	-
BUILDING REPAIRS & MAINT	-	-	-	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TELEPHONE	-	-	-	9,647	-	600	10,247
OCCUPANCY TOTAL	\$ -	\$ -	\$ -	\$ 9,647	\$ -	\$ 600	\$ 10,247
COMPUTER SOFTWARE	-	-	-	2,095	-	-	2,095
VEHICLE/EQUIP SERVICES RENTAL	-	-	-	53,481	-	-	53,481
COPIER RENTAL	-	-	-	-	-	-	-
CONTRACT SERVICES	-	-	4,200	8,760	-	-	8,760
CONTRACTUAL TOTAL	\$ -	\$ -	\$ 4,200	\$ 64,336	\$ -	\$ -	\$ 64,336
EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
PHYSICALS-INVESTIGATIONS	-	-	-	-	-	-	-
TRAINING, MEETINGS, & TRAVEL	-	-	-	14,393	-	1,000	15,393
K-9 CARE AND TRAINING	-	-	-	-	-	-	-
RECRUITING-CS	-	-	-	-	-	150	150
DUES, SUBSCRIPTIONS & LICENSE	-	-	-	-	-	100	100
UNIFORMS	-	-	-	4,500	-	1,000	5,500
PRINTING & PUBLISHING	-	-	-	-	-	-	-
POSTAGE	-	-	-	-	-	200	200
COMMUNITY PROGRAM	-	-	-	-	-	-	-
SPECIAL RESPONSE TEAM	-	-	-	-	-	-	-
POLICE CHAPLAIN	-	-	-	-	-	-	-
CHILDRENS ADVOCACY	-	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ -	\$ -	\$ -	\$ 18,893	\$ -	\$ 2,450	\$ 21,343
EQUIPMENT	-	-	-	-	-	-	-
FURNITURE	-	-	-	-	-	-	-
VEHICLES	-	-	-	-	-	22,000	22,000
IMPROVEMENTS	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,000	\$ 22,000
DEPARTMENT TOTAL	\$ -	\$ -	\$ 4,200	\$ 1,585,972	\$ -	\$ 90,277	\$ 1,676,249

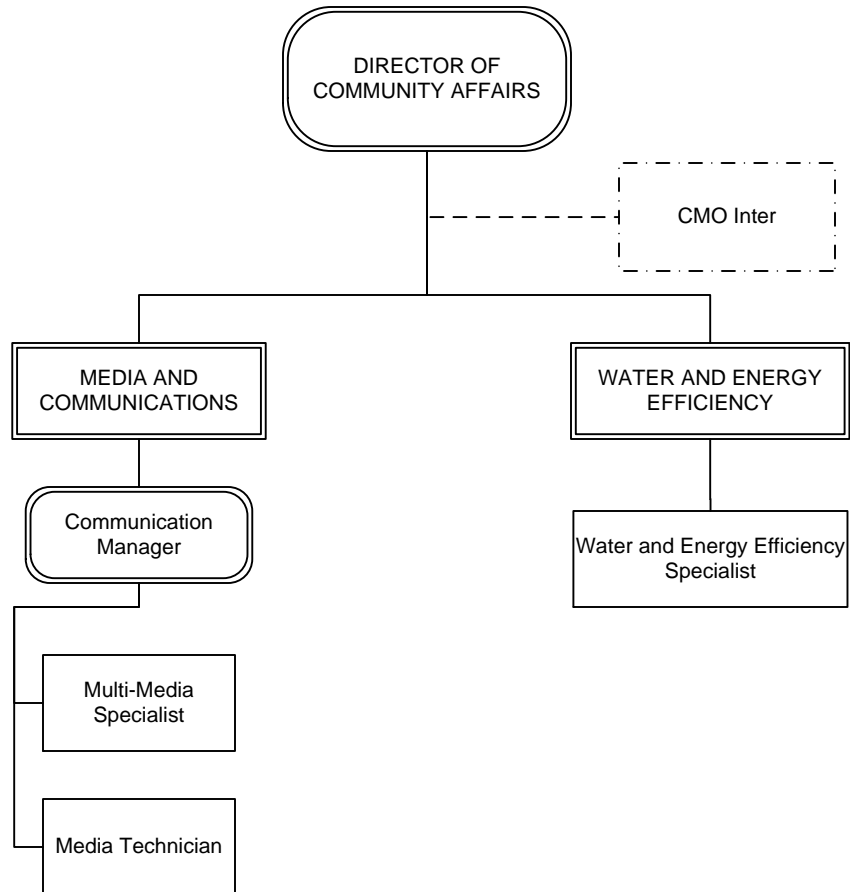
POLICE - ANIMAL CONTROL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 104,345	\$ 123,134	\$ 114,051	\$ 45,288	\$ 168,422
MATERIALS AND SUPPLIES	106,154	22,648	22,648	7,818	30,466
MAINTENANCE	1,484	3,050	3,050	1,000	4,050
OCCUPANCY	737	800	800	280	1,080
CONTRACTUAL SERVICES	31,481	129,281	129,363	6,040	135,321
OTHER CHARGES	4,542	7,472	7,472	2,250	9,722
CAPITAL OUTLAY	-	-	-	33,000	33,000
TOTAL	\$ 248,743	\$ 286,385	\$ 277,384	\$ 95,676	\$ 382,061

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
CIVIL SERVICE			
N/A	-	-	-
CIVIL SERVICE TOTAL	0	0	0
NON-CIVIL SERVICE			
SENIOR ANIMAL CONTROL OFFICER	1	1	1
ANIMAL CONTROL OFFICER	2	2	3
NON-CIVIL SERVICE TOTAL	3	3	4
TOTAL	3	3	4

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
<u>ANIMAL CONTROL</u>							
SALARIES	78,713	92,875	88,408	96,871	-	28,995	125,866
OVERTIME	2,388	2,581	1,577	2,581	-	1,087	3,668
MEDICARE	1,108	1,384	1,262	1,442	-	436	1,878
RETIREMENT	7,891	8,534	7,958	8,600	-	2,784	11,384
HEALTH,LIFE,AD&D INSURANCE	13,290	16,258	13,507	18,224	-	5,718	23,942
WORKERS COMP INSURANCE	955	1,502	1,339	1,565	-	119	1,684
SALARIES AND BENEFITS TOTAL	\$ 104,345	\$ 123,134	\$ 114,051	\$ 129,283	\$ -	\$ 39,139	\$ 168,422
IMPOUNDMENT EXPENSE	96,360	13,500	13,500	13,500	-	-	13,500
FUEL & OIL	6,852	7,348	7,348	7,570	-	500	8,070
SMALL TOOLS & EQUIPMENT	2,331	1,200	1,200	1,096	-	5,750	6,846
OFFICE SUPPLIES & EQUIPMENT	611	600	600	400	-	1,650	2,050
MATERIALS AND SUPPLIES TOTAL	\$ 106,154	\$ 22,648	\$ 22,648	\$ 22,566	\$ -	\$ 7,900	\$ 30,466
EQUIPMENT REPAIRS & MAINT	-	50	50	50	-	1,000	1,050
VEHICLE REPAIRS & MAINTENANCE	1,484	3,000	3,000	3,000	-	-	3,000
BUILDING REPAIRS & MAINT	-	-	-	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ 1,484	\$ 3,050	\$ 3,050	\$ 3,050	\$ -	\$ 1,000	\$ 4,050
TELEPHONE	737	800	800	800	-	280	1,080
OCCUPANCY TOTAL	\$ 737	\$ 800	\$ 800	\$ 800	\$ -	\$ 280	\$ 1,080
WCRAS CAPITAL CHARGE	23,189	23,189	23,271	23,271	-	-	23,271
WCRAS OPERATIONAL CHARGE	-	97,800	97,800	97,800	5,000	-	102,800
VEHICLE/EQUIP SERVICES RENTAL	8,292	8,292	8,292	9,250	-	-	9,250
CONTRACTUAL TOTAL	\$ 31,481	\$ 129,281	\$ 129,363	\$ 130,321	\$ 5,000	\$ -	\$ 135,321
TRAINING, MEETINGS, & TRAVEL	2,210	3,922	3,922	3,922	-	1,000	4,922
DUES, SUBSCRIPTIONS & LICENSE	236	350	350	350	-	150	500
UNIFORMS	1,740	2,400	2,400	2,400	-	900	3,300
PRINTING & PUBLISHING	208	500	500	500	-	100	600
POSTAGE	148	300	300	300	-	100	400
OTHER CHARGES TOTAL	\$ 4,542	\$ 7,472	\$ 7,472	\$ 7,472	\$ -	\$ 2,250	\$ 9,722
EQUIPMENT	-	-	-	-	-	-	-
VEHICLES	-	-	-	-	-	33,000	33,000
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,000	\$ 33,000
DEPARTMENT TOTAL	\$ 248,743	\$ 286,385	\$ 277,384	\$ 293,492	\$ 5,000	\$ 83,569	\$ 382,061

COMMUNITY AFFAIRS



COMMUNITY AFFAIRS - MEDIA AND COMMUNICATIONS

DEPARTMENTAL MISSION STATEMENT

The Mission of the Media & Communications Department is to serve as the City's liaison with the citizens and the news media in order to foster a productive, open, and mutually beneficial relationship and to increase citizen understanding, awareness of, and participation in City government.

DEPARTMENTAL VISION STATEMENT

The Vision of the Media & Communications Department is a City that is the most effective, efficient, accurate, and state-of-the-art in reaching its Citizens and the news media. The Goals of the Media & Communications Department are to communicate through effective media relations, public relations, special projects, TV and the City's website, and marketing of the City. The objectives to fulfill this vision are to develop press releases, organize media events, respond to media inquiries, and act as City spokesperson; assist with public meetings, and manage social media for the City; conduct presentations, write articles, and facilitate media training for City staff; create public service announcements, create local programming, maintain and update TV slides and external programming, maintain and update the City's websites, video record City meetings, and assist City staff with A/V requests; and to photograph and video record City events, and create print and online advertisements.

CUSTOMERS

- **INTERNAL:** The internal customer is City staff and City Council Members.
- **EXTERNAL:** External customers are citizens, the news media, other governments, Facebook friends, Twitter followers, City website users, and any other constituents who rely on the City for information or other programs or services.
- **ULTIMATE:** The ultimate customer is the informed and aware citizen, who will understand and be aware of the role City government plays in his or her daily life, and participate and be educated about what is going on in his or her community.

SERVICES PROVIDED

- | | |
|------------------------------|-----------------------------------|
| • Media contacts/interviews | • TV programming |
| • Press releases | • Meetings recorded/broadcast |
| • Response to media requests | • Website content and maintenance |

DEPARTMENTAL TIE TO COUNCIL GOALS

• Strategic Prioritization

Our primary mission is to inform and educate the media about the City's goals, projects, meetings, and priorities. This department also plays an integral role in assisting staff in other departments carry out their duties to achieve not only this goal but all other goals as well.

COMMUNITY AFFAIRS - MEDIA AND COMMUNICATIONS

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• Press/Media releases issued	60	60	55	65
• Meetings recorded/broadcast	125	110	125	125
• Media contacts/interviews	120	240	210	220
• TV programming	24	30	30	35
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of stories picked-up	90%	100%	90%	95%
• % of media requests responded to within 2 hrs.	90%	95%	90%	95%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 119,481	\$ 139,088	\$ 136,110	\$ 5,121	\$ 144,209
MATERIALS AND SUPPLIES	1,012	4,316	3,865	1,164	5,480
MAINTENANCE	357	-	-	-	-
OCCUPANCY	1,720	2,520	2,580	540	3,060
CONTRACTUAL SERVICES	35,540	53,452	52,202	6,000	59,452
OTHER CHARGES	8,115	9,602	6,365	(1,614)	7,988
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 166,225	\$ 208,978	\$ 201,122	\$ 11,211	\$ 220,189

COMMUNITY AFFAIRS - MEDIA AND COMMUNICATIONS

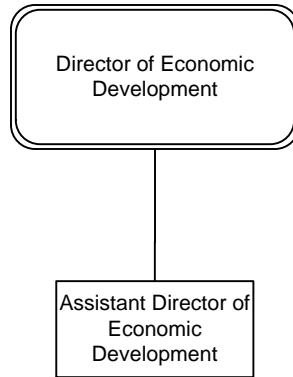
PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
COMMUNICATION MANAGER	1	1	1
MULTI-MEDIA SPECIALIST	1	1	1
MEDIA TECHNICIAN	0.5	0.5	0.5
TOTAL	2.5	2.5	2.5

2012-2013 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments including COLA	\$ 5,121
• Mobile 311 Application	6,000
Total	\$ 11,121

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
MEDIA AND COMMUNICATIONS							
SALARIES	99,837	113,386	114,024	117,040	-	-	117,040
PART TIME	6,742	12,285	9,352	12,442	-	-	12,442
MEDICARE	1,420	1,677	1,707	1,732	-	-	1,732
SOCIAL SECURITY	-	-	364	151	-	-	151
RETIREMENT	10,462	10,341	10,479	10,121	-	-	10,121
HEALTH,LIFE,AD&D INSURANCE	9,370	11,195	10,002	12,512	-	-	12,512
WORKERS COMP INSURANCE	146	204	182	211	-	-	211
SALARY REIMBURSEMENT	(8,496)	(10,000)	(10,000)	(10,000)	-	-	(10,000)
SALARIES AND BENEFITS TOTAL	\$ 119,481	\$ 139,088	\$ 136,110	\$ 144,209	\$ -	\$ -	\$ 144,209
COMPUTER EQUIPMENT	-	2,230	250	2,480	-	-	2,480
OFFICE SUPPLIES & EQUIPMENT	1,012	2,086	3,615	3,000	-	-	3,000
MATERIALS AND SUPPLIES TOTAL	\$ 1,012	\$ 4,316	\$ 3,865	\$ 5,480	\$ -	\$ -	\$ 5,480
EQUIPMENT REPAIRS & MAINT	357	-	-	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ 357	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TELEPHONE	1,720	2,520	2,580	3,060	-	-	3,060
OCCUPANCY TOTAL	\$ 1,720	\$ 2,520	\$ 2,580	\$ 3,060	\$ -	\$ -	\$ 3,060
COMPUTER SOFTWARE	990	-	-	-	-	-	-
VEHICLE/EQUIP SERVICES RENTAL	2,752	3,922	3,922	3,922	-	-	3,922
CONTRACT SERVICES	31,798	49,530	48,280	49,530	6,000	-	55,530
CONTRACTUAL TOTAL	\$ 35,540	\$ 53,452	\$ 52,202	\$ 53,452	\$ 6,000	\$ -	\$ 59,452
TRAINING, MEETINGS, & TRAVEL	3,104	2,950	2,450	3,450	-	-	3,450
DUES, SUBSCRIPTIONS & LICENSE	1,417	1,152	1,215	1,652	-	-	1,652
PRINTING & PUBLISHING	3,212	5,500	2,500	2,500	-	-	2,500
POSTAGE	382	-	200	386	-	-	386
OTHER CHARGES TOTAL	\$ 8,115	\$ 9,602	\$ 6,365	\$ 7,988	\$ -	\$ -	\$ 7,988
EQUIPMENT	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 166,225	\$ 208,978	\$ 201,122	\$ 214,189	\$ 6,000	\$ -	\$ 220,189

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

DEPARTMENTAL MISSION STATEMENT

The Economic Development Department promotes and develops new and expanding business enterprises that provide and encourage employment opportunities while creating new wealth in the City.

DEPARTMENTAL VISION STATEMENT

- * Cedar Park will be recognized as the top development option/location for companies relocating/expanding to the Austin area that don't want to be in Austin.
- * Over 200,000 s.f. of flex space will be developed in Brushy Creek Corporate Park and Pecan Grove Business Park occupied by primary employers.
- * The land adjacent to the Cedar Park Center will be developed with a combination of restaurants, retail and office.
- * Cedar Park will become a regional destination with the opening of the Schlitterbahn project.

CUSTOMER

- **INTERNAL:** City Council, City Manager, Assistant City Managers, City Attorney and Department Directors
- **EXTERNAL:** Manufacturing/distribution/service companies; real estate developers/brokers; consultants, landowners; financial groups; engineering firms; architectural firms.
- **ULTIMATE:** The ultimate customers are the citizens and businesses that pay taxes to the City. Residents and businesses benefit from the creation of new jobs and job opportunities in the city while businesses benefit from the increased payrolls and disposable income circulating in the city. Businesses and residents also benefit from the increased value of property created by new investments in the city which impact the city tax rate in a positive manner.

SERVICES PROVIDED

- | | |
|---|--|
| <ul style="list-style-type: none"> ● Marketing Cedar Park as the preferred business location <ul style="list-style-type: none"> - Marketing Trips/Trade Shows - Print Material/Advertising - Presentations to Development Groups ● One-Stop Shop for Following Information/Assistance: <ul style="list-style-type: none"> - Demographic Information on the Community - Information on Available Buildings and Land sites for Businesses - Information on Infrastructure and Traffic - Information and Referrals on Different Types of State and Federal Financing Programs | <ul style="list-style-type: none"> ● Assist Companies/Businesses in Their Site Locations <ul style="list-style-type: none"> - Demographic and Workforce Information - Identification of Available Facilities and Land - Development of Incentive Proposals ● Business Retention and Expansion Efforts <ul style="list-style-type: none"> - Regular Contact (Phone/E-mail and Bi-annual visits) |
|---|--|

ECONOMIC DEVELOPMENT

DEPARTMENTAL TIE TO COUNCIL GOALS

• ECONOMIC DEVELOPMENT

- Create new job opportunities, expand the tax base and raise the per capita income level.
- Develop and enhance business relationships with major employers to ensure their continued growth.
- Continue to involve the 4B Board in "pure" economic development projects.
- Continue to work on a business incubator project.

• ENTERTAINMENT/DESTINATION/CULTURE

- Develop and finalize a water park agreement with Schlitterbahn.
- Implement the Strategic Plan for tourism.

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
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WORKLOAD MEASURES

• Information requests filled (demographic, community, development guidelines, incentives, etc.)	130	150	165	185
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EFFICIENCY & EFFECTIVENESS MEASURES

• Projects developed	26	30	32	34
• New business locations	5	4	4	6
• Jobs created	260	300	250	350
• Business expansions	2	2	4	5
• % Increase in Cedar Park Workforce	2.19%	2.00%	2.00%	2.00%
• % of Commercial Added to Tax Rolls	N/A	2.50%	N/A	2.50%
• Capital Investment Added to Tax Rolls (in millions)	10	\$ 25	\$ 15	\$ 20

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 223,161	\$ 213,294	\$ 210,798	\$ 13,335	\$ 226,629
MATERIALS AND SUPPLIES	139	2,000	1,500	(200)	1,800
MAINTENANCE	-	-	-	-	-
OCCUPANCY	16,500	17,100	2,100	(15,000)	2,100
CONTRACTUAL SERVICES	79,453	111,875	87,100	(21,470)	90,405
OTHER CHARGES	685,557	874,882	815,450	26,968	901,850
CAPITAL OUTLAY	-	-	1,552	-	-
CONTINGENCY	-	30,000	30,000	-	30,000
TOTAL	\$ 1,004,810	\$ 1,249,151	\$ 1,148,500	\$ 3,633	\$ 1,252,784

ECONOMIC DEVELOPMENT

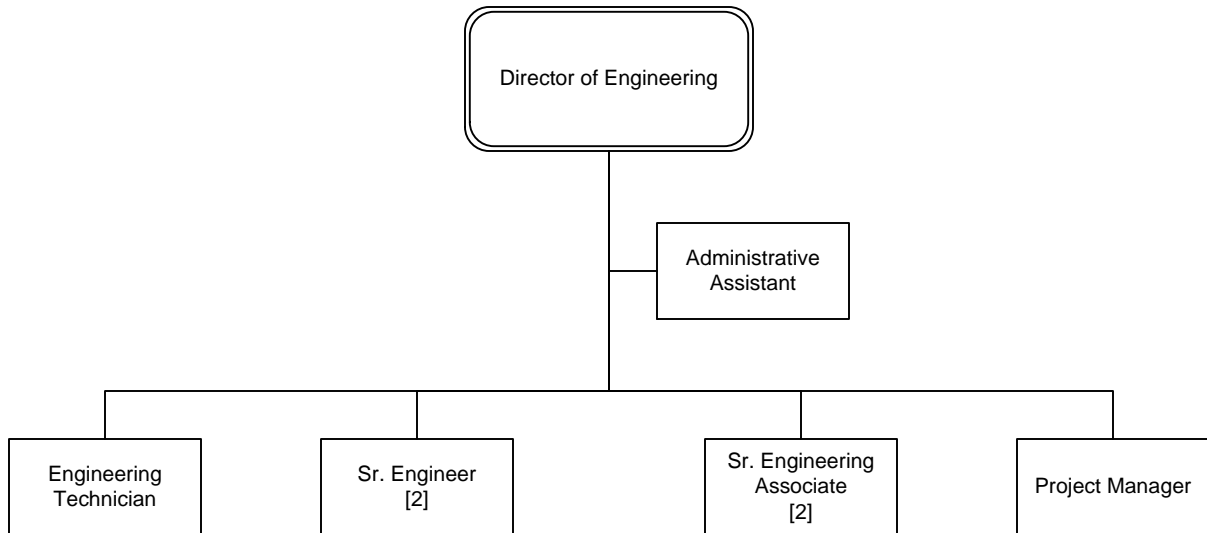
PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
DIRECTOR OF ECONOMIC DEVELOPMENT	1	1	1
DIRECTOR OF TOURISM AND COMMUNITY DEVELOPMENT	1	-	-
ASSISTANT DIRECTOR OF ECONOMIC DEVELOPMENT	-	-	1
ECONOMIC DEVELOPMENT SPECIALIST	1	1	-
TOTAL	3	2	2

2012-2013 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments including COLA	\$ 13,335
• Increase Economic Development line-item	21,468
• Remove Rental Fee	(15,000)
• Reduce Contract Services based upon history	(16,170)
Total	\$ 3,633

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adj. to Base	Enhancements	Proposed Budget
ECONOMIC DEVELOPMENT							
SALARIES	180,936	182,353	183,457	198,960	-	-	198,960
PART TIME	43,422	-	-	-	-	-	-
OVERTIME	-	-	-	-	-	-	-
MEDICARE	3,265	2,644	2,659	2,885	-	-	2,885
SOCIAL SECURITY	2,873	-	-	-	-	-	-
RETIREMENT	17,398	16,302	16,345	17,205	-	-	17,205
HEALTH,LIFE,AD&D INSURANCE	5,769	11,673	8,000	7,229	-	-	7,229
WORKERS COMP INSURANCE	348	322	337	350	-	-	350
SALARY REIMBURSEMENT	(30,850)	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 223,161	\$ 213,294	\$ 210,798	\$ 226,629	\$ -	\$ -	\$ 226,629
COMPUTER EQUIPMENT	-	-	-	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	139	2,000	1,500	1,800	-	-	1,800
MATERIALS AND SUPPLIES TOTAL	\$ 139	\$ 2,000	\$ 1,500	\$ 1,800	\$ -	\$ -	\$ 1,800
OFFICE EQUIP REPAIRS & MAINT	-	-	-	-	-	-	-
BUILDING REPAIRS & MAINT	-	-	-	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OFFICE RENTAL	15,000	15,000	-	-	-	-	-
TELEPHONE	1,500	2,100	2,100	2,100	-	-	2,100
OCCUPANCY TOTAL	\$ 16,500	\$ 17,100	\$ 2,100	\$ 2,100	\$ -	\$ -	\$ 2,100
LEGAL FEES	-	40,500	30,000	30,000	-	-	30,000
AUDIT FEES	8,333	8,000	7,975	10,780	-	-	10,780
ACCOUNTING & ADMIN FEES	28,944	-	-	-	-	-	-
COMPUTER SERVICES	-	-	-	-	-	-	-
VEHICLE/EQUIP SERVICES RENTAL	752	1,125	1,125	1,625	-	-	1,625
CONTRACT SERVICES	28,424	52,000	37,000	37,000	-	-	37,000
ECONOMIC IMPACT STUDIES	13,000	10,250	11,000	11,000	-	-	11,000
CONTRACTUAL TOTAL	\$ 79,453	\$ 111,875	\$ 87,100	\$ 90,405	\$ -	\$ -	\$ 90,405
TRAINING, MEETINGS, & TRAVEL	18,480	28,900	28,900	28,900	-	-	28,900
DUES, SUBSCRIPTIONS & LICENSE	10,024	17,800	17,800	17,800	-	-	17,800
PRINTING & PUBLISHING	34,383	33,500	39,000	39,000	-	-	39,000
MARKETING	-	8,500	8,500	8,500	-	-	8,500
POSTAGE	39	1,250	1,250	1,250	-	-	1,250
RELOCATION EXPENSE	-	-	-	-	-	-	-
ECONOMIC DEVELOPMENT	622,631	784,932	720,000	806,400	-	-	806,400
OTHER CHARGES TOTAL	\$ 685,557	\$ 874,882	\$ 815,450	\$ 901,850	\$ -	\$ -	\$ 901,850
FURNITURE	-	-	1,552	-	-	-	-
IMPROVEMENTS	-	-	-	-	-	-	\$ -
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ 1,552	\$ -	\$ -	\$ -	\$ -
CONTINGENCY	-	30,000	30,000	30,000	-	-	30,000
CONTINGENCY TOTAL	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ 30,000
DEPARTMENT TOTAL	\$ 1,004,810	\$ 1,249,151	\$ 1,148,500	\$ 1,252,784	\$ -	\$ -	\$ 1,252,784

ENGINEERING



ENGINEERING

DEPARTMENTAL MISSION STATEMENT

It is the Engineering Department's mission to ensure a quality engineered and safe infrastructure for the City of Cedar Park.

DEPARTMENTAL VISION STATEMENT

It is the vision of the Engineering Department to continue working toward fulfillment of the departments existing and future goals outlined in the City's Strategic Map. As the City and surrounding areas grow, it is our vision to provide a safe and efficient roadway network and quality infrastructure to support the growing population.

CUSTOMERS

- **INTERNAL:** Internal customers include other city departments, City Council, boards and commissions.
- **EXTERNAL:** External customers include developers, engineers, construction contractors, citizens, and utility service providers.
- **ULTIMATE:** The citizens of Cedar Park are the ultimate customers as they rely upon us to provide a safe infrastructure through the use of their tax dollars.

SERVICES PROVIDED

- Project management of transportation, drainage and municipal facility projects.
- Subdivision plat and construction plan review.
- Construction project inspection.
- Floodplain administration.
- Utility availability determinations.

DEPARTMENTAL TIE TO COUNCIL GOALS

- **Redevelopment/Enhancement**
 - Continue progress and implementation of Roadway Plan.
 - Review feasibility of Drainage Utility Fund.
 - Update Roadway Pavement Rehabilitation System.
 - Investigate new technologies for roadway rehabilitation.
 - Weigh redevelopment as criteria in reviewing roadway and parks projects.
- **Beautification**
 - City entry signs.
- **Diversified Tax Base/Balanced Land Use**
 - Evaluate Transportation Plan for roads to assist in economic development.
- **Public Transportation/Mobility**
 - Prioritize road and transportation projects.
 - Complete New Hope gap project.

ENGINEERING

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• Construction plans reviewed	36	30	31	25
• # of on-going projects (Transportation/Facilities)	5/2	4/2	7/5	4/2
• CIP design contracts initiated	3	3	4	4
• Design contracts completed	3	2	2	3
• CIP projects constructed	2	2	3	3
EFFICIENCY & EFFECTIVENESS MEASURES				
• Design contracts completed on schedule	3	2	2	3
• Project designs (under/over) budget	3/0	2/0	2/0	3/0
• Project construction budgets (under/over)	2/0	2/0	3/0	3/0

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 605,858	\$ 637,088	\$ 621,616	\$ 22,689	\$ 659,777
MATERIALS AND SUPPLIES	4,826	7,500	6,600	-	7,500
MAINTENANCE	477	700	500	-	700
OCCUPANCY	3,642	4,600	4,600	-	4,600
CONTRACTUAL SERVICES	69,864	125,841	114,486	75,000	200,841
OTHER CHARGES	37,712	15,450	13,655	-	15,450
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 722,379	\$ 791,179	\$ 761,457	\$ 97,689	\$ 888,868

ENGINEERING

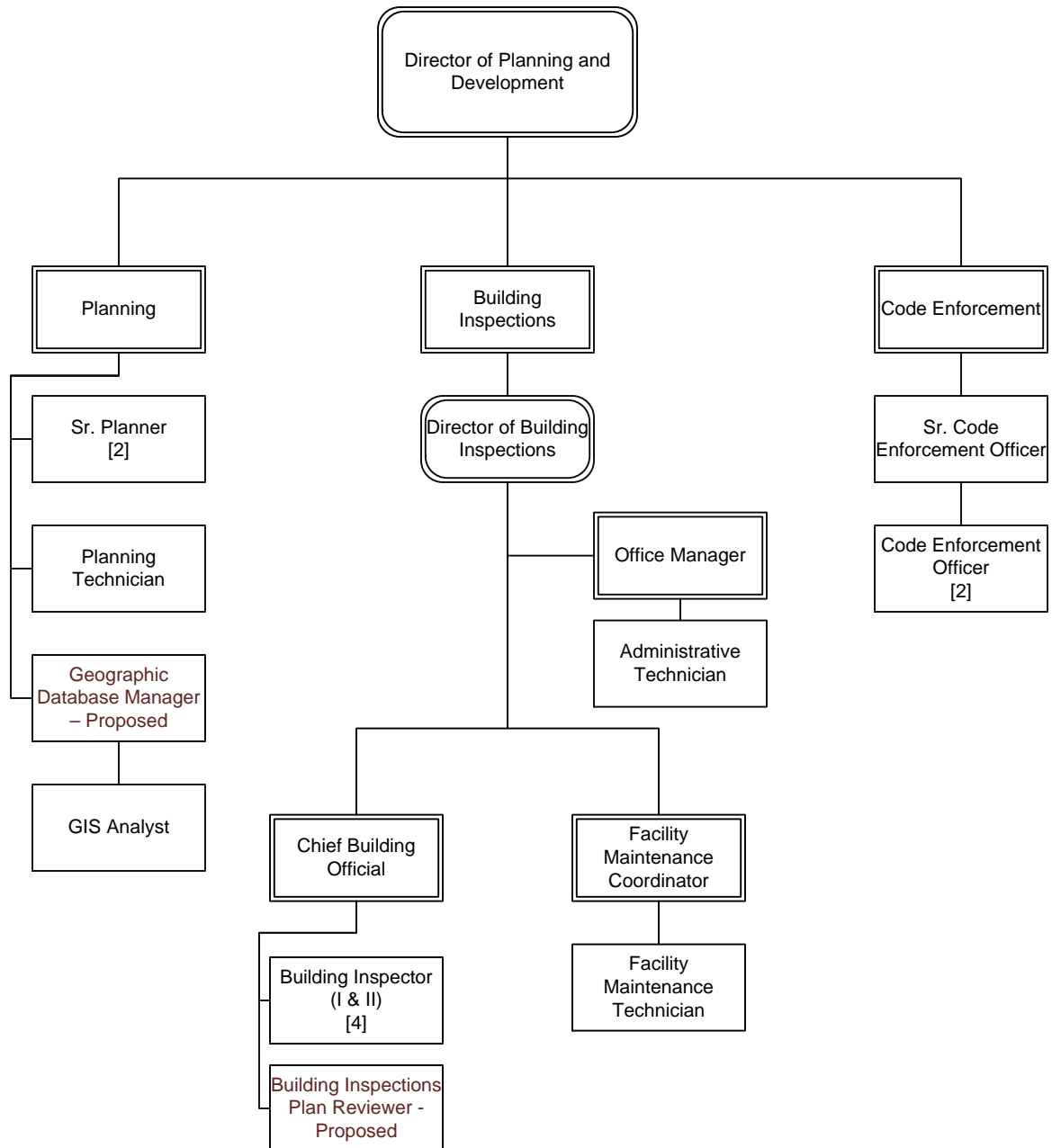
PERSONNEL SUMMARY			
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POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
DIRECTOR OF ENGINEERING	1	1	1
SENIOR ENGINEER	3	2	2
SENIOR ENGINEERING ASSOCIATE	1	1	2
ENGINEERING TECHNICIAN	1	1	1
PROJECT MANAGER	1	1	1
TRANSPORTATION PLANNER	-	1	-
ADMINISTRATIVE ASSISTANT	1	1	1
TOTAL	8	8	8

2012-2013 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments	\$ 22,689
• Overhead Electric Study	75,000
Total	\$ 97,689

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
<u>ENGINEERING</u>							
SALARIES	507,404	535,101	525,996	552,303	-	-	552,303
OVERTIME	-	-	-	-	-	-	-
MEDICARE	6,932	7,759	7,416	8,008	-	-	8,008
RETIREMENT	49,539	47,838	46,879	47,760	-	-	47,760
HEALTH,LIFE,AD&D INSURANCE	41,195	45,336	40,386	50,619	-	-	50,619
WORKERS COMP INSURANCE	788	1,054	939	1,087	-	-	1,087
VACANCY SAVINGS	-	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 605,858	\$ 637,088	\$ 621,616	\$ 659,777	\$ -	\$ -	\$ 659,777
COMPUTER EQUIPMENT	-	-	-	-	-	-	-
FUEL & OIL	3,574	5,000	4,100	5,000	-	-	5,000
OFFICE SUPPLIES & EQUIPMENT	1,252	2,500	2,500	2,500	-	-	2,500
MATERIALS AND SUPPLIES TOTAL	\$ 4,826	\$ 7,500	\$ 6,600	\$ 7,500	\$ -	\$ -	\$ 7,500
VEHICLE REPAIRS & MAINTENANCE	477	700	500	700	-	-	700
REPAIRS AND MAINTENANCE TOTAL	\$ 477	\$ 700	\$ 500	\$ 700	\$ -	\$ -	\$ 700
TELEPHONE	3,642	4,600	4,600	4,600	-	-	4,600
OCCUPANCY TOTAL	\$ 3,642	\$ 4,600	\$ 4,600	\$ 4,600	\$ -	\$ -	\$ 4,600
ENGINEERING SERVICES	15,966	17,355	15,000	17,355	-	-	17,355
COMPUTER SOFTWARE	2,000	-	-	-	-	-	-
CONSTRUCTION INSPECTION SVCS	26,255	80,000	80,000	80,000	-	-	80,000
VEHICLE/EQUIP SERVICES RENTAL	9,488	9,486	9,486	9,486	-	-	9,486
CONTRACT SERVICES	16,155	19,000	10,000	19,000	-	75,000	94,000
CONTRACTUAL TOTAL	\$ 69,864	\$ 125,841	\$ 114,486	\$ 125,841	\$ -	\$ 75,000	\$ 200,841
TRAINING, MEETINGS, & TRAVEL	6,602	7,695	6,050	7,695	-	-	7,695
DUES, SUBSCRIPTIONS & LICENSE	1,295	6,570	6,570	6,570	-	-	6,570
SAFETY EQUIPMENT	-	250	250	250	-	-	250
PRINTING & PUBLISHING	29,728	500	350	500	-	-	500
POSTAGE	87	435	435	435	-	-	435
OTHER CHARGES TOTAL	\$ 37,712	\$ 15,450	\$ 13,655	\$ 15,450	\$ -	\$ -	\$ 15,450
EQUIPMENT	-	-	-	-	-	-	-
VEHICLES	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 722,379	\$ 791,179	\$ 761,457	\$ 813,868	\$ -	\$ 75,000	\$ 888,868

Development Services

DEVELOPMENT SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The mission of the City of Cedar Park Development Services Department is to improve the quality of life for the current and future residents living and working within the City. This is accomplished through the proactive identification of solutions, maintaining an exemplary level of customer service, and keeping abreast of the most advanced trends in urban planning and land development. Further, it is our mission to help carry out programs and projects through public investment, public-private cooperation, volunteer efforts, and enforcement in order to enhance the vitality and promote the orderly development of the community.

DEPARTMENTAL VISION STATEMENT

The Development Services Department is responsible for all urban planning, building inspection, and code enforcement activities in the City. As the City moves forward in its growth and development, the vision for departmental operations will transition away from a culture of focusing on growth and regulating new development to one of maintaining and enforcement of standards on existing development. The vision of the department will be encapsulated into a two-fold approach whereby the Planning division works to ensure long-range growth policy is the most current with cutting edge development trends while the Building Inspections and Code Enforcement divisions ensure the enforcement of those policies in addition to their respective roles in daily inspections and activities. This also includes ensuring a high, inter-divisional standard for the department in providing for an efficient, timely, and courteous development process.

CUSTOMERS

- **INTERNAL:**

- City Council

- Appointed Boards:

- o4B Corporation Board

- oBoard of Adjustment

- oPlanning and Zoning Commission

- oArt Advisory Board

- oSign Control Board

- All City Departments

- **EXTERNAL:** Our External Customers Include, But Are Not Limited To:

- Citizens

- Comptroller of Public Accounts (Annexations)

- Contractors

- Developers

- Engineering / Architectural / Planning Firms

- Entities-Federal, State, County, Regional & Local

- Homeowner's Associations/Neighborhood Groups

- Home Builder's Association

- Land Owners

- Leander Independent School District>

- Media

- Private Businesses

- Realtors

- Travis/ Williamson Counties

- Travis Central Appraisal District (TCAD)

- TxDOT

- Utility Companies

- Williamson Central Appraisal District (WCAD)

ULTIMATE: By implementing the policies of the City Council and the adopted Comprehensive Plan, the ultimate

- customer of the Development Services Department is any citizen or group desiring information, services, or inclusion in the physical, economic, and social development of the City.

DEVELOPMENT SERVICES - TOTAL

SERVICES PROVIDED

- Update, Amend and Develop Ordinances
- Coordinate & review zoning, subdivision & site development plans
- Process voluntary & involuntary annexations pursuant to Chapter 43 of the TX Local Govt. Process voluntary & involuntary annexations pursuant to Chapter 43 of the TX Local Govt
- Continue efforts to create/implement a Redevelopment Policy and Plan for selected areas of the City
- Continue efforts to apply appropriate zoning classification to Development Reserve and Planned Development properties
- Participate in educational forums to assist citizens in understanding these codes and ordinances
- Provide staff support for Planning and Zoning Commission/Arts Board/Board of Adjustment.Sign Control Board.
- Provide staff support for City Council related to planning issues
- Assign addresses and maintain accurate address base for 9-1-1 database
- Maintain addresses and Parcel IDs in development services software
- Update & maintain GIS layers
- Create maps for city departments, Boards and Commissions, and general public
- Keep up with changes in the health and sanitation codes and ordinances.
- Schedule patrols of the city to determine violations
- Enforcement of City Ordinances

DEPARTMENTAL TIE TO COUNCIL GOALS

1. Prioritizing City Council's strategic goals into the department's work plan;
2. Maintaining a strong problem-solving, customer-service philosophy, revolving around a philosophy trifecta of "prompt, courteous, and accurate";
3. Empowering individuals and groups by providing decentralized planning and development information;
4. Ensuring inter-agency coordination amongst Federal, State, and Local authorities;
5. Ensuring a proactive approach in departmental programming for enforcement and inspections;
6. Providing an efficient, timely, and courteous development process for customers;
7. Ensuring all employees are highly trained and empowered in decision-making processes;
8. Utilizing the best technology available in maintaining operations and providing services to all;
9. Keeping abreast of the latest trends in land development, inspections, and enforcement;
10. Keeping all City facilities maintained and operating in an efficient and cost-effective manner.

DEVELOPMENT SERVICES - TOTAL

PERFORMANCE INDICATORS				
PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• # of Zoning Applications (PLANNING)	44	18	23	23
• # of Warnings / # of Citations Issued	N/A	30/2	30/2	30/2
EFFICIENCY & EFFECTIVENESS MEASURES				
• Average # of Days to complete New Subdivision and Site Plans Reviews	17	10	14	14
• Average # of Days to re-review subdivisions and site plans	5	11	14	14
• Average minutes allotted for each inspection	19	18	17	17
• 5-day Residential Reviews: Average Turnaround Time	4	5	4	5
• 5-day Residential Reviews: Percent (%) Performed Within Target	78%	88%	80%	80%
• 10-day Commercial Reviews: Percent (%) Performed Within Target	80%	75%	67%	75%
• Percent of complaint responses within 24-hours on business days	100%	100%	100%	100%

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 909,368	\$ 998,766	\$ 992,739	\$ 181,630	\$ 1,180,396
MATERIALS AND SUPPLIES	22,745	26,370	26,008	9,505	35,875
MAINTENANCE	3,207	7,400	4,730	1,260	8,660
OCCUPANCY	4,935	7,932	8,652	3,460	11,392
CONTRACTUAL SERVICES	64,259	234,180	106,430	(36,588)	197,592
OTHER CHARGES	28,501	49,961	36,894	9,535	59,496
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 1,033,015	\$ 1,324,609	\$ 1,175,453	\$ 168,802	\$ 1,493,411

DEVELOPMENT SERVICES - TOTAL

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
DIRECTOR OF PLANNING AND DEVELOPMENT	1	1	1
SENIOR PLANNER	2	2	2
GEOGRAPHIC DATABASE MANAGER	-	-	1
GIS ANALYST	1	1	1
PLANNING TECHNICIAN	1	1	1
ADMINISTRATIVE ASSISTANT	1	-	-
DIRECTOR OF BUILDING INSPECTIONS	1	1	1
CHIEF BUILDING OFFICIAL	1	1	1
BUILDING INSPECTOR	5	4	4
PLANS REVIEWER	-	-	1
FACILITY MAINTENANCE COORDINATOR	1	1	1
FACILITY MAINTENANCE TECHNICIAN	1	1	1
OFFICE MANAGER	1	1	1
ADMINISTRATIVE TECHNICIAN	1	1	1
SENIOR CODE ENFORCEMENT OFFICER	1	1	1
CODE ENFORCEMENT OFFICER	2	2	2
TOTAL	20	18	20

2012-2013 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments	\$ 52,253
• Geographic Database Manager	96,523
• Plotter/Scanner	9,200
• Building Inspections Plan Reviewers	51,504
• Fuel & Oil	1,000
• Remove one-time Redevelopment Master Plan	(35,000)
Total	\$ 175,480

Line Item	FY 2010-11 Actual	Adopted Budget	YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
DEVELOPMENT SERVICES							
SALARIES	743,610	821,908	825,368	851,180	-	108,077	959,257
OVERTIME	2,791	5,063	-	5,063	-	-	5,063
MEDICARE	10,840	11,919	11,475	12,344	-	1,567	13,911
RETIREMENT	78,021	73,484	73,501	76,132	-	9,900	86,032
HEALTH,LIFE,AD&D INSURANCE	78,778	88,951	82,098	108,770	-	9,565	118,335
WORKERS COMP INSURANCE	1,676	2,441	2,176	2,530	-	268	2,798
VACANCY SAVINGS	-	-	-	-	-	-	-
SALARY REIMBURSEMENT	(6,348)	(5,000)	(1,879)	(5,000)	-	-	(5,000)
SALARIES AND BENEFITS TOTAL	\$ 909,368	\$ 998,766	\$ 992,739	\$ 1,051,019	\$ -	\$ 129,377	\$ 1,180,396
COMPUTER EQUIPMENT	3,695	-	-	-	-	7,500	7,500
FUEL & OIL	14,209	18,315	18,005	17,065	1,000	500	18,565
SMALL TOOLS & EQUIPMENT	346	555	503	900	-	-	900
OFFICE SUPPLIES & EQUIPMENT	4,495	7,500	7,500	6,910	-	2,000	8,910
MATERIALS AND SUPPLIES TOTAL	\$ 22,745	\$ 26,370	\$ 26,008	\$ 24,875	\$ 1,000	\$ 10,000	\$ 35,875
EQUIPMENT REPAIRS & MAINT	642	700	700	400	-	1,200	1,600
VEHICLE REPAIRS & MAINTENANCE	2,057	5,550	2,400	4,000	-	-	4,000
OFFICE EQUIP REPAIRS & MAINT	500	1,150	-	1,150	-	-	1,150
BUILDING REPAIRS & MAINT	8	-	1,630	1,910	-	-	1,910
REPAIRS AND MAINTENANCE TOTAL	\$ 3,207	\$ 7,400	\$ 4,730	\$ 7,460	\$ -	\$ 1,200	\$ 8,660
ELECTRICITY	-	-	-	0	-	-	-
TELEPHONE	4,005	5,832	5,602	5,892	-	1,200	7,092
CELLULAR PHONE & PAGERS	930	2,100	1,800	1,800	-	-	1,800
JANITORIAL SERVICES	-	-	1,250	2,500	-	-	2,500
WATER & SEWER	-	-	-	-	-	-	-
OCCUPANCY TOTAL	\$ 4,935	\$ 7,932	\$ 8,652	\$ 10,192	\$ -	\$ 1,200	\$ 11,392
CAPCOG MEMBERSHIP	3,037	3,150	3,150	3,150	-	-	3,150
CAMPO MEMBERSHIP	3,000	-	-	-	-	-	-
VEHICLE/EQUIP SERVICES RENTAL	46,869	53,280	53,280	51,142	-	-	51,142
COPIER RENTAL	3,947	3,750	3,750	3,750	-	-	3,750
CONTRACT SERVICES	5,014	168,750	43,250	133,250	-	-	133,250
MAPPING	2,392	5,250	3,000	3,300	-	3,000	6,300
CONTRACTUAL TOTAL	\$ 64,259	\$ 234,180	\$ 106,430	\$ 194,592	\$ -	\$ 3,000	\$ 197,592
TRAINING, MEETINGS, & TRAVEL	6,152	16,846	14,145	20,461	-	2,750	23,211
TRAVEL & TRAINING-APPTD BOAR	1,021	4,300	1,440	6,500	-	-	6,500
DUES, SUBSCRIPTIONS & LICENSE	3,986	4,515	4,139	5,045	-	300	5,345
UNIFORMS	2,288	700	770	3,095	-	-	3,095
PRINTING & PUBLISHING	10,700	20,600	13,100	17,700	-	200	17,900
BANK SVC FEES	1,632	1,400	800	800	-	-	800
POSTAGE	2,722	1,600	2,500	2,645	-	-	2,645
OTHER CHARGES TOTAL	\$ 28,501	\$ 49,961	\$ 36,894	\$ 56,246	\$ -	\$ 3,250	\$ 59,496
EQUIPMENT	-	-	-	-	-	-	-
VEHICLES	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 1,033,015	\$ 1,324,609	\$ 1,175,453	\$ 1,344,384	\$ 1,000	\$ 148,027	\$ 1,493,411

DEVELOPMENT SERVICES - PLANNING

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 376,569	\$ 374,020	\$ 379,057	\$ 96,787	\$ 470,807
MATERIALS AND SUPPLIES	7,337	5,950	5,640	4,250	10,200
MAINTENANCE	673	1,300	700	300	1,600
OCCUPANCY	554	720	850	880	1,600
CONTRACTUAL SERVICES	22,173	188,075	60,825	(35,717)	152,358
OTHER CHARGES	15,305	38,103	27,745	6,070	44,173
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 422,611	\$ 608,168	\$ 474,817	\$ 72,570	\$ 680,738

PERSONNEL SUMMARY

POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
DIRECTOR OF PLANNING AND DEVELOPMENT	1	1	1
SENIOR PLANNER	2	2	2
PLANNER	1	-	-
GEOGRAPHIC DATABASE MANAGER	-	-	1
GIS ANALYST	1	1	1
PLANNING TECHNICIAN	1	1	1
ADMINISTRATIVE ASSISTANT	1	-	-
TOTAL	7	5	6

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
PLANNING							
SALARIES	315,622	317,752	320,386	327,801	-	70,720	398,521
MEDICARE	4,625	4,535	4,465	4,681	-	1,025	5,706
RETIREMENT	33,011	27,960	28,547	27,914	-	6,546	34,460
HEALTH,LIFE,AD&D INSURANCE	27,964	28,220	27,045	31,518	-	4,907	36,425
WORKERS COMP INSURANCE	411	553	493	570	-	125	695
SALARY REIMBURSEMENT	(5,064)	(5,000)	(1,879)	(5,000)	-	-	(5,000)
SALARIES AND BENEFITS TOTAL	\$ 376,569	\$ 374,020	\$ 379,057	\$ 387,484	\$ -	\$ 83,323	\$ 470,807
COMPUTER EQUIPMENT	2,874	-	-	-	-	5,000	5,000
FUEL & OIL	807	1,250	940	-	-	500	500
OFFICE SUPPLIES & EQUIPMENT	3,656	4,700	4,700	4,700	-	-	4,700
MATERIALS AND SUPPLIES TOTAL	\$ 7,337	\$ 5,950	\$ 5,640	\$ 4,700	\$ -	\$ 5,500	\$ 10,200
EQUIPMENT REPAIRS & MAINT	642	700	700	400	-	1,200	1,600
VEHICLE REPAIRS & MAINTENANCE	31	600	-	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ 673	\$ 1,300	\$ 700	\$ 400	\$ -	\$ 1,200	\$ 1,600
TELEPHONE	554	720	850	1,000	-	600	1,600
OCCUPANCY TOTAL	\$ 554	\$ 720	\$ 850	\$ 1,000	\$ -	\$ 600	\$ 1,600
CAPCOG MEMBERSHIP	3,037	3,150	3,150	3,150	-	-	3,150
CAMPO MEMBERSHIP	3,000	-	-	-	-	-	-
VEHICLE/EQUIP SERVICES RENTAL	10,424	16,675	16,675	14,908	-	-	14,908
CONTRACT SERVICES	3,320	163,000	38,000	128,000	-	-	128,000
MAPPING	2,392	5,250	3,000	3,300	-	3,000	6,300
CONTRACTUAL TOTAL	\$ 22,173	\$ 188,075	\$ 60,825	\$ 149,358	\$ -	\$ 3,000	\$ 152,358
TRAINING, MEETINGS, & TRAVEL	2,037	10,408	10,265	13,228	-	2,500	15,728
TRAVEL & TRAINING-APPTD BOAR	1,021	4,300	1,440	6,500	-	-	6,500
DUES, SUBSCRIPTIONS & LICENSE	2,002	3,495	2,240	3,100	-	300	3,400
PRINTING & PUBLISHING	9,338	19,000	12,000	16,500	-	100	16,600
POSTAGE	907	900	1,800	1,945	-	-	1,945
OTHER CHARGES TOTAL	\$ 15,305	\$ 38,103	\$ 27,745	\$ 41,273	\$ -	\$ 2,900	\$ 44,173
EQUIPMENT	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 422,611	\$ 608,168	\$ 474,817	\$ 584,215	\$ -	\$ 96,523	\$ 680,738

DEVELOPMENT SERVICES - BUILDING INSPECTIONS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 426,920	\$ 486,996	\$ 483,097	\$ 78,251	\$ 565,247
MATERIALS AND SUPPLIES	9,973	13,090	13,118	4,225	17,315
MAINTENANCE	1,685	3,400	2,000	1,060	4,460
OCCUPANCY	3,451	5,112	5,652	2,180	7,292
CONTRACTUAL SERVICES	33,303	32,736	32,736	(5,121)	27,615
OTHER CHARGES	9,904	7,833	5,132	1,995	9,828
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 485,236	\$ 549,167	\$ 541,735	\$ 82,590	\$ 631,757

PERSONNEL SUMMARY

POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
DIRECTOR OF BUILDING INSPECTIONS	1	1	1
CHIEF BUILDING OFFICIAL	1	1	1
BUILDING INSPECTOR	5	4	4
PLANS REVIEWER	-	-	1
FACILITY MAINTENANCE COORDINATOR	1	1	1
FACILITY MAINTENANCE TECHNICIAN	1	1	1
OFFICE MANAGER	1	1	1
ADMINISTRATIVE TECHNICIAN	1	1	1
TOTAL	11	10	11

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adj. to Base	Enhancements	Proposed Budget
BUILDING INSPECTIONS							
SALARIES	343,849	398,081	399,900	412,835	-	37,357	450,192
OVERTIME	1,507	1,563	-	1,563	-	-	1,563
MEDICARE	5,167	5,795	5,614	6,009	-	542	6,551
RETIREMENT	36,615	35,728	35,618	38,356	-	3,354	41,710
HEALTH,LIFE,AD&D INSURANCE	38,749	44,385	40,678	58,932	-	4,658	63,590
WORKERS COMP INSURANCE	1,033	1,444	1,287	1,498	-	143	1,641
VACANCY SAVINGS	-	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 426,920	\$ 486,996	\$ 483,097	\$ 519,193	\$ -	\$ 46,054	\$ 565,247
COMPUTER EQUIPMENT	821	-	-	-	-	2,500	2,500
FUEL & OIL	8,219	10,515	10,515	10,515	-	-	10,515
SMALL TOOLS & EQUIPMENT	206	75	103	500	-	-	500
OFFICE SUPPLIES & EQUIPMENT	727	2,500	2,500	1,800	-	2,000	3,800
MATERIALS AND SUPPLIES TOTAL	\$ 9,973	\$ 13,090	\$ 13,118	\$ 12,815	\$ -	\$ 4,500	\$ 17,315
VEHICLE REPAIRS & MAINTENANCE	1,177	2,250	900	2,000	-	-	2,000
OFFICE EQUIP REPAIRS & MAINT	500	1,150	-	1,150	-	-	1,150
BUILDING REPAIRS & MAINT	8	-	1,100	1,310	-	-	1,310
REPAIRS AND MAINTENANCE TOTAL	\$ 1,685	\$ 3,400	\$ 2,000	\$ 4,460	\$ -	\$ -	\$ 4,460
ELECTRICITY	-	-	-	-	-	-	-
TELEPHONE	3,451	5,112	4,752	4,892	-	600	5,492
JANITORIAL SERVICES	-	-	900	1,800	-	-	1,800
WATER & SEWER	-	-	-	-	-	-	-
OCCUPANCY TOTAL	\$ 3,451	\$ 5,112	\$ 5,652	\$ 6,692	\$ -	\$ 600	\$ 7,292
VEHICLE/EQUIP SERVICES RENTAL	28,736	28,986	28,986	23,865	-	-	23,865
COPIER RENTAL	3,947	3,750	3,750	3,750	-	-	3,750
CONTRACT SERVICES	620	-	-	-	-	-	-
CONTRACTUAL TOTAL	\$ 33,303	\$ 32,736	\$ 32,736	\$ 27,615	\$ -	\$ -	\$ 27,615
TRAINING, MEETINGS, & TRAVEL	2,316	4,138	1,580	4,133	-	250	4,383
DUES, SUBSCRIPTIONS & LICENSE	1,878	795	1,682	1,600	-	-	1,600
UNIFORMS	1,412	-	70	1,845	-	-	1,845
PRINTING & PUBLISHING	851	800	300	400	-	100	500
BANK SVC FEES	1,632	1,400	800	800	-	-	800
POSTAGE	1,815	700	700	700	-	-	700
OTHER CHARGES TOTAL	\$ 9,904	\$ 7,833	\$ 5,132	\$ 9,478	\$ -	\$ 350	\$ 9,828
EQUIPMENT	-	-	-	-	-	-	-
VEHICLES	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 485,236	\$ 549,167	\$ 541,735	\$ 580,253	\$ -	\$ 51,504	\$ 631,757

DEVELOPMENT SERVICES - CODE ENFORCEMENT

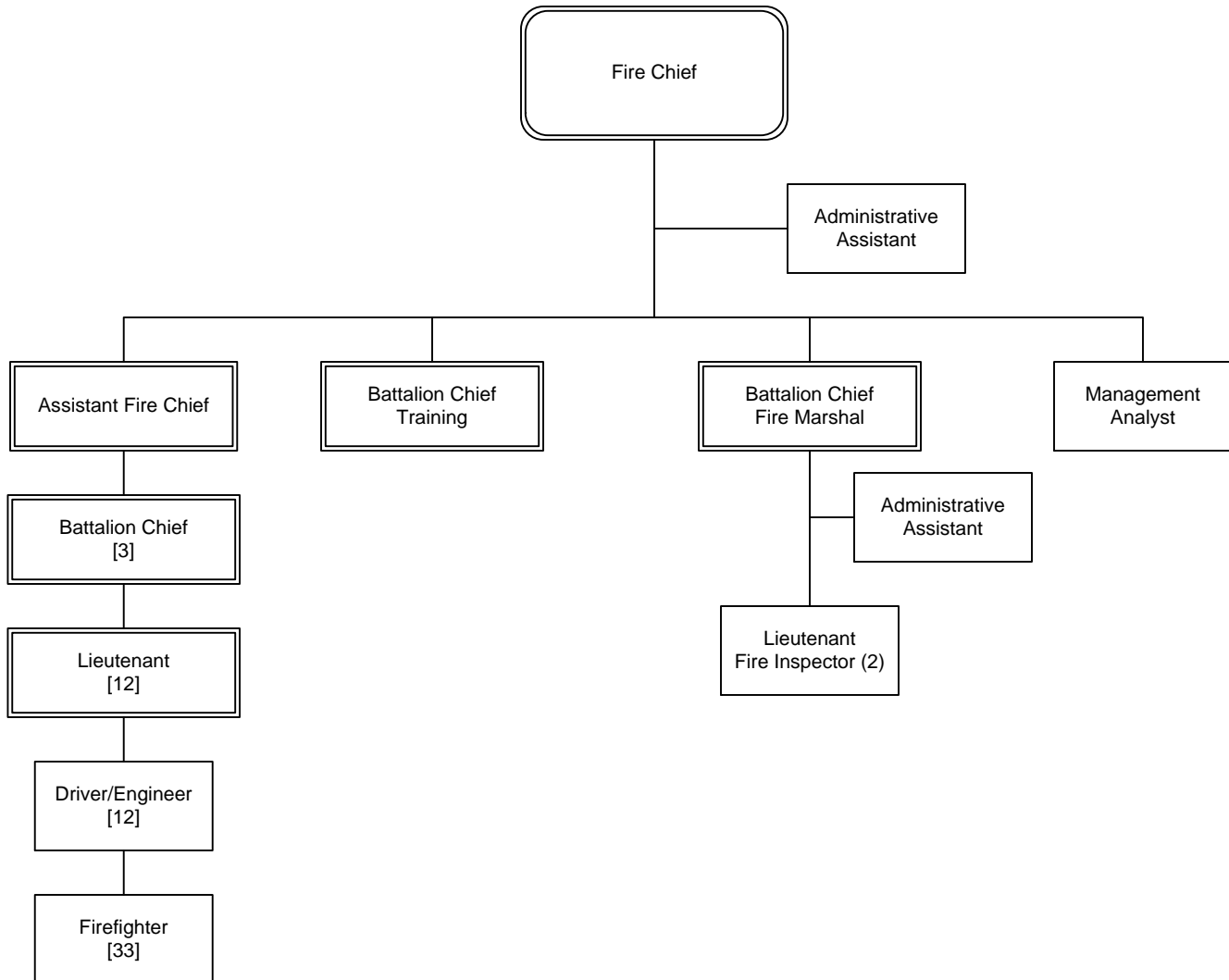
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011	FY 2011-2012	FY 2011-2012	BUDGET	FY 2012-2013
	ACTUAL	BUDGET	PROJECTED	ADJUSTMENTS	BUDGET
PERSONNEL SERVICES	\$ 105,879	\$ 137,750	\$ 130,585	\$ 6,592	\$ 144,342
MATERIALS AND SUPPLIES	5,435	7,330	7,250	1,030	8,360
MAINTENANCE	849	2,700	2,030	(100)	2,600
OCCUPANCY	930	2,100	2,150	400	2,500
CONTRACTUAL SERVICES	8,783	13,369	12,869	4,250	17,619
OTHER CHARGES	3,292	4,025	4,017	1,470	5,495
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 125,168	\$ 167,274	\$ 158,901	\$ 13,642	\$ 180,916

PERSONNEL SUMMARY

POSITIONS	FY 2010-2011	FY 2011-2012	FY 2012-2013
	ACTUAL	BUDGET	PROPOSED
SENIOR CODE ENFORCEMENT OFFICER	1	1	1
CODE ENFORCEMENT OFFICER	2	2	2
TOTAL	3	3	3

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
<u>CODE ENFORCEMENT</u>							
SALARIES	84,139	106,075	105,082	110,544	-	-	110,544
OVERTIME	1,284	3,500	-	3,500	-	-	3,500
MEDICARE	1,048	1,589	1,396	1,654	-	-	1,654
RETIREMENT	8,395	9,796	9,336	9,862	-	-	9,862
HEALTH,LIFE,AD&D INSURANCE	12,065	16,346	14,375	18,320	-	-	18,320
WORKERS COMP INSURANCE	232	444	396	462	-	-	462
SALARY REIMBURSEMENT	(1,284)	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 105,879	\$ 137,750	\$ 130,585	\$ 144,342	\$ -	\$ -	\$ 144,342
FUEL & OIL	5,183	6,550	6,550	6,550	1,000	-	7,550
SMALL TOOLS & EQUIPMENT	140	480	400	400	-	-	400
OFFICE SUPPLIES & EQUIPMENT	112	300	300	410	-	-	410
MATERIALS AND SUPPLIES TOTAL	\$ 5,435	\$ 7,330	\$ 7,250	\$ 7,360	\$ 1,000	\$ -	\$ 8,360
EQUIPMENT REPAIRS & MAINT	-	-	-	-	-	-	-
VEHICLE REPAIRS & MAINTENANCE	849	2,700	1,500	2,000	-	-	2,000
BUILDING REPAIRS & MAINT	-	-	530	600	-	-	600
REPAIRS AND MAINTENANCE TOTAL	\$ 849	\$ 2,700	\$ 2,030	\$ 2,600	\$ -	\$ -	\$ 2,600
ELECTRICITY	-	-	-	-	-	-	-
TELEPHONE	-	-	-	-	-	-	-
CELLULAR PHONE & PAGERS	930	2,100	1,800	1,800	-	-	1,800
JANITORIAL SERVICES	-	-	350	700	-	-	700
WATER & SEWER	-	-	-	-	-	-	-
OCCUPANCY TOTAL	\$ 930	\$ 2,100	\$ 2,150	\$ 2,500	\$ -	\$ -	\$ 2,500
VEHICLE/EQUIP SERVICES RENTAL	7,709	7,619	7,619	12,369	-	-	12,369
COPIER RENTAL	-	-	-	-	-	-	-
CONTRACT SERVICES	1,074	5,750	5,250	5,250	-	-	5,250
CONTRACTUAL TOTAL	\$ 8,783	\$ 13,369	\$ 12,869	\$ 17,619	\$ -	\$ -	\$ 17,619
TRAINING, MEETINGS, & TRAVEL	1,799	2,300	2,300	3,100	-	-	3,100
DUES, SUBSCRIPTIONS & LICENSE	106	225	217	345	-	-	345
UNIFORMS	876	700	700	1,250	-	-	1,250
PRINTING & PUBLISHING	511	800	800	800	-	-	800
POSTAGE	-	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ 3,292	\$ 4,025	\$ 4,017	\$ 5,495	\$ -	\$ -	\$ 5,495
VEHICLES	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 125,168	\$ 167,274	\$ 158,901	\$ 179,916	\$ 1,000	\$ -	\$ 180,916

FIRE SERVICES

FIRE SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Cedar Park Fire Department will pursue excellence in every aspect of public safety related to the fire service and seek opportunities to serve our community.

DEPARTMENTAL VISION STATEMENT

The Cedar Park Fire Department will be the best fire department in the American fire service.

CUSTOMERS

- **INTERNAL:** City Council, City Department Heads and Fire Department Employees.
- **EXTERNAL:** Residents of Cedar Park and ETJ area.
Residents in the CAPCOG region primarily through special operations activities such as hazardous materials mitigation, swift water rescue, Technical rescue, and dive recovery operations.
Texas Intrastate Fire Mutual Aid System (TIFMAS) that can require deployments all over Texas.
Texas Commission on Fire Protection, Texas Department of State Health Services, Insurance Services Office, State Fire Marshal Office, Williamson County, Williamson County Fire Chiefs Association, Capital Area Fire Chiefs Association, CAPCOG, and other groups that are typically in a regulatory nature.
- **ULTIMATE:** The CPFD is in place to serve all our citizens, visitors to our community, external organizations, other city staff, and fellow team members to provide a level of service that exceeds expectations. We strive each day to perform better and create an environment that is good for all that interact with the CPFD.

SERVICES PROVIDED

- | | |
|---|-----------------------------|
| ● Fire Suppression | ● Training - Fire Personnel |
| ● Medical First Response | ● Fire Investigation |
| ● Emergency Management | ● Technical Rope Rescue |
| ● Community Education | ● Swift Water Rescue |
| ● Hazardous Materials Mitigation | ● Extrications |
| ● Fire Code Enforcement, Inspection & Plan Review | ● Dive Recovery |
| ● Teen Advocates for Community Safety (TACS) | ● Citizen Fire Academy |
| ● Community Emergency Response Team (CERT) | ● Fire Safety Education |

FIRE SERVICES - TOTAL

DEPARTMENTAL TIE TO COUNCIL GOALS

- **Strategic Prioritization (Efficiency)**

Participate with CPOD and various other internal organizational health initiatives.

Created a Nine-Year Staffing Plan that was presented to Council in 2010

Conduct Officer training classes each year.

Will work with Williamson County ESD 11 and 12 to assist in establishing a fire protection agreement. Continue dialogue with Travis County ESD 14 and Travis County ESD 1 on fire protection issues impacting the City's ETJ areas in Travis County

The CPFD maintains a strong relationship with the Chamber of Commerce by having a diamond-level membership. academies; coordination with CAMPO, CAPCOG, TxDOT regarding transportation and planning issues; and the Fire chief serves as curriculum chair of Leadership Cedar Park.

Partner with Junior Leadership Cedar Park program.

Department is pursuing accreditation from the Commission on Fire Accreditation International.

- **Beautification**

Keen on Clean program.

Household Hazardous Waste Clean-up event.

- **Facilities**

Partnering with City Management to find land for future Fire Station 5 on the north side of the City.

- **Economic Development**

ISO Class rating to a 1 lowers overhead costs for businesses

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• Total Activity	22,192	30,000	23,000	23,500
• Total Emergency Incidents	4,433	4,500	4,450	4,450
• # of AIM Exercises	3	3	3	3
• Training hours complete	12,437	17,000	14,000	15,000
EFFICIENCY & EFFECTIVENESS MEASURES				
• ISO Rating	1	1	1	1
• % of Turn-out Time Less Than 90 Seconds	70.0%	70.0%	75.0%	75.0%
• % of Travel Time Less Than 4 Minutes	52.1%	55.0%	55.7%	57.0%
• % of 360 Evaluations on All Officers	100.0%	100.0%	100.0%	100.0%
• % of Fire Inspection Given to Apartments	100.0%	100.0%	100.0%	100.0%
Restaurants	10.0%	30.0%	20.0%	20.0%
Nightclubs	0.0%	50.0%	100.0%	100.0%
• % of Fires Contained in Room of Origin	37.9%	35.0%	37.0%	38.0%
• % of Dollar Value Saved on Property With Fire Loss	35.8%	85.0%	82.0%	84.0%

FIRE SERVICES - TOTAL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 4,614,678	\$ 5,168,022	\$ 5,142,629	\$ 272,524	\$ 5,440,546
MATERIALS AND SUPPLIES	140,123	177,658	163,325	(8,100)	169,558
MAINTENANCE	308,885	296,987	300,987	25,500	322,487
OCCUPANCY	117,509	144,123	130,695	(1,780)	142,343
CONTRACTUAL SERVICES	553,231	635,759	640,638	(16,506)	619,253
OTHER CHARGES	94,303	102,178	103,668	22,900	125,078
CAPITAL OUTLAY	516,020	1,900	-	(1,900)	-
TRANSFERS OUT	32,759	32,759	32,759	(32,759)	-
TOTAL	\$ 6,377,508	\$ 6,559,386	\$ 6,514,701	\$ 259,879	\$ 6,819,265

FIRE SERVICES - TOTAL

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
CIVIL SERVICE			
ASSISTANT FIRE CHIEF	1	1	1
BATTALION CHIEF	5	5	5
LIEUTENANT	14	14	14
DRIVER/ENGINEER	12	12	12
FIREFIGHTER	33	33	33
CIVIL SERVICE TOTAL	65	65	65
NON-CIVIL SERVICE			
FIRE CHIEF	1	1	1
ADMINISTRATIVE ASSISTANT	2	2	2
MANAGEMENT ANALYST	-	1	1
DISPATCHER	3	3	-
NON-CIVIL SERVICE TOTAL	6	7	4
TOTAL	71	72	69

FIRE SERVICES - TOTAL

2012-2013 SIGNIFICANT BUDGET CHANGES

• Personnel Adjustments	\$ 272,524
• Needs/Personnel Assessment for New Chief	120,000
• Accreditation Costs	7,500
• Grant Match	(2,000)
• Bunker Boot and Helmet Replacement	4,000
• Firehouse Software & Equipment	19,920
• Training Field mowing	3,400
• Remote nozzle for brush trucks	18,000
• Validation of annual fitness test	16,500
• Replace Quint 1	25,000
• Annual Fire Station Refurbishment	30,000
• Increase for wireless coverage	1,100
• Remove one-time VES Contribution for Fire Engine	(188,526)
• Remove one-time staff set-up	(9,780)
• Remove Engine Lease Payment	(32,759)
• Remove one-time bunker gear	(25,000)
Total	\$ 259,879

Line Item	FY 2010-11 Actual	Adopted Budget	YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
FIRE SERVICES							
SALARIES	3,399,453	3,912,265	3,840,865	4,013,883	-	-	4,013,883
OVERTIME	276,547	273,144	381,459	281,199	-	-	281,199
HIGHER CLASS PAY	35,729	39,000	37,841	43,000	-	-	43,000
EDUCATIONAL/CERTIFICATION PAY	46,961	46,260	38,614	47,940	-	-	47,940
REIMBURSED OT - EXPENDITURE	1,269	-	-	123,276	-	-	123,276
MEDICARE	55,628	61,405	60,790	63,357	-	-	63,357
RETIREMENT	395,397	379,068	383,343	377,748	-	-	377,748
HEALTH,LIFE,AD&D INSURANCE	371,938	406,456	354,775	437,134	-	-	437,134
WORKERS COMP INSURANCE	37,626	50,424	44,942	53,009	-	-	53,009
VACANCY SAVINGS	-	-	-	-	-	-	-
SALARY REIMBURSEMENT	(4,601)	-	-	-	-	-	-
REIMBURSED OT - REIMBURSEMENT	(1,269)	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 4,614,678	\$ 5,168,022	\$ 5,142,629	\$ 5,440,546	\$ -	\$ -	\$ 5,440,546
CHEMICALS	5,371	5,000	4,800	5,000	-	-	5,000
COMPUTER EQUIPMENT	2,671	4,050	5,600	1,550	-	17,400	18,950
FUEL & OIL	77,657	91,780	79,000	91,780	-	-	91,780
SMALL TOOLS & EQUIPMENT	24,564	46,925	46,925	23,925	-	-	23,925
BUILDING SUPPLIES	12,442	11,000	10,200	11,000	-	-	11,000
OFFICE SUPPLIES & EQUIPMENT	5,930	6,981	6,100	6,981	-	-	6,981
MEDICAL SUPPLIES	11,488	11,922	10,700	11,922	-	-	11,922
MATERIALS AND SUPPLIES TOTAL	\$ 140,123	\$ 177,658	\$ 163,325	\$ 152,158	\$ -	\$ 17,400	\$ 169,558
EQUIPMENT REPAIRS & MAINT	13,175	11,000	12,000	11,000	-	-	11,000
AIR PACK MAINTENANCE	10,849	11,500	11,500	11,500	-	-	11,500
BUNKER GEAR REPAIR	37,530	91,614	95,614	66,114	-	4,000	70,114
AIR BOTTLE REPLACEMENT	12,779	18,263	18,263	18,263	-	-	18,263
VEHICLE REPAIRS & MAINTENANCE	197,130	133,500	133,500	133,500	18,000	-	151,500
OFFICE EQUIP REPAIRS & MAINT	-	1,000	-	-	-	-	-
BUILDING REPAIRS & MAINT	37,422	30,110	30,110	30,110	30,000	-	60,110
REPAIRS AND MAINTENANCE TOTAL	\$ 308,885	\$ 296,987	\$ 300,987	\$ 270,487	\$ 48,000	\$ 4,000	\$ 322,487
ELECTRICITY	37,488	50,500	45,500	50,500	-	-	50,500
OFFICE RENTAL	47,940	48,240	47,190	48,240	-	-	48,240
TELECOMMUNICATIONS	-	-	-	-	-	2,520	2,520
TELEPHONE	12,500	13,660	13,660	13,660	-	-	13,660
CELLULAR PHONE & PAGERS	9,172	10,335	8,995	11,435	-	-	11,435
JANITORIAL SERVICES	927	6,088	5,700	6,088	-	-	6,088
WATER & SEWER	1,383	1,750	1,500	1,750	-	-	1,750
NATURAL GAS	1,995	3,550	2,400	2,150	-	-	2,150
PROPANE	6,104	10,000	5,750	6,000	-	-	6,000
OCCUPANCY TOTAL	\$ 117,509	\$ 144,123	\$ 130,695	\$ 139,823	\$ -	\$ 2,520	\$ 142,343
EQUIPMENT RENTAL	-	-	-	-	-	-	-
VEHICLE/EQUIP SERVICES RENTAL	545,276	618,838	618,838	430,312	-	25,000	455,312
COPIER RENTAL	4,216	4,400	4,225	4,400	-	-	4,400
CONTRACT SERVICES	631	5,021	10,000	4,641	3,400	127,500	135,541
HIRING AND PROMOTIONS	3,108	7,500	7,575	7,500	16,500	-	24,000
CONTRACTUAL TOTAL	\$ 553,231	\$ 635,759	\$ 640,638	\$ 446,853	\$ 19,900	\$ 152,500	\$ 619,253
EMPLOYEE PHYSICALS	12,525	14,500	16,900	19,900	-	-	19,900
TRAINING, MEETINGS, & TRAVEL	44,975	47,098	47,098	51,598	-	-	51,598
CONFERENCES AND MEETINGS	4,207	4,500	4,500	0	-	-	-
RECRUITING-CS	-	2,500	2,500	2,500	-	-	2,500
DUES, SUBSCRIPTIONS & LICENSE	2,394	2,725	2,500	2,725	-	-	2,725
UNIFORMS	20,065	22,500	22,500	20,000	-	-	20,000
GRANT MATCH	-	-	-	-	20,000	-	20,000
PRINTING & PUBLISHING	3,706	2,200	2,000	2,200	-	-	2,200
POSTAGE	521	600	500	600	-	-	600
COMMUNITY PROGRAMS	3,116	3,670	3,670	3,670	-	-	3,670
EMERGENCY MANAGEMENT	2,810	-	-	-	-	-	-
F/F SUPPORT	(16)	1,885	1,500	1,885	-	-	1,885
LOT CLEANING	-	-	-	-	-	-	-
CODE ENFORCEMENT INVESTIGATIO	-	-	-	-	-	-	-
CAPCO GRANT EXPENDITURES	-	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ 94,303	\$ 102,178	\$ 103,668	\$ 105,078	\$ 20,000	\$ -	\$ 125,078
EQUIPMENT	-	-	-	-	-	-	-
FURNITURE	-	1,900	-	-	-	-	-
VEHICLES	516,020	-	-	-	-	-	-
IMPROVEMENTS	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ 516,020	\$ 1,900	\$ -	\$ -	\$ -	\$ -	\$ -
NOTE PMT-ENG#4	32,759	32,759	32,759	-	-	-	-
TRANSFERS TOTAL	\$ 32,759	\$ 32,759	\$ 32,759	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 6,377,508	\$ 6,559,386	\$ 6,514,701	\$ 6,554,945	\$ 87,900	\$ 176,420	\$ 6,819,265

FIRE SERVICES - ADMINISTRATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 4,614,678	\$ 5,168,022	\$ 5,142,629	\$ (4,339,376)	\$ 828,646
MATERIALS AND SUPPLIES	140,123	177,658	163,325	(157,947)	19,711
MAINTENANCE	308,885	296,987	300,987	(281,987)	15,000
OCCUPANCY	117,509	144,123	130,695	(62,887)	81,236
CONTRACTUAL SERVICES	553,231	635,759	640,638	(457,901)	177,858
OTHER CHARGES	94,303	102,178	103,668	(43,983)	58,195
CAPITAL OUTLAY	516,020	1,900	-	(1,900)	-
TRANSFERS OUT	32,759	32,759	32,759	(32,759)	-
TOTAL	\$ 6,377,508	\$ 6,559,386	\$ 6,514,701	\$ (5,378,740)	\$ 1,180,646

PERSONNEL SUMMARY

POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
CIVIL SERVICE			
ASSISTANT FIRE CHIEF	1	1	1
BATTALION CHIEF	5	5	1
LIEUTENANT	14	14	0
DRIVER/ENGINEER	12	12	0
FIREFIGHTER	33	33	0
CIVIL SERVICE TOTAL	65	65	2
NON-CIVIL SERVICE			
FIRE CHIEF	1	1	1
ADMINISTRATIVE ASSISTANT	2	2	1
PLAN REVIEWER/INSPECTOR	-	-	-
MANAGEMENT ANALYST	-	1	1
DISPATCHER	3	3	-
NON-CIVIL SERVICE TOTAL	6	7	3
TOTAL	71	72	5

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
FIRE ADMINISTRATION							
SALARIES	3,399,453	3,912,265	3,840,865	375,674	-	-	375,674
OVERTIME	276,547	273,144	381,459	179,882	-	-	179,882
HIGHER CLASS PAY	35,729	39,000	37,841	43,000	-	-	43,000
EDUCATIONAL/CERTIFICATION PAY	46,961	46,260	38,614	2,940	-	-	2,940
REIMBURSED OT - EXPENDITURE	1,269	-	-	123,276	-	-	123,276
MEDICARE	55,628	61,405	60,790	8,705	-	-	8,705
RETIREMENT	395,397	379,068	383,343	51,916	-	-	51,916
HEALTH,LIFE,AD&D INSURANCE	371,938	406,456	354,775	37,691	-	-	37,691
WORKERS COMP INSURANCE	37,626	50,424	44,942	5,562	-	-	5,562
VACANCY SAVINGS	-	-	-	-	-	-	-
SALARY REIMBURSEMENT	(4,601)	-	-	-	-	-	-
REIMBURSED OT - REIMBURSEMENT	(1,269)	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 4,614,678	\$ 5,168,022	\$ 5,142,629	\$ 828,646	\$ -	\$ -	\$ 828,646
CHEMICALS	5,371	5,000	4,800	-	-	-	-
COMPUTER EQUIPMENT	2,671	4,050	5,600	1,550	-	-	1,550
FUEL & OIL	77,657	91,780	79,000	12,180	-	-	12,180
SMALL TOOLS & EQUIPMENT	24,564	46,925	46,925	2,200	-	-	2,200
BUILDING SUPPLIES	12,442	11,000	10,200	2,000	-	-	2,000
OFFICE SUPPLIES & EQUIPMENT	5,930	6,981	6,100	1,781	-	-	1,781
MEDICAL SUPPLIES	11,488	11,922	10,700	-	-	-	-
MATERIALS AND SUPPLIES TOTAL	\$ 140,123	\$ 177,658	\$ 163,325	\$ 19,711	\$ -	\$ -	\$ 19,711
EQUIPMENT REPAIRS & MAINT	13,175	11,000	12,000	-	-	-	-
AIR PACK MAINTENANCE	10,849	11,500	11,500	-	-	-	-
BUNKER GEAR REPAIR	37,530	91,614	95,614	-	-	-	-
AIR BOTTLE REPLACEMENT	12,779	18,263	18,263	-	-	-	-
VEHICLE REPAIRS & MAINTENANCE	197,130	133,500	133,500	10,000	-	-	10,000
OFFICE EQUIP REPAIRS & MAINT	-	1,000	-	-	-	-	-
BUILDING REPAIRS & MAINT	37,422	30,110	30,110	5,000	-	-	5,000
REPAIRS AND MAINTENANCE TOTAL	\$ 308,885	\$ 296,987	\$ 300,987	\$ 15,000	\$ -	\$ -	\$ 15,000
ELECTRICITY	37,488	50,500	45,500	8,000	-	-	8,000
OFFICE RENTAL	47,940	48,240	47,190	48,240	-	-	48,240
TELECOMMUNICATIONS	-	-	-	-	-	-	-
TELEPHONE	12,500	13,660	13,660	13,660	-	-	13,660
CELLULAR PHONE & PAGERS	9,172	10,335	8,995	4,148	-	-	4,148
JANITORIAL SERVICES	927	6,088	5,700	6,088	-	-	6,088
WATER & SEWER	1,383	1,750	1,500	450	-	-	450
NATURAL GAS	1,995	3,550	2,400	650	-	-	650
PROPANE	6,104	10,000	5,750	-	-	-	-
OCCUPANCY TOTAL	\$ 117,509	\$ 144,123	\$ 130,695	\$ 81,236	\$ -	\$ -	\$ 81,236
EQUIPMENT RENTAL	-	-	-	-	-	-	-
VEHICLE/EQUIP SERVICES RENTAL	545,276	618,838	618,838	33,817	-	-	33,817
COPIER RENTAL	4,216	4,400	4,225	4,400	-	-	4,400
CONTRACT SERVICES	631	5,021	10,000	4,641	-	127,500	132,141
HIRING AND PROMOTIONS	3,108	7,500	7,575	7,500	-	-	7,500
CONTRACTUAL TOTAL	\$ 553,231	\$ 635,759	\$ 640,638	\$ 50,358	\$ -	\$ 127,500	\$ 177,858
EMPLOYEE PHYSICALS	12,525	14,500	16,900	1,000	-	-	1,000
TRAINING, MEETINGS, & TRAVEL	44,975	47,098	47,098	5,500	-	-	5,500
CONFERENCES AND MEETINGS	4,207	4,500	4,500	0	-	-	-
RECRUITING-CS	-	2,500	2,500	2,500	-	-	2,500
DUES, SUBSCRIPTIONS & LICENSE	2,394	2,725	2,500	2,725	-	-	2,725
UNIFORMS	20,065	22,500	22,500	20,000	-	-	20,000
GRANT MATCH	-	-	-	-	20,000	-	20,000
PRINTING & PUBLISHING	3,706	2,200	2,000	2,200	-	-	2,200
POSTAGE	521	600	500	600	-	-	600
COMMUNITY PROGRAMS	3,116	3,670	3,670	3,670	-	-	3,670
EMERGENCY MANAGEMENT	2,810	-	-	-	-	-	-
F/F SUPPORT	(16)	1,885	1,500	-	-	-	-
LOT CLEANING	-	-	-	-	-	-	-
CODE ENFORCEMENT INVESTIGATIO	-	-	-	-	-	-	-
CAPCO GRANT EXPENDITURES	-	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ 94,303	\$ 102,178	\$ 103,668	\$ 38,195	\$ 20,000	\$ -	\$ 58,195
EQUIPMENT	-	-	-	-	-	-	-
FURNITURE	-	1,900	-	-	-	-	-
VEHICLES	516,020	-	-	-	-	-	-
IMPROVEMENTS	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ 516,020	\$ 1,900	\$ -	\$ -	\$ -	\$ -	\$ -
NOTE PMT-ENG#4	32,759	32,759	32,759	-	-	-	-
TRANSFERS TOTAL	\$ 32,759	\$ 32,759	\$ 32,759	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 6,377,508	\$ 6,559,386	\$ 6,514,701	\$ 1,033,146	\$ 20,000	\$ 127,500	\$ 1,180,646

FIRE SERVICES - SUPPRESSION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 4,271,411	\$ 4,271,411
MATERIALS AND SUPPLIES	-	-	-	134,122	134,122
MAINTENANCE	-	-	-	297,487	297,487
OCCUPANCY	-	-	-	59,002	59,002
CONTRACTUAL SERVICES	-	-	-	422,037	422,037
OTHER CHARGES	-	-	-	62,983	62,983
TOTAL	\$ -	\$ -	\$ -	\$ 5,247,042	\$ 5,247,042

PERSONNEL SUMMARY

POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
CIVIL SERVICE			
BATTALION CHIEF	-	-	2
LIEUTENANT	-	-	13
DRIVER/ENGINEER	-	-	12
FIREFIGHTER	-	-	33
CIVIL SERVICE TOTAL	0	0	60
NON-CIVIL SERVICE			
N/A	-	-	-
NON-CIVIL SERVICE TOTAL	0	0	0
TOTAL	0	0	60

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
<u>FIRE SUPPRESSION SERVICES</u>							
SALARIES	-	-	-	3,363,397	-	-	3,363,397
OVERTIME	-	-	-	96,599	-	-	96,599
HIGHER CLASS PAY	-	-	-	-	-	-	-
EDUCATIONAL/CERTIFICATION PAY	-	-	-	40,620	-	-	40,620
REIMBURSED OT - EXPENDITURE	-	-	-	-	-	-	-
MEDICARE	-	-	-	50,524	-	-	50,524
RETIREMENT	-	-	-	301,316	-	-	301,316
HEALTH,LIFE,AD&D INSURANCE	-	-	-	374,152	-	-	374,152
WORKERS' COMP INSURANCE	-	-	-	44,803	-	-	44,803
VACANCY SAVINGS	-	-	-	-	-	-	-
SALARY REIMBURSEMENT	-	-	-	-	-	-	-
REIMBURSED OT - REIMBURSEMENT	-	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ -	\$ -	\$ -	\$ 4,271,411	\$ -	\$ -	\$ 4,271,411
CHEMICALS	-	-	-	5,000	-	-	5,000
COMPUTER EQUIPMENT	-	-	-	-	-	17,400	17,400
FUEL & OIL	-	-	-	67,600	-	-	67,600
SMALL TOOLS & EQUIPMENT	-	-	-	19,500	-	-	19,500
BUILDING SUPPLIES	-	-	-	9,000	-	-	9,000
OFFICE SUPPLIES & EQUIPMENT	-	-	-	3,700	-	-	3,700
MEDICAL SUPPLIES	-	-	-	11,922	-	-	11,922
MATERIALS AND SUPPLIES TOTAL	\$ -	\$ -	\$ -	\$ 116,722	\$ -	\$ 17,400	\$ 134,122
EQUIPMENT REPAIRS & MAINT	-	-	-	11,000	-	-	11,000
AIR PACK MAINTENANCE	-	-	-	11,500	-	-	11,500
BUNKER GEAR REPAIR	-	-	-	66,114	-	4,000	70,114
AIR BOTTLE REPLACEMENT	-	-	-	18,263	-	-	18,263
VEHICLE REPAIRS & MAINTENANCE	-	-	-	113,500	18,000	-	131,500
OFFICE EQUIP REPAIRS & MAINT	-	-	-	-	-	-	-
BUILDING REPAIRS & MAINT	-	-	-	25,110	30,000	-	55,110
REPAIRS AND MAINTENANCE TOTAL	\$ -	\$ -	\$ -	\$ 245,487	\$ 48,000	\$ 4,000	\$ 297,487
ELECTRICITY	-	-	-	42,500	-	-	42,500
OFFICE RENTAL	-	-	-	-	-	-	-
TELECOMMUNICATIONS	-	-	-	-	-	2,520	2,520
TELEPHONE	-	-	-	0	-	-	-
CELLULAR PHONE & PAGERS	-	-	-	5,182	-	-	5,182
JANITORIAL SERVICES	-	-	-	-	-	-	-
WATER & SEWER	-	-	-	1,300	-	-	1,300
NATURAL GAS	-	-	-	1,500	-	-	1,500
PROPANE	-	-	-	6,000	-	-	6,000
OCCUPANCY TOTAL	\$ -	\$ -	\$ -	\$ 56,482	\$ -	\$ 2,520	\$ 59,002
EQUIPMENT RENTAL	-	-	-	-	-	-	-
VEHICLE/EQUIP SERVICES RENTAL	-	-	-	377,137	-	25,000	402,137
COPIER RENTAL	-	-	-	-	-	-	-
CONTRACT SERVICES	-	-	-	0	3,400	-	3,400
HIRING AND PROMOTIONS	-	-	-	-	16,500	-	16,500
CONTRACTUAL TOTAL	\$ -	\$ -	\$ -	\$ 377,137	\$ 19,900	\$ 25,000	\$ 422,037
EMPLOYEE PHYSICALS	-	-	-	18,000	-	-	18,000
TRAINING, MEETINGS, & TRAVEL	-	-	-	43,098	-	-	43,098
RECRUITING-CS	-	-	-	-	-	-	-
DUES, SUBSCRIPTIONS & LICENSE	-	-	-	-	-	-	-
UNIFORMS	-	-	-	-	-	-	-
GRANT MATCH	-	-	-	-	-	-	-
PRINTING & PUBLISHING	-	-	-	-	-	-	-
COMMUNITY PROGRAM	-	-	-	-	-	-	-
F/F SUPPORT	-	-	-	1,885	-	-	1,885
OTHER CHARGES TOTAL	\$ -	\$ -	\$ -	\$ 62,983	\$ -	\$ -	\$ 62,983
EQUIPMENT	-	-	-	-	-	-	-
FURNITURE	-	-	-	-	-	-	-
VEHICLES	-	-	-	-	-	-	-
IMPROVEMENTS	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ -	\$ -	\$ -	\$ 5,130,222	\$ 67,900	\$ 48,920	\$ 5,247,042

FIRE SERVICES - FIRE MARSHAL

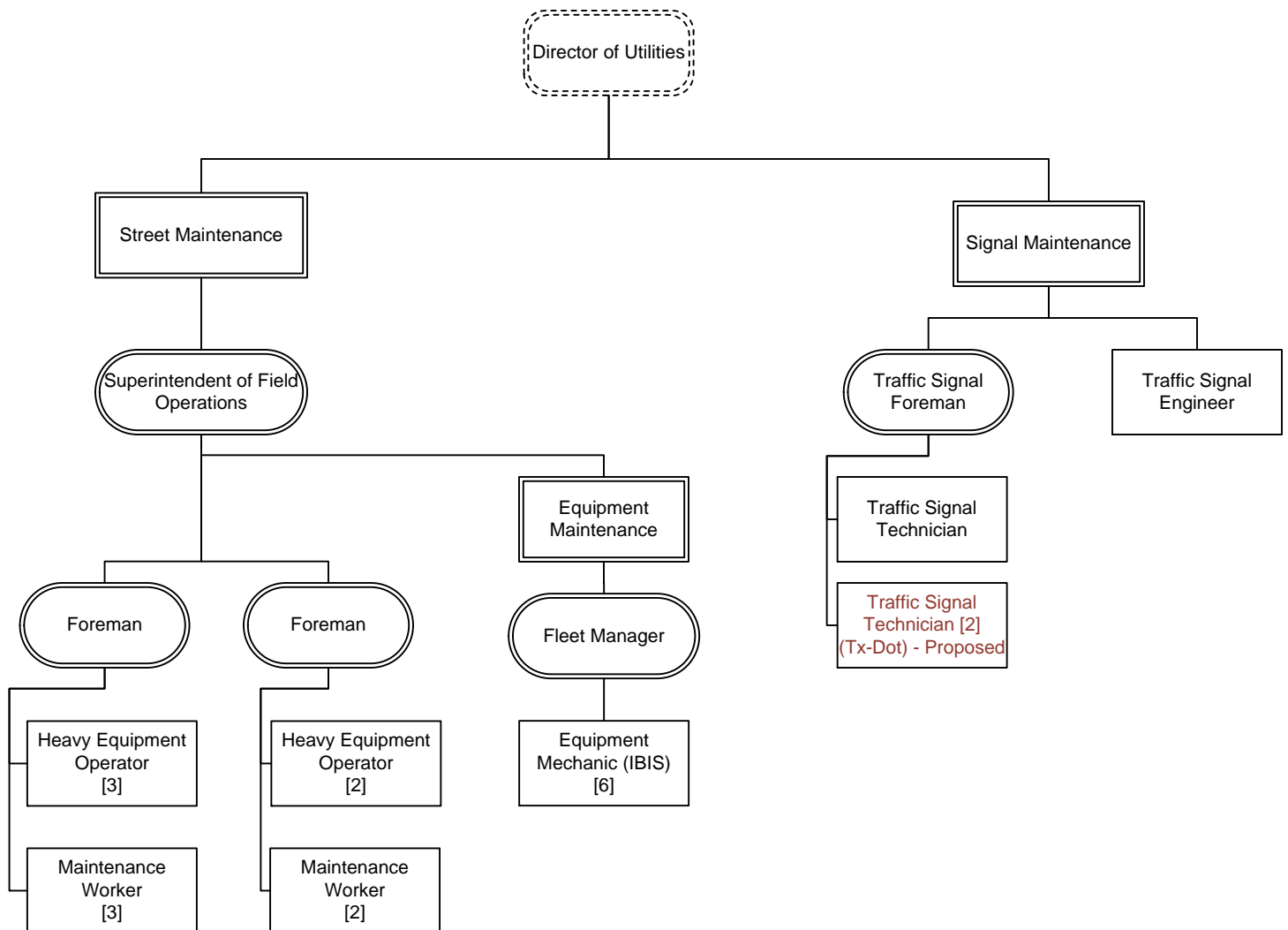
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 340,489	\$ 340,489
MATERIALS AND SUPPLIES	-	-	-	15,725	15,725
MAINTENANCE	-	-	-	10,000	10,000
OCCUPANCY	-	-	-	2,105	2,105
CONTRACTUAL SERVICES	-	-	-	19,358	19,358
OTHER CHARGES	-	-	-	3,900	3,900
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ 391,577	\$ 391,577

PERSONNEL SUMMARY

POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
CIVIL SERVICE			
BATTALION CHIEF	-	-	2
LIEUTENANT	-	-	1
CIVIL SERVICE TOTAL	0	0	3
NON-CIVIL SERVICE			
ADMINISTRATIVE ASSISTANT	-	-	1
NON-CIVIL SERVICE TOTAL	0	0	1
TOTAL	0	0	4

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
<u>FIRE MARSHAL</u>							
SALARIES	-	-	-	274,812	-	-	274,812
OVERTIME	-	-	-	4,718	-	-	4,718
HIGHER CLASS PAY	-	-	-	-	-	-	-
EDUCATIONAL/CERTIFICATION PAY	-	-	-	4,380	-	-	4,380
REIMBURSED OT - EXPENDITURE	-	-	-	-	-	-	-
MEDICARE	-	-	-	4,128	-	-	4,128
RETIREMENT	-	-	-	24,516	-	-	24,516
HEALTH,LIFE,AD&D INSURANCE	-	-	-	25,291	-	-	25,291
WORKERS' COMP INSURANCE	-	-	-	2,644	-	-	2,644
VACANCY SAVINGS	-	-	-	-	-	-	-
SALARY REIMBURSEMENT	-	-	-	-	-	-	-
REIMBURSED OT - REIMBURSEMENT	-	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ -	\$ -	\$ -	\$ 340,489	\$ -	\$ -	\$ 340,489
CHEMICALS	-	-	-	-	-	-	-
COMPUTER EQUIPMENT	-	-	-	-	-	-	-
FUEL & OIL	-	-	-	12,000	-	-	12,000
SMALL TOOLS & EQUIPMENT	-	-	-	2,225	-	-	2,225
BUILDING SUPPLIES	-	-	-	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	-	-	-	1,500	-	-	1,500
MEDICAL SUPPLIES	-	-	-	-	-	-	-
MATERIALS AND SUPPLIES TOTAL	\$ -	\$ -	\$ -	\$ 15,725	\$ -	\$ -	\$ 15,725
EQUIPMENT REPAIRS & MAINT	-	-	-	-	-	-	-
VEHICLE REPAIRS & MAINTENANCE	-	-	-	10,000	-	-	10,000
OFFICE EQUIP REPAIRS & MAINT	-	-	-	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000
CELLULAR PHONE & PAGERS	-	-	-	2,105	-	-	2,105
OCCUPANCY TOTAL	\$ -	\$ -	\$ -	\$ 2,105	\$ -	\$ -	\$ 2,105
EQUIPMENT RENTAL	-	-	-	-	-	-	-
VEHICLE/EQUIP SERVICES RENTAL	-	-	-	19,358	-	-	19,358
CONTRACT SERVICES	-	-	-	0	-	-	-
CONTRACTUAL TOTAL	\$ -	\$ -	\$ -	\$ 19,358	\$ -	\$ -	\$ 19,358
EMPLOYEE PHYSICALS	-	-	-	900	-	-	900
TRAINING, MEETINGS, & TRAVEL	-	-	-	3,000	-	-	3,000
DUES, SUBSCRIPTIONS & LICENSE	-	-	-	-	-	-	-
UNIFORMS	-	-	-	-	-	-	-
PRINTING & PUBLISHING	-	-	-	-	-	-	-
POSTAGE	-	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ -	\$ -	\$ -	\$ 3,900	\$ -	\$ -	\$ 3,900
EQUIPMENT	-	-	-	-	-	-	-
VEHICLES	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ -	\$ -	\$ -	\$ 391,577	\$ -	\$ -	\$ 391,577

FIELD OPERATIONS

FIELD OPERATIONS - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Field Operations Department Mission is to provide quality maintenance to the transportation and drainage infrastructure in the right-of-way in a responsible and efficient manner for the benefit of the City. The department also provides fleet maintenance services to the City's rolling assets and conducts the operations and maintenance of traffic signals.

DEPARTMENTAL VISION STATEMENT

The Field Operations Department Vision within the next three years is to add three (3) new FTEs to increase right-of-way maintenance and transportation infrastructure efforts in accordance with the Manual of Uniform Traffic Control Devices (MUTCD), pavement management plan, technical criteria manuals and standard engineering practices. The department also intends to certify two additional mechanics as Emergency Vehicle Technicians.

CUSTOMERS

- **INTERNAL:** City staff use city streets, traffic signals, street lights, vehicles, and equipment.
- **EXTERNAL:** External customers for the Field Operations Department are primarily the public including residents of the community, businesses, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Field Operations Department ultimate customer is the city residents and traveling public.

SERVICES PROVIDED

- | | |
|---|--|
| <ul style="list-style-type: none"> ● Patch potholes and utility cuts ● Install and maintain street signs and pavement markings. ● Inspect and perform necessary repairs to City sidewalks. ● Repair base failures and damage caused by water lines breaks ● De-Ice/Sand bridges and roads for ice preparation ● Traffic Signal Maintenance ● Traffic Signal Telemetry ● Operates (Future) Traffic Management Center ● Maintains Street Lights ● Responds 24/7 to signals in flash ● Trouble Shoot Malfunctioning Components ● Perform repairs/maintenance of vehicles and equipment ● Keep maintenance/repair records on vehicles and equipment ● Order gas, diesel fuel and oil and report the usage for City units. | <ul style="list-style-type: none"> ● Crack sealing of streets ● Reconstruct streets to upgrade driving surface and drainage ● Repair street driving surface for seal coatings. ● Provide on-call services to address emergency repairs after-hours ● Implement PE-sealed timing plans ● Maintain Pedestrian Crossings ● Maintain School Zone warning devices ● Maintain utility telemetry system ● Maintain wireless backhaul network ● Maintain Coordination plan timing clocks ● Purchase and sell civilian vehicles and equipment ● Provide mobile or field repairs services. |
|---|--|

FIELD OPERATIONS - TOTAL

DEPARTMENTAL TIE TO COUNCIL GOALS

The Field Operations Department is involved in supporting other departments with professional guidance and information gathering as related to the City Council's Strategic Goals. They include:

Identify and implement innovative and sustainable strategies for conservation of resources including: power, fuel, water and recyclables.

Access and support technological efficiencies throughout the City.

Evaluate opportunities for online customer service and citizen access through the website redesign process.

Participate in scope and feasibility study of Drainage Utility Fund.

Continue Phase III of street sign replacement and identify funding.

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• Center Line Miles of Street	260	250	250	250
• Lane Miles of Street	492	492	492	492
• # of Street Signs Installations (New and Replacements)	355	210	210	255
• Potholes/Asphalt Repairs	155	322	322	340
• Lane Miles Per Street Worker	55	55	55	55
• Lane Miles Per Street Sweeping	2,183	2,000	2,000	1,600
• Tons of Material Removed by Street Sweeping	501	250	250	250
• Excavations	120	100	100	100
• Service Calls After-Hours	73	N/A	N/A	N/A
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of Potholes Repaired within 5 Business Days	N/A	N/A	N/A	100.0%
• % of Lane Miles Swept Per FY	N/A	N/A	N/A	100.0%

FIELD OPERATIONS - TOTAL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 1,021,849	\$ 1,167,851	\$ 1,036,303	\$ 177,564	\$ 1,345,415
MATERIALS AND SUPPLIES	383,448	817,772	845,420	(217,350)	600,422
MAINTENANCE	223,328	219,300	216,420	75,281	294,581
OCCUPANCY	393,686	449,100	449,100	28,000	477,100
CONTRACTUAL SERVICES	208,098	226,032	228,132	42,196	268,228
OTHER CHARGES	35,211	40,175	39,675	6,080	46,255
CAPITAL OUTLAY	71,958	65,700	63,800	(26,700)	39,000
TOTAL	\$ 2,337,578	\$ 2,985,930	\$ 2,878,850	\$ 85,071	\$ 3,071,001

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
SUPERINTENDENT OF FIELD OPERATIONS	1	1	1
TRAFFIC SIGNAL ENGINEER	-	1	1
TRAFFIC SIGNAL FOREMAN	1	1	1
FOREMAN	2	1	1
FLEET MANAGER	-	1	1
CREW LEADER	2	2	2
HEAVY EQUIPMENT OPERATOR	5	5	5
MAINTENANCE WORKER	5	5	5
TRAFFIC SIGNAL TECHNICIAN	1	1	1
EQUIPMENT MECHANIC	4	5	5
TOTAL	21	23	23

FIELD OPERATIONS - TOTAL

2012-2013 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments	\$ 45,736
• Sign Machine	20,000
• Street Striping	25,000
• Street Light Maintenance	12,000
• Contract Hauling	8,000
• Road Repair Materials	30,000
• Traffic Signal Take-over (TXDoT Agreement)	200,000
• Fleet Management Equipment and Services	40,000
• Increase for Street Maintenance - WCID #1-D	25,000
• Increase for Street Light Maintenance/Electricity - WCID #1-D	25,000
• Increase for VES contributions	15,885
• Remove one-time capital purchase	(65,700)
• Remove FY 12 Street Maintenance reallocation	(300,000)
Total	\$ 80,921

Line Item	FY 2010-11 Actual	Adopted Budget	YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
FIELD OPERATIONS							
SALARIES	794,255	902,952	807,383	932,376	-	93,936	1,026,312
OVERTIME	15,786	15,253	11,884	11,924	-	4,692	16,616
REIMBURSED OT - EXPENDITURE	-	-	-	-	-	-	-
MEDICARE	11,131	13,342	11,668	13,598	-	1,430	15,028
RETIREMENT	79,168	83,306	72,771	81,096	-	9,428	90,524
HEALTH,LIFE,AD&D INSURANCE	99,438	119,917	103,114	140,948	-	18,316	159,264
WORKERS COMP INSURANCE	22,860	33,081	29,483	33,645	-	4,026	37,671
SALARY REIMBURSEMENT	(789)	-	-	-	-	-	-
REIMBURSED OT - REIMBURSEMENT	-	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 1,021,849	\$ 1,167,851	\$ 1,036,303	\$ 1,213,587	\$ -	\$ 131,828	\$ 1,345,415
MATERIALS & SUPPLIES	10,494	58,000	58,300	58,000	-	-	58,000
ROAD REPAIR MATERIALS	93,629	82,000	112,000	82,000	55,000	-	137,000
STREET REHABILITATION	210,214	600,000	600,000	325,000	-	-	325,000
CHEMICALS	3,481	6,300	6,000	6,300	-	-	6,300
COMPUTER EQUIPMENT	-	-	4,520	-	-	-	-
FUEL & OIL	53,708	58,872	51,000	60,422	-	-	60,422
SMALL TOOLS & EQUIPMENT	9,863	11,700	11,700	11,700	-	-	11,700
BUILDING SUPPLIES	1,206	-	400	500	-	-	500
OFFICE SUPPLIES & EQUIPMENT	853	900	1,500	1,500	-	-	1,500
MATERIALS AND SUPPLIES TOTAL	\$ 383,448	\$ 817,772	\$ 845,420	\$ 545,422	\$ 55,000	\$ -	\$ 600,422
RADIO REPAIR	5,137	5,200	3,820	4,200	-	-	4,200
SIGN AND LIGHT MAINTENANCE	64,403	65,000	65,000	65,000	12,000	-	77,000
SIGNAL MAINTENANCE	94,804	83,050	80,000	83,050	-	44,681	127,731
EQUIPMENT REPAIRS & MAINT	48,629	56,650	46,700	60,350	-	200	60,550
VEHICLE REPAIRS & MAINTENANCE	10,355	9,400	20,900	6,100	-	19,000	25,100
BUILDING REPAIRS & MAINT	-	-	-	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ 223,328	\$ 219,300	\$ 216,420	\$ 218,700	\$ 12,000	\$ 63,881	\$ 294,581
ELECTRICITY	392,435	447,600	447,600	472,600	-	-	472,600
TELEPHONE	1,061	1,200	1,200	1,800	-	2,400	4,200
JANITORIAL SERVICES	175	300	300	300	-	-	300
PROPANE	15	-	-	-	-	-	-
OCCUPANCY TOTAL	\$ 393,686	\$ 449,100	\$ 449,100	\$ 474,700	\$ -	\$ 2,400	\$ 477,100
COMPUTER SOFTWARE	2,000	-	5,000	-	-	-	-
CONTRACT HAULING	14,749	8,000	9,100	8,000	8,000	-	16,000
EQUIPMENT RENTAL	6,256	9,600	5,600	8,600	-	-	8,600
VEHICLE/EQUIP SERVICES RENTAL	151,892	191,032	191,032	206,917	-	19,211	226,128
CONTRACT SERVICES	33,201	17,400	17,400	17,500	-	-	17,500
CONTRACTUAL TOTAL	\$ 208,098	\$ 226,032	\$ 228,132	\$ 241,017	\$ 8,000	\$ 19,211	\$ 268,228
TRAINING, MEETINGS, & TRAVEL	13,044	15,400	15,400	17,550	-	1,200	18,750
DUES, SUBSCRIPTIONS & LICENSE	751	600	600	850	-	-	850
UNIFORMS	11,185	13,650	13,150	13,650	-	2,000	15,650
SAFETY EQUIPMENT	9,977	10,525	10,525	10,525	-	480	11,005
PRINTING & PUBLISHING	231	-	-	-	-	-	-
POSTAGE	23	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ 35,211	\$ 40,175	\$ 39,675	\$ 42,575	\$ -	\$ 3,680	\$ 46,255
EQUIPMENT	71,958	17,700	17,700	-	-	39,000	39,000
VEHICLES	-	48,000	46,100	-	-	-	-
IMPROVEMENTS	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ 71,958	\$ 65,700	\$ 63,800	\$ -	\$ -	\$ 39,000	\$ 39,000
DEPARTMENT TOTAL	\$ 2,337,578	\$ 2,985,930	\$ 2,878,850	\$ 2,736,001	\$ 75,000	\$ 260,000	\$ 3,071,001

FIELD OPERATIONS - STREET MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 611,700	\$ 620,779	\$ 579,066	\$ 27,371	\$ 648,150
MATERIALS AND SUPPLIES	357,479	742,972	765,100	(220,000)	522,972
MAINTENANCE	106,912	99,150	110,200	8,700	107,850
OCCUPANCY	392,558	447,600	447,600	25,600	473,200
CONTRACTUAL SERVICES	178,983	176,065	177,165	9,800	185,865
OTHER CHARGES	17,637	16,650	16,650	1,000	17,650
CAPITAL OUTLAY	30,750	-	-	18,000	18,000
TOTAL	\$ 1,696,019	\$ 2,103,216	\$ 2,095,781	\$ (129,529)	\$ 1,973,687

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
SUPERINTENDENT OF FIELD OPERATIONS	1	1	1
FOREMAN	1	1	2
CREW LEADER	1	1	-
HEAVY EQUIPMENT OPERATOR	5	5	5
MAINTENANCE WORKER	5	5	5
TOTAL	13	13	13

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
<u>STREET MAINTENANCE</u>							
SALARIES	474,644	476,522	450,047	493,895	-	-	493,895
OVERTIME	5,324	4,378	3,302	4,378	-	-	4,378
REIMBURSED OT - EXPENDITURE	-	-	-	-	-	-	-
MEDICARE	6,641	6,973	6,438	7,131	-	-	7,131
RETIREMENT	46,920	42,992	40,436	42,526	-	-	42,526
HEALTH,LIFE,AD&D INSURANCE	62,975	69,563	60,705	79,409	-	-	79,409
WORKERS COMP INSURANCE	15,985	20,351	18,138	20,811	-	-	20,811
SALARY REIMBURSEMENT	(789)	-	-	-	-	-	-
REIMBURSED OT - REIMBURSEMENT	-	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 611,700	\$ 620,779	\$ 579,066	\$ 648,150	\$ -	\$ -	\$ 648,150
MATERIALS & SUPPLIES	3,948	3,000	3,300	3,000	-	-	3,000
ROAD REPAIR MATERIALS	93,629	82,000	112,000	82,000	55,000	-	137,000
STREET REHABILITATION	210,214	600,000	600,000	325,000	-	-	325,000
CHEMICALS	2,474	5,300	5,000	5,300	-	-	5,300
COMPUTER EQUIPMENT	-	-	-	-	-	-	-
FUEL & OIL	42,195	48,372	40,500	48,372	-	-	48,372
SMALL TOOLS & EQUIPMENT	3,739	4,000	4,000	4,000	-	-	4,000
BUILDING SUPPLIES	860	-	-	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	420	300	300	300	-	-	300
MATERIALS AND SUPPLIES TOTAL	\$ 357,479	\$ 742,972	\$ 765,100	\$ 467,972	\$ 55,000	\$ -	\$ 522,972
RADIO REPAIR	196	200	200	200	-	-	200
SIGN AND LIGHT MAINTENANCE	64,403	65,000	65,000	65,000	12,000	-	77,000
EQUIPMENT REPAIRS & MAINT	34,845	30,450	30,000	30,450	-	200	30,650
VEHICLE REPAIRS & MAINTENANCE	7,468	3,500	15,000	-	-	-	-
BUILDING REPAIRS & MAINT	-	-	-	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ 106,912	\$ 99,150	\$ 110,200	\$ 95,650	\$ 12,000	\$ 200	\$ 107,850
ELECTRICITY	392,435	447,600	447,600	472,600	-	-	472,600
TELEPHONE	108	-	-	600	-	-	600
PROPANE	15	-	-	-	-	-	-
OCCUPANCY TOTAL	\$ 392,558	\$ 447,600	\$ 447,600	\$ 473,200	\$ -	\$ -	\$ 473,200
CONTRACT HAULING	14,749	8,000	9,100	8,000	8,000	-	16,000
EQUIPMENT RENTAL	5,950	5,000	5,000	5,000	-	-	5,000
VEHICLE/EQUIP SERVICES RENTAL	146,364	155,065	155,065	155,065	-	1,800	156,865
CONTRACT SERVICES	11,920	8,000	8,000	8,000	-	-	8,000
CONTRACTUAL TOTAL	\$ 178,983	\$ 176,065	\$ 177,165	\$ 176,065	\$ 8,000	\$ 1,800	\$ 185,865
TRAINING, MEETINGS, & TRAVEL	2,786	2,500	2,500	3,500	-	-	3,500
DUES, SUBSCRIPTIONS & LICENSE	600	-	-	-	-	-	-
UNIFORMS	7,404	8,000	8,000	8,000	-	-	8,000
SAFETY EQUIPMENT	6,616	6,150	6,150	6,150	-	-	6,150
PRINTING & PUBLISHING	231	-	-	-	-	-	-
POSTAGE	-	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ 17,637	\$ 16,650	\$ 16,650	\$ 17,650	\$ -	\$ -	\$ 17,650
EQUIPMENT	30,750	-	-	-	-	18,000	18,000
VEHICLES	-	-	-	-	-	-	-
IMPROVEMENTS	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ 30,750	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ 18,000
DEPARTMENT TOTAL	\$ 1,696,019	\$ 2,103,216	\$ 2,095,781	\$ 1,878,687	\$ 75,000	\$ 20,000	\$ 1,973,687

FIELD OPERATIONS - SIGNAL AND LIGHT MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 128,290	\$ 188,162	\$ 157,330	\$ 157,830	\$ 345,992
MATERIALS AND SUPPLIES	5,907	55,250	60,770	1,250	56,500
MAINTENANCE	111,918	114,550	100,620	43,681	158,231
OCCUPANCY	1,128	1,500	1,500	2,400	3,900
CONTRACTUAL SERVICES	23,281	36,275	37,275	25,725	62,000
OTHER CHARGES	4,084	8,350	7,850	4,830	13,180
CAPITAL OUTLAY	-	19,000	17,100	(19,000)	-
TOTAL	\$ 274,608	\$ 423,087	\$ 382,445	\$ 216,716	\$ 639,803

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
TRAFFIC SIGNAL FOREMAN	1	1	1
TRAFFIC SIGNAL ENGINEER	-	1	1
TRAFFIC SIGNAL TECHNICIAN	1	1	1
TOTAL	2	3	3

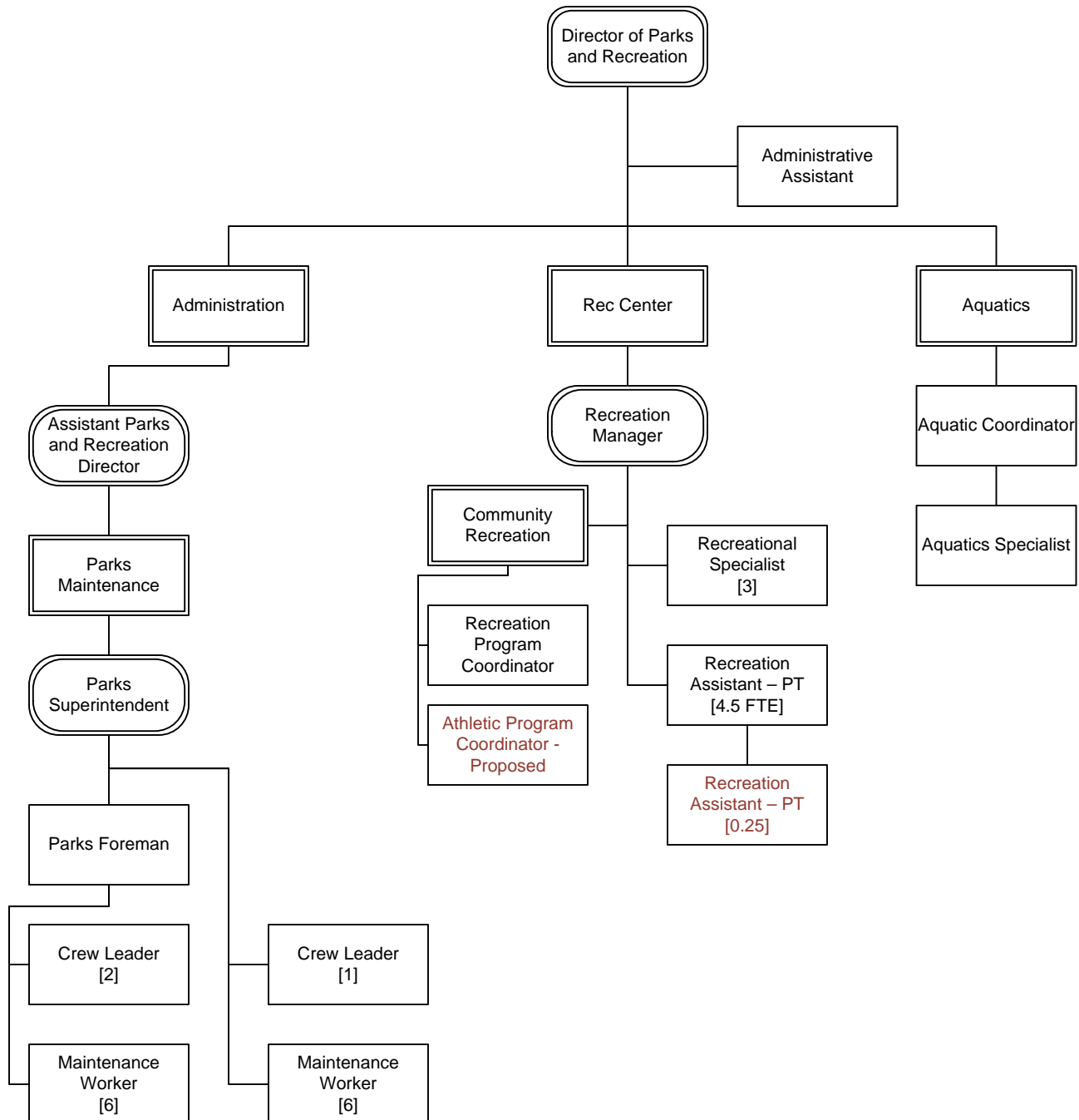
Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
SIGNAL AND LIGHT MAINTENANCE							
SALARIES	102,905	145,849	124,696	166,599	-	93,936	260,535
OVERTIME	681	6,044	1,846	4,362	-	4,692	9,054
MEDICARE	1,394	2,230	1,823	2,479	-	1,430	3,909
RETIREMENT	10,128	14,307	11,246	14,784	-	9,428	24,212
HEALTH,LIFE,AD&D INSURANCE	9,803	13,409	12,084	18,705	-	18,316	37,021
WORKERS COMP INSURANCE	3,379	6,323	5,635	7,235	-	4,026	11,261
SALARY REIMBURSEMENT	-	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 128,290	\$ 188,162	\$ 157,330	\$ 214,164	\$ -	\$ 131,828	\$ 345,992
MATERIALS & SUPPLIES	805	50,000	50,000	50,000	-	-	50,000
COMPUTER EQUIPMENT	-	-	4,520	-	-	-	-
FUEL & OIL	2,971	3,750	3,750	3,900	-	-	3,900
SMALL TOOLS & EQUIPMENT	1,776	1,500	1,500	1,500	-	-	1,500
BUILDING SUPPLIES	338	-	400	500	-	-	500
OFFICE SUPPLIES & EQUIPMENT	17	-	600	600	-	-	600
MATERIALS AND SUPPLIES TOTAL	\$ 5,907	\$ 55,250	\$ 60,770	\$ 56,500	\$ -	\$ -	\$ 56,500
RADIO REPAIR	4,941	5,000	3,620	4,000	-	-	4,000
SIGNAL MAINTENANCE	94,804	83,050	80,000	83,050	-	44,681	127,731
EQUIPMENT REPAIRS & MAINT	11,171	24,500	15,000	24,500	-	-	24,500
VEHICLE REPAIRS & MAINTENANCE	1,002	2,000	2,000	2,000	-	-	2,000
BUILDING REPAIRS & MAINT	-	-	-	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ 111,918	\$ 114,550	\$ 100,620	\$ 113,550	\$ -	\$ 44,681	\$ 158,231
TELEPHONE	953	1,200	1,200	1,200	-	2,400	3,600
JANITORIAL SERVICES	175	300	300	300	-	-	300
OCCUPANCY TOTAL	\$ 1,128	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	\$ 2,400	\$ 3,900
COMPUTER SOFTWARE	2,000	-	5,000	-	-	-	-
EQUIPMENT RENTAL	-	4,000	-	3,000	-	-	3,000
VEHICLE/EQUIP SERVICES RENTAL	-	22,875	22,875	32,089	-	17,411	49,500
CONTRACT SERVICES	21,281	9,400	9,400	9,500	-	-	9,500
CONTRACTUAL TOTAL	\$ 23,281	\$ 36,275	\$ 37,275	\$ 44,589	\$ -	\$ 17,411	\$ 62,000
TRAINING, MEETINGS, & TRAVEL	2,237	4,500	4,500	5,650	-	1,200	6,850
DUES, SUBSCRIPTIONS & LICENSE	-	350	350	350	-	-	350
UNIFORMS	378	1,000	500	1,000	-	2,000	3,000
SAFETY EQUIPMENT	1,446	2,500	2,500	2,500	-	480	2,980
PRINTING & PUBLISHING	-	-	-	-	-	-	-
POSTAGE	23	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ 4,084	\$ 8,350	\$ 7,850	\$ 9,500	\$ -	\$ 3,680	\$ 13,180
EQUIPMENT	-	-	-	-	-	-	-
VEHICLES	-	19,000	17,100	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ 19,000	\$ 17,100	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 274,608	\$ 423,087	\$ 382,445	\$ 439,803	\$ -	\$ 200,000	\$ 639,803

FIELD OPERATIONS - FLEET MAINTENANCE

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 281,859	\$ 358,910	\$ 299,907	\$ (7,637)	\$ 351,273
MATERIALS AND SUPPLIES	20,062	19,550	19,550	1,400	20,950
MAINTENANCE	4,498	5,600	5,600	22,900	28,500
OCCUPANCY	-	-	-	-	-
CONTRACTUAL SERVICES	5,834	13,692	13,692	6,671	20,363
OTHER CHARGES	13,490	15,175	15,175	250	15,425
CAPITAL OUTLAY	41,208	46,700	46,700	(25,700)	21,000
TOTAL	\$ 366,951	\$ 459,627	\$ 400,624	\$ (2,116)	\$ 457,511

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
FLEET MANAGER	-	1	1
FOREMAN	1	-	-
EQUIPMENT MECHANIC	4	6	6
CREW LEADER	1	-	-
TOTAL	6	7	7

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
<u>FLEET MAINTENANCE</u>							
SALARIES	216,706	280,581	232,640	271,882	-	-	271,882
OVERTIME	9,781	4,831	6,736	3,184	-	-	3,184
MEDICARE	3,096	4,139	3,407	3,988	-	-	3,988
RETIREMENT	22,120	26,007	21,089	23,786	-	-	23,786
HEALTH,LIFE,AD&D INSURANCE	26,660	36,945	30,325	42,834	-	-	42,834
WORKERS COMP INSURANCE	3,496	6,407	5,710	5,599	-	-	5,599
SALARIES AND BENEFITS TOTAL	\$ 281,859	\$ 358,910	\$ 299,907	\$ 351,273	\$ -	\$ -	\$ 351,273
MATERIALS & SUPPLIES	5,741	5,000	5,000	5,000	-	-	5,000
CHEMICALS	1,007	1,000	1,000	1,000	-	-	1,000
COMPUTER EQUIPMENT	-	-	-	-	-	-	-
FUEL & OIL	8,542	6,750	6,750	8,150	-	-	8,150
SMALL TOOLS & EQUIPMENT	4,348	6,200	6,200	6,200	-	-	6,200
BUILDING SUPPLIES	8	-	-	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	416	600	600	600	-	-	600
MATERIALS AND SUPPLIES TOTAL	\$ 20,062	\$ 19,550	\$ 19,550	\$ 20,950	\$ -	\$ -	\$ 20,950
RADIO REPAIR	-	-	-	-	-	-	-
EQUIPMENT REPAIRS & MAINT	2,613	1,700	1,700	5,400	-	-	5,400
VEHICLE REPAIRS & MAINTENANCE	1,885	3,900	3,900	4,100	-	19,000	23,100
BUILDING REPAIRS & MAINT	-	-	-	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ 4,498	\$ 5,600	\$ 5,600	\$ 9,500	\$ -	\$ 19,000	\$ 28,500
TELEPHONE	-	-	-	-	-	-	-
OCCUPANCY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIPMENT RENTAL	306	600	600	600	-	-	600
VEHICLE/EQUIP SERVICES RENTAL	5,528	13,092	13,092	19,763	-	-	19,763
CONTRACTUAL TOTAL	\$ 5,834	\$ 13,692	\$ 13,692	\$ 20,363	\$ -	\$ -	\$ 20,363
TRAINING, MEETINGS, & TRAVEL	8,021	8,400	8,400	8,400	-	-	8,400
DUES, SUBSCRIPTIONS & LICENSE	151	250	250	500	-	-	500
UNIFORMS	3,403	4,650	4,650	4,650	-	-	4,650
SAFETY EQUIPMENT	1,915	1,875	1,875	1,875	-	-	1,875
OTHER CHARGES TOTAL	\$ 13,490	\$ 15,175	\$ 15,175	\$ 15,425	\$ -	\$ -	\$ 15,425
EQUIPMENT	41,208	17,700	17,700	-	-	21,000	21,000
VEHICLES	-	29,000	29,000	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ 41,208	\$ 46,700	\$ 46,700	\$ -	\$ -	\$ 21,000	\$ 21,000
DEPARTMENT TOTAL	\$ 366,951	\$ 459,627	\$ 400,624	\$ 417,511	\$ -	\$ 40,000	\$ 457,511

PARKS AND RECREATION

PARKS AND RECREATION - TOTAL**DEPARTMENTAL MISSION STATEMENT**

The Parks and Recreation Department, with support from other City departments, will provide responsive, effective and efficient maintenance, operation and programming of our park land, sports fields and facilities, the recreation center, aquatic facilities and recreational programs and events for all area residents.

DEPARTMENTAL VISION STATEMENT

The Parks and Recreation Department has a vision for the future that includes providing an even broader variety of high quality recreational opportunities for our residents. We would also like to attract an even larger number of visitors from outside the community to come and experience the unique energy and hospitality of our community.

CUSTOMERS

INTERNAL: Our internal customers include the employees in all other city departments. The Parks and Recreation

- Department provides facilities and events that are open to all city employees. Whether it is being on a softball team playing at Brushy Creek Sports Park or attending an HR meeting at the Recreation Center Meeting Rooms we seek to partner with all departments in the spirit of cooperation and teamwork.

- **EXTERNAL:** The Parks and Recreation Departments external customers include a wide array of citizens that live in our city limits, service areas and beyond. Outdoor and indoor recreation in Cedar Park includes everyone from the two year olds in swim lessons at Milburn Pool to the senior water aerobics participants at Veterans Memorial Pool. Couples casually listening to the July Fourth concert to the men competing in the adult basketball leagues are also an integral part of those we serve.

- **ULTIMATE:** The Parks and Recreation Department's ultimate customers include those citizens of the Central Texas area that have the opportunity to view Cedar Park's well maintained landscapes in our parks and along roadways. Continuing to pursue the goal of corridor beautification will provide a welcome feeling to our out of town visitors. Ultimate customers also include those residents who see an increase in their homes value as a result of living near a well maintained.

PARKS AND RECREATION - TOTAL

SERVICES PROVIDED

- **Administration**

- Oversee all Park and Recreation activities including capital park projects
- Administer parkland dedication fund, landscape and tree ordinance, and Parks rules of conducts
- Liaison to Parks Board
- Manage contracts, professional service agreements and field use agreements
- Coordinate Activinet, the Recreation software
- Handle Park and Recreation deposits

- **Parks Maintenance/Operations**

- Mowing and Edging
- Manage Mowing Contract
- Pavilion Rental Preparation
- Aeration
- Fertilization
- Sports Field Maintenance
- Herbicide and Pesticide Applications
- Tree Trimming
- Trash Removal
- Water Conservation Management Practices
- ROW Maintenance
- Pond Management
- Special/Community Events
- Drainage Maintenance
- Park Equipment Maintenance

- **Aquatics**

- Daily operation of 3 pools and 1 splash pad
- Manage swim lessons
- Pool-a-Palooza - Summer Kick-off Event
- 4th of July Celebration
- Splash Jam - End of Summer Event

- **Recreation Center**

- Daily operation and maintenance of the Recreation Center
- Process memberships Cedar Park residents.
- Manage fitness and sports programs
- Process gymnasium and room rentals
- Facilitate athletic programming outside the Recreation Center
- Austin Toros Basketball practice site

- **Community Recreation**

- Two Concerts in the Park
- 6 Movies in the Park
- Spring Egg-Stravaganza
- Splash Jam
- Cedar Park Heritage Festival and Parade
- Cedar Park Bydee Art Festival
- 4th of July Celebration
- Holiday Tree Lighting and Santa's Workshop
- Youth Scholarship Benefit Golf Tournament

PARKS AND RECREATION - TOTAL

DEPARTMENTAL TIE TO COUNCIL GOALS

- **Goal 1: Strategic Prioritization - Operational Efficiency**

- water saving irrigation systems
 - alternative fuel vehicle

- **Goal 2: Redevelopment and Enhancement**

- right-of way mowing
 - park landscape maintenance
 - Implement annual Veterans Day event.

- **Goal 4: Entertainment Destination Culture**

- aquatics programs
 - community events
 - Toros partnership
 - trail construction / improvements
 - Implement annual Veterans Day event.
 - Explore Park land acquisition.

- **Goal 5: Facilities**

- PARD maintenance facility planning

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• # of Park Facility Rentals	1,507	2,400	2,491	2,400
• Avg Daily Attendance at Park Facilities	3,645	4,200	4,200	4,600
• # of Developed Acres/ Maintenance Employee	36	32	32	32
• Recreation Center Memberships Sold	6,484	8,500	6,000	6,000
• Attendance at Community Events	43,350	47,500	50,000	47,500
• # of Children Attending Camp Timberwolf	599	685	680	685
• Aquatic facilities operated/maintained	4	4	4	4
• Tree Preservation & Landscape plans reviewed	45	45	32	40
EFFICIENCY & EFFECTIVENESS MEASURES				
• Mowing and Edging Schedule Efficiency	N/A	85.0%	95.0%	90.0%
• Recreation Center Memberships Retained	53	65.0%	55.0%	60.0%
• Recreation Center Annual Cost Recovery	82.0%	50.0%	90.0%	90.0%
• Aquatics Cost Recovery	72.0%	90.0%	85.0%	90.0%
• Returning Vendors at Community Events	80	75	106	100
• Returning Event Sponsors	14	14	12	14
• Camp Timberwolf Cost Recovery	148.0%	125.0%	128.0%	125.0%

PARKS AND RECREATION - TOTAL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 1,659,862	\$ 1,751,300	\$ 1,708,719	\$ 123,980	\$ 1,875,280
MATERIALS AND SUPPLIES	142,168	180,675	178,625	900	181,575
MAINTENANCE	254,667	177,184	172,934	799	177,983
OCCUPANCY	255,489	314,120	283,308	(19,345)	294,775
CONTRACTUAL SERVICES	226,468	256,079	245,884	65,915	321,994
OTHER CHARGES	116,484	141,254	142,321	20,298	161,552
CAPITAL OUTLAY	159,641	10,000	10,000	(8,500)	1,500
TOTAL	\$ 2,814,779	\$ 2,830,612	\$ 2,741,791	\$ 184,047	\$ 3,014,659

PARKS AND RECREATION - TOTAL

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
DIRECTOR OF PARKS AND RECREATION	1	1	1
ASSISTANT PARKS AND RECREATION DIRECTOR	1	1	1
RECREATION MANAGER	1	1	1
RECREATION PROGRAM COORDINATOR	1	1	1
ATHLETIC PROGRAM COORDINATOR	-	-	1
PARKS SUPERINTENDENT	1	1	1
PARKS FOREMAN	-	1	1
CREW LEADER	3	3	3
MAINTENANCE WORKER	13	12	12
ADMINISTRATIVE ASSISTANT	1	1	1
RECREATION SPECIALIST	3	3	3
RECREATION ASSISTANT	4.5	4.5	5
AQUATIC COORDINATOR	1	1	1
TOTAL	30.5	30.5	32

2012-2013 SIGNIFICANT BUDGET CHANGES

● Personnel Adjustments	\$ 75,315
● Athletic Program Coordinator	56,136
● Recreation Assistant	9,029
● Parks Master Plan Update	35,000
● Special Events	5,852
● Memorial Day Event	3,500
● Increase for VES Contributions	10,715
● Decrease operating costs	(1,500)
● Remove one-time capital purchase	(10,000)
Total	\$ 184,047

Line Item	FY 2010-11 Actual	Adopted Budget	YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
PARKS AND RECREATION							
SALARIES	968,487	1,017,211	1,005,595	1,075,709	-	30,000	1,105,709
SEASONAL STAFF	326,953	335,793	335,793	326,136	-	-	326,136
PART TIME	78,965	92,550	85,502	96,184	-	9,000	105,184
OVERTIME	792	6,462	198	6,462	-	500	6,962
MEDICARE	19,690	21,055	20,517	21,461	-	414	21,875
SOCIAL SECURITY	25,197	26,557	26,120	26,909	-	-	26,909
RETIREMENT	94,568	91,595	89,673	93,441	-	2,561	96,002
HEALTH,LIFE,AD&D INSURANCE	129,103	139,541	127,018	159,312	-	5,710	165,022
WORKERS COMP INSURANCE	16,107	20,536	18,303	21,001	-	480	21,481
SALARIES AND BENEFITS TOTAL	\$ 1,659,862	\$ 1,751,300	\$ 1,708,719	\$ 1,826,615	\$ -	\$ 48,665	\$ 1,875,280
CHEMICALS	12,188	19,045	19,045	51,045	-	-	51,045
CHEMICALS-SWIMMING POOL	31,546	32,000	32,000	-	-	-	-
FUEL & OIL	37,591	48,950	46,500	48,950	-	-	48,950
SMALL TOOLS & EQUIPMENT	7,720	8,493	8,493	8,493	-	-	8,493
BUILDING SUPPLIES	17,682	12,000	16,000	16,500	-	-	16,500
OFFICE SUPPLIES & EQUIPMENT	9,453	9,087	9,087	9,087	-	-	9,087
SUPPLIES-RECREATION	25,988	51,100	47,500	47,500	-	-	47,500
MATERIALS AND SUPPLIES TOTAL	\$ 142,168	\$ 180,675	\$ 178,625	\$ 181,575	\$ -	\$ -	\$ 181,575
RADIO REPAIR	-	-	-	-	-	-	-
EQUIPMENT REPAIRS & MAINT	30,689	15,770	18,270	18,219	-	-	18,219
VEHICLE REPAIRS & MAINTENANCE	6,787	10,250	8,000	9,500	-	-	9,500
BUILDING REPAIRS & MAINT	84,971	39,000	39,000	42,600	-	-	42,600
PARKS REPAIRS & MAINT	64,295	57,000	52,500	52,500	-	-	52,500
LIFEGUARD EQUIP & SUPPLIES	2,902	5,110	5,110	5,110	-	-	5,110
POOL MAINTENANCE	65,023	50,054	50,054	50,054	-	-	50,054
REPAIRS AND MAINTENANCE TOTAL	\$ 254,667	\$ 177,184	\$ 172,934	\$ 177,983	\$ -	\$ -	\$ 177,983
ELECTRICITY	149,877	200,000	197,000	201,968	-	-	201,968
OFFICE RENTAL	-	-	-	-	-	-	-
TELECOMMUNICATIONS	1,193	1,200	1,200	1,200	-	-	1,200
TELEPHONE	9,060	15,750	12,250	15,790	-	-	15,790
JANITORIAL SERVICES	29,718	29,170	33,170	25,879	-	-	25,879
WATER & SEWER	44,350	37,000	17,000	27,000	-	-	27,000
NATURAL GAS	21,067	30,750	21,863	22,113	-	-	22,113
PROPANE	224	250	825	825	-	-	825
OCCUPANCY TOTAL	\$ 255,489	\$ 314,120	\$ 283,308	\$ 294,775	\$ -	\$ -	\$ 294,775
EQUIPMENT RENTAL	4,053	5,670	5,670	5,670	-	-	5,670
VEHICLE/EQUIP SERVICES RENTAL	61,928	68,584	68,584	79,299	-	-	79,299
COPIER RENTAL	3,487	3,060	3,060	3,060	-	-	3,060
CONTRACT MOWING	99,960	125,000	115,000	125,000	-	-	125,000
CONTRACT SERVICES	57,040	53,765	53,570	58,965	35,000	15,000	108,965
CONTRACTUAL TOTAL	\$ 226,468	\$ 256,079	\$ 245,884	\$ 271,994	\$ 35,000	\$ 15,000	\$ 321,994
TRAINING, MEETINGS, & TRAVEL	6,582	11,124	11,756	13,291	-	-	13,291
DUES, SUBSCRIPTIONS & LICENSE	1,861	1,545	960	2,824	-	-	2,824
PUBLIC SPECIAL EVENTS	61,381	80,355	80,355	83,855	-	9,352	93,207
UNIFORMS	12,795	10,700	13,750	14,700	-	-	14,700
SAFETY EQUIPMENT	70	-	-	-	-	-	-
PRINTING & PUBLISHING	5,101	6,030	4,000	6,030	-	-	6,030
BANK SVC FEES	28,072	30,000	30,000	30,000	-	-	30,000
POSTAGE	622	1,500	1,500	1,500	-	-	1,500
OTHER CHARGES TOTAL	\$ 116,484	\$ 141,254	\$ 142,321	\$ 152,200	\$ -	\$ 9,352	\$ 161,552
EQUIPMENT	104,576	10,000	10,000	-	-	1,500	1,500
FURNITURE	-	-	-	-	-	-	-
VEHICLES	15,971	-	-	-	-	-	-
IMPROVEMENTS	39,094	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ 159,641	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 1,500	\$ 1,500
DEPARTMENT TOTAL	\$ 2,814,779	\$ 2,830,612	\$ 2,741,791	\$ 2,905,142	\$ 35,000	\$ 74,517	\$ 3,014,659

PARKS AND RECREATION - ADMINISTRATION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 1,659,862	\$ 1,751,300	\$ 1,708,719	\$ (1,500,153)	\$ 251,147
MATERIALS AND SUPPLIES	142,168	180,675	178,625	(171,888)	8,787
MAINTENANCE	254,667	177,184	172,934	(176,684)	500
OCCUPANCY	255,489	314,120	283,308	(295,895)	18,225
CONTRACTUAL SERVICES	226,468	256,079	245,884	(169,694)	86,385
OTHER CHARGES	116,484	141,254	142,321	(98,260)	42,994
CAPITAL OUTLAY	159,641	10,000	10,000	(10,000)	-
TOTAL	\$ 2,814,779	\$ 2,830,612	\$ 2,741,791	\$ (2,422,574)	\$ 408,038

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
DIRECTOR OF PARKS AND RECREATION	1	1	1
ASSISTANT PARKS AND RECREATION DIRECTOR	1	1	1
RECREATION MANAGER	1	1	-
RECREATION PROGRAM COORDINATOR	1	1	-
PARKS SUPERINTENDENT	1	1	-
PARKS FOREMAN	-	1	-
CREW LEADER	3	3	-
MAINTENANCE WORKER	13	12	-
ADMINISTRATIVE ASSISTANT	1	1	1
RECREATION SPECIALIST	3	3	-
RECREATION ASSISTANT	4.5	4.5	-
AQUATIC COORDINATOR	1	1	-
TOTAL	30.5	30.5	3

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
PARKS AND RECREATION ADMINISTRATION							
SALARIES	968,487	1,017,211	1,005,595	204,092	-	-	204,092
SEASONAL STAFF	326,953	335,793	335,793	-	-	-	-
PART TIME	78,965	92,550	85,502	-	-	-	-
OVERTIME	792	6,462	198	6,462	-	-	6,462
MEDICARE	19,690	21,055	20,517	3,053	-	-	3,053
SOCIAL SECURITY	25,197	26,557	26,120	-	-	-	-
RETIREMENT	94,568	91,595	89,673	18,208	-	-	18,208
HEALTH,LIFE,AD&D INSURANCE	129,103	139,541	127,018	18,960	-	-	18,960
WORKERS COMP INSURANCE	16,107	20,536	18,303	372	-	-	372
SALARIES AND BENEFITS TOTAL	\$ 1,659,862	\$ 1,751,300	\$ 1,708,719	\$ 251,147	\$ -	\$ -	\$ 251,147
CHEMICALS	12,188	19,045	19,045	-	-	-	-
CHEMICALS-SWIMMING POOL	31,546	32,000	32,000	-	-	-	-
FUEL & OIL	37,591	48,950	46,500	1,000	-	-	1,000
SMALL TOOLS & EQUIPMENT	7,720	8,493	8,493	-	-	-	-
BUILDING SUPPLIES	17,682	12,000	16,000	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	9,453	9,087	9,087	7,787	-	-	7,787
SUPPLIES-RECREATION	25,988	51,100	47,500	-	-	-	-
MATERIALS AND SUPPLIES TOTAL	\$ 142,168	\$ 180,675	\$ 178,625	\$ 8,787	\$ -	\$ -	\$ 8,787
RADIO REPAIR	-	-	-	-	-	-	-
EQUIPMENT REPAIRS & MAINT	30,689	15,770	18,270	-	-	-	-
VEHICLE REPAIRS & MAINTENANCE	6,787	10,250	8,000	500	-	-	500
BUILDING REPAIRS & MAINT	84,971	39,000	39,000	-	-	-	-
PARKS REPAIRS & MAINT	64,295	57,000	52,500	-	-	-	-
LIFEGUARD EQUIP & SUPPLIES	2,902	5,110	5,110	-	-	-	-
POOL MAINTENANCE	65,023	50,054	50,054	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ 254,667	\$ 177,184	\$ 172,934	\$ 500	\$ -	\$ -	\$ 500
ELECTRICITY	149,877	200,000	197,000	9,000	-	-	9,000
OFFICE RENTAL	-	-	-	-	-	-	-
TELECOMMUNICATIONS	1,193	1,200	1,200	-	-	-	-
TELEPHONE	9,060	15,750	12,250	8,560	-	-	8,560
JANITORIAL SERVICES	29,718	29,170	33,170	-	-	-	-
WATER & SEWER	44,350	37,000	17,000	280	-	-	280
NATURAL GAS	21,067	30,750	21,863	385	-	-	385
PROPANE	224	250	825	-	-	-	-
OCCUPANCY TOTAL	\$ 255,489	\$ 314,120	\$ 283,308	\$ 18,225	\$ -	\$ -	\$ 18,225
EQUIPMENT RENTAL	4,053	5,670	5,670	-	-	-	-
VEHICLE/EQUIP SERVICES RENTAL	61,928	68,584	68,584	3,125	-	-	3,125
COPIER RENTAL	3,487	3,060	3,060	3,060	-	-	3,060
CONTRACT MOWING	99,960	125,000	115,000	-	-	-	-
CONTRACT SERVICES	57,040	53,765	53,570	45,200	35,000	-	80,200
CONTRACTUAL TOTAL	\$ 226,468	\$ 256,079	\$ 245,884	\$ 51,385	\$ 35,000	\$ -	\$ 86,385
TRAINING, MEETINGS, & TRAVEL	6,582	11,124	11,756	4,134	-	-	4,134
DUES, SUBSCRIPTIONS & LICENSE	1,861	1,545	960	1,330	-	-	1,330
PUBLIC SPECIAL EVENTS	61,381	80,355	80,355	-	-	-	-
UNIFORMS	12,795	10,700	13,750	-	-	-	-
SAFETY EQUIPMENT	70	-	-	-	-	-	-
PRINTING & PUBLISHING	5,101	6,030	4,000	6,030	-	-	6,030
BANK SVC FEES	28,072	30,000	30,000	30,000	-	-	30,000
POSTAGE	622	1,500	1,500	1,500	-	-	1,500
OTHER CHARGES TOTAL	\$ 116,484	\$ 141,254	\$ 142,321	\$ 42,994	\$ -	\$ -	\$ 42,994
EQUIPMENT	104,576	10,000	10,000	-	-	-	-
FURNITURE	-	-	-	-	-	-	-
VEHICLES	15,971	-	-	-	-	-	-
IMPROVEMENTS	39,094	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ 159,641	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 2,814,779	\$ 2,830,612	\$ 2,741,791	\$ 373,038	\$ 35,000	\$ -	\$ 408,038

PARKS AND RECREATION - PARK OPERATIONS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 779,255	\$ 779,255
MATERIALS AND SUPPLIES	-	-	-	73,688	73,688
MAINTENANCE	-	-	-	78,270	78,270
OCCUPANCY	-	-	-	42,542	42,542
CONTRACTUAL SERVICES	-	-	-	183,582	183,582
OTHER CHARGES	-	-	-	18,655	18,655
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ 1,175,992	\$ 1,175,992

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
PARKS SUPERINTENDENT	-	-	1
PARKS FOREMAN	-	-	1
CREW LEADER	-	-	3
MAINTENANCE WORKER	-	-	12
TOTAL	-	-	17

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
<u>PARKS OPERATIONS</u>							
SALARIES	-	-	-	605,194	-	-	605,194
SEASONAL STAFF	-	-	-	-	-	-	-
PART TIME	-	-	-	-	-	-	-
OVERTIME	-	-	-	-	-	-	-
MEDICARE	-	-	-	8,681	-	-	8,681
SOCIAL SECURITY	-	-	-	-	-	-	-
RETIREMENT	-	-	-	51,772	-	-	51,772
HEALTH,LIFE,AD&D INSURANCE	-	-	-	103,584	-	-	103,584
WORKERS COMP INSURANCE	-	-	-	10,024	-	-	10,024
SALARIES AND BENEFITS TOTAL	\$ -	\$ -	\$ -	\$ 779,255	\$ -	\$ -	\$ 779,255
CHEMICALS	-	-	-	19,045	-	-	19,045
FUEL & OIL	-	-	-	42,950	-	-	42,950
SMALL TOOLS & EQUIPMENT	-	-	-	8,193	-	-	8,193
BUILDING SUPPLIES	-	-	-	3,500	-	-	3,500
OFFICE SUPPLIES & EQUIPMENT	-	-	-	-	-	-	-
MATERIALS AND SUPPLIES TOTAL	\$ -	\$ -	\$ -	\$ 73,688	\$ -	\$ -	\$ 73,688
RADIO REPAIR	-	-	-	-	-	-	-
EQUIPMENT REPAIRS & MAINT	-	-	-	9,770	-	-	9,770
VEHICLE REPAIRS & MAINTENANCE	-	-	-	8,000	-	-	8,000
BUILDING REPAIRS & MAINT	-	-	-	8,000	-	-	8,000
PARKS REPAIRS & MAINT	-	-	-	52,500	-	-	52,500
REPAIRS AND MAINTENANCE TOTAL	\$ -	\$ -	\$ -	\$ 78,270	\$ -	\$ -	\$ 78,270
ELECTRICITY	-	-	-	27,147	-	-	27,147
TELEPHONE	-	-	-	3,320	-	-	3,320
JANITORIAL SERVICES	-	-	-	1,000	-	-	1,000
WATER & SEWER	-	-	-	10,000	-	-	10,000
NATURAL GAS	-	-	-	250	-	-	250
PROPANE	-	-	-	825	-	-	825
OCCUPANCY TOTAL	\$ -	\$ -	\$ -	\$ 42,542	\$ -	\$ -	\$ 42,542
EQUIPMENT RENTAL	-	-	-	4,700	-	-	4,700
VEHICLE/EQUIP SERVICES RENTAL	-	-	-	50,882	-	-	50,882
COPIER RENTAL	-	-	-	-	-	-	-
CONTRACT MOWING	-	-	-	125,000	-	-	125,000
CONTRACT SERVICES	-	-	-	3,000	-	-	3,000
CONTRACTUAL TOTAL	\$ -	\$ -	\$ -	\$ 183,582	\$ -	\$ -	\$ 183,582
TRAINING, MEETINGS, & TRAVEL	-	-	-	4,545	-	-	4,545
DUES, SUBSCRIPTIONS & LICENSE	-	-	-	1,110	-	-	1,110
UNIFORMS	-	-	-	13,000	-	-	13,000
PRINTING & PUBLISHING	-	-	-	-	-	-	-
POSTAGE	-	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ -	\$ -	\$ -	\$ 18,655	\$ -	\$ -	\$ 18,655
EQUIPMENT	-	-	-	-	-	-	-
VEHICLES	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ -	\$ -	\$ -	\$ 1,175,992	\$ -	\$ -	\$ 1,175,992

PARKS AND RECREATION - RECREATION CENTER

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 351,677	\$ 351,677
MATERIALS AND SUPPLIES	-	-	-	31,200	31,200
MAINTENANCE	-	-	-	41,049	41,049
OCCUPANCY	-	-	-	158,914	158,914
CONTRACTUAL SERVICES	-	-	-	37,417	37,417
OTHER CHARGES	-	-	-	3,009	3,009
CAPITAL OUTLAY	-	-	-	1,500	1,500
TOTAL	\$ -	\$ -	\$ -	\$ 624,766	\$ 624,766

PERSONNEL SUMMARY

POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
RECREATION MANAGER	1	1	1
RECREATION SPECIALIST	3	3	3
ATHLETIC PROGRAM COORDINATOR	-	-	1
RECREATION ASSISTANT	4.5	4.5	4.5
TOTAL	8.5	8.5	9.5

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
<u>REC CENTER</u>							
SALARIES	-	-	-	155,126	-	30,000	185,126
SEASONAL STAFF	-	-	-	-	-	-	-
PART TIME	-	-	-	96,184	-	9,000	105,184
OVERTIME	-	-	-	-	-	500	500
MEDICARE	-	-	-	3,644	-	414	4,058
SOCIAL SECURITY	-	-	-	5,963	-	-	5,963
RETIREMENT	-	-	-	13,415	-	2,561	15,976
HEALTH,LIFE,AD&D INSURANCE	-	-	-	24,472	-	5,710	30,182
WORKERS COMP INSURANCE	-	-	-	4,208	-	480	4,688
SALARIES AND BENEFITS TOTAL	\$ -	\$ -	\$ -	\$ 303,012	\$ -	\$ 48,665	\$ 351,677
CHEMICALS	-	-	-	-	-	-	-
SMALL TOOLS & EQUIPMENT	-	-	-	300	-	-	300
BUILDING SUPPLIES	-	-	-	13,000	-	-	13,000
OFFICE SUPPLIES & EQUIPMENT	-	-	-	-	-	-	-
SUPPLIES-RECREATION	-	-	-	17,900	-	-	17,900
MATERIALS AND SUPPLIES TOTAL	\$ -	\$ -	\$ -	\$ 31,200	\$ -	\$ -	\$ 31,200
EQUIPMENT REPAIRS & MAINT	-	-	-	8,449	-	-	8,449
BUILDING REPAIRS & MAINT	-	-	-	32,600	-	-	32,600
REPAIRS AND MAINTENANCE TOTAL	\$ -	\$ -	\$ -	\$ 41,049	\$ -	\$ -	\$ 41,049
ELECTRICITY	-	-	-	121,000	-	-	121,000
TELECOMMUNICATIONS	-	-	-	1,200	-	-	1,200
TELEPHONE	-	-	-	3,000	-	-	3,000
JANITORIAL SERVICES	-	-	-	24,879	-	-	24,879
WATER & SEWER	-	-	-	3,720	-	-	3,720
NATURAL GAS	-	-	-	5,115	-	-	5,115
PROPANE	-	-	-	-	-	-	-
OCCUPANCY TOTAL	\$ -	\$ -	\$ -	\$ 158,914	\$ -	\$ -	\$ 158,914
EQUIPMENT RENTAL	-	-	-	700	-	-	700
VEHICLE/EQUIP SERVICES RENTAL	-	-	-	21,717	-	-	21,717
COPIER RENTAL	-	-	-	-	-	-	-
CONTRACT SERVICES	-	-	-	0	-	15,000	15,000
CONTRACTUAL TOTAL	\$ -	\$ -	\$ -	\$ 22,417	\$ -	\$ 15,000	\$ 37,417
TRAINING, MEETINGS, & TRAVEL	-	-	-	925	-	-	925
DUES, SUBSCRIPTIONS & LICENSE	-	-	-	384	-	-	384
UNIFORMS	-	-	-	1,700	-	-	1,700
PRINTING & PUBLISHING	-	-	-	-	-	-	-
BANK SVC FEES	-	-	-	-	-	-	-
POSTAGE	-	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ -	\$ -	\$ -	\$ 3,009	\$ -	\$ -	\$ 3,009
EQUIPMENT IMPROVEMENTS	-	-	-	-	-	1,500	1,500
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500
DEPARTMENT TOTAL	\$ -	\$ -	\$ -	\$ 559,601	\$ -	\$ 65,165	\$ 624,766

PARKS AND RECREATION - AQUATICS

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 396,542	\$ 396,542
MATERIALS AND SUPPLIES	-	-	-	36,300	36,300
MAINTENANCE	-	-	-	57,664	57,664
OCCUPANCY	-	-	-	74,484	74,484
CONTRACTUAL SERVICES	-	-	-	14,235	14,235
OTHER CHARGES	-	-	-	2,344	2,344
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ 581,569	\$ 581,569

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
AQUATIC COORDINATOR	-	-	1
TOTAL	-	-	1

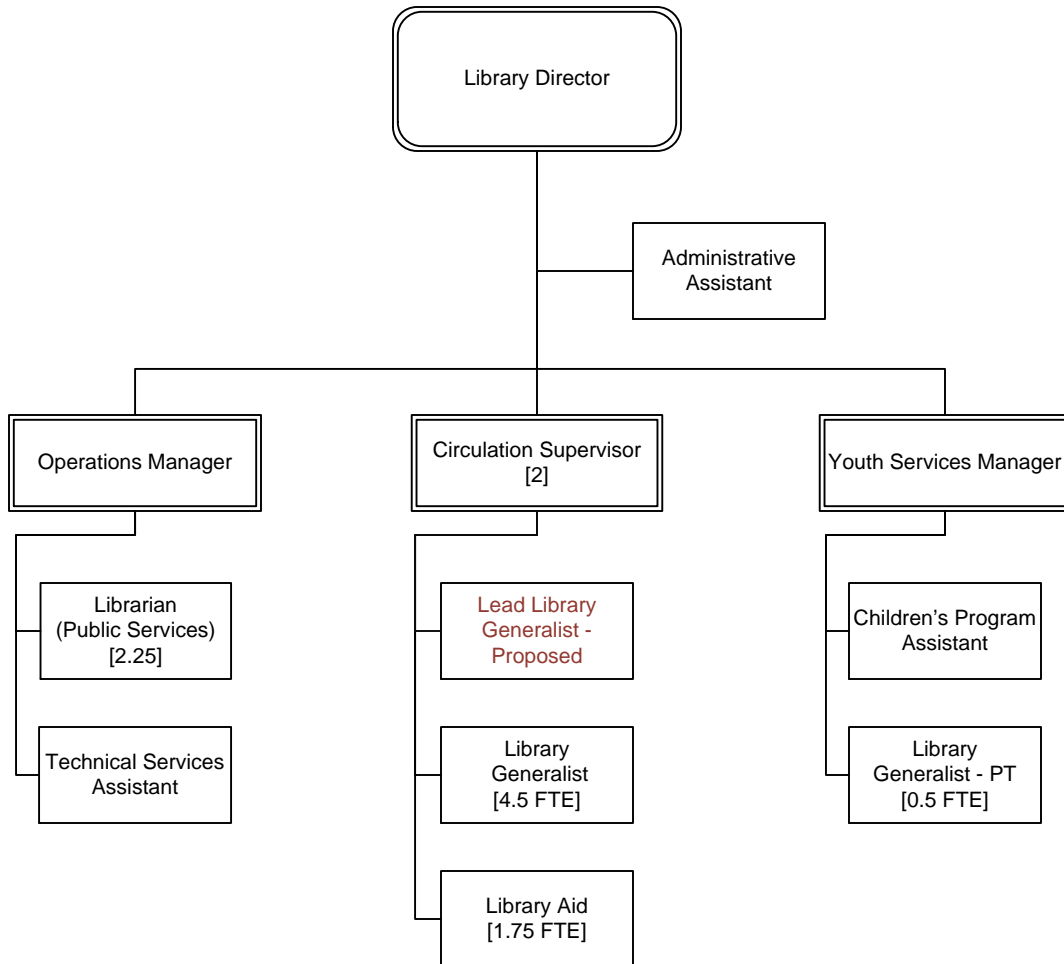
Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
<u>AQUATICS</u>							
SALARIES	-	-	-	69,430	-	-	69,430
SEASONAL STAFF	-	-	-	285,565	-	-	285,565
PART TIME	-	-	-	-	-	-	-
OVERTIME	-	-	-	-	-	-	-
MEDICARE	-	-	-	4,888	-	-	4,888
SOCIAL SECURITY	-	-	-	18,431	-	-	18,431
RETIREMENT	-	-	-	6,426	-	-	6,426
HEALTH,LIFE,AD&D INSURANCE	-	-	-	6,158	-	-	6,158
WORKERS COMP INSURANCE	-	-	-	5,644	-	-	5,644
SALARIES AND BENEFITS TOTAL	\$ -	\$ -	\$ -	\$ 396,542	\$ -	\$ -	\$ 396,542
CHEMICALS	-	-	-	32,000	-	-	32,000
FUEL & OIL	-	-	-	3,000	-	-	3,000
SMALL TOOLS & EQUIPMENT	-	-	-	-	-	-	-
BUILDING SUPPLIES	-	-	-	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	-	-	-	1,300	-	-	1,300
SUPPLIES-RECREATION	-	-	-	-	-	-	-
MATERIALS AND SUPPLIES TOTAL	\$ -	\$ -	\$ -	\$ 36,300	\$ -	\$ -	\$ 36,300
EQUIPMENT REPAIRS & MAINT	-	-	-	-	-	-	-
VEHICLE REPAIRS & MAINTENANCE	-	-	-	500	-	-	500
BUILDING REPAIRS & MAINT	-	-	-	2,000	-	-	2,000
LIFEGUARD EQUIP & SUPPLIES	-	-	-	5,110	-	-	5,110
POOL MAINTENANCE	-	-	-	50,054	-	-	50,054
REPAIRS AND MAINTENANCE TOTAL	\$ -	\$ -	\$ -	\$ 57,664	\$ -	\$ -	\$ 57,664
ELECTRICITY	-	-	-	44,821	-	-	44,821
TELEPHONE	-	-	-	300	-	-	300
WATER & SEWER	-	-	-	13,000	-	-	13,000
NATURAL GAS	-	-	-	16,363	-	-	16,363
PROPANE	-	-	-	-	-	-	-
OCCUPANCY TOTAL	\$ -	\$ -	\$ -	\$ 74,484	\$ -	\$ -	\$ 74,484
EQUIPMENT RENTAL	-	-	-	270	-	-	270
VEHICLE/EQUIP SERVICES RENTAL	-	-	-	3,200	-	-	3,200
CONTRACT SERVICES	-	-	-	10,765	-	-	10,765
CONTRACTUAL TOTAL	\$ -	\$ -	\$ -	\$ 14,235	\$ -	\$ -	\$ 14,235
TRAINING, MEETINGS, & TRAVEL	-	-	-	2,344	-	-	2,344
DUES, SUBSCRIPTIONS & LICENSE	-	-	-	-	-	-	-
UNIFORMS	-	-	-	-	-	-	-
SAFETY EQUIPMENT	-	-	-	-	-	-	-
PRINTING & PUBLISHING	-	-	-	-	-	-	-
BANK SVC FEES	-	-	-	-	-	-	-
POSTAGE	-	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ -	\$ -	\$ -	\$ 2,344	\$ -	\$ -	\$ 2,344
EQUIPMENT	-	-	-	-	-	-	-
VEHICLES	-	-	-	-	-	-	-
IMPROVEMENTS	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ -	\$ -	\$ -	\$ 581,569	\$ -	\$ -	\$ 581,569

PARKS AND RECREATION - COMMUNITY RECREATION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 96,659	\$ 96,659
MATERIALS AND SUPPLIES	-	-	-	31,600	31,600
MAINTENANCE	-	-	-	500	500
OCCUPANCY	-	-	-	610	610
CONTRACTUAL SERVICES	-	-	-	375	375
OTHER CHARGES	-	-	-	94,550	94,550
TOTAL	\$ -	\$ -	\$ -	\$ 224,294	\$ 224,294

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
RECREATION PROGRAM COORDINATOR	-	-	1
TOTAL	-	-	1

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
COMMUNITY RECREATION							
SALARIES	-	-	-	41,867	-	-	41,867
SEASONAL STAFF	-	-	-	40,571	-	-	40,571
PART TIME	-	-	-	-	-	-	-
OVERTIME	-	-	-	-	-	-	-
MEDICARE	-	-	-	1,195	-	-	1,195
SOCIAL SECURITY	-	-	-	2,515	-	-	2,515
RETIREMENT	-	-	-	3,620	-	-	3,620
HEALTH,LIFE,AD&D INSURANCE	-	-	-	6,138	-	-	6,138
WORKERS COMP INSURANCE	-	-	-	753	-	-	753
SALARIES AND BENEFITS TOTAL	\$ -	\$ -	\$ -	\$ 96,659	\$ -	\$ -	\$ 96,659
FUEL & OIL	-	-	-	2,000	-	-	2,000
SMALL TOOLS & EQUIPMENT	-	-	-	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	-	-	-	-	-	-	-
SUPPLIES-RECREATION	-	-	-	29,600	-	-	29,600
MATERIALS AND SUPPLIES TOTAL	\$ -	\$ -	\$ -	\$ 31,600	\$ -	\$ -	\$ 31,600
VEHICLE REPAIRS & MAINTENANCE	-	-	-	500	-	-	500
OCCUPANCY TOTAL	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500
TELEPHONE	-	-	-	610	-	-	610
OCCUPANCY TOTAL	\$ -	\$ -	\$ -	\$ 610	\$ -	\$ -	\$ 610
VEHICLE/EQUIP SERVICES RENTAL	-	-	-	375	-	-	375
CONTRACT SERVICES	-	-	-	0	-	-	-
CONTRACTUAL TOTAL	\$ -	\$ -	\$ -	\$ 375	\$ -	\$ -	\$ 375
TRAINING, MEETINGS, & TRAVEL	-	-	-	1,343	-	-	1,343
DUES, SUBSCRIPTIONS & LICENSE	-	-	-	-	-	-	-
PUBLIC SPECIAL EVENTS	-	-	-	83,855	-	9,352	93,207
UNIFORMS	-	-	-	-	-	-	-
PRINTING & PUBLISHING	-	-	-	-	-	-	-
BANK SVC FEES	-	-	-	-	-	-	-
POSTAGE	-	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ -	\$ -	\$ -	\$ 85,198	\$ -	\$ 9,352	\$ 94,550
DEPARTMENT TOTAL	\$ -	\$ -	\$ -	\$ 214,942	\$ -	\$ 9,352	\$ 224,294

LIBRARY

LIBRARY

DEPARTMENTAL MISSION STATEMENT

The Library promotes literacy and encourages lifelong learning for all members of the community by providing educational, informational, cultural and recreational resources.

DEPARTMENTAL VISION STATEMENT

The Vision of the Cedar Park Public Library is to be a destination encompassing the various roles of a public library, where people can get educational, informational, cultural and recreational programs and resources in various formats to improve the quality of their personal, professional or academic lives and leisure time and to expand their financial or business opportunities.

CUSTOMERS

- **INTERNAL:** The Library's internal customers are all city staff members, elected officials, appointed board and commission members, and Library Foundation and Friends of the Library members.
- **EXTERNAL:** The Library's external customers are citizens of Cedar Park and members from neighborhood communities who use our library, as well as vendors, volunteers, and service organizations within our community.
- **ULTIMATE:** Everyone in the community the Library serves has a potential interest in the Library's collection, operations, image and financial health. These people support the Library as active or potential customers.

SERVICES PROVIDED

- **Administration:** This division consists of the Library Director, the Operations Manager and the Administrative Assistant.
- **Children/Youth Services:** This division consists of a Children's Services Librarian, a Program Assistant and two part time Children Assistants. This division is under the supervision of the Library Director.
- **Circulation:** This division consists of two Circulation Supervisors, three full time and three part time Library Assistants (total 4.25 FTE) and 4 part time Library Shelving Aide (1.75 FTE). This division is under the supervision of the Library Director.
- **Public Services:** This division consists of 2.25 professional librarians. These positions are under the Supervision of the Operations Manager.
- **Technical Services:** This division consists of one technical service assistant and a library assistant (processing) position. This division is under the supervision of the Operations Manager.

LIBRARY

DEPARTMENTAL TIE TO COUNCIL GOALS

• **Goal #1 Strategic Prioritization/Fiscal Management:**

Develop a grant priority and strategy plan for 2012. Library seeks grant funding to support popular community programs, such as storytime and other educational/cultural programs, to pursue advanced technology that increases customer service and enhances staff efficiency, and to expand resources available to community

Evaluate opportunities for online customer service and citizen access through website redesign. Library upgraded Integrated Library Software which enables a mobile-friendly version of the library's online catalog, as well as evaluating library's web content to provide enhanced access and service through online portal.

Assess staffing levels and service delivery effectiveness. Library will assess current staffing structure to increase efficiency of staffing at service desks and to increase cross-training within library divisions.

Providing continuing education and development opportunities for Staff & Council to enhance organizational effectiveness and efficiency. Library staff has been involved in the development of a city-wide training program that expands the current Leadership U program to include training that develops project management skills, as well as other job and personal skills that will benefit the individual and the organization. Library staff meets quarterly for development and communication meetings which include continuing education, cross-training and development opportunities for library staff.

• **Goal #2 Economic Development**

Library will provide resources to support businesses that might locate or expand in Cedar Park.

• **Goal #3 - Redevelopment and Enhancement**

Library is in discussion with the Arts Board regarding the possibility of the Library has a location for public arts display in the former council chamber space.

• **Goal #3 Redevelopment and Enhancement / Goal #6 Facilities**

Library will remodel the Library building to increase access to programs, restructure staff work areas, and facilitate expansion of shelving for materials.

• **Entertainment/Destination/Culture**

Library will coordinate with Library Foundation to expand upon success of Fable Fest, a destination event which attracts thousands of attendees.

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• # of check-outs	725,121	796,000	703,360	720,000
• # of residential cards	9,106	9,000	9,200	9,400
• # of self-check-outs	385,392	405,600	346,800	390,000
• Story time attendance	32,047	31,800	36,000	35,000
• # of reference questions	44,179	48,000	43,737	44,000
• # of volunteer hours	3,516	2,200	4,500	4,000
• # of summer reading program enrollments	3,868	3,900	3,900	4,000
EFFICIENCY & EFFECTIVENESS MEASURES				
• % increase in check-outs	-7.2%	2.0%	-2.5%	2.5%
• % of residential cards renewed	49.0%	58.8%	55.0%	55.0%
• % of echeck-outs are self check-outs	53.0%	47.0%	50.0%	55.0%
• % of repeat attendees at story time	N/A	90.0%	N/A	90.0%
• % of reference questions completed	84.0%	95.0%	84.0%	85.0%
• % increase in volunteer hours	30.0%	4.8%	23.0%	13.0%
• % increase in summer reading program enrollments	3.6%	2.0%	0.0%	3.0%

LIBRARY

EXPENDITURE SUMMARY					
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OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 693,345	\$ 771,980	\$ 767,551	\$ 54,094	\$ 826,074
MATERIALS AND SUPPLIES	20,887	21,475	21,000	1,137	22,612
MAINTENANCE	43,094	36,100	37,831	1,200	37,300
OCCUPANCY	54,421	66,124	65,117	264	66,388
CONTRACTUAL SERVICES	15,208	15,442	15,442	45,322	60,764
OTHER CHARGES	106,768	110,250	108,679	10,067	120,317
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 933,723	\$ 1,021,371	\$ 1,015,620	\$ 112,084	\$ 1,133,455

PERSONNEL SUMMARY			
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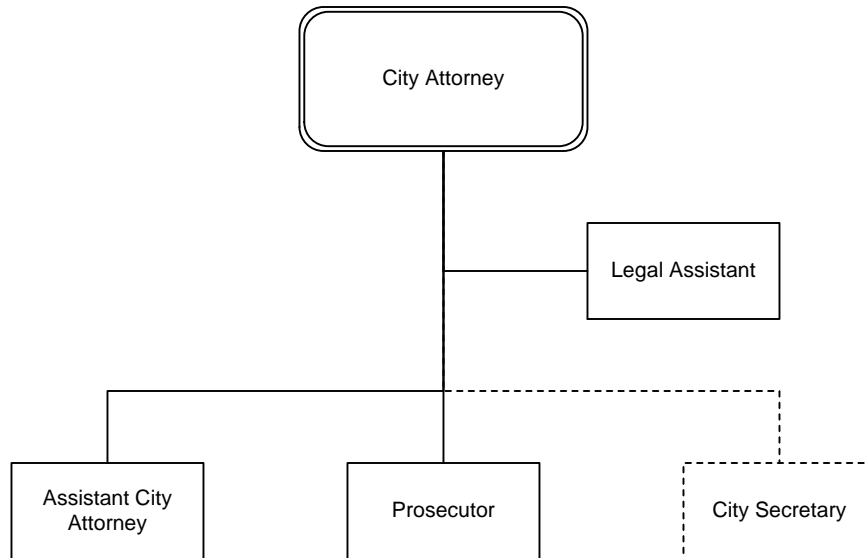
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
LIBRARY DIRECTOR	1	1	1
CHILDREN'S LIBRARIAN	1	1	1
PUBLIC SERVICE LIBRARIAN	2	2	2
TECHNICAL SERVICES ASSISTANT	1	1	1
LEAD LIBRARY GENERALIST	-	-	1
LIBRARY GENERALIST	5	5	5
OPERATIONS MANAGER	1	1	1
CIRCULATION SUPERVISOR	2	2	2
YOUTH SERVICES MANAGER	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
LIBRARY AIDS	1.75	1.75	1.75
TOTAL	16.75	16.75	17.75

LIBRARY**2012-2013 SIGNIFICANT BUDGET CHANGES**

• Personnel adjustments	\$	15,660
• Lead Library Generalist		38,434
• Increase for VES contributions		29,072
• Public Use Computers		16,250
• Community programs		10,000
• Janitorial Services		2,668
Total		\$ 112,084

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adj. to Base	Enhancements	Proposed Budget
<u>LIBRARY</u>							
SALARIES	465,557	541,048	541,104	541,699	-	29,500	571,199
SEASONAL STAFF	8,718	4,000	4,000	4,241	-	-	4,241
PART TIME	83,735	92,032	91,608	96,417	-	-	96,417
OVERTIME	55	500	-	500	-	-	500
MEDICARE	8,463	8,996	9,173	9,313	-	428	9,741
SOCIAL SECURITY	2,373	2,346	4,015	2,442	-	-	2,442
RETIREMENT	54,719	52,085	51,020	52,133	-	2,731	54,864
HEALTH,LIFE,AD&D INSURANCE	68,925	69,902	65,676	79,786	-	5,722	85,508
WORKERS COMP INSURANCE	800	1,071	955	1,109	-	53	1,162
SALARIES AND BENEFITS TOTAL	\$ 693,345	\$ 771,980	\$ 767,551	\$ 787,640	\$ -	\$ 38,434	\$ 826,074
COMPUTER EQUIPMENT	-	-	-	-	-	-	-
BUILDING SUPPLIES	4,758	5,475	5,000	5,000	-	-	5,000
OFFICE SUPPLIES & EQUIPMENT	16,129	16,000	16,000	17,612	-	-	17,612
MATERIALS AND SUPPLIES TOTAL	\$ 20,887	\$ 21,475	\$ 21,000	\$ 22,612	\$ -	\$ -	\$ 22,612
EQUIPMENT REPAIRS & MAINT	15,606	17,100	15,836	16,300	-	-	16,300
BUILDING REPAIRS & MAINT	27,488	19,000	21,995	21,000	-	-	21,000
REPAIRS AND MAINTENANCE TOTAL	\$ 43,094	\$ 36,100	\$ 37,831	\$ 37,300	\$ -	\$ -	\$ 37,300
ELECTRICITY	25,641	38,000	35,000	35,000	-	-	35,000
TELEPHONE	3,152	2,192	2,913	2,788	-	-	2,788
JANITORIAL SERVICES	22,332	22,332	23,604	25,000	-	-	25,000
WATER & SEWER	776	600	600	600	-	-	600
NATURAL GAS	2,520	3,000	3,000	3,000	-	-	3,000
OCCUPANCY TOTAL	\$ 54,421	\$ 66,124	\$ 65,117	\$ 66,388	\$ -	\$ -	\$ 66,388
VEHICLE/EQUIP SERVICES RENTAL	9,776	9,775	9,775	38,847	-	16,250	55,097
COPIER RENTAL	5,432	5,667	5,667	5,667	-	-	5,667
CONTRACTUAL TOTAL	\$ 15,208	\$ 15,442	\$ 15,442	\$ 44,514	\$ -	\$ 16,250	\$ 60,764
TRAINING, MEETINGS, & TRAVEL	2,365	3,400	3,329	3,400	-	-	3,400
DUES, SUBSCRIPTIONS & LICENSE	510	850	850	1,450	-	-	1,450
PRINTING & PUBLISHING	254	600	200	967	-	-	967
BANK SVC FEES	2,595	3,900	3,000	3,000	-	-	3,000
POSTAGE	1,211	1,500	1,300	1,500	-	-	1,500
COMMUNITY PROGRAM	-	-	-	-	10,000	-	10,000
BOOKS AND PUBLICATIONS	99,833	100,000	100,000	100,000	-	-	100,000
OTHER CHARGES TOTAL	\$ 106,768	\$ 110,250	\$ 108,679	\$ 110,317	\$ 10,000	\$ -	\$ 120,317
EQUIPMENT	-	-	-	-	-	-	-
FURNITURE	-	-	-	-	-	-	-
IMPROVEMENTS	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 933,723	\$ 1,021,371	\$ 1,015,620	\$ 1,068,771	\$ 10,000	\$ 54,684	\$ 1,133,455

LEGAL SERVICES



LEGAL SERVICES

DEPARTMENTAL MISSION STATEMENT

The Legal Services Department shall provide timely, accurate and cost-effective legal services to the City Council, City Manager, Staff and the City Boards and Commissions, on matters of municipal concern.

DEPARTMENTAL VISION STATEMENT

To accomplish the Legal Services Department's mission, current staffing includes three attorneys, one of whom serves primarily as a Municipal Court Prosecutor, and a paralegal who also serves as the Office Manager and Receptionist. The Department expects an increase in the demand for its services especially in the areas of Code Enforcement, Municipal Court, Annexations, Ordinances, Police Public Information Requests, Contracts, Zoning and Economic Development inspired by population growth and low interest rates and planned development of key properties. To continue providing quality legal services an emphasis will be placed on continuing legal education, communication and efficiency. The Department's three year plan includes adding an Administrative Assistant.

CUSTOMERS

INTERNAL: The Departments direct internal customers consist of the City Manager, City Staff, Municipal Court and the Police Department. The City Attorney assists the City Manager with matters of municipal law and seeks creative solutions to issues within the confines of the law.

EXTERNAL: The Departments direct external customers are the City Council and the City Boards and Commissions.

- The City Attorney attends all Council meetings and advises the Council and Board members on various legal issues they encounter. All Board and Commission meetings are attended by an attorney from the Legal Department.

ULTIMATE: As with all municipal services, the Legal Services Departments ultimate customer is the City of Cedar Park

- and its citizens. The Legal Services Department prides itself on being a partner with the rest of the City's employees in providing such legal services that promotes the effectiveness of the City and enhances the quality of life of its citizens.

SERVICES PROVIDED

- Advisor of, and attorney for, all of the offices and departments of the City of Cedar Park, the City Council and the City Boards and Commissions.
- Represents the City in all litigation and controversies, including Municipal Court cases.
- Reviews all meeting agendas and supporting materials to ensure compliance with applicable law.
- Provides support, including drafting, review and negotiation as necessary, of various contracts for professional and other services
- Monitors changes in state and federal law and ensures each department is aware of, and complies with, those changes.
- Prepares legal briefs and opinions.
- Develops legal strategies.
- Prepares ordinances and resolutions that are considered by the Council
- Prosecutes all cases before the Municipal Court.
- Organizes the Charter Review Committee and prepares resulting propositions for the election ballot.
- Prepares responses to public information requests pertaining to the Police Department.

LEGAL SERVICES

DEPARTMENTAL TIE TO COUNCIL GOALS

As a service department, it is the Legal Service's Department's responsibility to assist the City Council, City Manager and Staff by providing sound legal advice to accomplish Council Goals. The City Attorney focuses on the legal aspects of each goal to assist in their completion.

Due to the all encompassing nature of the Council Goals, the level of involvement by the City Attorney's Office varies greatly between goals. In the 2011 - 2012 fiscal year, the primary goals that required the most attention from the City Attorney's Office were:

- **Strategic Prioritization**

- Annexation and Emergency Service District's legislation impact on annexation
- Fire service in the City's ETJ
- BCRUA Regional Water Project
- Implementing a review process for the City's Code of Ordinances
- City Charter Revisions

- **Economic Development**

- Qualifying development projects and preparing performance agreements
- Assisting in exploring business incubators

- **Beautification**

- Establishing a Public Arts Board and their strategic plan

- **Diversified Tax Base**

- Evaluating the effectiveness of TIRZ #1 Town Center and its continuation

- **Entertainment/Destination/Culture**

- Water Resort
- Science and education center
- Parkland acquisition

- **Facilities**

- Leasing space at the City Hall Campus
- Potential expansion of the Police Buidling
- Park acquisition

- **Public Transportation/Mobility**

- Review of Capital Metro and paratransit legislation.

LEGAL SERVICES

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• Ordinances/Resolutions Reviewed or Prepared	251	N/A	280	280
• Legal Opinions Given	64	N/A	96	100
• Contracts/Forms Reviewed or Prepared	79	N/A	103	110
• Council, Board and Commission Meetings Attended	97	N/A	122	122
EFFICIENCY & EFFECTIVENESS MEASURES				
• % of Ordinances and Resolutions Reviewed/Prepared by the Deadline	100%	N/A	100%	100%
• % of Legal Opinions Given by Deadline	91%	N/A	95%	100%
• % of Legal Opinions Successfully Challenged	0%	N/A	0%	0%
• % of Contract Provisions Successfully Challenged	0%	N/A	0%	0%
• % of Contracts/Forms Reviewed by Deadline	67%	N/A	75%	100%
• Council, Board, and Commission Meetings Missed	0%	N/A	0%	0%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 362,376	\$ 378,784	\$ 416,350	\$ 13,136	\$ 391,920
MATERIALS AND SUPPLIES	4,714	2,500	2,500	-	2,500
MAINTENANCE	-	-	-	-	-
OCCUPANCY	1,262	2,160	2,160	-	2,160
CONTRACTUAL SERVICES	87,746	101,290	101,249	(2,580)	98,710
OTHER CHARGES	9,385	14,955	15,635	2,580	17,535
TOTAL	\$ 465,483	\$ 499,689	\$ 537,894	\$ 13,136	\$ 512,825

PERSONNEL SUMMARY

POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
CITY ATTORNEY	1	1	1
ASSISTANT CITY ATTORNEY	1	1	1
LEGAL ASSISTANT	1	1	1
PROSECUTOR	-	1	1
TOTAL	3	4	4

LEGAL SERVICES**2012-2013 SIGNIFICANT BUDGET CHANGES**

● Personnel adjustments		\$	13,136
	Total	\$	13,136

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
LEGAL SERVICES							
SALARIES	300,309	341,454	350,299	351,430	-	-	351,430
OVERTIME	-	-	-	-	-	-	-
MEDICARE	4,465	4,669	5,152	4,814	-	-	4,814
RETIREMENT	30,568	28,786	32,089	28,707	-	-	28,707
HEALTH,LIFE,AD&D INSURANCE	16,993	22,764	20,600	25,841	-	-	25,841
WORKERS COMP INSURANCE	423	569	507	586	-	-	586
AUTO ALLOWANCE	11,420	10,542	10,541	10,542	-	-	10,542
SALARY REIMBURSEMENT	(1,802)	(30,000)	(2,838)	(30,000)	-	-	(30,000)
SALARIES AND BENEFITS TOTAL	\$ 362,376	\$ 378,784	\$ 416,350	\$ 391,920	\$ -	\$ -	\$ 391,920
COMPUTER EQUIPMENT	2,560	-	-	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	2,154	2,500	2,500	2,500	-	-	2,500
MATERIALS AND SUPPLIES TOTAL	\$ 4,714	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	\$ -	\$ 2,500
BUILDING REPAIRS & MAINT	-	-	-	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CELLULAR PHONE & PAGERS	1,262	2,160	2,160	2,160	-	-	2,160
OCCUPANCY TOTAL	\$ 1,262	\$ 2,160	\$ 2,160	\$ 2,160	\$ -	\$ -	\$ 2,160
LEGAL FEES	84,352	96,515	96,515	93,860	-	-	93,860
COMPUTER SERVICES	2,142	2,275	2,234	2,350	-	-	2,350
COMPUTER SOFTWARE	-	-	-	-	-	-	-
VEHICLE/EQUIP SERVICES RENTAL	1,252	2,500	2,500	2,500	-	-	2,500
CONTRACT SERVICES	-	-	-	-	-	-	-
CONTRACTUAL TOTAL	\$ 87,746	\$ 101,290	\$ 101,249	\$ 98,710	\$ -	\$ -	\$ 98,710
TRAINING, MEETINGS, & TRAVEL	4,696	7,500	8,130	9,730	-	-	9,730
DUES, SUBSCRIPTIONS & LICENSE	877	1,845	1,895	1,895	-	-	1,895
EMPLOYEE BONDS	3,440	5,160	5,160	5,460	-	-	5,460
PRINTING & PUBLISHING	303	350	350	350	-	-	350
POSTAGE	69	100	100	100	-	-	100
OTHER CHARGES TOTAL	\$ 9,385	\$ 14,955	\$ 15,635	\$ 17,535	\$ -	\$ -	\$ 17,535
DEPARTMENT TOTAL	\$ 465,483	\$ 499,689	\$ 537,894	\$ 512,825	\$ -	\$ -	\$ 512,825

EMERGENCY MANAGEMENT

Emergency Management
Coordinator

EMERGENCY MANAGEMENT

DEPARTMENTAL MISSION STATEMENT

The City of Cedar Park's Office of Emergency Management is responsible for the planning, coordination and implementation of all emergency management and Homeland Security related activities for the City of Cedar Park. The Mission of the Cedar Park Office of Emergency Management (CPOEM) is to reduce loss of life and property damage during natural or man-made incidents through mitigation, preparedness, response and recovery in accordance with the Williamson County Emergency Operations Plan.

DEPARTMENTAL VISION STATEMENT

To exceed the citizen's expectations of disaster management and response; to gain trust from residents; to follow local, state and federal guidelines; and to be the most prepared workplace in the state of Texas.

CUSTOMERS

- **INTERNAL:** City Council, City Management and Staff - Serve city council, city managers and department staff by working towards the achievement of projects in relations to city council goals.
- **EXTERNAL:** Local, state and federal agencies; private sector business; non-profit agencies - Serve outside agencies by coordinating efforts with hopes to gain new information, eliminate redundancy and build relationships.
- **ULTIMATE:** Citizens - Serve citizens by providing emergency planning, response, recovery and mitigation for all natural and man-made disasters.

SERVICES PROVIDED

- Emergency Management Planning - Preparedness, Response, Recovery and Mitigation
- Citizen Disaster Preparedness Initiative
- Disaster Risk Reductions
- Continuity of Government
- Disaster Response/Emergency Operations Center
- Citizen Emergency Notifications

DEPARTMENTAL TIE TO COUNCIL GOALS

- **Strategic Prioritization**

Implement a response structure that provides coordinated departmental and multi-agency communications and efforts during an incident

Exercise the Emergency Operations Plan with all involved departments and agencies

Increase the amount of grant funding for emergency management related activities and equipment

Develop and implement a comprehensive Emergency Operations Plan

- **Facilities**

Creation of an EOC workspace that is functional

EMERGENCY MANAGEMENT

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• Emergency Management Exercises	NA	NA	3	4
• Emergency Operations Plan Annexes Developed/Reviewed	NA	NA	-	26
EFFICIENCY & EFFECTIVENESS MEASURES				
• City Staff NIMS Training	NA	NA	40%	100%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 30,655	\$ 71,495	\$ 43,703	\$ 5,985	\$ 77,480
MATERIALS AND SUPPLIES	9,717	7,500	7,000	-	7,500
MAINTENANCE	117	-	-	500	500
OCCUPANCY	1,693	1,020	1,020	-	1,020
CONTRACTUAL SERVICES	24,795	14,735	14,735	20,075	34,810
OTHER CHARGES	5,353	12,800	3,400	(1,500)	11,300
CAPITAL OUTLAY	4,160	-	4,000	-	-
TOTAL	\$ 76,490	\$ 107,550	\$ 73,858	\$ 25,060	\$ 132,610

PERSONNEL SUMMARY

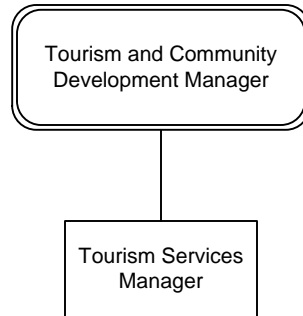
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
EMERGENCY MANAGEMENT COORDINATOR	1	1	1
TOTAL	1	1	1

2012-2013 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments	\$ 5,985
• Increase for Blackboard Connect / ENS Customer Increase	4,000
• Increase for VES contributions	15,075
Total	\$ 25,060

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
EMERGENCY MANAGEMENT							
SALARIES	25,374	59,677	37,109	63,853	-	-	63,853
OVERTIME	-	-	-	-	-	-	-
MEDICARE	365	865	538	926	-	-	926
RETIREMENT	2,519	5,335	3,195	6,294	-	-	6,294
HEALTH,LIFE,AD&D INSURANCE	2,366	5,513	2,767	6,294	-	-	6,294
WORKERS COMP INSURANCE	31	105	94	113	-	-	113
SALARIES AND BENEFITS TOTAL	\$ 30,655	\$ 71,495	\$ 43,703	\$ 77,480	\$ -	\$ -	\$ 77,480
COMPUTER EQUIPMENT	2,347	-	-	-	-	-	-
EOC SUPPLIES	450	3,000	3,000	3,000	-	-	3,000
FUEL & OIL	-	2,000	2,000	2,500	-	-	2,500
SMALL TOOLS & EQUIPMENT	6,779	-	-	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	141	2,500	2,000	2,000	-	-	2,000
MATERIALS AND SUPPLIES TOTAL	\$ 9,717	\$ 7,500	\$ 7,000	\$ 7,500	\$ -	\$ -	\$ 7,500
VEHICLE REPAIRS & MAINTENANCE	117	-	-	500	-	-	500
REPAIRS AND MAINTENANCE TOTAL	\$ 117	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500
TELEPHONE	1,693	1,020	1,020	1,020	-	-	1,020
OCCUPANCY TOTAL	\$ 1,693	\$ 1,020	\$ 1,020	\$ 1,020	\$ -	\$ -	\$ 1,020
COMPUTER SERVICES	55	100	100	100	-	-	100
VEHICLE/EQUIP SERVICES RENTAL	20,000	6,625	6,625	21,700	-	-	21,700
CONTRACT SERVICES	4,740	8,010	8,010	9,010	4,000	-	13,010
CONTRACTUAL TOTAL	\$ 24,795	\$ 14,735	\$ 14,735	\$ 30,810	\$ 4,000	\$ -	\$ 34,810
TRAINING, MEETINGS, & TRAVEL	2,136	5,900	1,500	5,900	-	-	5,900
DUES, SUBSCRIPTIONS & LICENSE	162	1,800	300	1,800	-	-	1,800
EMPLOYEE BONDS	-	-	-	-	-	-	-
PRINTING & PUBLISHING	3,055	5,000	1,500	3,500	-	-	3,500
POSTAGE	-	100	100	100	-	-	100
OTHER CHARGES TOTAL	\$ 5,353	\$ 12,800	\$ 3,400	\$ 11,300	\$ -	\$ -	\$ 11,300
VEHICLES	-	-	-	-	-	-	-
IMPROVEMENTS	4,160	-	4,000	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ 4,160	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 76,490	\$ 107,550	\$ 73,858	\$ 128,610	\$ 4,000	\$ -	\$ 132,610

TOURISM



TOURISM

The Mission of the Cedar Park Tourism Department is to support the Tourism Advisory Board in efforts to position Cedar Park as a Destination City by defining and recommending appropriate use of funds to promote the community's major attractions and events to enhance travel to Cedar Park and enhance the Cedar Park lodging industry.

DEPARTMENTAL VISION STATEMENT

Position Cedar Park as a destination city with economically viable and sustainable resources to encourage visitor attendance and involvement at local attractions where people of different ages and diverse interests will find an exciting, interesting and entertaining place to visit.

CUSTOMERS

- **INTERNAL:** Internal customers include various departments, city administration, city council, and individual employees.
- **EXTERNAL:** External customers include local hotels, attractions, businesses, Chamber of Commerce, other travel related entities and organizations, and the traveling public.
- **ULTIMATE:** The ultimate customers are the citizens of Cedar Park. Promoting tourism creates new and more entertainment opportunities for citizens. Tourism acts as an economic development engine by generating hotel occupancy tax and sales tax revenues which help to alleviate the burden on citizens.

SERVICES PROVIDED

- Tourism Advisory Board Support
- Allocation of Resources
- Customer Service
- Marketing and Promotions
- Support of Local Lodging Industry

DEPARTMENTAL TIE TO COUNCIL GOALS

Goal 1: Strategic Prioritization

Pursue acquiring a State Designation

Goal 5: Entertainment and Culture

Explore additional sports and entertainment opportunities

Define and explore a science based destination

Leverage the Cedar Park Center as a tool for tourism.

TOURISM

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• Increase the amount of mobile website pages	NA	NA	1	2
• Database of ten (10) special offers and discounts.	NA	NA	10	12
EFFICIENCY & EFFECTIVENESS MEASURES				
• Fulfill leads generated through marketing and promotions	NA	NA	90%	95%
• Occupancy rate	NA	NA	60%	62%
• Expend 14% of hotel tax proceeds on marketing	NA	NA	17%	19%
• Respond to customer inquiries within 24 hours	NA	NA	90%	95%
• Increase responses to marketing materials.	NA	NA	2%	3%

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ -	\$ 66,330	\$ 83,128	\$ 14,269	\$ 80,599
MATERIALS AND SUPPLIES	-	1,000	1,000	-	1,000
MAINTENANCE	-	-	1,505	1,205	1,205
OCCUPANCY	-	1,020	1,420	11,400	12,420
CONTRACTUAL SERVICES	-	1,350	1,350	500	1,850
OTHER CHARGES	-	-	50	50	50
TOTAL	\$ -	\$ 69,700	\$ 88,453	\$ 27,424	\$ 97,124

PERSONNEL SUMMARY

POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
COMMUNITY AND TOURISM DEVELOPMENT MANAGER	-	1	1
TOURISM SERVICES MANAGER	-	1	1
TOTAL	-	2	2

2012-2013 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments	\$ 14,269
Total	\$ 14,269

Line Item	FY 2010-11 Actual	Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjs. to Base	Enhancements	Proposed Budget
<u>TOURISM</u>							
SALARIES	-	43,169	68,571	44,105	-	-	44,105
PART TIME	-	36,431	16,548	37,248	-	-	37,248
MEDICARE	-	802	1,230	820	-	-	820
SOCIAL SECURITY	-	753	2,615	770	-	-	770
RETIREMENT	-	3,859	3,825	3,814	-	-	3,814
HEALTH,LIFE,AD&D INSURANCE	-	5,505	2,395	6,158	-	-	6,158
WORKERS COMP INSURANCE	-	98	87	100	-	-	100
SALARY REIMBURSEMENT	-	(24,287)	(12,144)	(12,416)	-	-	(12,416)
SALARIES AND BENEFITS TOTAL	\$ -	\$ 66,330	\$ 83,128	\$ 80,599	\$ -	\$ -	\$ 80,599
COMPUTER EQUIPMENT	-	-	-	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	-	1,000	1,000	1,000	-	-	1,000
MATERIALS AND SUPPLIES TOTAL	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 1,000
BUILDING REPAIRS & MAINT	-	-	1,505	1,205	-	-	1,205
REPAIRS AND MAINTENANCE TOTAL	\$ -	\$ -	\$ 1,505	\$ 1,205	\$ -	\$ -	\$ 1,205
ELECTRICITY	-	-	-	7,500	-	-	7,500
TELEPHONE	-	1,020	1,020	3,520	-	-	3,520
JANITORIAL SERVICES	-	-	400	900	-	-	900
WATER & SEWER	-	-	-	500	-	-	500
OCCUPANCY TOTAL	\$ -	\$ 1,020	\$ 1,420	\$ 12,420	\$ -	\$ -	\$ 12,420
COMPUTER SERVICES	-	-	-	-	-	-	-
VEHICLE/EQUIP SERVICES RENTAL	-	1,350	1,350	1,850	-	-	1,850
CONTRACT SERVICES	-	-	-	-	-	-	-
CONTRACTUAL TOTAL	\$ -	\$ 1,350	\$ 1,350	\$ 1,850	\$ -	\$ -	\$ 1,850
TRAINING, MEETINGS, & TRAVEL	-	-	-	-	-	-	-
DUES, SUBSCRIPTIONS & LICENSE	-	-	-	-	-	-	-
PRINTING & PUBLISHING	-	-	50	50	-	-	50
POSTAGE	-	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ -	\$ -	\$ 50	\$ 50	\$ -	\$ -	\$ 50
DEPARTMENT TOTAL	\$ -	\$ 69,700	\$ 88,453	\$ 97,124	\$ -	\$ -	\$ 97,124



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ENTERPRISE FUNDS

The Enterprise Funds include business-like governmental activities which are intended to be self-supporting and fund the operation, maintenance, and capital improvements related to the enterprise services. For Cedar Park, these funds are the Utility Fund and Solid Waste Fund. The Enterprise Funds section includes revenue summary information, expenditure summary information, and Utility Fund departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.

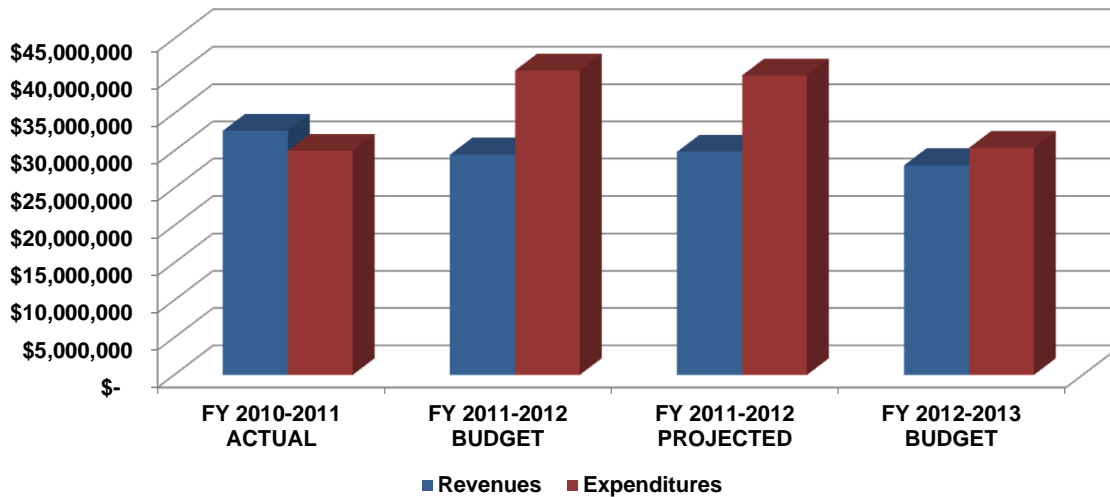


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UTILITY FUND

SUMMARY OF REVENUES AND EXPENDITURES

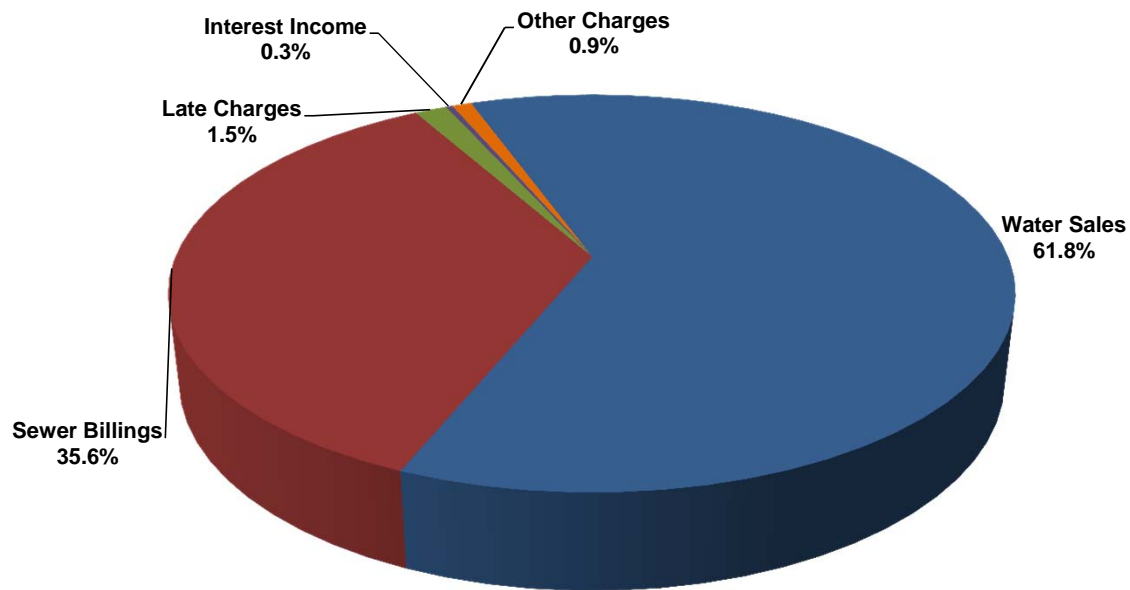
	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	FY 2012-2013 BUDGET
Total Revenues	\$ 32,682,649	\$ 29,492,307	\$ 29,875,420	\$ 28,068,262
Total Expenditures	29,991,775	40,743,308	40,088,146	30,401,063
Surplus/(Deficit)	\$ 2,690,874	\$ (11,251,001)	\$ (10,212,726)	\$ (2,332,801)



UTILITY FUND

REVENUE SUMMARY

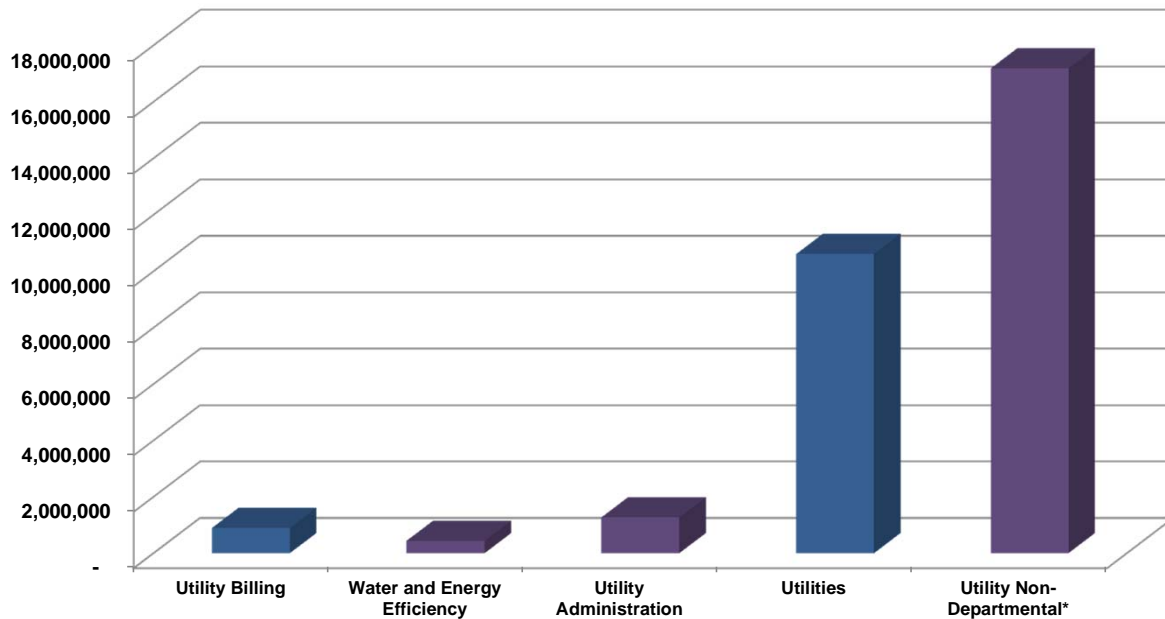
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	FY 2012-2013 BUDGET	% OF BUDGET	% GROWTH FROM 11-12
Water Sales	\$ 20,402,502	\$ 17,225,953	\$ 17,561,620	\$ 17,340,120	61.8%	0.7%
Sewer Billings	10,048,695	10,034,401	10,129,407	9,985,711	35.6%	-0.5%
Late Charges	405,977	403,605	380,032	412,686	1.5%	2.2%
Interest Income	72,577	75,000	23,393	76,688	0.3%	2.3%
Transfer-Impact Fees	1,505,000	1,543,288	1,543,288	-	0.0%	-100.0%
Other Charges	247,898	210,060	237,680	253,057	0.9%	20.5%
Total Utility Fund Revenues	\$ 32,682,649	\$ 29,492,307	\$ 29,875,420	\$ 28,068,262	100.0%	-4.8%



UTILITY FUND

EXPENDITURES BY DEPARTMENT

Department	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	FY 2012-2013 BUDGET	% OF BUDGET	% GROWTH FROM 11-12
Utility Billing	\$ 733,231	\$ 910,001	\$ 890,773	\$ 895,758	2.9%	-1.6%
Water and Energy Efficiency	-	-	-	443,529	1.5%	N/A
Utility Administration	999,840	1,544,341	1,378,053	1,271,942	4.2%	-17.6%
Utilities	8,835,710	10,645,241	9,679,323	10,609,206	34.9%	-0.3%
Utility Non-Departmental	19,422,994	27,643,725	28,139,997	17,180,628	56.5%	-37.8%
Total Expenditures	\$ 29,991,775	\$ 40,743,308	\$ 40,088,146	\$ 30,401,063	100.0%	-25.4%

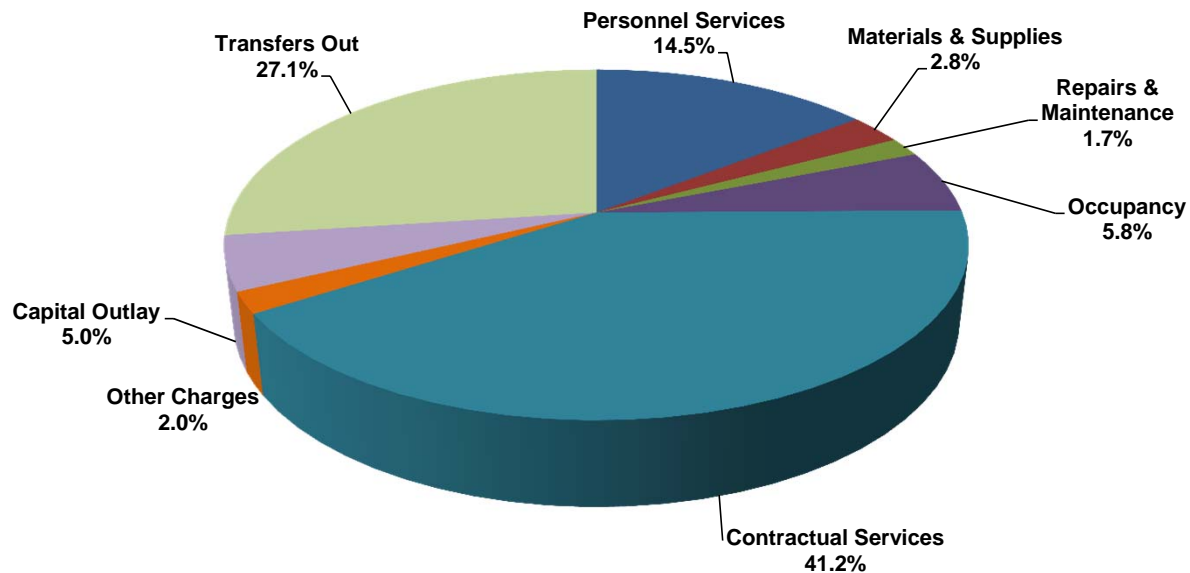


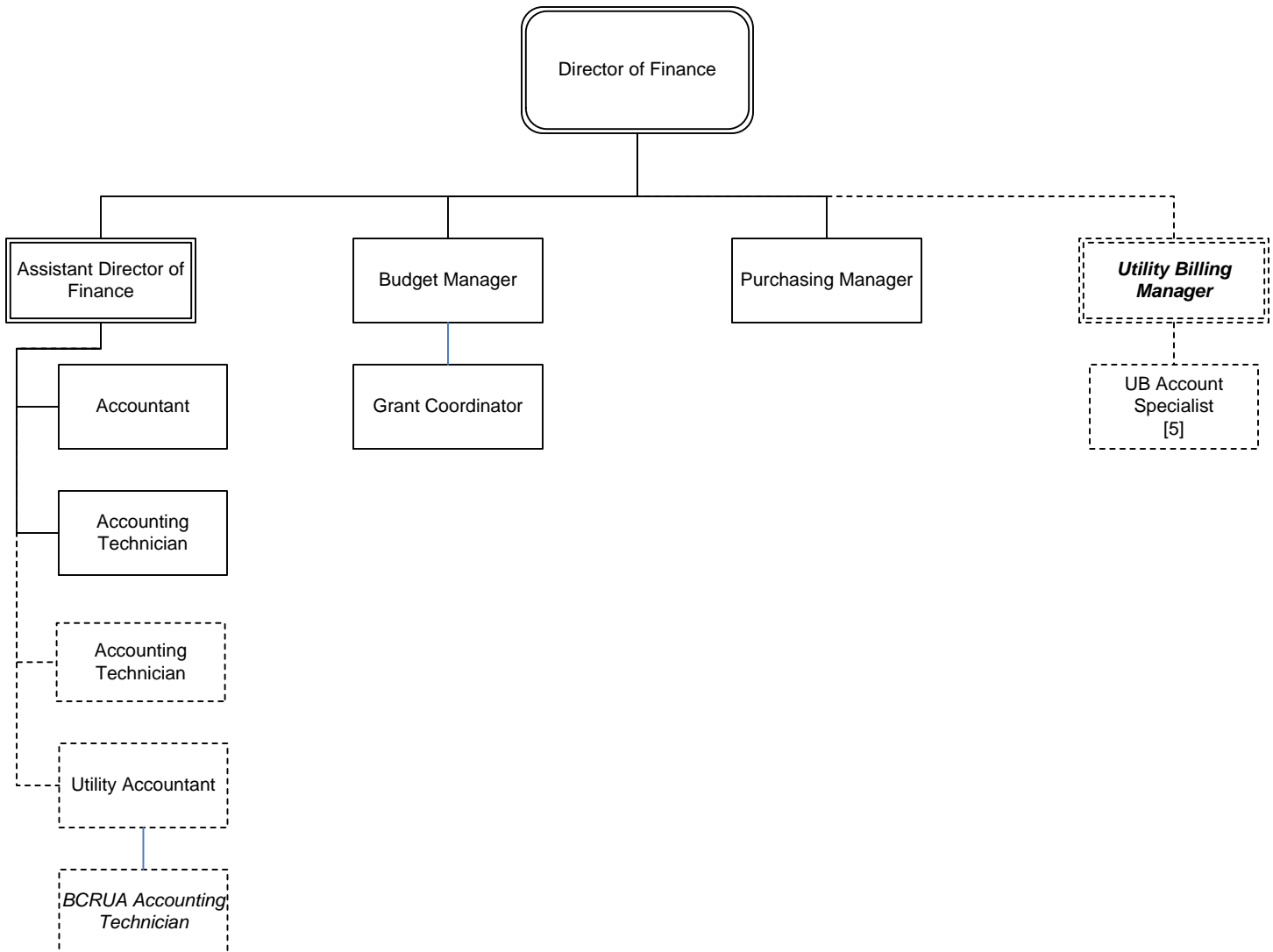
* - Utility Non-Departmental includes transfers for Debt service and CIP

UTILITY FUND

EXPENDITURES BY CATEGORY

Category	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	FY 2012-2013 BUDGET	% OF BUDGET	% GROWTH FROM 11-12
Personnel Services	\$ 3,752,986	\$ 4,331,662	\$ 4,082,503	\$ 4,416,759	14.5%	2.0%
Materials & Supplies	884,270	851,050	816,067	839,850	2.8%	-1.3%
Repairs & Maintenance	454,999	507,150	472,009	527,205	1.7%	4.0%
Occupancy	1,693,612	1,880,200	1,858,149	1,754,603	5.8%	-6.7%
Contractual Services	9,709,828	12,049,902	11,034,423	12,510,277	41.2%	3.8%
Other Charges	465,652	459,090	482,071	599,632	2.0%	30.6%
Capital Outlay	262,680	1,696,500	908,217	1,520,000	5.0%	-10.4%
Transfers Out	12,767,748	18,967,754	20,434,707	8,232,737	27.1%	-56.6%
Total Expenditures	\$ 29,991,775	\$ 40,743,308	\$ 40,088,146	\$ 30,401,063	100.0%	-25.4%



FINANCIAL SERVICES

FINANCIAL SERVICES - UTILITY BILLING

DEPARTMENTAL MISSION STATEMENT *

To provide for financial integrity through responsible management of public funds as entrusted to us for the Cedar Park citizens.

SERVICES PROVIDED

- Billing for water, waste water, fire service, and solid waste collection services
- Collection of billed revenues
- Education related to leak detection and water conservation
- Service orders related to connection and disconnection from the system
- Tracking of utility statistics such as consumption
- Coordinating the annual Hazardous Household Waste event (HHW)
- Toilet replacement program
- Providing excellent customer service

DEPARTMENTAL TIE TO COUNCIL GOALS *

- **Strategic Prioritization - Fiscal Management**
Develop methods to improve collection of outstanding court fines
Develop a grant priority and strategy plan for 2012
- **Strategic Prioritization - Operational Efficiency**
Identify and implement innovative and sustainable strategies for conservation of resources
- **Strategic Prioritization - Organizational Development**
Develop Strategic Plan for Police department - Evaluate and implement ICMA Police Study
- **Strategic Prioritization - Regional Planning and Participation**
Pursue implementation of Phase II BCRUA Regional Water Project
Implement strategic plan to address delivery of fire service in the City's Extraterritorial Jurisdiction (ETJ)
Update annexation model in support of Council decision making annually, or as needed

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• # of Residential accounts		18,300		
• # of Non-residential accounts		970		
EFFICIENCY & EFFECTIVENESS MEASURES				
• # of account adjustments needed per 50,000 billings				
• Avg. time for bill payment (in days)				

FINANCIAL SERVICES - UTILITY BILLING

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 342,905	\$ 428,487	\$ 385,580	\$ 15,631	\$ 444,118
MATERIALS AND SUPPLIES	4,543	8,000	7,000	(3,500)	4,500
MAINTENANCE	-	-	359	855	855
OCCUPANCY	-	-	500	3,253	3,253
CONTRACTUAL SERVICES	77,490	134,790	155,150	(25,040)	109,750
OTHER CHARGES	308,293	288,724	310,922	44,558	333,282
CAPITAL OUTLAY	-	50,000	31,262	(50,000)	-
TOTAL	\$ 733,231	\$ 910,001	\$ 890,773	\$ (14,243)	\$ 895,758

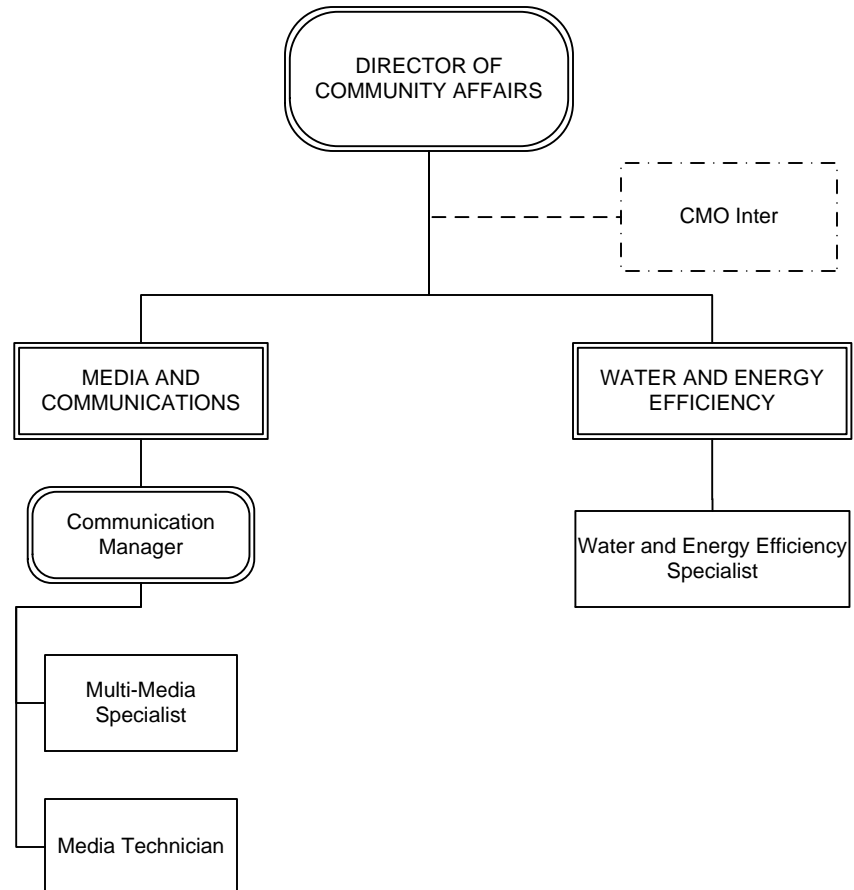
PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
UTILITY BILLING MANAGER	1	1	1
UTILITY ACCOUNTANT	1	1	1
UB ACCOUNTING SPECIALIST	5	5	5
BCRUA ACCOUNTING TECHNICIAN	-	1	1
ACCOUNTING TECHNICIAN	1	1	1
TOTAL	8	9	9

2012-2013 SIGNIFICANT BUDGET CHANGES

• Personnel adjustment	\$ 15,631
• Increase for Billing Costs	69,430
• Increase for Occupancy costs and copier	3,196
• Remove one-time purchase of UB kiosk	(50,000)
• Remove one-time purchase of computer	(2,500)
• Move HHW event to Water and Energy Efficiency Division	(50,000)
Total	\$ (14,243)

* - Council Goals.

Line Item	FY 2010-11 Actual	FY 2011-12 Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjustments to Base	Enhancements	FY 2012-13 Proposed Budget
UTILITY BILLING							
SALARIES	276,975	344,212	313,524	352,313	-	-	352,313
OVERTIME	298	500	43	500	-	-	500
MEDICARE	3,828	4,991	4,431	5,116	-	-	5,116
RETIREMENT	27,066	29,858	27,774	32,655	-	-	32,655
HEALTH,LIFE,AD&D INSURANCE	34,760	48,329	39,276	52,911	-	-	52,911
WORKERS COMP INSURANCE	250	597	532	623	-	-	623
OPEB EXPENSE	-	-	-	-	-	-	-
SALARY REIMBURSEMENT	(272)	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 342,905	\$ 428,487	\$ 385,580	\$ 444,118	\$ -	\$ -	\$ 444,118
COMPUTER EQUIPMENT	-	2,500	1,500	-	-	-	-
OFFICE SUPPLIES & EQUIPMENT	4,543	5,500	5,500	4,500	-	-	4,500
MATERIALS AND SUPPLIES TOTAL	\$ 4,543	\$ 8,000	\$ 7,000	\$ 4,500	\$ -	\$ -	\$ 4,500
BUILDING REPAIRS & MAINT	-	-	359	855	-	-	855
REPAIRS AND MAINTENANCE TOTAL	\$ -	\$ -	\$ 359	\$ 855	\$ -	\$ -	\$ 855
ELECTRICITY	-	-	-	1,800	-	-	1,800
TELEPHONE	-	-	-	420	-	-	420
JANITORIAL SERVICES	-	-	500	1,000	-	-	1,000
WATER & SEWER	-	-	-	33	-	-	33
OCCUPANCY TOTAL	\$ -	\$ -	\$ 500	\$ 3,253	\$ -	\$ -	\$ 3,253
COMPUTER SERVICES	67,067	61,930	81,800	61,930	23,570	-	85,500
GARBAGE COLLECTION SERVICES	-	-	-	-	-	-	-
VEHICLE/EQUIP SERVICES RENTAL	4,452	5,450	5,450	5,450	-	-	5,450
COPIER RENTAL	906	1,010	1,500	2,400	-	-	2,400
CONTRACT SERVICES	5,065	66,400	66,400	16,400	-	-	16,400
CONTRACTUAL TOTAL	\$ 77,490	\$ 134,790	\$ 155,150	\$ 86,180	\$ 23,570	\$ -	\$ 109,750
TRAINING, MEETINGS, & TRAVEL	1,539	3,685	3,685	4,685	-	-	4,685
DUES, SUBSCRIPTIONS & LICENSE	1,210	1,317	1,317	1,317	-	-	1,317
PRINTING & PUBLISHING	55,315	58,222	55,920	55,920	-	-	55,920
BANK SVC FEES	157,768	130,000	150,000	130,000	37,810	-	167,810
POSTAGE	92,461	95,500	100,000	95,500	8,050	-	103,550
OTHER CHARGES TOTAL	\$ 308,293	\$ 288,724	\$ 310,922	\$ 287,422	\$ 45,860	\$ -	\$ 333,282
EQUIPMENT	-	50,000	31,262	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ 50,000	\$ 31,262	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 733,231	\$ 910,001	\$ 890,773	\$ 826,328	\$ 69,430	\$ -	\$ 895,758

COMMUNITY AFFAIRS

COMMUNITY AFFAIRS - WATER AND ENERGY EFFICIENCY

DEPARTMENTAL MISSION STATEMENT

The mission of the Community Affairs Department is to be visible, accessible and responsive to our constituents --citizens, visitors and the community at large. As a division of the Community Affairs department, the mission of the Water & Energy Efficiency Specialist is to address the environmental needs of our community, staying up to date with many programs that offer our citizens assistance in being environmentally friendly. This includes but is not limited to water conservation outreach and education, energy management for all City facilities, contract management of environmental grants, clean air measures, alternative fuels for transportation, household hazardous waste management, irrigation efficiency, water distribution reuse projects, and recycling coordination.

DEPARTMENTAL VISION STATEMENT

The vision of the Water & Efficiency Specialist is to promotes conservation to ensure our long-term water supply and preserve our water quality, encourage recycling and proper disposal of solid waste, increase energy efficiency, and promote clean air.

CUSTOMERS

INTERNAL: As part of the Community Affairs department, this position works with a variety of departments including Utility Billing, Water Distribution, and Meters on a daily basis to coordinate location and management of irrigation meters. There is active communication with the Parks and Recreation Department on the submittal of irrigation plans. This position also works with the Utility Administration and Pump and Motors staff to develop and implement the use of

- reclaimed water for irrigation purposes. It also coordinates with the Police Department, Fire Department, and the CPOD group for the Household Hazardous Waste annual event. The position works with Media and Communications on press releases the City provides to our community along with the Grant Coordinator in search of environmental grant funding opportunities. It also cooperates and assists Building Inspections with taking measures to ensure city facilities are as efficient as possible.

EXTERNAL: This position serves the community of Cedar Park internally and externally through education and outreach about environmental awareness. External agencies this position directly works with includes other Texas municipalities, Leander Independent School District, American Water Works Association, Lower Colorado River Authority, Texas

- Commission of Environmental Quality, Texas Water Development Board, Keep Texas Beautiful, Texas Parks and Wildlife, Capitol Area Council of Governments, along with other non profit associations that help improve the image of Cedar Park with our cooperation.

ULTIMATE: The ultimate goal for this position is to educate the citizens of Cedar Park about the non-renewable and renewable resources that are utilized on an every day basis and methods to increase or decrease usage to provide a

- healthier community for Cedar Park's future. This division strives to ensure the Cedar Park community is a good steward of limited resources.

SERVICES PROVIDED

- | | |
|---|--|
| <ul style="list-style-type: none"> Water Conservation Coordinator Drought Coordinator Contract Administrator Public Education | <ul style="list-style-type: none"> Irrigation consultant Household Hazardous Waste Coordinator Customer Service Outreach |
|---|--|

COMMUNITY AFFAIRS - WATER AND ENERGY EFFICIENCY

DEPARTMENTAL TIE TO COUNCIL GOALS

• Strategic Prioritization

Strategic Prioritization: Identify and implement innovative and sustainable strategies for conservation of resources including power, fuel, water, and recyclables.

• Facilities

Utilize energy and resource- efficient methods and technologies when long-term benefits justify front-end cost for City facilities.

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
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WORKLOAD MEASURES

• Irrigation audits/evaluations for residential customers.				25
• Presentations/meetings/outreach for customers and schools of Cedar Park.				25
• Development of innovative services/programs to enhance the City's environmental health.				1

EFFICIENCY & EFFECTIVENESS MEASURES

• Irrigation audits/evaluations gallons estimated gallons saved annually				25,000
• Cubic yards of brush collected annually				120
• Gallons of oil collected annually				385
• Number of auto batteries collected annually				104
• Number of tires collected				223
• Tons of e-waste, bulk waste, and metal (recycled) collected annually				17

COMMUNITY AFFAIRS - WATER AND ENERGY EFFICIENCY

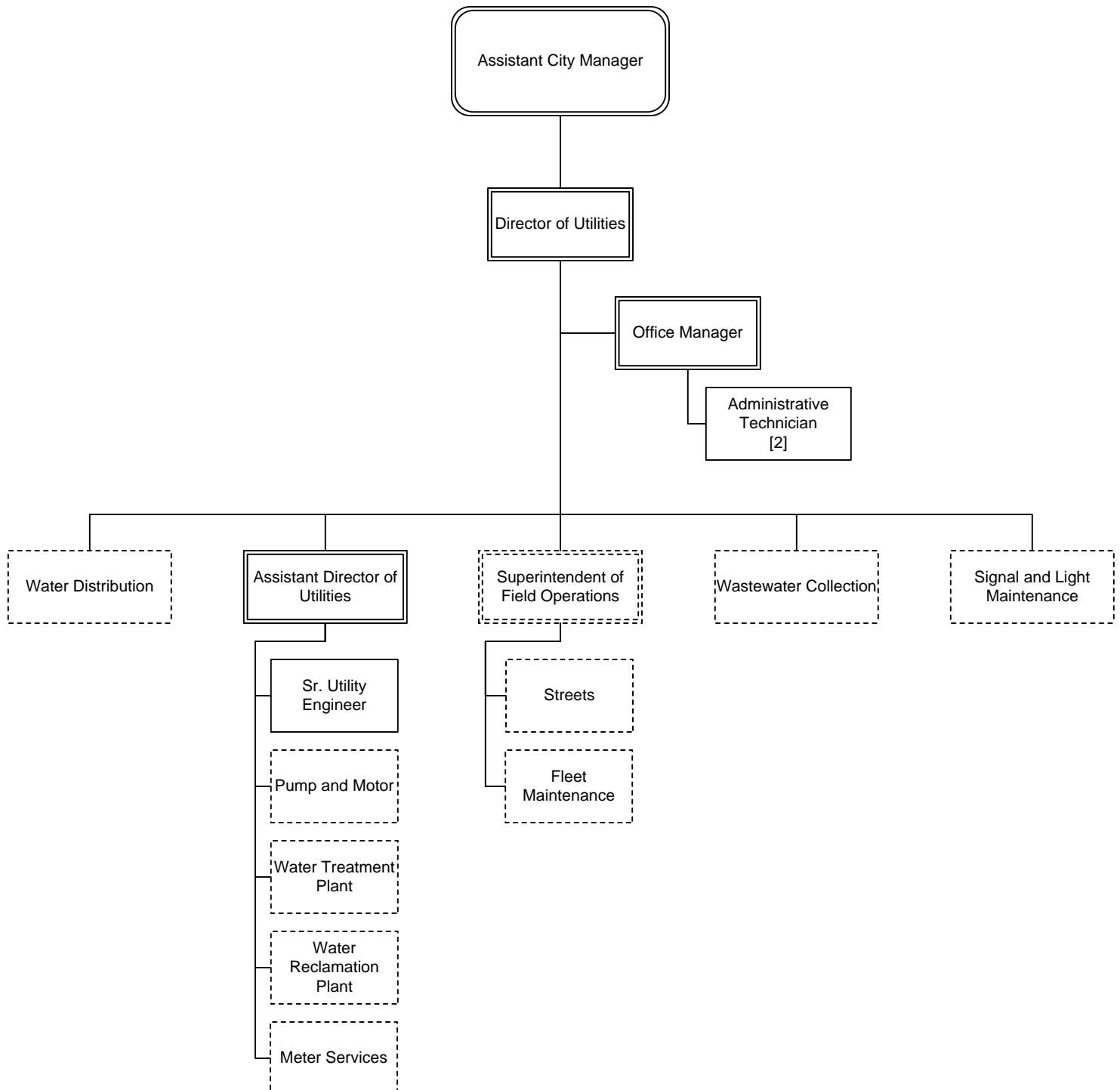
EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 148,594	\$ 148,594
MATERIALS AND SUPPLIES	-	-	-	4,500	4,500
MAINTENANCE	-	-	-	1,500	1,500
OCCUPANCY	-	-	-	2,200	2,200
CONTRACTUAL SERVICES	-	-	-	184,000	184,000
OTHER CHARGES	-	-	-	83,975	83,975
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ 424,769	\$ 424,769

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
DIRECTOR OF COMMUNITY AFFAIRS	-	-	1
WATER AND ENERGY EFFICIENCY SPECIALIST	-	-	1
TOTAL	0	0	2

2012-2013 SIGNIFICANT BUDGET CHANGES

• Personnel adjustment	\$ 19,868
• Moved Community Affairs from Utility Administration	354,901
• Moved HHW event to Water and Energy Efficiency Division	50,000
Total	\$ 424,769

Line Item	FY 2010-11 Actual	FY 2011-12 Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjustments to Base	Enhancements	FY 2012-13 Proposed Budget
<u>WATER AND ENERGY EFFICIENCY</u>							
SALARIES	-	-	-	123,124	-	-	123,124
MEDICARE	-	-	-	1,785	-	-	1,785
RETIREMENT	-	-	-	11,396	-	-	11,396
HEALTH,LIFE,AD&D INSURANCE	-	-	-	12,071	-	-	12,071
WORKERS COMP INSURANCE	-	-	-	218	-	-	218
SALARIES AND BENEFITS TOTAL	\$ -	\$ -	\$ -	\$ 148,594	\$ -	\$ -	\$ 148,594
COMPUTER EQUIPMENT	-	-	-	-	-	-	-
FUEL & OIL	-	-	-	2,000	-	-	2,000
OFFICE SUPPLIES & EQUIPMENT	-	-	-	2,500	-	-	2,500
MATERIALS AND SUPPLIES TOTAL	\$ -	\$ -	\$ -	\$ 4,500	\$ -	\$ -	\$ 4,500
EQUIPMENT REPAIRS & MAINT	-	-	-	-	-	-	-
VEHICLE REPAIRS & MAINTENANCE	-	-	-	1,500	-	-	1,500
REPAIRS AND MAINTENANCE TOTAL	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ 1,500
TELEPHONE	-	-	-	2,200	-	-	2,200
OCCUPANCY TOTAL	\$ -	\$ -	\$ -	\$ 2,200	\$ -	\$ -	\$ 2,200
VEHICLE/EQUIP SERVICES RENTAL	-	-	-	0	-	-	-
CONTRACT SERVICES	-	-	-	184,000	-	-	184,000
CONTRACTUAL TOTAL	\$ -	\$ -	\$ -	\$ 184,000	\$ -	\$ -	\$ 184,000
TRAINING, MEETINGS, & TRAVEL	-	-	-	7,300	-	-	7,300
DUES, SUBSCRIPTIONS & LICENSE	-	-	-	1,175	-	-	1,175
UNIFORMS	-	-	-	-	-	-	-
PRINTING & PUBLISHING	-	-	-	4,500	-	-	4,500
POSTAGE	-	-	-	-	-	-	-
COMMUNITY PROGRAM	-	-	-	71,000	-	-	71,000
OTHER CHARGES TOTAL	\$ -	\$ -	\$ -	\$ 83,975	\$ -	\$ -	\$ 83,975
EQUIPMENT	-	-	-	-	-	-	-
VEHICLES	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ -	\$ -	\$ -	\$ 424,769	\$ -	\$ -	\$ 424,769

UTILITY ADMINISTRATION

UTILITY ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

The Utility Administration Department Mission is to provide support to all operating departments, assist in the day-to-day operations by providing coordination and cooperation between department functions, and to carry out the directives of the City Manager through city staff and contract relationships with the City of Cedar Park.

DEPARTMENTAL VISION STATEMENT

It is the vision of the Utility Administration department to continue to maintain and enhance the safety and well-being of the community by providing exceptional water and wastewater service and maintaining the city's extensive network of infrastructure. The department works to meet the needs of the community by constantly focusing on customer service, efficient and effective use of resources, safety, innovation, and teamwork.

CUSTOMERS

- **INTERNAL:** Internal customers include all city departments.
- **EXTERNAL:** External customers for the Utility Administration Department are primarily the public including residents of the community, businesses operating in the community, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utility Administration Departments ultimate customer is the city residents.

SERVICES PROVIDED

- | | |
|---|---|
| <ul style="list-style-type: none"> ● Utility Administration ● Utility Engineering ● Utility Project Management ● Front Desk Services ● Secures raw water purchases ● Compliance with the TPDES ● Represents City in the DOC of the BCRUA ● Special Projects | <ul style="list-style-type: none"> ● Supervises the following divisions: <ul style="list-style-type: none"> - Street Maintenance - Fleet Maintenance - Signal and Streetlight Maintenance - Water Distribution, Meter Services - Water Treatment, Wastewater Collection - Industrial Pre-Treatment, Pump and Motor - Water Plant and Water Reclamation |
|---|---|

DEPARTMENTAL TIE TO COUNCIL GOALS

Identify and implement innovative and sustainable strategies for conservation of resources including: power, fuel, water and recyclables.

Access and support technological efficiencies throughout the City.

Evaluate opportunities for online customer service and citizen access through the website redesign process.

Pursue implementation of Phase II BCRUA Regional Water Project.

Evaluate long term water sources.

Participate in scope and feasibility study of Drainage Utility Fund.

UTILITY ADMINISTRATION

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
WORKLOAD MEASURES				
• Work orders dispatched or received	44,116	36,742	41,374	37,000
• Requests for line locate	279	283	283	285
• Average daily call volume	40	42	42	45
EFFICIENCY & EFFECTIVENESS MEASURES				
• Average response time to work requests (in hours)	N/A	N/A	24	24

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 697,361	\$ 769,429	\$ 753,456	\$ (111,466)	\$ 657,963
MATERIALS AND SUPPLIES	21,119	24,250	16,767	12,200	36,450
MAINTENANCE	21,493	38,400	37,900	12,500	50,900
OCCUPANCY	78,250	75,105	75,070	45,965	121,070
CONTRACTUAL SERVICES	156,190	586,907	477,030	(210,548)	376,359
OTHER CHARGES	25,427	13,750	17,830	(4,550)	9,200
CAPITAL OUTLAY	-	36,500	-	(16,500)	20,000
TOTAL	\$ 999,840	\$ 1,544,341	\$ 1,378,053	\$ (272,399)	\$ 1,271,942

UTILITY ADMINISTRATION

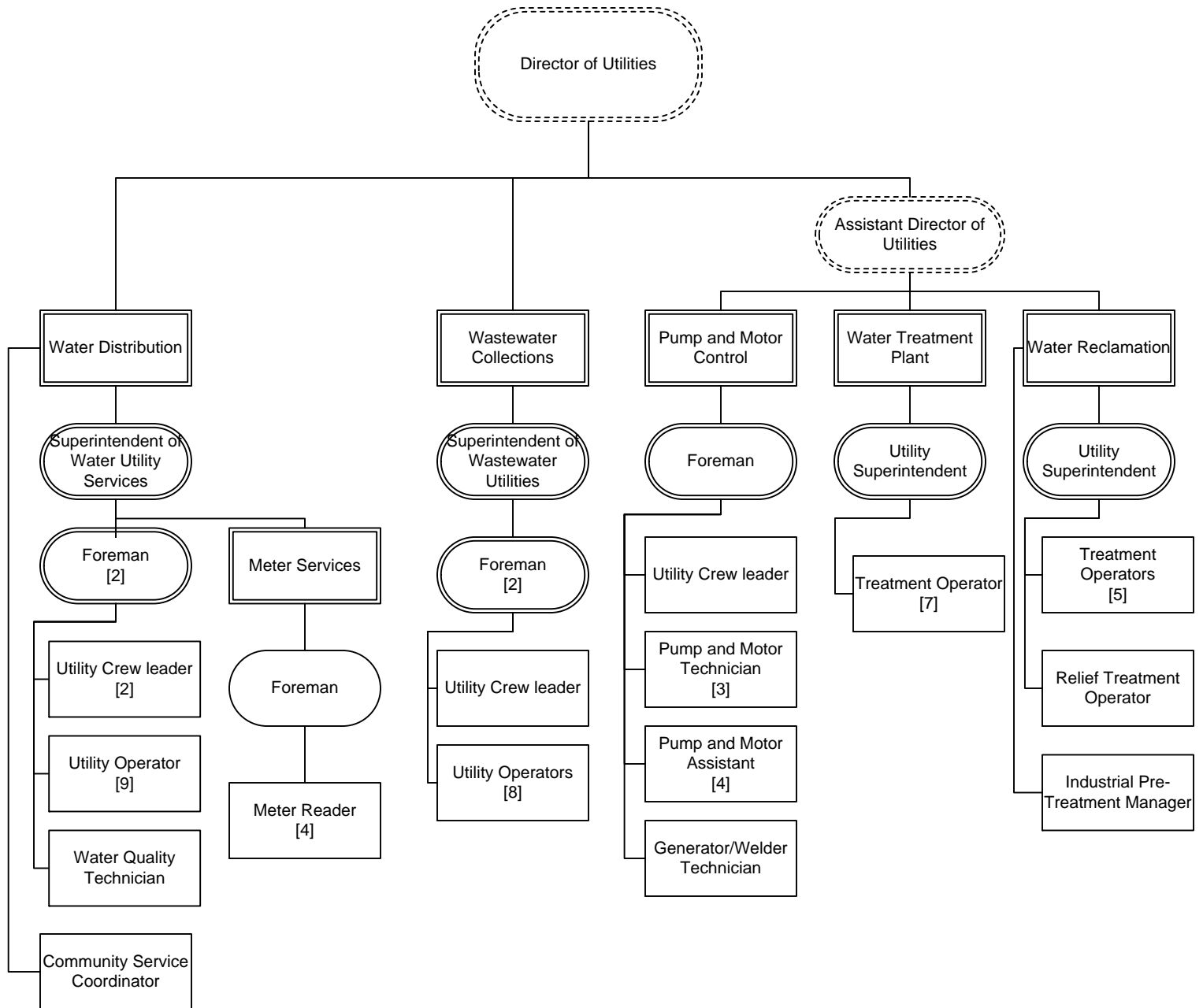
PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
ASSISTANT CITY MANAGER	1	1	1
DIRECTOR OF UTILITIES	1	1	1
ASSISTANT DIRECTOR OF UTILITIES	1	1	1
SENIOR UTILITY ENGINEER	1	1	1
DIRECTOR OF COMMUNITY AFFAIRS	-	1	-
UTILITY PLANNING MANAGER	1	-	-
WATER AND ENERGY EFFICIENCY SPECIALIST	-	1	-
OFFICE MANAGER	1	1	1
ADMINISTRATIVE TECHNICIAN	2	2	2
TOTAL	8	9	7

2012-2013 SIGNIFICANT BUDGET CHANGES

• Personnel adjustments	\$ 17,260
• Work Order Software Annual Maintenance	23,520
• Increased VES Contribution	2,932
• Moved to Community Affairs	(354,901)
• Remove one-time set-up for W&EE Specialist	(2,300)
• Remove one-time capital purchase	(16,500)
Total	\$ (329,989)

Line Item	FY 2010-11 Actual	FY 2011-12 Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjustments to Base	Enhancements	FY 2012-13 Proposed Budget
UTILITY ADMINISTRATION							
SALARIES	575,266	638,756	632,201	543,060	-	-	543,060
OVERTIME	238	1,000	-	1,000	-	-	1,000
REIMBURSED OT - EXPENDITURE	-	-	-	-	-	-	-
MEDICARE	8,115	9,400	9,053	8,042	-	-	8,042
RETIREMENT	57,313	58,383	57,094	51,333	-	-	51,333
HEALTH,LIFE,AD&D INSURANCE	44,236	50,192	43,536	43,006	-	-	43,006
WORKERS COMP INSURANCE	773	1,156	1,030	980	-	-	980
AUTO ALLOWANCE	11,420	10,542	10,542	10,542	-	-	10,542
OPEB EXPENSE	-	-	-	-	-	-	-
REIMBURSED OT - REIMBURSEMENT	-	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 697,361	\$ 769,429	\$ 753,456	\$ 657,963	\$ -	\$ -	\$ 657,963
COMPUTER EQUIPMENT	-	2,300	-	-	12,000	-	12,000
FUEL & OIL	117	5,000	-	5,000	-	-	5,000
BUILDING SUPPLIES	7,299	2,500	2,567	5,000	-	-	5,000
OFFICE SUPPLIES & EQUIPMENT	13,703	14,450	14,200	14,450	-	-	14,450
MATERIALS AND SUPPLIES TOTAL	\$ 21,119	\$ 24,250	\$ 16,767	\$ 24,450	\$ 12,000	\$ -	\$ 36,450
VEHICLE REPAIRS & MAINTENANCE	1,610	2,000	1,500	2,000	-	-	2,000
OFFICE EQUIP REPAIRS & MAINT	3,020	20,400	20,400	27,900	-	-	27,900
BUILDING REPAIRS & MAINT	16,863	16,000	16,000	21,000	-	-	21,000
REPAIRS AND MAINTENANCE TOTAL	\$ 21,493	\$ 38,400	\$ 37,900	\$ 50,900	\$ -	\$ -	\$ 50,900
ELECTRICITY	36,421	29,000	29,000	54,000	-	-	54,000
OFFICE RENTAL	4,638	-	-	-	-	-	-
TELECOMMUNICATIONS	5,282	-	-	2,000	-	-	2,000
TELEPHONE	17,220	25,455	25,420	31,420	-	-	31,420
JANITORIAL SERVICES	4,979	6,000	6,000	12,000	-	-	12,000
WATER & SEWER	2,940	3,650	3,650	6,650	-	-	6,650
PROPANE	6,770	11,000	11,000	15,000	-	-	15,000
OCCUPANCY TOTAL	\$ 78,250	\$ 75,105	\$ 75,070	\$ 121,070	\$ -	\$ -	\$ 121,070
LEGAL FEES	38,038	125,000	50,000	125,000	-	-	125,000
ENGINEERING SERVICES	6,213	15,000	15,000	15,000	-	-	15,000
COMPUTER SOFTWARE	75	-	-	-	11,520	-	11,520
VEHICLE/EQUIP SERVICES RENTAL	15,832	50,707	15,830	53,639	-	-	53,639
COPIER RENTAL	12,163	15,000	15,000	15,000	-	-	15,000
CONTRACT SERVICES	83,869	381,200	381,200	156,200	-	-	156,200
CONTRACTUAL TOTAL	\$ 156,190	\$ 586,907	\$ 477,030	\$ 364,839	\$ 11,520	\$ -	\$ 376,359
TRAINING, MEETINGS, & TRAVEL	17,019	11,550	16,330	7,000	-	-	7,000
DUES, SUBSCRIPTIONS & LICENSE	4,969	500	-	500	-	-	500
UNIFORMS	901	200	-	200	-	-	200
SAFETY EQUIPMENT	1,519	-	-	-	-	-	-
PRINTING & PUBLISHING	783	1,000	1,000	1,000	-	-	1,000
POSTAGE	236	500	500	500	-	-	500
OTHER CHARGES TOTAL	\$ 25,427	\$ 13,750	\$ 17,830	\$ 9,200	\$ -	\$ -	\$ 9,200
EQUIPMENT	-	20,000	-	20,000	-	-	20,000
VEHICLES	-	16,500	-	-	-	-	-
IMPROVEMENTS	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ 36,500	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000
DEPARTMENT TOTAL	\$ 999,840	\$ 1,544,341	\$ 1,378,053	\$ 1,248,422	\$ 23,520	\$ -	\$ 1,271,942

UTILITIES



UTILITIES - ALL

DEPARTMENTAL MISSION STATEMENT

DEPARTMENTAL VISION STATEMENT

CUSTOMERS

- **INTERNAL:** Internal customers for the Utilities Department include all City Departments.
- **EXTERNAL:** External customers for the Utilities Department are the public, including residents of the community, businesses, wholesale water and wastewater customers and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utilities Department's ultimate customer is the public, who are the end users of the water and wastewater systems that are maintained by the Utilities Department.

SERVICES PROVIDED

- | | |
|---|--|
| • Treat and supply drinking water | • Deliver water throughout distribution system |
| • Treat City's wastewater | • Repair water & wastewater line breaks |
| • Monitor water quality | • Leak detection |
| • Monthly meter readings | • Perform daily testing of water & wastewater |
| • Locate line requests | • 24 hour on-call emergency response |
| • Storage Tank Maintenance | • Booster Station Maintenance |
| • Valve Maintenance | • Lift station maintenance |
| • Waste Water Odor Control Device Maintenance | • Fire Hydrant Maintenance |
| • Water and Wastewater line maintenance | • Waste Water System Inspection and testing |
| • Waste Water collection and pumping | • Provide cross-connection inspections |
| • Pressure Monitoring | • Test and calibrate all new meters |
| • Monitor all lift stations in collection system | • Test and calibrate all new meters |
| • Install meters and taps for new service accounts | • Meter replacement program |
| • Review site and commercial applications for pre-treatment | • Perform meter cross-checks and re-reads |
| • Provide cross-connection inspections | |

UTILITIES - ALL

DEPARTMENTAL TIE TO COUNCIL GOALS

- **Strategic Prioritization**

- Operational Efficiency**

Identify and implement innovative and sustainable strategies for conservation of resources including: power, fuel, water and recyclables

Assess and support technological efficiencies throughout the City

Evaluate opportunities for online customer service and citizen access through the website redesign process

- Organizational Development**

Provide continuing education and development opportunities for Staff and Council to enhance organizational effectiveness and efficiency

- Regional Planning and Participation**

Evaluate long-term water sources

- **Facilities**

Utilize energy and resource-efficient methods and technologies when long-term benefits justify front-end costs

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
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WORKLOAD MEASURES

PERFORMANCE INDICATORS - CONTINUED

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
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EFFICIENCY & EFFECTIVENESS MEASURES

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 2,690,692	\$ 3,103,677	\$ 2,935,967	\$ 53,407	\$ 3,157,084
MATERIALS AND SUPPLIES	858,608	818,800	792,300	(24,400)	794,400
MAINTENANCE	433,506	468,750	433,750	5,200	473,950
OCCUPANCY	1,615,362	1,805,095	1,782,579	(177,015)	1,628,080
CONTRACTUAL SERVICES	2,842,930	2,689,303	2,704,453	200,214	2,889,517
OTHER CHARGES	131,932	149,616	153,319	16,559	166,175
CAPITAL OUTLAY	262,680	1,610,000	876,955	(110,000)	1,500,000
TOTAL	\$ 8,835,710	\$ 10,645,241	\$ 9,679,323	\$ (36,035)	\$ 10,609,206

UTILITIES - ALL

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
UTILITY SUPERINTENDENT	3	4	4
FOREMAN	4	5	5
METER SERVICES FOREMAN	1	1	1
INDUSTRIAL PRE-TREATMENT MANAGER	1	1	1
UTILITY CREW LEADER	4	4	4
COMMUNITY SERVICE COORDINATOR	1	1	1
GENERATOR/WELDER TECHNICIAN	1	1	1
PUMP AND MOTOR CONTROL TECHNICIAN	3	3	3
PUMP AND MOTOR CONTROL ASSISTANT	4	4	4
SENIOR TREATMENT OPERATOR	1	1	1
RELIEF TREATMENT OPERATOR	1	1	1
TREATMENT OPERATOR	11	11	11
UTILITY OPERATOR	17	17	17
METER READER	4	4	4
WATER QUALITY TECHNICIAN	2	2	2
TOTAL	58	60	60

UTILITIES - ALL**2012-2013 SIGNIFICANT BUDGET CHANGES**

• Personnel adjustments	\$	53,407
• Hep-B Vaccinations		8,000
• Water Purchases		170,000
• Increase VES Contributions		15,714
• Move to Utility Non-Departmental for BCRUA Operations		(173,156)
• Remove one-time capital purchases		(110,000)
Total		\$ (36,035)

Line Item	FY 2010-11 Actual	FY 2011-12 Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjustments to Base	Enhancements	FY 2012-13 Proposed Budget
UTILITIES							
SALARIES	2,023,338	2,375,835	2,266,117	2,388,249	-	-	2,388,249
OVERTIME	139,717	113,018	99,878	104,963	-	-	104,963
REIMBURSED OT - EXPENDITURE	-	-	-	-	-	-	-
MEDICARE	29,864	36,132	33,359	36,152	-	-	36,152
RETIREMENT	211,422	224,246	210,655	230,766	-	-	230,766
HEALTH,LIFE,AD&D INSURANCE	265,525	321,054	286,079	352,951	-	-	352,951
WORKERS COMP INSURANCE	20,826	33,392	28,312	30,613	-	-	30,613
OPEB EXPENSE	-	-	11,567	13,390	-	-	13,390
REIMBURSED OT - REIMBURSEMENT	-	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 2,690,692	\$ 3,103,677	\$ 2,935,967	\$ 3,157,084	\$ -	\$ -	\$ 3,157,084
MATERIALS & SUPPLIES	129,095	136,500	136,500	166,500	-	-	166,500
FIRE HYDRANT MATERIALS	28,156	30,000	30,000	-	-	-	-
CHEMICALS	548,290	504,500	477,100	479,350	-	-	479,350
COMPUTER EQUIPMENT	-	-	-	-	-	-	-
FUEL & OIL	114,832	112,300	105,800	113,400	-	-	113,400
SMALL TOOLS & EQUIPMENT	27,414	24,200	31,200	23,450	-	-	23,450
BUILDING SUPPLIES	7,641	7,300	7,650	7,650	-	-	7,650
OFFICE SUPPLIES & EQUIPMENT	3,180	4,000	4,050	4,050	-	-	4,050
MATERIALS AND SUPPLIES TOTAL	\$ 858,608	\$ 818,800	\$ 792,300	\$ 794,400	\$ -	\$ -	\$ 794,400
RADIO REPAIR	1,279	2,200	1,150	2,200	-	-	2,200
EQUIPMENT REPAIRS & MAINT	281,561	272,200	253,500	277,300	-	-	277,300
VEHICLE REPAIRS & MAINTENANCE	19,561	23,500	38,750	23,500	-	-	23,500
TANK CLEAN-UP	-	8,000	8,000	8,000	-	-	8,000
BUILDING REPAIRS & MAINT	28,367	54,250	32,350	54,350	-	-	54,350
WATER METER REPAIRS	102,738	108,600	100,000	108,600	-	-	108,600
REPAIRS AND MAINTENANCE TOTAL	\$ 433,506	\$ 468,750	\$ 433,750	\$ 473,950	\$ -	\$ -	\$ 473,950
ELECTRICITY	1,597,295	1,749,245	1,761,045	1,598,965	-	-	1,598,965
OFFICE RENTAL	2,554	2,800	2,819	2,900	-	-	2,900
TELEPHONE	7,683	6,250	6,915	6,915	-	-	6,915
JANITORIAL SERVICES	1,002	1,800	1,800	1,800	-	-	1,800
WATER & SEWER	6,828	45,000	10,000	17,500	-	-	17,500
OCCUPANCY TOTAL	\$ 1,615,362	\$ 1,805,095	\$ 1,782,579	\$ 1,628,080	\$ -	\$ -	\$ 1,628,080
EQUIPMENT RENTAL	-	3,000	1,500	2,000	-	-	2,000
VEHICLE/EQUIP SERVICES RENTAL	241,504	351,103	349,253	366,817	-	-	366,817
COPIER RENTAL	668	600	800	800	-	-	800
CONTRACT SERVICES	8,493	19,000	31,300	28,300	-	-	28,300
OUTSIDE LABORATORY SERVICES	62,688	66,000	72,000	72,000	-	-	72,000
RR EASEMENT-CITY OF AUSTIN	-	1,800	1,800	1,800	-	-	1,800
WATER PURCHASES	2,300,655	2,020,400	2,020,400	2,020,400	170,000	-	2,190,400
WATER PURCHASES-IRRIGATION	(510)	-	-	-	-	-	-
CONTRACT LABOR	229,432	227,400	227,400	227,400	-	-	227,400
CONTRACTUAL TOTAL	\$ 2,842,930	\$ 2,689,303	\$ 2,704,453	\$ 2,719,517	\$ 170,000	\$ -	\$ 2,889,517
TRAINING, MEETINGS, & TRAVEL	18,094	30,141	28,517	31,675	-	-	31,675
DUES, SUBSCRIPTIONS & LICENSE	6,470	4,410	4,350	5,100	-	-	5,100
TCEQ ADMINISTRATION FEE	42,919	43,000	48,802	49,000	-	-	49,000
TCEQ INSPECTION FEE	-	-	-	-	-	-	-
UNIFORMS	35,245	41,815	41,800	42,300	-	-	42,300
SAFETY EQUIPMENT	28,462	28,600	28,650	28,100	8,000	-	36,100
PRINTING & PUBLISHING	736	1,650	1,200	2,000	-	-	2,000
POSTAGE	6	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ 131,932	\$ 149,616	\$ 153,319	\$ 158,175	\$ 8,000	\$ -	\$ 166,175
EQUIPMENT	171,703	38,000	-	-	-	-	-
VEHICLES	90,977	72,000	76,955	-	-	-	-
IMPROVEMENTS	-	1,500,000	800,000	1,500,000	-	-	1,500,000
CAPITAL OUTLAY TOTAL	\$ 262,680	\$ 1,610,000	\$ 876,955	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000
DEPARTMENT TOTAL	\$ 8,835,710	\$ 10,645,241	\$ 9,679,323	\$ 10,431,206	\$ 178,000	\$ -	\$ 10,609,206

UTILITIES - PUMP AND MOTOR CONTROL

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 424,371	\$ 530,959	\$ 489,060	\$ (6,194)	\$ 524,765
MATERIALS AND SUPPLIES	34,968	37,700	37,700	1,100	38,800
MAINTENANCE	5,185	21,400	7,400	(10,000)	11,400
OCCUPANCY	3,244	2,100	3,000	900	3,000
CONTRACTUAL SERVICES	35,388	55,775	55,575	4,571	60,346
OTHER CHARGES	15,643	23,266	23,266	2,934	26,200
CAPITAL OUTLAY	55,249	32,000	-	(32,000)	-
TOTAL	\$ 574,048	\$ 703,200	\$ 616,001	\$ (38,689)	\$ 664,511

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
FOREMAN	1	1	1
UTILITY CREW LEADER	1	1	1
PUMP AND MOTOR CONTROL ASSISTANT	4	4	4
PUMP AND MOTOR CONTROL TECHNICIAN	3	3	3
GENERATOR/WELDER TECHNICIAN	1	1	1
TOTAL	10	10	10

Line Item	FY 2010-11 Actual	FY 2011-12 Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjustments to Base	Enhancements	FY 2012-13 Proposed Budget
PUMP AND MOTOR CONTROL							
SALARIES	321,765	411,537	381,044	400,416	-	-	400,416
OVERTIME	19,528	13,000	13,835	13,000	-	-	13,000
REIMBURSED OT - EXPENDITURE	-	-	-	-	-	-	-
MEDICARE	4,589	6,156	5,457	5,995	-	-	5,995
RETIREMENT	33,327	37,954	35,222	38,265	-	-	38,265
HEALTH,LIFE,AD&D INSURANCE	39,540	53,822	45,935	58,839	-	-	58,839
WORKERS COMP INSURANCE	5,622	8,490	7,567	8,250	-	-	8,250
OPEB EXPENSE	-	-	-	-	-	-	-
REIMBURSED OT - REIMBURSEMENT	-	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 424,371	\$ 530,959	\$ 489,060	\$ 524,765	\$ -	\$ -	\$ 524,765
MATERIALS & SUPPLIES	8,607	10,000	10,000	10,000	-	-	10,000
CHEMICALS	405	600	600	600	-	-	600
FUEL & OIL	16,489	16,300	16,300	17,400	-	-	17,400
SMALL TOOLS & EQUIPMENT	8,263	9,500	9,500	9,500	-	-	9,500
BUILDING SUPPLIES	651	800	800	800	-	-	800
OFFICE SUPPLIES & EQUIPMENT	553	500	500	500	-	-	500
MATERIALS AND SUPPLIES TOTAL	\$ 34,968	\$ 37,700	\$ 37,700	\$ 38,800	\$ -	\$ -	\$ 38,800
RADIO REPAIR	196	400	400	400	-	-	400
EQUIPMENT REPAIRS & MAINT	2,214	18,000	4,000	8,000	-	-	8,000
VEHICLE REPAIRS & MAINTENANCE	2,753	3,000	3,000	3,000	-	-	3,000
BUILDING REPAIRS & MAINT	22	-	-	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ 5,185	\$ 21,400	\$ 7,400	\$ 11,400	\$ -	\$ -	\$ 11,400
TELEPHONE	3,244	2,100	3,000	3,000	-	-	3,000
JANITORIAL SERVICES	-	-	-	-	-	-	-
OCCUPANCY TOTAL	\$ 3,244	\$ 2,100	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ 3,000
VEHICLE/EQUIP SERVICES RENTAL	35,388	55,775	55,575	60,346	-	-	60,346
CONTRACTUAL TOTAL	\$ 35,388	\$ 55,775	\$ 55,575	\$ 60,346	\$ -	\$ -	\$ 60,346
TRAINING, MEETINGS, & TRAVEL	4,375	7,966	7,966	8,000	-	-	8,000
DUES, SUBSCRIPTIONS & LICENSE	302	300	300	700	-	-	700
UNIFORMS	4,681	7,550	7,550	7,550	-	-	7,550
SAFETY EQUIPMENT	6,229	7,350	7,350	7,350	2,500	-	9,850
PRINTING & PUBLISHING	56	100	100	100	-	-	100
OTHER CHARGES TOTAL	\$ 15,643	\$ 23,266	\$ 23,266	\$ 23,700	\$ 2,500	\$ -	\$ 26,200
EQUIPMENT	-	-	-	-	-	-	-
VEHICLES	55,249	32,000	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ 55,249	\$ 32,000	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 574,048	\$ 703,200	\$ 616,001	\$ 662,011	\$ 2,500	\$ -	\$ 664,511

UTILITIES - WATER DISTRIBUTION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 743,326	\$ 808,940	\$ 812,987	\$ 47,103	\$ 856,043
MATERIALS AND SUPPLIES	158,621	163,800	173,950	50	163,850
MAINTENANCE	23,837	25,000	28,100	100	25,100
OCCUPANCY	221,316	252,000	248,000	-	252,000
CONTRACTUAL SERVICES	109,689	119,451	126,451	12,429	131,880
OTHER CHARGES	27,335	25,800	27,800	1,100	26,900
CAPITAL OUTLAY	35,728	438,000	39,085	(38,000)	400,000
TOTAL	\$ 1,319,852	\$ 1,832,991	\$ 1,456,373	\$ 22,782	\$ 1,855,773

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
UTILITY SUPERINTENDENT	1	1	1
FOREMAN	2	2	2
COMMUNITY SERVICE COORDINATOR	1	1	1
UTILITY CREW LEADER	2	2	2
UTILITY OPERATOR I & II	9	9	9
WATER QUALITY TECHNICIAN	2	2	2
TOTAL	17	17	17

Line Item	FY 2010-11 Actual	FY 2011-12 Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjustments to Base	Enhancements	FY 2012-13 Proposed Budget
WATER DISTRIBUTION							
SALARIES	581,350	623,428	629,713	644,074	-	-	644,074
OVERTIME	15,074	26,963	20,429	26,963	-	-	26,963
MEDICARE	8,291	9,431	9,201	9,730	-	-	9,730
RETIREMENT	58,282	58,145	57,920	62,110	-	-	62,110
HEALTH,LIFE,AD&D INSURANCE	80,329	90,973	84,157	99,776	-	-	99,776
WORKERS COMP INSURANCE	-	-	-	-	-	-	-
OPEB EXPENSE	-	-	11,567	13,390	-	-	13,390
SALARIES AND BENEFITS TOTAL	\$ 743,326	\$ 808,940	\$ 812,987	\$ 856,043	\$ -	\$ -	\$ 856,043
MATERIALS & SUPPLIES	67,733	75,000	75,000	105,000	-	-	105,000
FIRE HYDRANT MATERIALS	28,156	30,000	30,000	-	-	-	-
CHEMICALS	5,007	5,400	10,000	5,400	-	-	5,400
COMPUTER EQUIPMENT	-	-	-	-	-	-	-
FUEL & OIL	44,698	48,400	45,900	48,400	-	-	48,400
SMALL TOOLS & EQUIPMENT	12,517	5,000	13,000	5,000	-	-	5,000
BUILDING SUPPLIES	510	-	50	50	-	-	50
MATERIALS AND SUPPLIES TOTAL	\$ 158,621	\$ 163,800	\$ 173,950	\$ 163,850	\$ -	\$ -	\$ 163,850
RADIO REPAIR	619	1,000	500	1,000	-	-	1,000
EQUIPMENT REPAIRS & MAINT	15,903	14,000	17,500	14,000	-	-	14,000
VEHICLE REPAIRS & MAINTENANCE	7,315	10,000	10,000	10,000	-	-	10,000
BUILDING REPAIRS & MAINT	-	-	100	100	-	-	100
WATER METER REPAIRS	-	-	-	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ 23,837	\$ 25,000	\$ 28,100	\$ 25,100	\$ -	\$ -	\$ 25,100
ELECTRICITY	221,316	252,000	248,000	252,000	-	-	252,000
OCCUPANCY TOTAL	\$ 221,316	\$ 252,000	\$ 248,000	\$ 252,000	\$ -	\$ -	\$ 252,000
EQUIPMENT RENTAL	-	2,000	1,000	1,000	-	-	1,000
VEHICLE/EQUIP SERVICES RENTAL	102,796	110,451	110,451	115,880	-	-	115,880
CONTRACT SERVICES	6,893	7,000	15,000	15,000	-	-	15,000
CONTRACTUAL TOTAL	\$ 109,689	\$ 119,451	\$ 126,451	\$ 131,880	\$ -	\$ -	\$ 131,880
TRAINING, MEETINGS, & TRAVEL	4,664	5,000	5,000	5,000	-	-	5,000
DUES, SUBSCRIPTIONS & LICENSE	1,224	2,110	1,750	2,100	-	-	2,100
UNIFORMS	10,690	10,140	11,250	11,250	-	-	11,250
SAFETY EQUIPMENT	10,658	7,950	9,500	7,950	-	-	7,950
PRINTING & PUBLISHING	93	600	300	600	-	-	600
POSTAGE	6	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ 27,335	\$ 25,800	\$ 27,800	\$ 26,900	\$ -	\$ -	\$ 26,900
EQUIPMENT	-	38,000	-	-	-	-	-
VEHICLES	35,728	-	39,085	-	-	-	-
IMPROVEMENTS	-	400,000	-	400,000	-	-	400,000
CAPITAL OUTLAY TOTAL	\$ 35,728	\$ 438,000	\$ 39,085	\$ 400,000	\$ -	\$ -	\$ 400,000
DEPARTMENT TOTAL	\$ 1,319,852	\$ 1,832,991	\$ 1,456,373	\$ 1,855,773	\$ -	\$ -	\$ 1,855,773

UTILITIES - WASTEWATER COLLECTION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 468,561	\$ 658,964	\$ 567,236	\$ 22,253	\$ 681,217
MATERIALS AND SUPPLIES	67,953	63,000	59,650	-	63,000
MAINTENANCE	73,141	90,200	71,250	-	90,200
OCCUPANCY	118,015	159,200	161,500	-	159,200
CONTRACTUAL SERVICES	64,224	145,958	149,758	7,014	152,972
OTHER CHARGES	17,254	19,780	18,400	2,820	22,600
CAPITAL OUTLAY	143,112	340,000	37,870	(40,000)	300,000
TOTAL	\$ 952,260	\$ 1,477,102	\$ 1,065,664	\$ (7,913)	\$ 1,469,189

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
UTILITY SUPERINTENDENT	-	1	1
FOREMAN	1	2	2
UTILITY OPERATOR	4	4	4
UTILITY CREW LEADER	1	1	1
UTILITY OPERATOR II	4	4	4
TOTAL	10	12	12

Line Item	FY 2010-11 Actual	FY 2011-12 Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjustments to Base	Enhancements	FY 2012-13 Proposed Budget
WASTEWATER COLLECTION							
SALARIES	363,176	501,822	445,529	519,378	-	-	519,378
OVERTIME	12,604	27,055	14,836	25,000	-	-	25,000
MEDICARE	5,074	7,711	6,475	7,893	-	-	7,893
RETIREMENT	36,613	49,023	40,804	50,386	-	-	50,386
HEALTH,LIFE,AD&D INSURANCE	46,678	63,387	52,158	70,866	-	-	70,866
WORKERS COMP INSURANCE	4,416	9,966	7,434	7,694	-	-	7,694
OPEB EXPENSE	-	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 468,561	\$ 658,964	\$ 567,236	\$ 681,217	\$ -	\$ -	\$ 681,217
MATERIALS & SUPPLIES	34,438	35,500	35,500	35,500	-	-	35,500
CHEMICALS	348	3,000	1,500	2,850	-	-	2,850
FUEL & OIL	29,489	20,500	18,500	20,500	-	-	20,500
SMALL TOOLS & EQUIPMENT	3,291	4,000	4,000	4,000	-	-	4,000
BUILDING SUPPLIES	159	-	100	100	-	-	100
OFFICE SUPPLIES & EQUIPMENT	228	-	50	50	-	-	50
MATERIALS AND SUPPLIES TOTAL	\$ 67,953	\$ 63,000	\$ 59,650	\$ 63,000	\$ -	\$ -	\$ 63,000
RADIO REPAIR	464	500	250	500	-	-	500
EQUIPMENT REPAIRS & MAINT	42,719	37,200	25,000	37,200	-	-	37,200
VEHICLE REPAIRS & MAINTENANCE	3,482	2,500	18,000	2,500	-	-	2,500
BUILDING REPAIRS & MAINT	26,476	50,000	28,000	50,000	-	-	50,000
WATER METER REPAIRS	-	-	-	-	-	-	-
REPAIRS AND MAINTENANCE TOTAL	\$ 73,141	\$ 90,200	\$ 71,250	\$ 90,200	\$ -	\$ -	\$ 90,200
ELECTRICITY	114,683	139,200	155,000	151,700	-	-	151,700
WATER & SEWER	3,332	20,000	6,500	7,500	-	-	7,500
OCCUPANCY TOTAL	\$ 118,015	\$ 159,200	\$ 161,500	\$ 159,200	\$ -	\$ -	\$ 159,200
EQUIPMENT RENTAL	-	1,000	500	1,000	-	-	1,000
VEHICLE/EQUIP SERVICES RENTAL	62,624	132,958	132,958	138,672	-	-	138,672
CONTRACT SERVICES	1,600	12,000	16,300	13,300	-	-	13,300
CONTRACTUAL TOTAL	\$ 64,224	\$ 145,958	\$ 149,758	\$ 152,972	\$ -	\$ -	\$ 152,972
TRAINING, MEETINGS, & TRAVEL	3,587	6,300	5,500	6,300	-	-	6,300
DUES, SUBSCRIPTIONS & LICENSE	617	-	300	300	-	-	300
UNIFORMS	5,353	7,480	6,750	7,000	-	-	7,000
SAFETY EQUIPMENT	7,697	5,500	5,500	5,500	3,000	-	8,500
PRINTING & PUBLISHING	-	500	350	500	-	-	500
OTHER CHARGES TOTAL	\$ 17,254	\$ 19,780	\$ 18,400	\$ 19,600	\$ 3,000	\$ -	\$ 22,600
EQUIPMENT	143,112	-	-	-	-	-	-
VEHICLES	-	40,000	37,870	-	-	-	-
IMPROVEMENTS	-	300,000	-	300,000	-	-	300,000
CAPITAL OUTLAY TOTAL	\$ 143,112	\$ 340,000	\$ 37,870	\$ 300,000	\$ -	\$ -	\$ 300,000
DEPARTMENT TOTAL	\$ 952,260	\$ 1,477,102	\$ 1,065,664	\$ 1,466,189	\$ 3,000	\$ -	\$ 1,469,189

UTILITIES - WATER TREATMENT PLANT

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 438,018	\$ 443,422	\$ 435,330	\$ 15,164	\$ 458,586
MATERIALS AND SUPPLIES	342,253	307,200	276,700	(25,000)	282,200
MAINTENANCE	149,074	150,750	155,750	10,000	160,750
OCCUPANCY	1,120,692	1,169,180	1,168,995	(162,965)	1,006,215
CONTRACTUAL SERVICES	2,338,762	2,067,143	2,065,493	170,000	2,237,143
OTHER CHARGES	43,049	48,500	54,227	6,000	54,500
CAPITAL OUTLAY	28,591	300,000	500,000	200,000	500,000
TOTAL	\$ 4,460,439	\$ 4,486,195	\$ 4,656,495	\$ 213,199	\$ 4,699,394

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
UTILITY SUPERINTENDENT	1	1	1
SENIOR TREATMENT OPERATOR	1	1	1
TREATMENT OPERATOR	6	6	6
TOTAL	8	8	8

Line Item	FY 2010-11 Actual	FY 2011-12 Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjustments to Base	Enhancements	FY 2012-13 Proposed Budget
WATER TREATMENT PLANT							
SALARIES	330,222	336,194	334,317	344,981	-	-	344,981
OVERTIME	21,670	20,000	17,821	20,000	-	-	20,000
MEDICARE	4,924	5,165	5,040	5,292	-	-	5,292
RETIREMENT	34,350	31,844	31,392	33,782	-	-	33,782
HEALTH,LIFE,AD&D INSURANCE	41,567	43,111	40,425	47,248	-	-	47,248
WORKERS COMP INSURANCE	5,285	7,108	6,335	7,283	-	-	7,283
OPEB EXPENSE	-	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 438,018	\$ 443,422	\$ 435,330	\$ 458,586	\$ -	\$ -	\$ 458,586
MATERIALS & SUPPLIES	7,929	6,000	6,000	6,000	-	-	6,000
CHEMICALS	330,833	295,500	265,000	270,500	-	-	270,500
FUEL & OIL	811	1,600	1,600	1,600	-	-	1,600
SMALL TOOLS & EQUIPMENT	738	700	700	700	-	-	700
BUILDING SUPPLIES	1,928	2,000	2,000	2,000	-	-	2,000
OFFICE SUPPLIES & EQUIPMENT	14	1,400	1,400	1,400	-	-	1,400
MATERIALS AND SUPPLIES TOTAL	\$ 342,253	\$ 307,200	\$ 276,700	\$ 282,200	\$ -	\$ -	\$ 282,200
EQUIPMENT REPAIRS & MAINT	147,721	140,000	145,000	150,000	-	-	150,000
VEHICLE REPAIRS & MAINTENANCE	188	1,000	1,000	1,000	-	-	1,000
TANK CLEAN-UP	-	8,000	8,000	8,000	-	-	8,000
BUILDING REPAIRS & MAINT	1,165	1,750	1,750	1,750	-	-	1,750
REPAIRS AND MAINTENANCE TOTAL	\$ 149,074	\$ 150,750	\$ 155,750	\$ 160,750	\$ -	\$ -	\$ 160,750
ELECTRICITY	1,119,172	1,167,780	1,167,780	1,005,000	-	-	1,005,000
TELEPHONE	1,520	1,400	1,215	1,215	-	-	1,215
OCCUPANCY TOTAL	\$ 1,120,692	\$ 1,169,180	\$ 1,168,995	\$ 1,006,215	\$ -	\$ -	\$ 1,006,215
VEHICLE/EQUIP SERVICES RENTAL	5,740	6,743	5,093	6,743	-	-	6,743
WATER PURCHASES	2,300,655	2,020,400	2,020,400	2,020,400	170,000	-	2,190,400
WATER PURCHASES-IRRIGATION	(510)	-	-	-	-	-	-
CONTRACT LABOR	32,877	40,000	40,000	40,000	-	-	40,000
CONTRACTUAL TOTAL	\$ 2,338,762	\$ 2,067,143	\$ 2,065,493	\$ 2,067,143	\$ 170,000	\$ -	\$ 2,237,143
TRAINING, MEETINGS, & TRAVEL	1,350	6,000	6,000	6,000	-	-	6,000
DUES, SUBSCRIPTIONS & LICENSE	1,253	1,000	1,000	1,000	-	-	1,000
TCEQ ADMINISTRATION FEE	34,944	35,000	40,727	41,000	-	-	41,000
UNIFORMS	3,973	5,000	5,000	5,000	-	-	5,000
SAFETY EQUIPMENT	1,529	1,500	1,500	1,500	-	-	1,500
PRINTING & PUBLISHING	-	-	-	-	-	-	-
POSTAGE	-	-	-	-	-	-	-
OTHER CHARGES TOTAL	\$ 43,049	\$ 48,500	\$ 54,227	\$ 54,500	\$ -	\$ -	\$ 54,500
EQUIPMENT	28,591	-	-	-	-	-	-
VEHICLES	-	-	-	-	-	-	-
IMPROVEMENTS	-	300,000	500,000	500,000	-	-	500,000
CAPITAL OUTLAY TOTAL	\$ 28,591	\$ 300,000	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ 500,000
DEPARTMENT TOTAL	\$ 4,460,439	\$ 4,486,195	\$ 4,656,495	\$ 4,529,394	\$ 170,000	\$ -	\$ 4,699,394

UTILITIES - METER SERVICES

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 143,513	\$ 196,220	\$ 185,918	\$ 1,584	\$ 197,804
MATERIALS AND SUPPLIES	26,739	30,600	27,800	(550)	30,050
MAINTENANCE	108,072	116,900	106,750	(500)	116,400
OCCUPANCY	884	1,250	900	(350)	900
CONTRACTUAL SERVICES	25,100	25,100	25,100	-	25,100
OTHER CHARGES	12,002	12,920	10,201	(295)	12,625
TOTAL	\$ 316,310	\$ 382,990	\$ 356,669	\$ (111)	\$ 382,879

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
METER SERVICES FOREMAN	1	1	1
METER READER	4	4	4
TOTAL	5	5	5

Line Item	FY 2010-11 Actual	FY 2011-12 Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjustments to Base	Enhancements	FY 2012-13 Proposed Budget
METER SERVICES							
SALARIES	110,977	145,016	142,624	149,706	-	-	149,706
OVERTIME	1,596	6,000	2,142	-	-	-	-
MEDICARE	1,564	2,190	2,072	2,171	-	-	2,171
RETIREMENT	10,883	13,501	12,869	13,856	-	-	13,856
HEALTH,LIFE,AD&D INSURANCE	16,748	26,500	23,526	29,084	-	-	29,084
WORKERS COMP INSURANCE	1,745	3,013	2,685	2,987	-	-	2,987
OPEB EXPENSE	-	-	-	-	-	-	-
REIMBURSED OT - REIMBURSEMENT	-	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 143,513	\$ 196,220	\$ 185,918	\$ 197,804	\$ -	\$ -	\$ 197,804
MATERIALS & SUPPLIES	4,159	4,000	4,000	4,000	-	-	4,000
CHEMICALS	-	-	-	-	-	-	-
FUEL & OIL	20,423	23,000	21,000	23,000	-	-	23,000
SMALL TOOLS & EQUIPMENT	807	2,500	1,500	1,750	-	-	1,750
BUILDING SUPPLIES	707	500	700	700	-	-	700
OFFICE SUPPLIES & EQUIPMENT	643	600	600	600	-	-	600
MATERIALS AND SUPPLIES TOTAL	\$ 26,739	\$ 30,600	\$ 27,800	\$ 30,050	\$ -	\$ -	\$ 30,050
RADIO REPAIR	-	300	-	300	-	-	300
EQUIPMENT REPAIRS & MAINT	699	2,000	1,000	1,500	-	-	1,500
VEHICLE REPAIRS & MAINTENANCE	4,635	6,000	5,750	6,000	-	-	6,000
BUILDING REPAIRS & MAINT	-	-	-	-	-	-	-
WATER METER REPAIRS	102,738	108,600	100,000	108,600	-	-	108,600
REPAIRS AND MAINTENANCE TOTAL	\$ 108,072	\$ 116,900	\$ 106,750	\$ 116,400	\$ -	\$ -	\$ 116,400
TELEPHONE	884	1,250	900	900	-	-	900
OCCUPANCY TOTAL	\$ 884	\$ 1,250	\$ 900	\$ 900	\$ -	\$ -	\$ 900
VEHICLE/EQUIP SERVICES RENTAL	25,100	25,100	25,100	25,100	-	-	25,100
CONTRACTUAL TOTAL	\$ 25,100	\$ 25,100	\$ 25,100	\$ 25,100	\$ -	\$ -	\$ 25,100
TRAINING, MEETINGS, & TRAVEL	2,210	1,875	1,051	1,875	-	-	1,875
DUES, SUBSCRIPTIONS & LICENSE	2,317	-	-	-	-	-	-
UNIFORMS	5,590	6,145	5,750	6,000	-	-	6,000
SAFETY EQUIPMENT	1,358	4,500	3,000	4,000	-	-	4,000
PRINTING & PUBLISHING	527	400	400	750	-	-	750
OTHER CHARGES TOTAL	\$ 12,002	\$ 12,920	\$ 10,201	\$ 12,625	\$ -	\$ -	\$ 12,625
EQUIPMENT	-	-	-	-	-	-	-
VEHICLES	-	-	-	-	-	-	-
CAPITAL OUTLAY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	\$ 316,310	\$ 382,990	\$ 356,669	\$ 382,879	\$ -	\$ -	\$ 382,879

UTILITIES - WATER RECLAMATION

EXPENDITURE SUMMARY					
OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 472,903	\$ 465,172	\$ 445,436	\$ (26,503)	\$ 438,669
MATERIALS AND SUPPLIES	228,074	216,500	216,500	-	216,500
MAINTENANCE	74,197	64,500	64,500	5,600	70,100
OCCUPANCY	151,211	221,365	200,184	(14,600)	206,765
CONTRACTUAL SERVICES	269,767	275,876	282,076	6,200	282,076
OTHER CHARGES	16,649	19,350	19,425	4,000	23,350
CAPITAL OUTLAY	-	500,000	300,000	(200,000)	300,000
TOTAL	\$ 1,212,801	\$ 1,762,763	\$ 1,528,121	\$ (225,303)	\$ 1,537,460

PERSONNEL SUMMARY			
POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
UTILITY SUPERINTENDENT	1	1	1
INDUSTRIAL PRE-TREATMENT MANAGER	1	1	1
TREATMENT OPERATOR	5	5	5
RELIEF TREATMENT OPERATOR	1	1	1
TOTAL	8	8	8

Line Item	FY 2010-11 Actual	FY 2011-12 Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjustments to Base	Enhancements	FY 2012-13 Proposed Budget
WATER RECLAMATION							
SALARIES	315,848	357,838	332,890	329,694	-	-	329,694
OVERTIME	69,245	20,000	30,815	20,000	-	-	20,000
MEDICARE	5,422	5,479	5,114	5,071	-	-	5,071
RETIREMENT	37,967	33,779	32,448	32,367	-	-	32,367
HEALTH,LIFE,AD&D INSURANCE	40,663	43,261	39,878	47,138	-	-	47,138
WORKERS COMP INSURANCE	3,758	4,815	4,291	4,399	-	-	4,399
OPEB EXPENSE	-	-	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 472,903	\$ 465,172	\$ 445,436	\$ 438,669	\$ -	\$ -	\$ 438,669
MATERIALS & SUPPLIES	6,229	6,000	6,000	6,000	-	-	6,000
CHEMICALS	211,697	200,000	200,000	200,000	-	-	200,000
FUEL & OIL	2,922	2,500	2,500	2,500	-	-	2,500
SMALL TOOLS & EQUIPMENT	1,798	2,500	2,500	2,500	-	-	2,500
BUILDING SUPPLIES	3,686	4,000	4,000	4,000	-	-	4,000
OFFICE SUPPLIES & EQUIPMENT	1,742	1,500	1,500	1,500	-	-	1,500
MATERIALS AND SUPPLIES TOTAL	\$ 228,074	\$ 216,500	\$ 216,500	\$ 216,500	\$ -	\$ -	\$ 216,500
EQUIPMENT REPAIRS & MAINT	72,305	61,000	61,000	66,600	-	-	66,600
VEHICLE REPAIRS & MAINTENANCE	1,188	1,000	1,000	1,000	-	-	1,000
BUILDING REPAIRS & MAINT	704	2,500	2,500	2,500	-	-	2,500
REPAIRS AND MAINTENANCE TOTAL	\$ 74,197	\$ 64,500	\$ 64,500	\$ 70,100	\$ -	\$ -	\$ 70,100
ELECTRICITY	142,124	190,265	190,265	190,265	-	-	190,265
OFFICE RENTAL	2,554	2,800	2,819	2,900	-	-	2,900
TELEPHONE	2,035	1,500	1,800	1,800	-	-	1,800
JANITORIAL SERVICES	1,002	1,800	1,800	1,800	-	-	1,800
WATER & SEWER	3,496	25,000	3,500	10,000	-	-	10,000
OCCUPANCY TOTAL	\$ 151,211	\$ 221,365	\$ 200,184	\$ 206,765	\$ -	\$ -	\$ 206,765
VEHICLE/EQUIP SERVICES RENTAL	9,856	20,076	20,076	20,076	-	-	20,076
COPIER RENTAL	668	600	800	800	-	-	800
OUTSIDE LABORATORY SERVICES	62,688	66,000	72,000	72,000	-	-	72,000
RR EASEMENT-CITY OF AUSTIN	-	1,800	1,800	1,800	-	-	1,800
CONTRACT LABOR	196,555	187,400	187,400	187,400	-	-	187,400
CONTRACTUAL TOTAL	\$ 269,767	\$ 275,876	\$ 282,076	\$ 282,076	\$ -	\$ -	\$ 282,076
TRAINING, MEETINGS, & TRAVEL	1,908	3,000	3,000	4,500	-	-	4,500
DUES, SUBSCRIPTIONS & LICENSE	757	1,000	1,000	1,000	-	-	1,000
TCEQ ADMINISTRATION FEE	7,975	8,000	8,075	8,000	-	-	8,000
TCEQ INSPECTION FEE	-	-	-	-	-	-	-
UNIFORMS	4,958	5,500	5,500	5,500	-	-	5,500
SAFETY EQUIPMENT	991	1,800	1,800	1,800	2,500	-	4,300
PRINTING & PUBLISHING	60	50	50	50	-	-	50
OTHER CHARGES TOTAL	\$ 16,649	\$ 19,350	\$ 19,425	\$ 20,850	\$ 2,500	\$ -	\$ 23,350
EQUIPMENT	-	-	-	-	-	-	-
VEHICLES	-	-	-	-	-	-	-
IMPROVEMENTS	-	500,000	300,000	300,000	-	-	300,000
CAPITAL OUTLAY TOTAL	\$ -	\$ 500,000	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ 300,000
DEPARTMENT TOTAL	\$ 1,212,801	\$ 1,762,763	\$ 1,528,121	\$ 1,534,960	\$ 2,500	\$ -	\$ 1,537,460

UTILITY NON-DEPARTMENTAL

No Full-Time Positions

UTILITY NON-DEPARTMENTAL

DEPARTMENTAL MISSION STATEMENT

The Utility Non-Departmental Department provides funding for facility operations, Utility administrative costs, and transfers for the Utility Capital Improvement Program and debt.

SERVICES PROVIDED

- This is an internal department that provides support for all departments.

DEPARTMENTAL TIE TO COUNCIL GOALS

- N/A

PERFORMANCE INDICATORS

PERFORMANCE MEASURE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 ESTIMATE	FY 2012-2013 GOAL
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- N/A

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PERSONNEL SERVICES	\$ 22,028	\$ 30,069	\$ 7,500	\$ (21,069)	\$ 9,000
CONTRACTUAL SERVICES	6,633,218	8,638,902	7,697,790	311,749	8,950,651
OTHER CHARGES	-	7,000	-	-	7,000
CONTINGENCY	-	-	-	-	-
TRANSFERS	12,767,748	18,967,754	20,434,707	(10,735,017)	8,232,737
TOTAL	\$ 19,422,994	\$ 27,643,725	\$ 28,139,997	\$ (10,444,337)	\$ 17,199,388

PERSONNEL SUMMARY

POSITIONS	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2012-2013 PROPOSED
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N/A

UTILITY NON-DEPARTMENTAL**2012-2013 SIGNIFICANT BUDGET CHANGES**

• Decrease in retiree insurance and worker's compensation	\$ (21,069)
• Increase for Debt Service transfer	1,523,906
• Increase for one-time Long-Range Plan	60,000
• Increase for BCRUA and BCRWWS	32,678
• Increase for audit fees	13,160
• Increase for PILOT, Franchise Transfer, and Administrative Transfer	273,451
• Increase for Contract Services	18,760
• Decrease for LCRA stand-by fees	(86,300)
• Decrease for for capital transfers	(8,290,000)
• Decrease for one-time transfer to Facilities CIP fund	(3,968,923)
Total	\$ (10,444,337)

Line Item	FY 2010-11 Actual	FY 2011-12 Adopted Budget	FY 2011-12 YE Projection	FY 2012-13 Base	Adjustments to Base	Enhancements	FY 2012-13 Proposed Budget
UTILITY NON-DEPARTMENTAL							
SALARIES	-	-	-	-	-	-	-
MEDICARE	-	-	-	-	-	-	-
RETIREMENT	-	-	-	-	-	-	-
HEALTH,LIFE,AD&D INSURANCE	21,659	29,861	7,500	9,000	-	-	9,000
WORKERS COMP INSURANCE	369	208	-	-	-	-	-
SALARIES AND BENEFITS TOTAL	\$ 22,028	\$ 30,069	\$ 7,500	\$ 9,000	\$ -	\$ -	\$ 9,000
TRANSFER OUT-GENERAL FUND	2,575,912	2,665,443	2,665,443	2,915,372	-	-	2,915,372
FRANCHISE FEE PD TO GEN FUND	930,800	1,005,784	1,005,784	1,029,306	-	-	1,029,306
AUDIT FEES	21,528	37,945	37,945	51,105	-	-	51,105
BCRUA ADMIN/O&M	39,123	435,140	265,000	435,140	-	-	435,140
BCRUA DEBT	1,168,628	1,423,628	1,423,628	1,442,880	-	-	1,442,880
LCRA STANDBY FEE	379,063	350,000	151,640	263,700	-	-	263,700
LCRA STANDBY FEE-IRRIGATION	8,249	-	-	-	-	-	-
PROPERTY & LIABILITY INSURANC	100,707	115,179	115,179	115,179	-	-	115,179
INTERIM WATER PURCHASES	422,875	50,000	54,000	50,000	-	-	50,000
BCRWWS DEBT	-	1,543,288	1,043,287	1,543,288	-	-	1,543,288
BCRWWS O&M	1,140,429	847,495	870,884	860,921	-	-	860,921
LCRA CAPITAL CHARGE	-	-	-	-	-	-	-
LCRA FLOW CHARGE	(154,096)	-	-	-	-	-	-
FALSE	-	165,000	65,000	183,760	-	60,000	243,760
CONTRACTUAL TOTAL	\$ 6,633,218	\$ 8,638,902	\$ 7,697,790	\$ 8,890,651	\$ -	\$ 60,000	\$ 8,950,651
UNEMPLOYMENT COMPENSATION	-	7,000	-	7,000	-	-	7,000
OTHER CHARGES TOTAL	\$ -	\$ 7,000	\$ -	\$ 7,000	\$ -	\$ -	\$ 7,000
CONTINGENCY	-	-	-	-	-	-	-
CONTINGENCY TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT-INTEREST/SINKING	7,000,476	5,643,831	7,110,784	7,167,737	-	-	7,167,737
TRANSFER-CIP #17,WASTEWATER	1,146,297	6,105,000	6,105,000	275,000	-	-	275,000
TRANSFER-CIP #16 W/L REHAB	4,220,975	3,250,000	3,250,000	790,000	-	-	790,000
TRANSFER-515 CAPITAL PROJECT	400,000	3,968,923	3,968,923	-	-	-	-
TRANSFER OUT-G/F I&S	-	-	-	-	-	-	-
TRANSFERS TOTAL	\$ 12,767,748	\$ 18,967,754	\$ 20,434,707	\$ 8,232,737	\$ -	\$ -	\$ 8,232,737
DEPARTMENT TOTAL	\$ 19,422,994	\$ 27,643,725	\$ 28,139,997	\$ 17,139,388	\$ -	\$ 60,000	\$ 17,199,388

SOLID WASTE FUND

DESCRIPTION

The Solid Waste fund is an enterprise fund established to fund a contracted solid waste and recycling provider for utility customers. It is intended to be self-supporting and collects revenue through utility bills to cover the cost of operations and debt related to solid waste.

REVENUE					
REVENUE	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
SOLID WASTE BILLING	\$ 2,358,132	\$ 2,651,243	\$ 2,801,243	\$ 348,022	\$ 2,999,265
GARBAGE CART REIMBURSEMENT	131,030	198,064	198,064	-	198,064
EXTRA GARBAGE CART FEE	7,754	10,000	10,000	-	10,000
INTEREST INCOME	597	750	500	-	750
OTHER REVENUE	6,207	-	36,967	-	-
BOND PROCEEDS	1,525,539	-	-	-	-
TOTAL REVENUE	\$ 4,029,259	\$ 2,860,057	\$ 3,046,774	\$ 348,022	\$ 3,208,079

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
SMALL TOOLS & EQUIPMENT	1,412,766	45,004	157,417	54,996	100,000
MATERIALS AND SUPPLIES	\$ 1,412,766	\$ 45,004	\$ 157,417	\$ 54,996	\$ 100,000
GARBAGE COLLECTION SERVICES	2,296,578	2,638,053	2,648,053	173,550	2,811,603
CONTRACT SERVICES	10,000	-	-	-	-
CONTRACT SERVICES	\$ 2,306,578	\$ 2,638,053	\$ 2,648,053	\$ 173,550	\$ 2,811,603
TRANSFER TO DEBT SERVICE	-	170,048	170,048	3,852	173,900
TRANSFERS	\$ -	\$ 170,048	\$ 170,048	\$ 3,852	\$ 173,900
TOTAL EXPENDITURES	\$ 3,719,344	\$ 2,853,105	\$ 2,975,518	\$ 232,398	\$ 3,085,503

SOLID WASTE FUND

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2011	\$ 448,467
FY 2011-2012 PROJ. REVENUES	\$ 3,046,774
FY 2011-2012 PROJ. EXPENDITURES	2,975,518
FY 2011-2012 CHANGE IN FUND BALANCE	71,256
PROJ. FUND BALANCE - 9/30/2012	\$ 519,723
FY 2012-2013 ADOPTED REVENUES	\$ 3,208,079
FY 2012-2013 ADOPTED EXPENDITURES	3,085,503
FY 2012-2013 CHANGE IN FUND BALANCE	122,576
PROJ. FUND BALANCE 9/30/2013	\$ 642,299



SPECIAL REVENUE FUNDS

The Special Revenue Funds are dedicated funds with revenues intended to fund a specific purpose and restricted. This section includes a summary of how each Special Revenue Fund used, summary of the Special Revenue Funds, and individual detailed fund information.



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SPECIAL REVENUE FUNDS DEDICATED USES

The **Hidden Valley Rentals Fund** was used to maintain properties located in the Hidden Valley neighborhood and has been moved to the Utility Fund.

The **Grant/Restricted Fund** revenues are generally grants which are awarded after the City submits an application requesting funds for a new program or one-time improvement and are subject to the terms of the grantor. The fund also includes donations to a City department, such as the Library, with an identified use for the donation, such as book purchases.

The **Municipal Court Fund** includes three specialized fees, the Court Security fee, the Court Technology Fees, and the Juvenile Case Manager Fee, which are included on various traffic and misdemeanor citations as permitted by State Code. The Court Security Fee revenue can only be used to improve the security and safety of the Municipal Court including security personnel and security-related training. The Court Technology Fees can be used to maintain and improve technology at the Municipal Court including equipment replacement, software maintenance, and electronic equipment rentals. The Juvenile Case Manager Fee funds the salary and benefits costs for a Juvenile Case Manager to help ensure that juveniles can comply with the terms of their sentences / probation and helps to reduce the juvenile recidivism.

The **Public Arts Program Fund** revenues fund permanent public art displays around the City based upon the recommendation of the Public Arts Board and Council approval.

The **Parks and Recreation Programs Fund** was related to basketball leagues which has been moved to the General Fund and the Golf Tournament which has been moved to the Grant/Restricted Fund.

The **Tourism Board/Occupancy Tax Fund** revenues can be used for activities that draw people from outside the City limits and, ideally, stay at a local hotel or motel. Examples can include special events, advertising, and public arts.

The **CPTV-10 / Cable Fund** revenues are cable franchise fees which must be spent on maintaining or improving the City's cable channel, including media equipment improvements, broadcast service improvements, and municipal facility cable access.

The **Tax-Increment Re-investment Zone (TIRZ) Fund** revenues are ad valorem tax levies for a defined area of the City and the revenue can only be used to fund improvements within that area. The annual levy is based upon the current value minus the value at the time of the creation of the TIRZ.

The **Law Enforcement Fund** revenues include the Drug Enforcement Agency (DEA) Equitable Sharing Fund which is provided by the DEA as a contribution for local support for their activities and used for capital purchases for crime prevention and the Law Enforcement Officers Standards Enforcement (LEOSE) funds which provided by the State of Texas for additional training opportunities and certification maintenance.

SPECIAL REVENUE FUNDS DEDICATED USES

The **4A – Economic Development Fund** sales tax is a local option sales tax that limited to economic development activities within in the City and can be used by the City to fund projects that promote new businesses or help to retain businesses with the end result being job creation or retention. Example uses include business-expenditure reimbursements, tax-sharing agreements, infrastructure improvements, and stadiums/arenas.

The **4B – Community Development Fund** sales tax is a local option sales tax that can be used for both community development, meaning any State approved quality of life improvements, and economic development. Like the 4A, the revenue should be used in a manner that results in job creation or retention, however, the 4B allows the quality of life improvements as a means to attract or retain jobs. Example uses include any 4A acceptable uses, new or improved park infrastructure, street improvements, and feasibility studies.

SPECIAL REVENUE FUND SUMMARY

REVENUE					
FUND	FY 2009-2010 ACTUAL	FY 2010-2011 BUDGET	FY 2010-2011 PROJECTED	BUDGET ADJUSTMENTS	FY 2011-2012 BUDGET
HIDDEN VALLEY RENTALS	\$ 383	\$ -	\$ -	\$ -	\$ -
GRANT RESTRICTED FUNDS	376,190	143,000	253,835	(33,460)	97,095
MUNICIPAL COURT FUND	104,638	96,567	116,991	9,083	105,650
PUBLIC ARTS PROGRAM	157,749	17,150	17,139	23,000	40,150
RECREATION AND PARK PROGRAMS	28,265	-	-	-	-
TOURISM BOARD/OCCUPANCY TAX	407,996	309,500	381,250	93,700	403,200
CPTV 10 / CABLE FUND	105,062	94,000	97,156	1,000	95,000
TAX INCREMENT REINVESTMENT ZONE	472,226	488,272	484,961	(43,124)	445,148
LAW ENFORCEMENT	9,046	100	34,492	(30)	70
ECONOMIC DEVELOPMENT (4A)	3,518,598	3,400,519	3,819,675	376,064	3,776,583
COMMUNITY DEVELOPMENT (4B)	3,519,180	3,405,519	3,862,950	371,360	3,776,879
TOTAL REVENUE	\$ 8,699,333	\$ 7,954,627	\$ 9,068,449	\$ 797,593	\$ 8,739,775

EXPENDITURES					
FUND	FY 2009-2010 ACTUAL	FY 2010-2011 BUDGET	FY 2010-2011 PROJECTED	BUDGET ADJUSTMENTS	FY 2011-2012 BUDGET
HIDDEN VALLEY RENTALS	\$ -	\$ -	\$ -	\$ -	\$ -
GRANT RESTRICTED FUNDS	354,163	143,000	232,296	(8,795)	96,205
MUNICIPAL COURT FUND	79,753	295,185	110,389	-	295,185
PUBLIC ARTS PROGRAM	94,659	82,268	75,165	(42,118)	40,150
RECREATION AND PARK PROGRAMS	23,450	-	-	-	-
TOURISM BOARD/OCCUPANCY TAX	224,460	449,463	427,891	(46,263)	403,200
CPTV 10 / CABLE FUND	41,026	97,340	73,570	(2,167)	95,173
TAX INCREMENT REINVESTMENT ZONE	1,480,000	964,045	475,654	(479,084)	484,961
LAW ENFORCEMENT	2,972	41,121	4,191	(6,699)	34,422
ECONOMIC DEVELOPMENT (4A)	4,007,751	4,533,880	4,401,311	(292,859)	4,241,021
COMMUNITY DEVELOPMENT (4B)	3,013,129	6,107,483	3,502,891	(2,333,093)	3,774,390
TOTAL EXPENDITURES	\$ 9,321,363	\$ 12,713,785	\$ 9,303,358	\$ (3,211,078)	\$ 9,464,707

HIDDEN VALLEY RENTALS

DESCRIPTION

This fund has been merged into the Utility Fund which will maintain the properties until repurposed for other City activities.

REVENUE					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
INTEREST	\$ 383	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 383	\$ -	\$ -	\$ -	\$ -

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
CONTRACT SERVICES	-	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-	-
CONTRACTUAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2011	\$ -
FY 2011-2012 PROJ. REVENUES	\$ -
FY 2011-2012 PROJ. EXPENDITURES	-
FY 2011-2012 CHANGE IN FUND BALANCE	-
PROJ. FUND BALANCE - 9/30/2012	\$ -
FY 2012-2013 ADOPTED REVENUES	\$ -
FY 2012-2013 ADOPTED EXPENDITURES	-
FY 2012-2013 CHANGE IN FUND BALANCE	-
PROJ. FUND BALANCE 9/30/2013	\$ -

GRANT/RESTRICTED FUND

DESCRIPTION

The Grant /Restricted Fund accumulates the City's designated funds through grants or donations. These funds have specific programs associated with them, thus restricting spending to those uses.

REVENUE					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PUBLIC SAFETY					
GRANTS - POLICE	\$ 117,639	\$ 69,500	\$ 88,454	\$ 8,945	\$ 78,445
DONATIONS - POLICE	600	1,000	500	(500)	500
GRANTS - FIRE	28,493	15,000	2,803	(15,000)	-
DONATIONS-FIRE PROTECTION	350	1,000	800	-	1,000
TOTAL PUBLIC SAFETY	\$ 147,082	\$ 86,500	\$ 92,557	\$ 5,890	\$ 79,945
CULTURE AND RECREATION					
PARKS GOLF BENEFIT FEES	10,565	13,500	13,500	-	13,500
DONATIONS-PARKS	78	-	-	-	-
GRANT - PARKS	-	-	-	-	-
GRANT - LIBRARY	17,739	-	2,138	-	-
LIBRARY - DONATIONS - OTHER	7,000	1,000	1,341	-	1,000
TOTAL CULTURE AND RECREATION	\$ 35,382	\$ 14,500	\$ 16,979	\$ -	\$ 14,500
OTHER REVENUE					
INTEREST INCOME	507	1,500	500	(850)	650
GRANT-CAPCOG SOLID WASTE	38,896	37,500	38,896	(37,500)	-
GRANT-TRAFFIC SIGNAL SYNC	37,580	-	34,560	-	-
GRANT - ENERGY EFFICIENCY	33,783	-	33,783	-	-
GRANT - PROPANE FUELING	79,960	-	34,560	-	-
GRANT - GREEN BAGS	3,000	3,000	2,000	(1,000)	2,000
TOTAL OTHER REVENUE	\$ 193,726	\$ 42,000	\$ 144,299	\$ (39,350)	\$ 2,650
TOTAL REVENUE	\$ 376,190	\$ 143,000	\$ 253,835	\$ (33,460)	\$ 97,095

GRANT/RESTRICTED FUND

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
PUBLIC SAFETY					
POLICE GRANT	112,890	69,500	131,189	8,955	78,455
DONATIONS - POLICE	-	1,000	-	(1,000)	-
FIRE GRANT	23,167	13,500	1,274	(13,500)	-
DONATIONS-FIRE	42	1,000	-	(1,000)	-
TOTAL PUBLIC SAFETY	\$ 136,099	\$ 85,000	\$ 132,463	\$ (6,545)	\$ 78,455
CULTURE AND RECREATION					
PARKS GOLF BENEFIT FEES	320	-	-	13,500	13,500
GRANT - PARKS	-	-	-	-	-
DONATIONS-PARKS	640	8,000	2,648	(7,000)	1,000
LIBRARY GRANT	15,017	-	-	-	-
LIBRARY - DONATIONS - OTHER	10,838	9,500	3,744	(8,500)	1,000
HISTORICAL COMMISSION	162	-	-	-	-
TOTAL CULTURE AND RECREATION	\$ 26,977	\$ 18,000	\$ 8,593	\$ (2,250)	\$ 15,750
OTHER					
GRANT-CAPCOG SOLID WASTE	39,728	37,500	-	-	-
GRANT-TRAFFIC SIGNAL SYNC	34,560	-	-	-	-
GRANT - ENERGY EFFICIENCY	33,783	-	-	-	-
GRANT - PROPANE FUELING	79,960	-	89,240	-	-
GRANT - GREEN BAGS	3,056	2,500	2,000	-	2,000
TOTAL OTHER	\$ 191,087	\$ 40,000	\$ 91,240	\$ -	\$ 2,000
TOTAL EXPENDITURES	\$ 354,163	\$ 143,000	\$ 232,296	\$ (8,795)	\$ 96,205

GRANT/RESTRICTED FUND

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2011	\$ 730,396
FY 2011-2012 PROJ. REVENUES	\$ 253,835
FY 2011-2012 PROJ. EXPENDITURES	232,296
FY 2011-2012 CHANGE IN FUND BALANCE	21,539
PROJ. FUND BALANCE - 9/30/2012	\$ 751,935
FY 2012-2013 ADOPTED REVENUES	\$ 97,095
FY 2012-2013 ADOPTED EXPENDITURES	96,205
FY 2012-2013 CHANGE IN FUND BALANCE	890
PROJ. FUND BALANCE 9/30/2013	\$ 752,825

MUNICIPAL COURT FUND

DESCRIPTION

The Municipal Court Fund is related to administrative charges which can be placed upon certain fines and are levied in accordance with Texas State Code. The charges provide funding for enhanced Court security related to both visitor and staff safety, improved technology to allow for efficiency, and a Juvenile Case Manager.

REVENUE					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
SECURITY FEES	\$ 26,551	28,317	\$ 28,097	\$ (817)	\$ 27,500
TECHNOLOGY FEES	34,568	30,000	37,069	2,500	32,500
JUVENILE CASE MANAGER FEE	42,639	37,500	51,325	7,500	45,000
INTEREST	880	750	500	(100)	650
TOTAL REVENUE	\$ 104,638	\$ 96,567	\$ 116,991	\$ 9,083	\$ 105,650

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
COURT SECURITY					
PERSONNEL	16,475	19,317	18,994	-	19,317
OTHER CHARGES	8,116	97,805	8,738	-	97,805
TOTAL COURT SECURITY	\$ 24,591	\$ 117,122	\$ 27,732	\$ -	\$ 117,122
COURT TECHNOLOGY					
OTHER CHARGES	27,950	148,063	52,658	-	148,063
TOTAL COURT TECHNOLOGY	\$ 27,950	\$ 148,063	\$ 52,658	\$ -	\$ 148,063
JUVENILE CASE MANAGER					
PERSONNEL	27,212	30,000	30,000	-	30,000
TOTAL JUVENILE CASE MANAGER	\$ 27,212	\$ 30,000	\$ 30,000	\$ -	\$ 30,000
TOTAL EXPENDITURES	\$ 79,753	\$ 295,185	\$ 110,389	\$ -	\$ 295,185

MUNICIPAL COURT FUND

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2011	\$ 296,436
FY 2011-2012 PROJ. REVENUES	\$ 116,991
FY 2011-2012 PROJ. EXPENDITURES	110,389
FY 2011-2012 CHANGE IN FUND BALANCE	6,602
PROJ. FUND BALANCE - 9/30/2012	\$ 303,038
FY 2012-2013 ADOPTED REVENUES	\$ 105,650
FY 2012-2013 ADOPTED EXPENDITURES	295,185
FY 2012-2013 CHANGE IN FUND BALANCE	(189,535)
PROJ. FUND BALANCE 9/30/2013	\$ 113,503

PUBLIC ARTS FUND

DESCRIPTION

The Public Arts Fund was created to install public art displays through-out the city including at parks and city facilities. Funding is provided by donations, the Tourism Advisory Board/Occupancy Tax Board, and certain Capital Projects.

REVENUE					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
INTEREST INCOME	\$ 60	\$ 50	\$ 75	-	\$ 50
DONATIONS	157,689	17,100	17,064	23,000	40,100
TOTAL REVENUE	\$ 157,749	\$ 17,150	\$ 17,139	\$ 23,000	\$ 40,150

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
CONTRACT SERVICES	94,659	82,268	75,165	(82,268)	-
CONTRACT SERVICES	\$ 94,659	\$ 82,268	\$ 75,165	\$ (82,268)	\$ -
TOTAL EXPENDITURES	\$ 94,659	\$ 82,268	\$ 75,165	\$ (82,268)	\$ -

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2011	\$ 28,743
FY 2011-2012 PROJ. REVENUES	\$ 17,139
FY 2011-2012 PROJ. EXPENDITURES	75,165
FY 2011-2012 CHANGE IN FUND BALANCE	(58,026)
PROJ. FUND BALANCE - 9/30/2012	\$ (29,283)
FY 2012-2013 ADOPTED REVENUES	\$ 40,150
FY 2012-2013 ADOPTED EXPENDITURES	-
FY 2012-2013 CHANGE IN FUND BALANCE	40,150
PROJ. FUND BALANCE 9/30/2013	\$ 10,867

RECREATION AND PARK PROGRAMS FUND

DESCRIPTION

Due to a change in accounting practices, this fund has been dissolved. The recreation programs have been transferred to the General Fund and the Golf Tournament has been transferred to the Grants/Restricted Fund.

REVENUE					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
RECREATION PROGRAMS REVENUE	22,515			-	-
PARKS GOLF BENEFIT FEES	1,250			-	-
DONATIONS	4,500	-	-	-	-
TOTAL REVENUE	\$ 28,265	\$ -	\$ -	\$ -	\$ -

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
DONATIONS EXP - PARKS	-	-	-	-	-
RECREATION PROGRAMS	18,371			-	-
PARKS BENEFIT SCHOLARSHIPS	3,096			-	-
PARKS GOLF BENEFIT EXPENDITURE	1,983			-	-
CONTRACT SERVICES	\$ 23,450	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 23,450	\$ -	\$ -	\$ -	\$ -

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2011	\$ -
FY 2011-2012 PROJ. REVENUES	\$ -
FY 2011-2012 PROJ. EXPENDITURES	-
FY 2011-2012 CHANGE IN FUND BALANCE	-
PROJ. FUND BALANCE - 9/30/2012	\$ -
FY 2012-2013 ADOPTED REVENUES	\$ -
FY 2012-2013 ADOPTED EXPENDITURES	-
FY 2012-2013 CHANGE IN FUND BALANCE	-
PROJ. FUND BALANCE 9/30/2013	\$ -

TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND

DESCRIPTION

The Occupancy Tax Fund accumulates the City's 7% Hotel and Motel Occupancy Tax. The seven member Tourism Board is tasked with increasing and enhancing the public awareness of the benefits resulting from the hospitality industry and the potential contribution offered to the community. Management activities of the Occupancy Tax Fund are assigned to city staff; the Tourism Board authorizes expenditures of this fund that are within City and State guidelines to establish and enhance tourism, art programs and historical restoration. Board Members are appointed by the City Council and serve two-year terms.

REVENUE					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
OCCUPANCY TAX COLLECTIONS	\$ 402,180	\$ 305,000	\$ 378,250	\$ 95,000	\$ 400,000
INTEREST	2,076	4,500	3,000	(1,300)	3,200
OTHER REVENUE	3,740	-	-	-	-
TOTAL REVENUE	\$ 407,996	\$ 309,500	\$ 381,250	\$ 93,700	\$ 403,200

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
OFFICE SUPPLIES & EQUIPMENT	3,596	1,700	1,822	800	2,500
MATERIALS AND SUPPLIES	\$ 3,596	\$ 1,700	\$ 1,822	\$ 800	\$ 2,500
LEGAL FEES	-	-	-	-	-
CONTRACT SERVICES	115,481	111,000	94,500	(32,600)	78,400
ADMINISTRATIVE SUPPORT	25,000	25,000	25,000	-	25,000
TOURISM STAFF	15,435	79,623	79,623	4,611	84,234
CONTRACTUAL SERVICES	\$ 155,916	\$ 215,623	\$ 199,123	\$ (27,989)	\$ 187,634
TRAINING, MEETINGS, AND TRAVEL	857	3,300	2,000	700	4,000
DUES, SUBSCRIPTIONS, AND BOOKS	1,383	3,972	3,578	-	3,972
MARKETING	46,335	56,905	56,905	11,126	68,031
PUBLIC EVENTS	-	-	-	-	-
PUBLIC ARTS*	12,588	17,000	17,000	23,000	40,000
OTHER CHARGES	\$ 61,163	\$ 81,177	\$ 79,483	\$ 34,826	\$ 116,003
CONTINGENCY	3,785	11,000	7,500	86,063	97,063
CONTINGENCY	\$ 3,785	\$ 11,000	\$ 7,500	\$ 86,063	\$ 97,063
TRANSFER - FACILITIES CIP	-	139,963	139,963	(139,963)	-
TRANSFERS	\$ -	\$ 139,963	\$ 139,963	\$ (139,963)	\$ -
TOTAL EXPENDITURES	\$ 224,460	\$ 449,463	\$ 427,891	\$ (46,263)	\$ 403,200

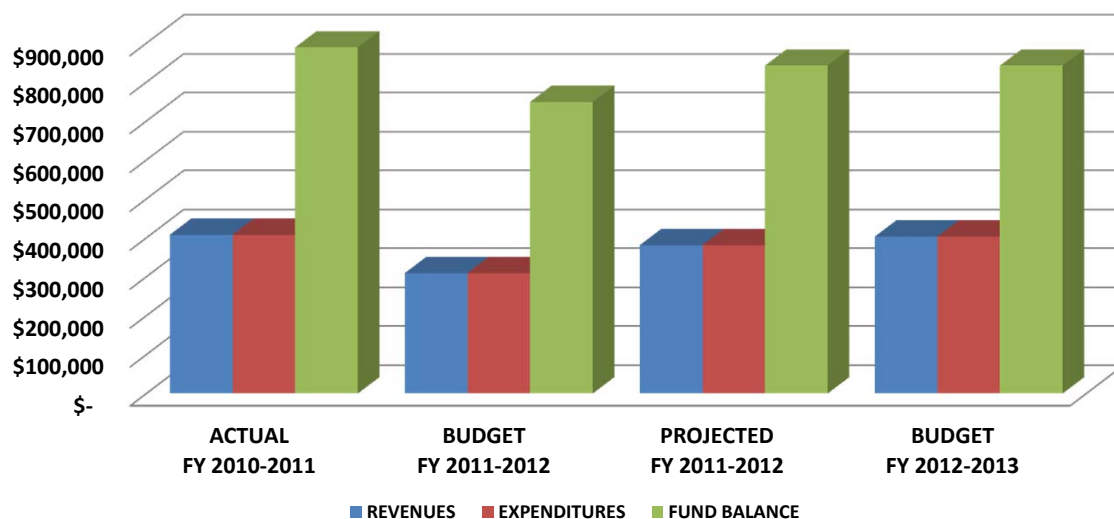
TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2011	\$ 889,421
FY 2011-2012 PROJ. REVENUES	\$ 381,250
FY 2011-2012 PROJ. EXPENDITURES	427,891
FY 2011-2012 CHANGE IN FUND BALANCE	(46,641)
PROJ. FUND BALANCE - 9/30/2012	\$ 842,780
FY 2012-2013 ADOPTED REVENUES	\$ 403,200
FY 2012-2013 ADOPTED EXPENDITURES	403,200
FY 2012-2013 CHANGE IN FUND BALANCE	-
PROJ. FUND BALANCE 9/30/2013	\$ 842,780

PUBLIC ARTS *	
PUBLIC ARTS CONTRIBUTION	40,000
TOTAL PUBLIC ART	\$ 40,000

* - Tourism contribution to Public Art is limited to 15% of revenue by State Code

TOURISM ADVISORY BOARD/OCCUPANCY TAX SUMMARY



CPTV - 10 / CABLE FUND

DESCRIPTION

The CPTV - 10 / Cable Fund is related to the cable television franchise fee and provides funding for the Cedar Park local government channel, CPTV-10, and provides funding for media improvements. By State code, 1% of the total 5% franchise fee must be dedicated to providing and/or maintaining a local government channel and can be used to enhance the programming provided, including capital purchases.

REVENUE					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
FRANCHISE FEES	\$ 105,079	\$ 94,000	\$ 97,156	\$ 1,000	\$ 95,000
INTEREST	(17)	-	-	-	-
TOTAL REVENUE	\$ 105,062	\$ 94,000	\$ 97,156	\$ 1,000	\$ 95,000

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
OFFICE SUPPLIES & EQUIPMENT	-	5,189	-	-	5,189
MATERIALS AND SUPPLIES	\$ -	\$ 5,189	\$ -	\$ -	\$ 5,189
TELEPHONY LINES	20,385	51,124	38,343	(0)	51,124
TELECOMMUNICATIONS	21	11,200	8,400	-	11,200
OCCUPANCY	\$ 20,406	\$ 62,324	\$ 46,743	\$ (0)	\$ 62,324
VES	12,124	16,167	16,167	(2,167)	14,000
STAFF SUPPORT	8,496	13,660	10,660	-	13,660
CONTRACTUAL SERVICES	\$ 20,620	\$ 29,827	\$ 26,827	\$ (2,167)	\$ 27,660
TOTAL EXPENDITURES	\$ 41,026	\$ 97,340	\$ 73,570	\$ (2,167)	\$ 95,173

CPTV - 10 / CABLE FUND

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2011	\$ 64,036
FY 2011-2012 PROJ. REVENUES	\$ 97,156
FY 2011-2012 PROJ. EXPENDITURES	73,570
FY 2011-2012 CHANGE IN FUND BALANCE	23,586
PROJ. FUND BALANCE - 9/30/2012	\$ 87,622
FY 2012-2013 ADOPTED REVENUES	\$ 95,000
FY 2012-2013 ADOPTED EXPENDITURES	95,173
FY 2012-2013 CHANGE IN FUND BALANCE	(173)
PROJ. FUND BALANCE 9/30/2013	\$ 87,449

TAX INCREMENT REINVESTMENT ZONE FUND

DESCRIPTION

The Tax Reinvestment Zone (TIRZ) is a tax increment reinvestment zone that covers approximately 470 acres of land located within the City of Cedar Park. The general area is bounded by New Hope Road on the north, U.S. 183-A right of way on the east, F.M. 1431 on the south and the railroad right of way to the west. The TIRZ will facilitate a program of public improvements to allow and encourage the development of the 470 acre mixed-use Downtown District which merges retail, office, entertainment and civic uses with a wide variety of high quality, high value, high density single and multi-family housing to create a close-knit, pedestrian friendly urban core.

REVENUE					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
CURRENT AD VALOREM TAXES	\$ 472,440	\$ 484,082	\$ 483,961	\$ (39,934)	\$ 444,148
INTEREST INCOME	(214)	4,190	1,000	(3,190)	1,000
TOTAL REVENUE	\$ 472,226	\$ 488,272	\$ 484,961	\$ (43,124)	\$ 445,148

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
DEVELOPER REIMBURSEMENTS	\$ 1,480,000	\$ 964,045	\$ 475,654	\$ (479,084)	\$ 484,961
TOTAL EXPENDITURES	\$ 1,480,000	\$ 964,045	\$ 475,654	\$ (479,084)	\$ 484,961

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2011	\$ 475,654
FY 2011-2012 PROJ. REVENUES	\$ 484,961
FY 2011-2012 PROJ. EXPENDITURES	475,654
FY 2011-2012 CHANGE IN FUND BALANCE	9,307
PROJ. FUND BALANCE - 9/30/2012	\$ 484,961
FY 2012-2013 ADOPTED REVENUES	\$ 445,148
FY 2012-2013 ADOPTED EXPENDITURES	484,961
FY 2012-2013 CHANGE IN FUND BALANCE	(39,813)
PROJ. FUND BALANCE 9/30/2013	\$ 445,148

LAW ENFORCEMENT

DESCRIPTION

The Law Enforcement Fund accumulates payments received from the U.S. Department of Justice for the City's equitable share of proceeds from seized and forfeited property. It funds the purchase of equipment for Law Enforcement purposes according to the provisions of Asset Forfeiture Laws.

REVENUE					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
INTEREST INCOME	\$ 120	\$ 100	\$ 70	\$ (30)	\$ 70
OTHER	-	-	-	-	-
DEA EQUITABLE SHARING	3,244	-	34,422	-	-
LEOSE FUNDS	5,682	-	-	-	-
TOTAL REVENUE	\$ 9,046	\$ 100	\$ 34,492	\$ (30)	\$ 70

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
SMALL TOOLS & EQUIPMENT	-	41,121	2,642	(6,699)	34,422
LEOSE FUNDS	2,972	-	1,549	-	-
MATERIALS AND SUPPLIES	\$ 2,972	\$ 41,121	\$ 4,191	\$ (6,699)	\$ 34,422
TOTAL EXPENDITURES	\$ 2,972	\$ 41,121	\$ 4,191	\$ (6,699)	\$ 34,422

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2011	\$ 46,890
FY 2011-2012 PROJ. REVENUES	\$ 34,492
FY 2011-2012 PROJ. EXPENDITURES	4,191
FY 2011-2012 CHANGE IN FUND BALANCE	30,301
PROJ. FUND BALANCE - 9/30/2012	\$ 77,191
FY 2012-2013 ADOPTED REVENUES	\$ 70
FY 2012-2013 ADOPTED EXPENDITURES	34,422
FY 2012-2013 CHANGE IN FUND BALANCE	(34,352)
PROJ. FUND BALANCE 9/30/2013	\$ 42,839

4A - ECONOMIC DEVELOPMENT CORPORATION FUND

DESCRIPTION

The Economic Development Fund accumulates the City's half-cent 4A Sales Tax and accounts for expenditures and debt authorized by the Economic Development Board of Directors. The five member board is appointed by the City Council. Appointed Directors serve two-year terms.

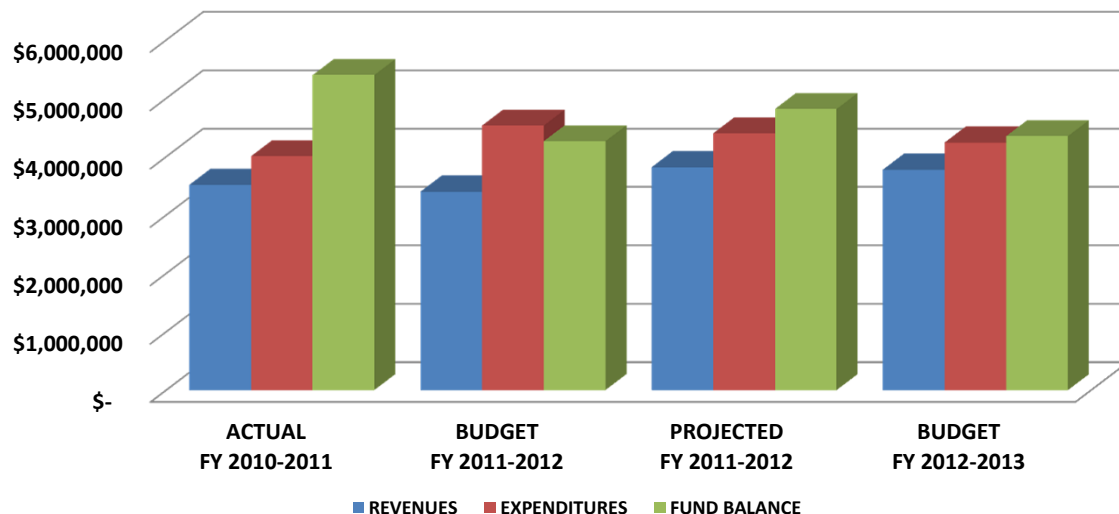
REVENUE					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
4A SALES TAX REVENUE	\$ 3,501,560	\$ 3,380,519	\$ 3,802,175	\$ 378,564	\$ 3,759,083
INTEREST	17,038	20,000	17,500	(2,500)	17,500
TOTAL REVENUE	\$ 3,518,598	\$ 3,400,519	\$ 3,819,675	\$ 376,064	\$ 3,776,583

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
TELEPHONE	-	-	-	-	-
OCCUPANCY	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRACT SERVICES	367,222	471,023	428,125	(25,406)	445,617
ACCOUNTING/ADMINISTRATIVE FEES	-	30,214	30,214	1,511	31,725
CONTRACT CONTINGENCY	-	5,000	-	-	5,000
INCENTIVE COMMITMENTS	161,353	315,000	236,829	(45,000)	270,000
CONTRACTUAL SERVICES	\$ 528,575	\$ 821,237	\$ 695,168	\$ (68,895)	\$ 752,342
TRAVEL & MEETINGS	-	2,000	500	-	2,000
PROSPECT EXPENSES	-	5,000	-	-	5,000
OTHER CHARGES	\$ -	\$ 7,000	\$ 500	\$ -	\$ 7,000
PROMOTE COMMUNITY	-	-	-	-	-
PROMOTE ECONOMIC DEVELOPMENT	-	-	-	-	-
PROGRAMS	\$ -	\$ -	\$ -	\$ -	\$ -

4A - ECONOMIC DEVELOPMENT CORPORATION FUND

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
TRANSFER TO FACILITIES CIP	-	223,232	223,232	(223,232)	-
TRANSFER TO DEBT SERVICE	3,479,176	3,482,411	3,482,411	(732)	3,481,679
TRANSFERS	\$ 3,479,176	\$ 3,705,643	\$ 3,705,643	\$ (223,964)	\$ 3,481,679
TOTAL EXPENDITURES	\$ 4,007,751	\$ 4,533,880	\$ 4,401,311	\$ (292,859)	\$ 4,241,021
FUND BALANCE SUMMARY					
FUND BALANCE - 9/30/2011	\$ 5,398,023				
FY 2011-2012 PROJ. REVENUES	\$ 3,819,675				
FY 2011-2012 PROJ. EXPENDITURES	4,401,311				
FY 2011-2012 CHANGE IN FUND BALANCE	(581,636)				
PROJ. UNRESTRICTED FUND BALANCE - 9/30/2012	\$ 4,816,387				
FY 2012-2013 ADOPTED REVENUES	\$ 3,776,583				
FY 2012-2013 ADOPTED EXPENDITURES	4,241,021				
FY 2012-2013 CHANGE IN FUND BALANCE	(464,438)				
PROJ. UNRESTRICTED FUND BALANCE - 9/30/2013	\$ 4,351,949				

4A - ECONOMIC DEVELOPMENT CORPORATION SUMMARY



4B - COMMUNITY DEVELOPMENT CORPORATION FUND

DESCRIPTION

The Community Development Fund accumulates the City's half-cent 4B Sales Tax and accounts for expenditures and debt authorized by the Community Development Board of Directors. The seven member board is appointed by the City Council. Appointed Directors serve two-year terms.

REVENUE					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
SALES TAX REVENUE	\$ 3,501,560	\$ 3,380,519	\$ 3,802,175	\$ 378,564	\$ 3,759,083
OTHER REVENUE	-	-	42,775	-	-
INTEREST	17,620	25,000	18,000	(7,204)	17,796
TOTAL REVENUE	\$ 3,519,180	\$ 3,405,519	\$ 3,862,950	\$ 371,360	\$ 3,776,879

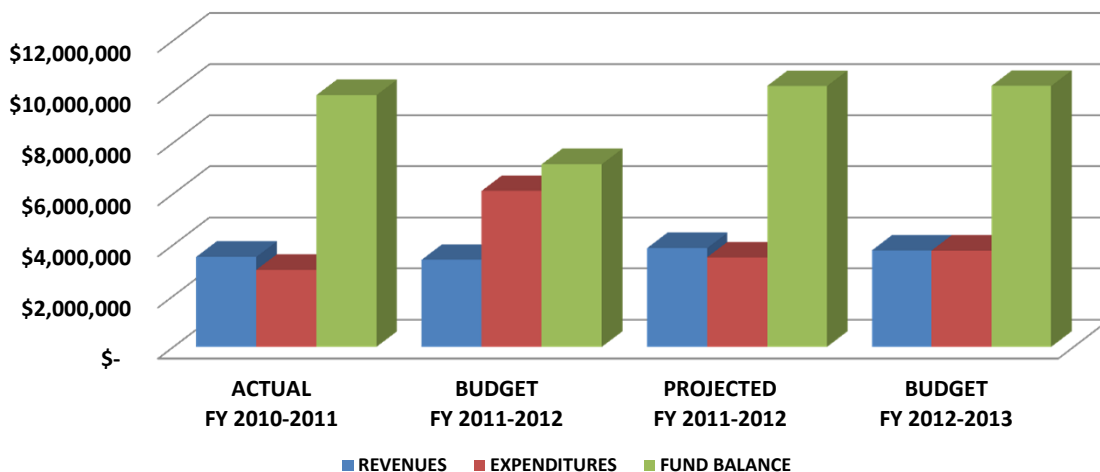
EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
LEGAL FEES	-	7,000	-	(7,000)	-
AUDIT FEES	4,511	5,500	5,500	1,500	7,000
ACCOUNTING/ADMINISTRATIVE FEES	29,388	30,786	30,786	(349)	30,437
STAFF SUPPORT	23,299	30,000	30,000	(340)	29,660
CONTRACT SERVICES	5,826	50,777	10,000	(777)	50,000
CONTRACT SERVICES	\$ 63,024	\$ 124,063	\$ 76,286	\$ (6,966)	\$ 117,097
TRAVEL & MEETINGS	43	-	-	-	-
DUES, SUBSCRIPTIONS & BOOKS	100	250	250	-	250
OTHER CHARGES	\$ 143	\$ 250	\$ 250	\$ -	\$ 250
TRANSPORTATION	1,025,239	-	1,413,285	477,000	477,000
PROMOTE ECONOMIC DEVELOPMENT	812,345	4,750,000	672,655	(3,250,000)	1,500,000
PARKS & COMMUNITY FACILITIES	303,770	250,000	422,294	50,000	300,000
183 CORRIDOR PLAN	100,000	100,000	31,577	-	100,000
OVERHEAD STREET SIGN PROJECT	-	-	-	-	-
BOARD DEVELOPMENT	-	5,000	3,210	(1,790)	3,210
DESTINATION CITY	-	50,000	50,000	-	50,000
COMMUNITY IDENTITY	29,523	-	5,164	500,000	500,000
PROGRAMS	\$ 2,270,877	\$ 5,155,000	\$ 2,598,185	\$ (2,224,790)	\$ 2,930,210

4B - COMMUNITY DEVELOPMENT CORPORATION FUND

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET VARIANCE	FY 2012-2013 BUDGET
TRANSFER - CIP PARKS PROJECTS	-	-	-	-	-
TRANSFER - FACILITIES CIP	-	105,460	105,460	(105,460)	-
DEBT SERVICE	679,085	722,710	722,710	4,123	726,833
TRANSFERS	\$ 679,085	\$ 828,170	\$ 828,170	\$ (101,337)	\$ 726,833
TOTAL EXPENDITURES	\$ 3,013,129	\$ 6,107,483	\$ 3,502,891	\$ (2,333,093)	\$ 3,774,390

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2011	\$ 9,853,297
FY 2011-2012 PROJ. REVENUES	\$ 3,862,950
FY 2011-2012 PROJ. EXPENDITURES	3,502,891
FY 2011-2012 CHANGE IN FUND BALANCE	360,059
PROJ. RESERVED FUND BALANCE - 9/30/2012	\$ 30,361
PROJ. UNRESTRICTED FUND BALANCE - 9/30/2012	\$ 10,182,995
PROJ. TOTAL FUND BALANCE - 9/30/2012	\$ 10,213,356
FY 2012-2013 ADOPTED REVENUES	\$ 3,776,879
FY 2012-2013 ADOPTED EXPENDITURES	3,774,390
FY 2012-2013 CHANGE IN FUND BALANCE	2,489
PROJ. TOTAL FUND BALANCE - 9/30/2013	\$ 10,215,845

4B - COMMUNITY DEVELOPMENT CORPORATION SUMMARY





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VES FUND

The Vehicle and Equipment Services Fund is an internal service fund which provides for the replacement of capital purchases such as vehicles and computers and is funded by departmental transfers. The fund stabilizes General Fund and Utility Fund spending by allowing for annual payment for replacements over the life of the capital item rather than at the time of replacement. This section includes a fund summary of VES and a summary vehicles and equipment to be replaced during the fiscal year.



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VEHICLE AND EQUIPMENT REPLACEMENT FUND

DESCRIPTION

The Vehicle and Equipment Service Fund provides for the replacement of vehicles and equipment. It accumulates contributions from departments utilizing vehicles or equipment, including computer technology. The replacement schedule is analyzed annually to determine if actual condition exceeds the useful life.

REVENUE					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
REPLACEMENT FEES	\$ 1,898,063	\$ 1,882,915	\$ 1,929,914	\$ (9,082)	\$ 1,873,833
LOSS ON SALE/DISPOSAL	5,444	-	-	-	-
INTEREST	8,538	9,000	5,000	(3,000)	6,000
OTHER INCOME	10,371	-	1,900	-	-
TRANSFER-UNRESERVED FUND BALANCE	-	-	-	-	-
TOTAL REVENUE	\$ 1,922,416	\$ 1,891,915	\$ 1,936,814	\$ (12,082)	\$ 1,879,833

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
CONTRACT SERVICES	-	-	141,275	-	-
CONTRACTUAL SERVICES	\$ -	\$ -	\$ 141,275	\$ -	\$ -
EQUIPMENT	426,165	1,355,085	1,094,800	(706,685)	648,400
VEHICLES	811,634	1,170,578	1,073,500	886,850	2,057,428
CAPITAL OUTLAY	\$ 1,237,799	\$ 2,525,663	\$ 2,168,300	\$ 180,165	\$ 2,705,828
TRANSFER-GF	-	-	-	-	-
TRANSFER TO UTILITY FUND	-	-	-	-	-
TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 1,237,799	\$ 2,525,663	\$ 2,309,575	\$ 180,165	\$ 2,705,828

VEHICLE AND EQUIPMENT REPLACEMENT FUND

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2011	\$ 3,655,947
FY 2011-2012 PROJ. REVENUES	\$ 1,936,814
FY 2011-2012 PROJ. EXPENDITURES	2,309,575
FY 2011-2012 CHANGE IN FUND BALANCE	(372,761)
PROJ. FUND BALANCE - 9/30/2012	\$ 3,283,186
FY 2012-2013 ADOPTED REVENUES	\$ 1,879,833
FY 2012-2013 ADOPTED EXPENDITURES	2,705,828
FY 2012-2013 CHANGE IN FUND BALANCE	(825,995)
PROJ. FUND BALANCE 9/30/2013	\$ 2,457,191

CAPITAL OUTLAY
Projected Capital Purchases for Fiscal Year 2012-2013

Generally, any item with a purchase price of \$5,000 or more and having an estimated useful life of at least two years is classified as a capital outlay expenditure.

Vehicle and Equipment Service Fund

Department	Description	QTY	Price	Extended
Replacement Vehicles				
Police	Patrol car	15.0	36,062	540,930
Police	Animal Control Truck	2.0	16,000	32,000
Development Services	Building Inspections truck	2.0	16,000	32,000
Development Services	Code Enforcement truck	2.0	16,000	32,000
Fire	3/4-ton truck	1.0	29,000	29,000
Fire	Fire Engine	1.0	600,000	600,000
Fire	Fire Marshal SUV	1.0	30,000	30,000
Parks	Maintenance Truck II	2.0	16,500	33,000
Parks	Maintenance Truck I	1.0	16,000	16,000
Parks	72" Mower	1.0	26,000	26,000
Parks	Mower	2.0	13,000	26,000
Emergency Management	EMC SUV	1.0	35,000	35,000
Utilities	Utilities Truck III	6.0	23,333	139,998
Utilities	Utilities Truck II	2.0	23,000	46,000
Utilities	Utilities Truck II	1.0	19,000	19,000
Utilities	Generator	2.0	60,000	120,000
Utilities	Skidloader	1.0	23,000	23,000
Utilities	Back-hoe	2.0	70,000	140,000
Utilities	Jet Machine	1.0	130,000	130,000
Utilities	Skag Mower	1.0	7,500	7,500
	Sub Total	47.0		\$ 2,057,428
Replacement Equipment				
Information Technology	Desktop computers	33.0	\$ 1,818	60,000
Information Technology	Laptop/Mobile computers	10.0	3,100	31,000
Information Technology	Printers/Scanners	7.0	3,271	22,900
Information Technology	Media Equipment	2.0	5,750	11,500
Information Technology	Server Equipment	28.0	18,679	523,000
	Sub Total	80.0		\$ 648,400
	Total	127.0		\$ 2,705,828



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DEBT SERVICE FUNDS

The debt service funds provide funding for the city's debt payments. The City has General Obligation Debt fund, which is supported by property and sales taxes, and Utility Debt Fund which is supported by enterprise revenues such as water sales. Included in the in the section is a summary of legal debt margin, summary of each fund, details on the adopted year's payment, and summary of out-going debt payments



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GENERAL DEBT OBLIGATION

REVENUE					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
CURRENT AD VALOREM TAXES	\$ 9,495,815	\$ 9,363,157	\$ 9,607,916	\$ 1,310,632	\$ 10,673,789
DELINQUENT AD VALOREM TAXES	86,476	55,000	55,000	(20,000)	35,000
PENALTIES AND INTEREST AD VALOREM	102,789	50,000	42,500	(20,000)	30,000
OTHER REVENUE	-	-	1,433,300	-	-
TRANSFER FROM 4A	3,479,714	3,482,411	3,482,411	(733)	3,481,679
TRANSFER FROM 4B	595,754	-	236,625	262,100	262,100
INTEREST INCOME	21,699	22,000	15,000	(7,000)	15,000
TOTAL REVENUE	\$ 13,782,247	\$ 12,972,568	\$ 14,872,752	\$ 1,525,000	\$ 14,497,568

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
CONTRACT SERVICES	-	-	11,418	13,000	13,000
BOND ISSUE COSTS	-	-	-	-	-
ARBITRAGE COMPLIANCE SERVICES	1,800	15,500	5,000	-	15,500
CONTRACTUAL SERVICES	\$ 1,800	\$ 15,500	\$ 16,418	\$ 13,000	\$ 28,500
BOND PRINCIPAL - ALL	5,610,000	5,920,000	7,594,054	1,025,000	6,945,000
BOND INTEREST - ALL	6,973,045	6,925,566	6,833,391	60,605	6,986,171
UNLIMITED TAX BONDS - WCID	-	-	1,433,300	481,396	481,396
AGENT FEES - ALL	4,097	5,000	4,400	-	5,000
PAYMENT TO REF BOND ESCROW	-	-	-	-	-
PAYMENT TO 4B CORPORATION	-	-	-	-	-
TRANSFERS OUT	\$ 12,587,142	\$ 12,850,566	\$ 15,865,145	\$ 1,567,002	\$ 14,417,568
TOTAL EXPENDITURES	\$ 12,588,942	\$ 12,866,066	\$ 15,881,563	\$ 1,580,002	\$ 14,446,068

GENERAL DEBT OBLIGATION

FUND BALANCE SUMMARY	
FUND BALANCE - 9/30/2011	\$ 4,131,099
FY 2011-2012 PROJ. REVENUES	\$ 14,872,752
FY 2011-2012 PROJ. EXPENDITURES	15,881,563
FY 2011-2012 CHANGE IN FUND BALANCE	(1,008,811)
PROJ. FUND BALANCE - 9/30/2012	\$ 3,122,288
FY 2012-2013 ADOPTED REVENUES	\$ 14,497,568
FY 2012-2013 ADOPTED EXPENDITURES	14,446,068
FY 2012-2013 CHANGE IN FUND BALANCE	51,500
PROJ. FUND BALANCE 9/30/2013	\$ 3,173,788

GENERAL DEBT BY ISSUANCE

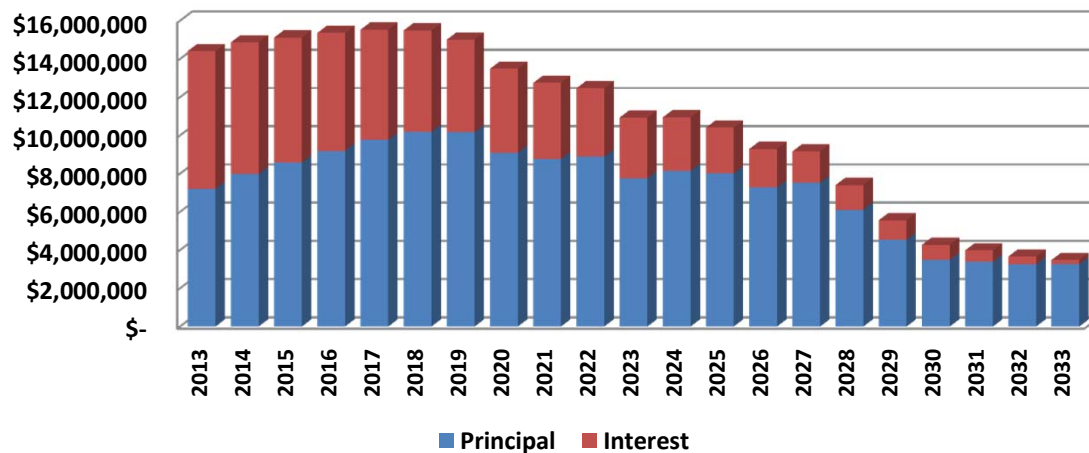
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	FY 2012-2013 BUDGET
CONTRACT SERVICES	\$ -	\$ -	\$ 11,418	\$ 13,000
BOND ISSUE COSTS	-	-	-	-
ARBITRAGE COMPLIANCE SERVICES	1,800	15,500	5,000	15,500
TOTAL	\$ 1,800	\$ 15,500	\$ 16,418	\$ 28,500

AGENT FEES - CERT'S OF OBLIG.	\$ 4,097	\$ 5,000	\$ 4,400	\$ 5,000
BOND PRINCIPAL 2001 C OF O	145,000	-	-	-
BOND INTEREST 2001 C OF O	52,219	-	-	-
BOND PRINCIPAL 2002 G.O.	885,000	-	-	-
BOND INTEREST 2002 G.O.	62,820	-	-	-
BOND PRINCIPAL-2003 REF	190,000	210,000	210,000	210,000
BOND INTEREST-2003 REF	24,644	18,040	18,039	10,900
BOND PRINCIPAL- 2004 GO	310,000	320,000	320,000	335,000
BOND INTEREST - 2004 BONDS	232,463	222,853	131,427	29,598
BOND PRINCIPAL - 2005 GO R & I	1,685,000	1,760,000	3,024,054	1,625,000
BOND INTEREST - 2005 GO R & I	1,417,700	1,331,575	1,108,683	847,775
BOND PRINCIPAL 2005 T/R C OF O	110,000	115,000	115,000	120,000
BOND INTEREST 2005 T/R C OF O	78,474	73,973	61,602	44,532
BOND PRINCIPAL 2006 GO R & I	400,000	420,000	420,000	675,000
BOND INTEREST 2006 GO R & I	832,580	816,180	816,180	794,280
BOND PRINCIPAL 2006 T/R C OF O	145,000	150,000	150,000	155,000
BOND INTEREST 2006 T/R C OF O	42,500	36,600	36,600	30,500
BOND PRINCIPAL 2007 GO	310,000	330,000	330,000	345,000
BOND INTEREST 2007 GO	385,091	368,291	244,387	102,766
BOND PRINCIPAL 2008 GO	-	-	-	870,000
BOND INTEREST 2008 GO	840,105	840,105	840,105	822,705
BOND PRINCIPAL 2008 CO	985,000	1,030,000	985,000	1,075,000
BOND INTEREST 2008 CO	2,494,175	2,452,410	2,473,292	2,406,679
BOND PRINCIPAL 2009 GO	170,000	160,000	160,000	-
BOND INTEREST 2009 GO	483,781	480,481	480,481	478,881
BOND PRINCIPAL 2009 GO REF	275,000	280,000	280,000	75,000
BOND INTEREST 2009 GO REF	23,955	19,075	19,075	15,525
BOND PRINCIPAL 2010 CO REF	-	-	205,000	205,000
BOND INTEREST 2010 CO REF	-	-	31,625	57,100
BOND PRINCIPAL 2011 GO REF & IMP	-	1,145,000	1,395,000	945,000
BOND INTEREST - 2011 GO REF & IMP	2,538	265,983	286,251	205,450
BOND PRINCIPAL 2012 GO REF & IMP	-	-	-	310,000
BOND INTEREST - 2012 GO REF & IMP	-	-	285,645	1,139,481
UNLIMITED TAX BONDS - WCID	-	-	1,433,300	481,396
PAYMENT TO REF BOND ESCROW	-	-	-	-
PAYMENT TO 4B CORPORATION	-	-	-	-
TOTAL	\$ 12,587,142	\$ 12,850,566	\$ 15,865,145	\$ 14,417,568

GENERAL DEBT OBLIGATIONS

Year	Principal	Interest	Total P+I
2013	\$ 7,205,000	\$ 7,207,568	\$ 14,412,568
2014	7,975,000	6,895,653	14,870,653
2015	8,575,000	6,542,376	15,117,376
2016	9,190,000	6,170,638	15,360,638
2017	9,770,000	5,759,632	15,529,632
2018	10,180,000	5,310,068	15,490,068
2019	10,170,000	4,841,657	15,011,657
2020	9,090,000	4,396,625	13,486,625
2021	8,760,000	3,986,275	12,746,275
2022	8,885,000	3,580,166	12,465,166
2023	7,745,000	3,186,594	10,931,594
2024	8,145,000	2,799,183	10,944,183
2025	8,010,000	2,396,475	10,406,475
2026	7,275,000	2,012,070	9,287,070
2027	7,525,000	1,635,027	9,160,027
2028	6,115,000	1,286,863	7,401,863
2029	4,545,000	1,017,100	5,562,100
2030	3,475,000	799,995	4,274,995
2031	3,385,000	599,778	3,984,778
2032	3,260,000	404,263	3,664,263
2033	3,275,000	206,653	3,481,653
Total	\$ 154,465,000	\$ 74,685,202	\$ 229,150,202

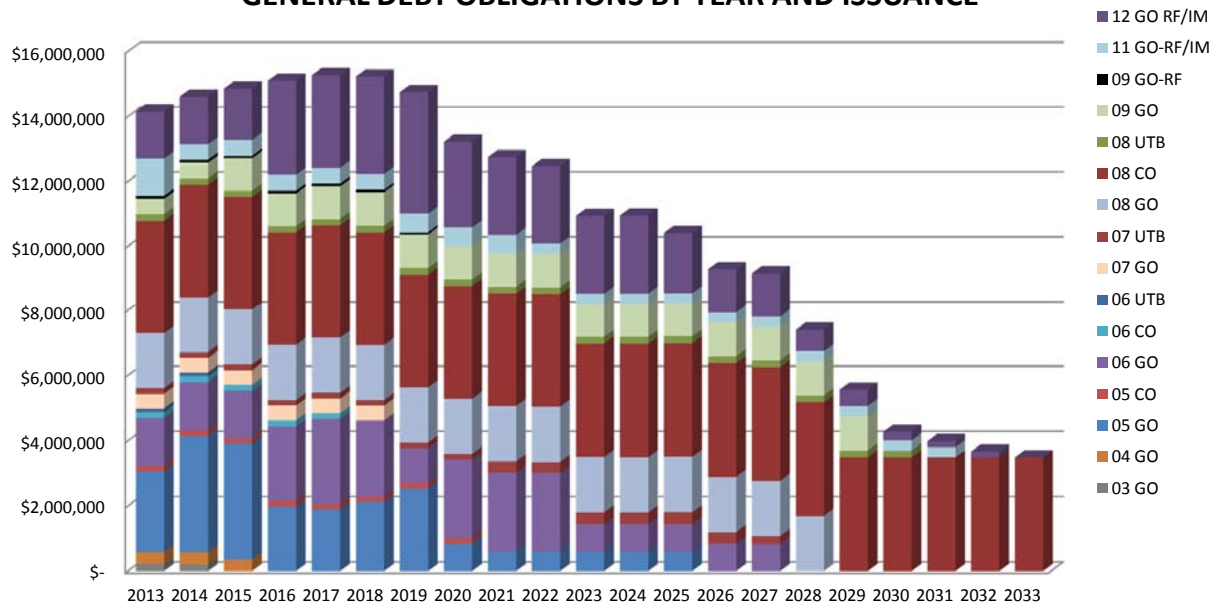
GENERAL DEBT PRINCIPAL AND INTEREST OBLIGATIONS BY YEAR



GENERAL DEBT OBLIGATIONS BY DEBT ISSUANCE

Year	2003 GENERAL OBLIGATION	2004 GENERAL OBLIGATION	2005 GENERAL OBLIGATION	2005 CERTIFICATE OF OBLIGATION	2006 GENERAL OBLIGATION	2006 CERTIFICATE OF OBLIGATION	2006 UNLIMITED TAX BONDS - WCID DEBT	2007 GENERAL OBLIGATION	2007 UNLIMITED TAX BONDS - WCID DEBT
2013	\$ 220,900	\$ 364,598	\$ 2,472,780	\$ 164,532	\$ 1,469,280	\$ 185,500	\$ 109,745	\$ 447,766	\$ 174,273
2014	208,639	363,289	3,581,030	164,554	1,471,680	184,200	119,370	444,260	176,673
2015	-	361,212	3,550,905	164,214	1,448,380	187,600	-	444,835	178,873
2016	-	-	1,979,405	163,684	2,297,080	185,700	-	446,360	175,873
2017	-	-	1,899,530	167,871	2,590,480	183,600	-	448,830	172,873
2018	-	-	2,117,280	161,745	2,340,355	-	-	449,900	174,873
2019	-	-	2,539,405	165,332	1,062,630	-	-	-	176,673
2020	-	-	843,905	163,500	2,408,425	-	-	-	178,273
2021	-	-	596,204	-	2,413,373	-	-	-	354,673
2022	-	-	594,755	-	2,410,463	-	-	-	343,603
2023	-	-	600,255	-	838,750	-	-	-	362,533
2024	-	-	598,130	-	839,375	-	-	-	355,083
2025	-	-	599,630	-	838,250	-	-	-	367,425
2026	-	-	-	-	840,250	-	-	-	358,730
2027	-	-	-	-	835,375	-	-	-	239,660
2028	-	-	-	-	-	-	-	-	-
2029	-	-	-	-	-	-	-	-	-
2030	-	-	-	-	-	-	-	-	-
2031	-	-	-	-	-	-	-	-	-
2032	-	-	-	-	-	-	-	-	-
2033	-	-	-	-	-	-	-	-	-
Total	\$ 429,539	\$ 1,089,099	\$ 21,973,214	\$ 1,315,432	\$ 24,104,145	\$ 926,600	\$ 229,115	\$ 2,681,951	\$ 3,790,085

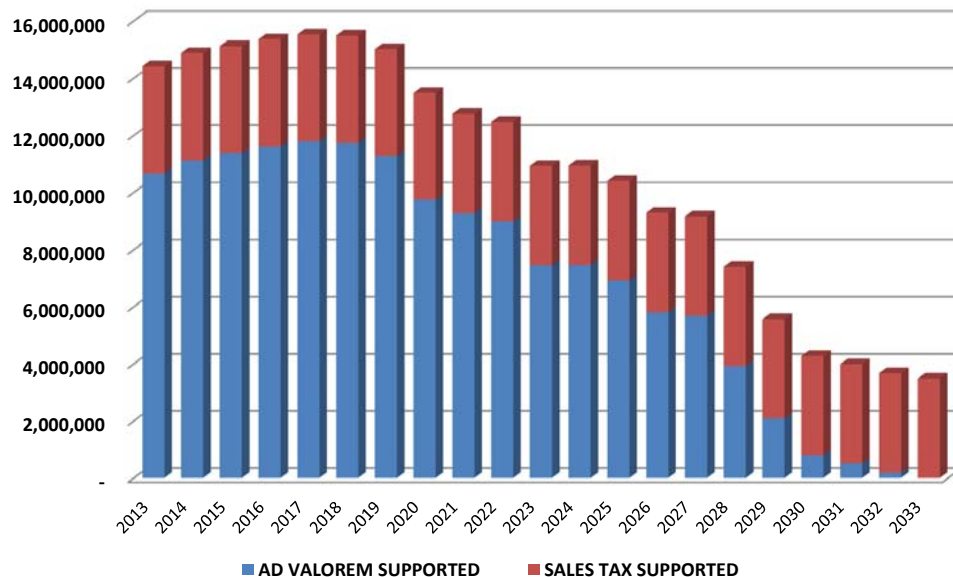
GENERAL DEBT OBLIGATIONS BY YEAR AND ISSUANCE



GENERAL DEBT OBLIGATIONS BY DEBT ISSUANCE

Year	2008 GENERAL OBLIGATION	2008 CERTIFICATE OF OBLIGATION	2008 UNLIMITED TAX BONDS - WCID DEBT	2009 GENERAL OBLIGATION	2009 GENERAL OBLIGATION - REFUNDING	2010 CERTIFICATE OF OBLIGATION	2011 GENERAL OBLIGATION REF & IMP	2012 GENERAL OBLIGATION REF & IMP
2013	\$ 1,692,705	\$ 3,481,679	\$ 197,379	\$ 478,881	\$ 90,525	\$ 262,100	\$ 1,150,450	\$ 1,449,481
2014	1,697,105	3,481,799	198,223	478,881	93,775	265,950	478,150	1,463,081
2015	1,695,005	3,482,799	193,973	1,002,256	76,800	264,500	485,800	1,580,231
2016	1,696,405	3,479,389	195,823	1,002,456	84,513	267,900	491,575	2,894,481
2017	1,696,205	3,481,404	202,358	1,000,156	86,800	261,000	487,050	2,851,481
2018	1,694,405	3,484,064	208,390	1,035,281	74,000	264,100	487,300	2,998,381
2019	1,695,905	3,481,728	203,953	1,037,906	66,300	266,900	570,975	3,743,956
2020	1,694,883	3,478,968	204,390	1,037,381	-	268,774	570,800	2,637,331
2021	1,695,455	3,481,098	204,515	1,034,081	-	-	572,800	2,394,081
2022	1,692,396	3,483,008	209,385	1,034,681	-	-	314,300	2,382,581
2023	1,696,013	3,479,408	208,730	1,034,081	-	-	315,500	2,396,331
2024	1,696,145	3,480,298	212,730	1,036,672	-	-	316,300	2,409,456
2025	1,696,908	3,483,258	211,330	1,036,800	-	-	311,800	1,861,081
2026	1,693,240	3,483,826	214,565	1,034,378	-	-	312,000	1,350,081
2027	1,695,743	3,481,694	212,390	1,034,784	-	-	311,800	1,348,581
2028	1,694,306	3,481,554	215,010	1,037,725	-	-	316,100	657,169
2029	-	3,482,790	217,220	1,042,950	-	-	314,900	504,241
2030	-	3,480,938	218,820	-	-	-	313,300	261,938
2031	-	3,483,991	-	-	-	-	316,200	184,588
2032	-	3,481,001	-	-	-	-	-	183,263
2033	-	3,481,653	-	-	-	-	-	-
Total	\$ 27,122,823	\$ 73,116,337	\$ 3,729,181	\$ 16,399,353	\$ 572,713	\$ 2,121,224	\$ 8,437,100	\$ 35,551,816

GENERAL DEBT OBLIGATIONS BY TAX SUPPORT



UTILITY DEBT SERVICE

REVENUE					
CATEGORY	FY 2010-2011	FY 2011-2012	FY 2011-2012	BUDGET	FY 2012-2013
TRANSFER-IN - UTILITY FUND	7,032,914	7,189,617	5,766,901	(21,880)	7,167,737
TRANSFER-IN FROM FUND 745	274,037	-	-	-	-
TOTAL REVENUE	\$ 7,342,316	\$ 7,211,617	\$ 5,786,901	\$ (21,880)	\$ 7,189,737

EXPENDITURES					
CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	BUDGET ADJUSTMENTS	FY 2012-2013 BUDGET
CONTRACT SERVICES	-	-	-	-	-
BOND ISSUE COSTS	-	-	-	-	-
CONTRACTUAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
BOND PRINCIPAL - ALL	3,445,000	4,975,000	4,320,000	(475,000)	4,500,000
BOND INTEREST - ALL	1,923,000	1,903,655	2,790,784	764,082	2,667,737
ARBITRAGE REBATE	-	15,000	5,000	-	15,000
AGENT FEES	1,400	2,500	2,500	-	2,500
TRANSFERS OUT	\$ 5,369,400	\$ 6,896,155	\$ 7,118,284	\$ 289,082	\$ 7,185,237
TOTAL EXPENDITURES	\$ 5,369,400	\$ 6,896,155	\$ 7,118,284	\$ 289,082	\$ 7,185,237

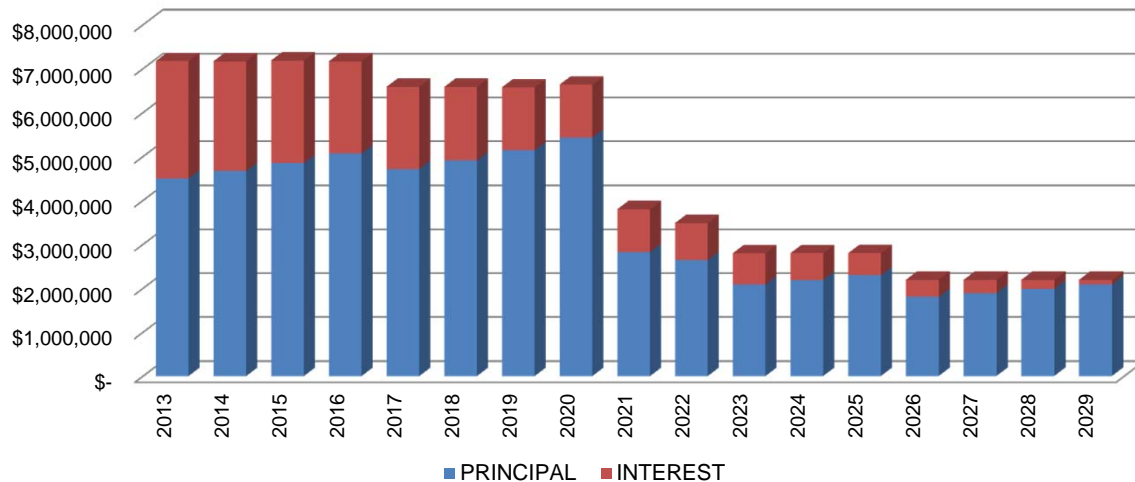
UTILITY DEBT BY ISSUANCE

CATEGORY	FY 2010-2011 ACTUAL	FY 2011-2012 BUDGET	FY 2011-2012 PROJECTED	FY 2012-2013 BUDGET
CONTRACT SERVICES	\$ -	\$ -	\$ -	\$ -
TOTAL CONTRACT SERVICES	\$ -	\$ -	\$ -	\$ -
AGENT FEES	\$ 1,400	\$ 2,500	\$ 2,500	\$ 2,500
2002 REVENUE BONDS-PRINCIPAL	265,000	-	-	-
2002 REVENUE BONDS-INTEREST	31,868	-	-	-
2003 COMB T/R REF-PRINCIPAL	-	-	-	-
2003 COMB T/R REF-INTEREST	-	-	-	-
05 COMB TAX & REV C.O.-PRINC	32,500	-	-	-
05 COMB TAX & REV CO-INTERES	487	-	-	-
2005 RV & RF BONDS - PRINCIP	1,625,000	1,700,000	1,700,000	1,795,000
2005 RV & RF BONDS - INTERES	1,252,762	1,171,512	1,061,737	866,962
2006 GO R & I - PRINCIPAL	-	-	-	365,000
2006 GO R & I - INTEREST	30,200	30,200	30,200	22,900
2007 RV & RF BONDS - PRINCIP	695,000	715,000	715,000	755,000
2007 RV & RF BONDS - INTERES	522,413	494,612	494,613	466,013
2009 REV - PRINICPAL	-	1,155,000	500,000	1,043,288
2009 REV - INTEREST	1,043,286	94,824	1,043,288	1,033,288
2009 GO REF - PRINICPAL	1,125,000	1,155,000	1,155,000	770,000
2009 GO REF - INTEREST	117,624	94,824	94,825	75,575
2011 GO REF - PRINICPAL	-	250,000	250,000	305,000
2011 GO REF - INTEREST	-	17,683	17,684	9,250
2012 GO REF - PRINICPAL	-	-	-	-
2012 GO REF - INTEREST	-	-	48,438	193,750
ARBITRAGE REBATE	-	15,000	5,000	15,000
TOTAL TRANSFERS OUT	\$ 6,742,540	\$ 6,896,155	\$ 7,118,284	\$ 7,718,525

UTILITY DEBT OBLIGATIONS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2013	\$ 4,500,000	\$ 2,667,737	\$ 7,167,737
2014	4,665,000	2,498,700	7,163,700
2015	4,845,000	2,337,675	7,182,675
2016	5,065,000	2,097,462	7,162,462
2017	4,715,000	1,868,062	6,583,062
2018	4,915,000	1,663,425	6,578,425
2019	5,140,000	1,430,675	6,570,675
2020	5,430,000	1,201,975	6,631,975
2021	2,825,000	970,887	3,795,887
2022	2,640,000	839,925	3,479,925
2023	2,080,000	712,750	2,792,750
2024	2,185,000	608,500	2,793,500
2025	2,295,000	499,125	2,794,125
2026	1,800,000	388,000	2,188,000
2027	1,890,000	298,000	2,188,000
2028	1,985,000	203,500	2,188,500
2029	2,085,000	104,250	2,189,250
TOTAL	\$ 59,060,000	\$ 20,390,646	\$ 79,450,646

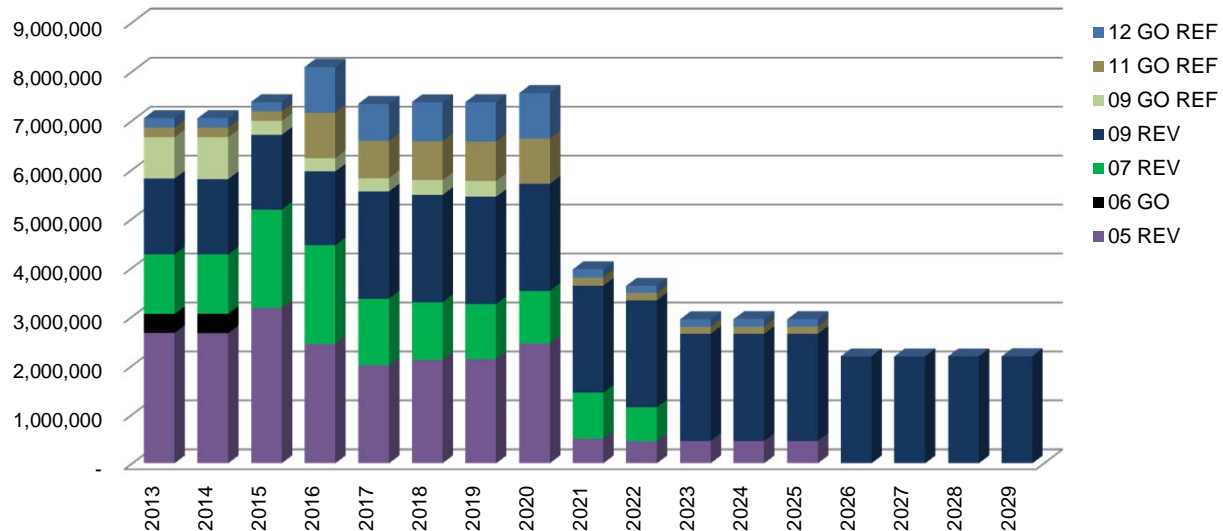
UTILITY DEBT PRINCIPAL AND INTEREST OBLIGATIONS BY YEAR



UTILITY DEBT OBLIGATIONS BY DEBT ISSUANCE

FISCAL YEAR	2005 REVENUE BONDS	2006 GENERAL OBLIGATION	2007 REVENUE BONDS	2009 REVENUE BONDS	2009 GENERAL OBLIGATION	2011 GENERAL OBLIGATION	2012 GENERAL OBLIGATION
2013	2,661,962	387,900	1,221,013	1,543,288	845,575	314,250	193,750
2014	2,657,212	397,800	1,210,813	1,538,088	852,938	313,100	193,750
2015	3,173,212	-	2,009,813	1,521,500	284,400	-	193,750
2016	2,438,712	-	2,019,563	1,503,750	271,688	-	928,750
2017	2,004,712	-	1,359,813	2,188,600	273,288	-	756,650
2018	2,112,712	-	1,178,813	2,187,450	303,300	-	796,150
2019	2,131,462	-	1,124,013	2,188,900	321,300	-	805,000
2020	2,444,962	-	1,074,813	2,186,700	-	-	925,500
2021	503,212	-	939,800	2,187,500	-	-	165,375
2022	456,000	-	688,050	2,187,000	-	-	148,875
2023	457,250	-	-	2,188,000	-	-	147,500
2024	457,500	-	-	2,185,250	-	-	150,750
2025	456,750	-	-	2,188,750	-	-	148,625
2026	-	-	-	2,188,000	-	-	-
2027	-	-	-	2,188,000	-	-	-
2028	-	-	-	2,188,500	-	-	-
2029	-	-	-	2,189,250	-	-	-
TOTAL	\$ 21,955,658	\$ 785,700	\$ 12,826,500	\$ 34,548,525	\$ 3,152,488	\$ 627,350	\$ 5,554,425

UTILITY DEBT OBLIGATIONS BY YEAR AND ISSUANCE





CIP BUDGET

The Capital Improvement Project Budget describes the large, multi-year projects which provide new or improved City infrastructure. The City has a General Projects CIP fund for transportations projects, park and recreation improvements, and municipal facilities, and a Utility Project CIP Fund for water and wastewater infrastructure improvements. The CIP section includes a summary of projects to begin or continue in the adopted year.



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FY 2012-2013 GENERAL CAPITAL IMPROVEMENT PROJECTS
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Project Name	Prior Funding	FY12 Funding	Total Funding to Date	FY 13 Funding	Project Life Budget
PARKS					
Brushy Creek Sports Park - Phases I, II & III	\$ 3,475,985	\$ -	\$ 3,475,985	\$ -	\$ 3,475,985
Veterans Memorial Park	6,491,486	-	6,491,486	-	6,491,486
Land Acquisition	2,050,000	-	2,050,000	-	2,050,000
Cedar Park Youth League	1,800,000	-	1,800,000	-	1,800,000
Parks Maintenance Facility	157,500	-	157,500	-	157,500
Brushy Creek Sports Park - Skate park	550,000	-	550,000	-	550,000
TOTAL PARKS PROJECTS	\$ 14,524,971	\$ -	\$ 14,524,971	\$ -	\$ 14,524,971
TRANSPORTATION AND DRAINAGE					
Brushy Creek Road (183A to Parmer Lane)	\$ 3,959,289	\$ -	\$ 3,959,289	\$ -	\$ 3,959,289
Brushy Creek Road (Parmer Lane to Arrowhead Trail)	3,872,120	-	3,872,120	-	3,872,120
Brushy Creek Road Reconstruction (S. Mustang Ave. to S. Cougar Ave)	400,000	-	400,000	-	400,000
Discovery Blvd. (Loop to Walton Way)	300,000	-	300,000	-	300,000
Park Street / US 183 Intersection Improvement Project	964,460	-	964,460	-	964,460
RM 1431 / Vista Ridge Bld. Intersection Improvements	530,000	-	530,000	-	530,000
Bagdad Rd. (RM 1431 to Kettering Drive)	524,642	-	524,642	-	524,642
New Hope Dr. (Lakeline to RM 1431)	6,604,048	-	6,604,048	-	6,604,048
RM 1431 (183A to CR 185)	5,626,646	-	5,626,646	-	5,626,646
Cottonwood Creek Trail (RM 1431 to New Hope Drive)	880,000	1,380,000	2,260,000	-	2,260,000
Park Street (Lakeline-183A)	3,977,000	-	3,977,000	-	3,977,000
Anderson Mill Road South	3,839,254	-	3,839,254	-	3,839,254
Various Drainage Projects	400,000	-	400,000	-	400,000
New Hope Dr. (Bagdad to Lakeline)	5,276,000	-	5,276,000	-	5,276,000
RM 1431 / (Parmer to Sam Bass)	800,000	-	800,000	-	800,000
Bagdad Road		4,230,000	4,230,000	-	4,230,000
BMC Drive Extension	-	1,000,000	1,000,000	-	1,000,000
183 right Turn Lanes at New Hope		250,000	250,000	-	250,000
Old ROW Acquisition		750,000	750,000	-	750,000
TOTAL TRANSPORTATION AND DRAINAGE PROJECTS	\$ 37,953,459	\$ 7,610,000	\$ 45,563,459	\$ -	\$ 45,563,459
MUNICIPAL PROJECTS					
City-Hall Campus	\$ 5,500,000	\$ -	\$ 5,500,000	\$ -	\$ 5,500,000
Fire Station #5	590,000	-	590,000	-	590,000
Fire Station #2 Roof Repairs	318,520	-	318,520	-	318,520
Library Remodel	53,000	-	53,000	-	53,000
TOTAL MUNICIPAL PROJECTS	\$ 6,461,520	\$ -	\$ 6,461,520	\$ -	\$ 6,461,520
TOTAL ALL GENERAL PROJECTS	\$ 58,939,950	\$ 7,610,000	\$ 66,549,950	\$ -	\$ 66,549,950

FY 2012-2013 UTILITY CAPITAL IMPROVEMENT PROJECTS
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Project Name	Prior Funding	FY12 Funding	FY 13 Funding	Future Funding	Project Life Budget
BCRUA DEBT					
BCRUA Phase I	\$ 15,043,228	\$ 5,200,000	\$ -	-	20,243,228
BCRUA Phase I	-	-	-	40,000,000	40,000,000
BCRUA DEBT TOTAL	\$ 15,043,228	\$ 5,200,000	\$ -	\$ 40,000,000	\$ 60,243,228
WATER PROJECTS - CIF FUNDED					
BCRUA Phase II	\$ 350,000	\$ -	\$ -	-	350,000
New Hope Drive 183A to CR 185 Waterline	491,000	-	109,000	-	600,000
WATER PROJECTS - CIF FUNDED TOTAL	\$ 841,000	\$ -	\$ 109,000	\$ -	\$ 950,000
WASTEWATER PROJECTS - CIF FUNDED					
Spanish Oak Lift Station	\$ -	\$ -	\$ -	200,000	200,000
Cottonwood WW Interceptor	150,000	1,143,288	-	-	1,293,288
Ronald Reagan WW improvements	360,000	400,000	-	-	760,000
New Hope Drive 183A to CR 185 Wastewater	125,000	-	100,000	-	225,000
WASTEWATER PROJECTS - CIF FUNDED TOTAL	\$ 635,000	\$ 1,543,288	\$ 100,000	\$ 200,000	\$ 2,478,288
WATER PROJECTS					
Service Center Expansion-Construction	1,844,000	2,000,000	-	-	3,844,000
Water Meter Program Update	2,720,551	-	250,000	-	2,970,551
SCADA Upgrades	500,000	-	-	-	500,000
Floating Raw Water Intake Contingency Project	4,436,000	800,000	-	-	5,236,000
Lakeline/Old Mill Waterline	60,000	150,000	40,000	-	250,000
Field Operation Misc Improvements	200,000	-	500,000	-	700,000
Brushy Creek Transmission Main	1,571,171	-	-	-	1,571,171
WATER PROJECTS TOTAL	\$ 11,331,722	\$ 2,950,000	\$ 790,000	\$ -	\$ 15,071,722
WASTEWATER PROJECTS					
Cottonwood WW Interceptor	300,000	1,206,712	2,000,000	-	3,506,712
Buttercup Replacement	256,211	2,500,000	100,000	-	2,856,211
Garner Influent Line Replacement	115,000	-	-	-	115,000
BCRWWS West Plant Improvements	-	675,000	25,000	-	700,000
BCRWWS Interceptor and Inspections	-	-	150,000	-	150,000
WASTEWATER PROJECTS TOTAL	\$ 671,211	\$ 4,381,712	\$ 2,275,000	\$ -	\$ 7,327,923
TOTAL WATER PROJECTS	27,215,950	8,150,000	899,000	40,000,000	76,264,950
TOTAL WASTEWATER PROJECTS	1,306,211	5,925,000	2,375,000	200,000	9,806,211
TOTAL UTILITY CIP	\$ 28,522,161	\$ 14,075,000	\$ 3,274,000	\$ 40,200,000	\$ 86,071,161



APPENDIX

The appendix provides additional information regarding the proposed budget. Included in this section are the effective and roll-back tax rate calculations and a glossary.



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2012 Property Tax Rates in City of Cedar Park

This notice concerns 2012 property tax rates for City of Cedar Park. It presents information about three tax rates. Last year's tax rate is the actual rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers can start tax rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

Last year's tax rate:

Last year's operating taxes	\$11,019,413
Last year's debt taxes	\$9,757,358
Last year's total taxes	\$20,776,771
Last year's tax base	\$4,001,274,783
Last year's total tax rate	0.493501/\$100

This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$19,279,391
÷ This year's adjusted tax base (after subtracting value of new property)	\$3,974,948,801
= This year's effective tax rate	0.485022/\$100

This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate and/or enhanced indigent health care expenditures)	\$9,997,598
÷ This year's adjusted tax base	\$3,974,948,801
= This year's effective operating rate	0.251515/\$100
× 1.08 = this year's maximum operating rate	0.271636/\$100
+ This year's debt rate	0.235037/\$100
= This year's rollback rate	0.506673/\$100

Statement of Increase/Decrease

If City of Cedar Park adopts a 2012 tax rate equal to the effective tax rate of 0.485022 per \$100 of value, taxes would increase compared to 2011 taxes by \$ 1,429,077.

Schedule A: Unencumbered Fund Balances:

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
M&O Funds	13,327,908
I & S Funds	4,458,339

Schedule B: 2012 Debt Service:

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
2003 GO Ref	210,000	10,900	0	220,900
2004 GO	335,000	29,598	0	364,598
2005 GO	1,625,000	847,780	0	2,472,780
2005 CO	120,000	44,532	0	164,532
2006 GO Ref	675,000	794,280	0	1,469,280
2006 CO	155,000	30,500	0	185,500
2007 GO	345,000	102,766	0	447,766
2008 GO	870,000	822,705	0	1,692,705
2009 GO	0	478,881	0	478,881
2009 GO Ref	75,000	15,525	0	90,525
2011 GO Ref	945,000	205,450	0	1,150,450
2012 GO Ref	310,000	1,139,481	0	1,449,481
2006 WCID Tax Bonds	100,000	9,745	0	109,745
2007 WCID Tax Bonds	65,000	109,273	0	174,273
2008 WCID Tax Bonds	95,000	102,379	0	197,379
Agent Fees	0	0	5,000	5,000
Arbitrage Costs	0	0	15,500	15,500
Total required for 2012 debt service				\$10,689,295
- Amount (if any) paid from funds listed in Schedule A				\$401,992
- Amount (if any) paid from other resources				\$0
- Excess collections last year				\$0
= Total to be paid from taxes in 2012				\$10,287,303

+	Amount added in anticipation that the unit will collect only 100.000000% of its taxes in 2012	\$0
=	Total Debt Levy	\$10,287,303

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 904 S. Main St., Georgetown, TX 78628.

Name of person preparing this notice: Deborah M. Hunt, CTA

Title: Tax Assessor-Collector, Williamson County

Date prepared: July 20, 2012

2012 Effective Tax Rate Worksheet

City of Cedar Park

See pages 13 to 16 for an explanation of the effective tax rate.

1.	2011 total taxable value. Enter the amount of 2011 taxable value on the 2011 tax roll today. Include any adjustments since last year's certification; exclude Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in line 2) and the captured value for tax increment financing (will deduct taxes in line 14).	\$4,235,680,485
2.	2011 tax ceilings. Counties, Cities and Junior College Districts. Enter 2011 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other units enter "0" If your taxing units adopted the tax ceiling provision in 2011 or prior year for homeowners age 65 or older or disabled, use this step.	\$227,039,936
3.	Preliminary 2011 adjusted taxable value. Subtract line 2 from line 1.	\$4,008,640,549
4.	2011 total adopted tax rate.	\$0.493501/\$100
5.	2011 taxable value lost because court appeals of ARB decisions reduced 2011 appraised value. A. Original 2011 ARB values: \$15,251,519 B. 2011 values resulting from final court decisions: - \$15,251,519 C. 2011 value loss. Subtract B from A.	\$0
6.	2011 taxable value, adjusted for court-ordered reductions. Add line 3 and line 5C.	\$4,008,640,549
7.	2011 taxable value of property in territory the unit deannexed after January 1, 2011. Enter the 2011 value of property in deannexed territory.	\$0
8.	2011 taxable value lost because property first qualified for an exemption in 2011. Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport exemptions or tax abatements. A. Absolute exemptions. Use 2011 market value: \$1,190,597 B. Partial exemptions. 2012 exemption amount or 2012 percentage exemption times 2011 value: + \$6,175,169 C. Value loss. Add A and B.	\$7,365,766
9.	2011 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2012. Use only those properties that first qualified in 2012; do not use properties that qualified in 2011. A. 2011 market value: \$0 B. 2012 productivity or special appraised value: - \$0 C. Value loss. Subtract B from A.	\$0
10.	Total adjustments for lost value. Add lines 7, 8C and 9C.	\$7,365,766

2012 Effective Tax Rate Worksheet (continued)

City of Cedar Park

11.	2011 adjusted taxable value. Subtract line 10 from line 6.	\$4,001,274,783
12.	Adjusted 2011 taxes. Multiply line 4 by line 11 and divide by \$100.	\$19,746,331
13.	Taxes refunded for years preceding tax year 2011. Enter the amount of taxes refunded during the last budget year for tax years preceding tax year 2011. Types of refunds include court decisions, Section 25.25(b) and (c) corrections and Section 31.11 payment errors. Do not include refunds for tax year 2011. This line applies only to tax years preceding tax year 2011.	\$17,021
14.	Taxes in tax increment financing (TIF) for tax year 2011. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the unit has no 2012 captured appraised value in Line 16D, enter "0."	\$483,961
15.	Adjusted 2011 taxes with refunds. Add lines 12 and 13, subtract line 14.	\$19,279,391
16.	Total 2012 taxable value on the 2012 certified appraisal roll today. This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in line 18). These homesteads includes homeowners age 65 or older or disabled. A. Certified values only: \$4,637,913,964 B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$0 C. Pollution control exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control property (use this line based on attorney's advice): - \$0 D. Tax increment financing: Deduct the 2012 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2012 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in line 21 below. - \$89,999,406 E. Total 2012 value. Add A and B, then subtract C and D.	\$4,547,914,558
17.	Total value of properties under protest or not included on certified appraisal roll. A. 2012 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the district's value and the taxpayer's claimed value, if any or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value.	\$87,725,335

2012 Effective Tax Rate Worksheet (continued)

City of Cedar Park

17. (cont.)	<p>B. 2012 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included at appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value. + \$0</p> <p>C. Total value under protest or not certified. Add A and B.</p>	\$87,725,335
18.	2012 tax ceilings. Enter 2012 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other units enter "0." If your taxing units adopted the tax ceiling provision in 2011 or prior year for homeowners age 65 or older or disabled, use this step.	\$258,770,657
19.	2012 total taxable value. Add lines 16E and 17C. Subtract line 18.	\$4,376,869,236
20.	Total 2012 taxable value of properties in territory annexed after January 1, 2008. Include both real and personal property. Enter the 2012 value of property in territory annexed.	\$250,023,829
21.	Total 2012 taxable value of new improvements and new personal property located in new improvements. "New" means the item was not on the appraisal roll in 2011. An improvement is a building, structure, fixture or fence erected on or affixed to land. A transportable structure erected on its owner's land is also included unless it is held for sale or is there only temporarily. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the unit after January 1, 2011 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2012. New improvements do not include mineral interests produced for the first time, omitted property that is back assessed and increased appraisals on existing property.	\$151,896,606
22.	Total adjustments to the 2012 taxable value. Add lines 20 and 21.	\$401,920,435
23.	2012 adjusted taxable value. Subtract line 22 from line 19.	\$3,974,948,801
24.	2012 effective tax rate. Divide line 15 by line 23 and multiply by \$100.	\$0.485022/\$100

2012 Effective Tax Rate Worksheet (continued)

City of Cedar Park

25.	COUNTIES ONLY. Add together the effective tax rates for each type of tax the county levies. The total is the 2012 county effective tax rate.	\$/ \$100
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A county, city or hospital district that adopted the additional sales tax in November 2011 or in May 2012 must adjust its effective tax rate. *The Additional Sales Tax Rate Worksheet* on page 39 sets out this adjustment. Do not forget to complete the *Additional Sales Tax Rate Worksheet* if the taxing unit adopted the additional sales tax on these dates.

2012 Rollback Tax Rate Worksheet

City of Cedar Park

See pages 17 to 21 for an explanation of the rollback tax rate.

26.	2011 maintenance and operations (M&O) tax rate.	\$0.261739/\$100
27.	2011 adjusted taxable value. Enter the amount from line 11.	\$4,001,274,783
28.	<p>2011 M&O taxes.</p> <p>A. Multiply line 26 by line 27 and divide by \$100. \$10,472,896</p> <p>B. Cities, counties and hospital districts with additional sales tax: Amount of additional sales tax collected and spent on M&O expenses in 2011. Enter amount from full year's sales tax revenue spent for M&O in 2011 fiscal year, if any. Other units, enter "0." Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent. + \$0</p> <p>C. Counties: Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other units, enter "0." + \$0</p> <p>D. Transferring function: If discontinuing all of a department, function or activity and transferring it to another unit by written contract, enter the amount spent by the unit discontinuing the function in the 12 months preceding the month of this calculation. If the unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the unit operated the function. The unit discontinuing the function will subtract this amount in H below. The unit receiving the function will add this amount in H below. Other units, enter "0." +/- \$0</p> <p>E. Taxes refunded for years preceding tax year 2011: Enter the amount of M&O taxes refunded during the last budget year for tax years preceding tax year 2011. Types of refunds include court decisions, Section 25.25(b) and (c) corrections and Section 31.11 payment errors. Do not include refunds for tax year 2011. This line applies only to tax years preceding tax year 2011. + \$8,663</p> <p>F. Enhanced indigent health care expenditures: Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance. + \$0</p>	

2012 Rollback Tax Rate Worksheet (continued)

City of Cedar Park

28. (cont.)	<p>G. Taxes in tax increment financing (TIF): Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the unit has no 2012 captured appraised value in Line 16D, enter "0." - \$483,961</p> <p>H. Adjusted M&O Taxes. Add A, B, C, E and F. For unit with D, subtract if discontinuing function and add if receiving function. Subtract G. \$9,997,598</p>	
29.	2012 adjusted taxable value. Enter line 23 from the Effective Tax Rate Worksheet.	\$3,974,948,801
30.	2012 effective maintenance and operations rate. Divide line 28H by line 29 and multiply by \$100.	\$0.251515/\$100
31.	2012 rollback maintenance and operation rate. Multiply line 30 by 1.08. (See lines 49 to 52 for additional rate for pollution control expenses.	\$0.271636/\$100
32.	<p>Total 2012 debt to be paid with property taxes and additional sales tax revenue. "Debt" means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year and (4) are not classified in the unit's budget as M&O expenses.</p> <p>Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue (or additional sales tax revenue). Do not include appraisal district budget payments. List the debt in "Schedule B: Debt Service." If using unencumbered funds, subtract unencumbered fund amount used from total debt and list remainder.</p>	\$10,287,303
33.	Certified 2011 excess debt collections. Enter the amount certified by the collector.	\$0
34.	Adjusted 2012 debt. Subtract line 33 from line 32.	\$10,287,303
35.	Certified 2012 anticipated collection rate. Enter the rate certified by the collector. If the rate is 100 percent or greater, enter 100 percent.	100.000000%
36.	2012 debt adjusted for collections. Divide line 34 by line 35.	\$10,287,303
37.	2012 total taxable value. Enter the amount on line 19.	\$4,376,869,236
38.	2012 debt tax rate. Divide line 36 by line 37 and multiply by \$100.	\$0.235037/\$100
39.	2012 rollback tax rate. Add lines 31 and 38.	\$0.506673/\$100

2012 Rollback Tax Rate Worksheet (continued)

City of Cedar Park

40.	COUNTIES ONLY. Add together the rollback tax rates for each type of tax the county levies. The total is the 2012 county rollback tax rate.	\$/ \$100
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A taxing unit that adopted the additional sales tax must complete the lines for the *Additional Sales Tax Rate*. A taxing unit seeking additional rollback protection for pollution control expenses completes the *Additional Rollback Protection for Pollution Control*.

**2012 Notice of Effective Tax Rate
Worksheet for Calculation of Tax Increase/Decrease**

Entity Name: City of Cedar Park**Date:** 07/24/2012

1. 2011 taxable value, adjusted for court-ordered reductions. Enter line 6 of the Effective Tax Rate Worksheet.	\$4,008,640,549
2. 2011 total tax rate. Enter line 4 of the Effective Tax Rate Worksheet.	0.493501
3. Taxes refunded for years preceding tax year 2011. Enter line 13 of the Effective Tax Rate Worksheet.	\$17,021
4. Last year's levy. Multiply Line 1 times Line 2 and divide by 100. To the result, add Line 3.	\$19,799,702
5. 2012 total taxable value. Enter Line 19 of the Effective Tax Rate Worksheet.	\$4,376,869,236
6. 2012 effective tax rate. Enter line 24 of the Effective Tax Rate Worksheet or Line 47 of the Additional Sales Tax Rate Worksheet.	0.485022
7. 2012 taxes if a tax rate equal to the effective tax rate is adopted. Multiply Line 5 times Line 6 and divide by 100.	\$21,228,779
8. Last year's total levy. Sum of line 4 for all funds.	\$19,799,702
9. 2012 total taxes if a tax rate equal to the effective tax rate is adopted. Sum of line 7 for all funds.	\$21,228,779
10. Tax Increase (Decrease). Subtract Line 8 from Line 9.	\$1,429,077

BUDGET GLOSSARY

Accounting System: The methods and records established to identify, assemble, analyze, classify, record, and report the City's transactions and to maintain accountability for the related assets and liabilities.

Accounts Payable (AP): A short-term (one year or less) liability reflecting amounts owed for goods and Services received by the City.

Accounts Receivable (AR): An asset reflecting amounts due from other persons or organizations for goods and services furnished by the City.

Accrual Accounting: A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the city.

Actual: The actual amount spent on expenditures as it relates to a fund, department and/or expenditure category. These amounts have been adjusted and include audit adjustments.

Ad Valorem Taxes: Commonly referred to as property taxes. The charges levied on all real and certain personal property according to the property's assessed value and the tax rate. Two ad valorem rates create the total collection:

Maintenance and Operations Rate: This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.

Debt Service Rate: This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City's maturing general obligation debt.

Adjustment to Base Request: A request needed to maintain current service levels, such as fuel or electricity, and may include personnel when needed to maintain the service level.

Advanced Refunding Bonds: Bonds issued to refinance an outstanding bond issue before the date the outstanding bonds become due or callable. Proceeds of the advance refunding are deposited in escrow with a fiduciary, invested in U.S. Treasury Bonds or Other authorized securities and used to redeem the underlying bonds at their maturity or call date, to pay interest on the bonds being refunded, or to pay interest on the advance refunding bonds.

Appropriations: An authorization made by the City Council which permits the City to make expenditures and incur obligations.

Approved: The adopted budget for a fund, department and/or expenditure category for the upcoming fiscal year.

Assessed Value: A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Cedar Park are assessed by the Williamson County Appraisal District.

Asset: The resources and property of the City that can be used or applied to cover liabilities.

Audit: An examination or verification of the financial accounts and records. The City is required to have an annual audit conducted by qualified certified public accountants.

Balanced Budget: A budget with total revenues equaling total expenditures. The City adopts an annual budget that will have a balanced General Fund budget; however, the total budget is either balanced or has revenues over higher than expenditures.

BUDGET GLOSSARY

Base Budget: Refers to a departmental operating budget minus personnel and VES contribution.

Basis of Accounting: Refers to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

Bond: A written promise to pay a specified sum of money (called the principal amount) at a specific date or dates in the future (called the maturity dates) and carrying interest at a specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large Capital projects, such as buildings, streets, and water/sewer system improvements.

Bonded Debt: The portion of indebtedness represented by outstanding (unpaid) bonds.

Bonds Issued: Bonds sold by the City.

Bonds Payable: The face value of bonds issued and unpaid.

Budget: A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Council.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current fiscal period.

Capital Improvements: Expenditures for the construction, purchase, or renovation of City facilities or property.

Capital Outlay: Expenditures resulting in the acquisition of or addition to the City's fixed assets. Generally, any item with a purchase price of \$5,000 or more and having an estimated useful life of at least two years is classified as a capital outlay expenditure.

Cash Basis: A basis of accounting in which transaction recorded when cash is received or disbursed.

Category Descriptions: The name given to a group of similar line items. E.I. Line items related to the operating a facility such as gas and electricity grouped under the category description of Occupancy.

Charges for Service: The revenue typically charged for a service is specific to an individual user, rather than a communal good, therefore the charge is used to offset the cost for the individual need. Ex. Park fees and utility charges.

Community Development Corporation: A city-council commissioned Board that is responsible for promoting economic development within the City of Cedar Park and providing for the public welfare of and for the City of Cedar Park. The projects include various areas such as streets, roads, transportation systems, public parks and facilities, municipal facilities, sports facilities, entertainment projects and other items related to the community attributes of Cedar Park. The Board is funded through a ½ cent dedicated sales tax option.

Debt Service Fund: A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due. Also referred to as an Interest and Sinking Fund.

Debt Service Requirements: The amount of money required to pay interest and principal for a specified period on outstanding debt.

BUDGET GLOSSARY

Delinquent Taxes: Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

Department: A functional group of the City with related activities aimed at accomplishing a major City service or program (e.g. the Fire Department).

Depreciation: The prorating of the cost of a fixed asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense. In governmental accounting, depreciation may be recorded in proprietary funds. Assets in general governmental funds are expensed entirely when purchased.

Economic Development Corporation: A city-council commissioned Board that is responsible for promoting, assisting and enhancing economic development activities for the City of Cedar Park. The Board is funded by a ½ cent dedicated sales tax option.

Effective Tax Rate: The rate necessary to raise the same total amount of taxes from the same properties that were on the roll last year.

Encumbrance: The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received.

Enhancement Request: A request considered a “nice-to-do” and would enhance or add to the current service levels.

Enterprise Fund: See Proprietary Fund.

Equity: The difference between assets and liabilities of the fund.

Estimated: An estimate of an unknown number, such as future revenue, based upon history, trend, or other logical methods.

Expenditures: If accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid. If they are kept on the cash basis, the term covers only actual disbursements for these purposes. (Note: An encumbrance is not expenditure. An encumbrance reserves funds to be expended.)

Expense: Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which are presumed to benefit the current fiscal period.

Extra Territorial Jurisdiction (ETJ): The unincorporated area that is contiguous to the corporate boundaries of a City. The ETJ area for the City of Cedar Park extends one mile from the City's boundaries. Cities have certain powers in their ETJ's to promote and protect the general health, safety, and welfare of persons residing in and adjacent to the City.

Fiduciary Fund: A fund created for situations in which the government is acting in a trustee capacity or as an agent for other entities.

Fire Protection Fees: Revenues from this fee cover the cost of the City providing fire protection service to areas in the ETJ. This fee is assessed in lieu of the ETJ districts charging an ad valorem tax.

Fiscal Year (Period): The time period designated by the City signifying the beginning and ending period for recording financial transactions of the City. The City of Cedar Park's fiscal year begins each October 1st and ends the following September 30th.

BUDGET GLOSSARY

Fixed Assets: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and equipment.

Franchise: A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Franchise Fees: These fees are derived from major public utilities operating within the City and are intended to reimburse the City for use of public streets and rights of way, which is generally computed as a percent of gross receipts and the percentages vary among the utility classes.

Full Faith and Credit: A pledge to the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or tax supported debt.

Full-Time Equivalent (FTE): A calculation of a position in which a position is calculated by the proportion of hours worked compared to a full-time employee. Ex. A season employee is a .25 FTE because a budgeted to work a ¼ the number of hours of a full-time employee.

Fund: Separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Fund Balance: The excess of a fund's assets over its liabilities and reserves.

Garbage Collection Fees: A fee is assessed for the collection of garbage which is provided by the City through the use of an outside vendor.

General Fund: The largest fund within the City. Accounts for all financial resources except those required to be accounted for in another fund. The General Fund Contains the activities commonly associated with municipal government, such as police and fire protection, libraries, and parks and recreation.

General Obligation Bonds: Bonds backed by the full faith and credit of the City. See Full Faith and Credit.

Governmental Fund: Includes activities usually associated with a typical local government's operations, such as Police protection. Governmental Funds also include "Special Revenue" Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Impact Fees: These fees are charged for facility expansion of the city's water and wastewater systems. The Texas Local Government Code, Chapter 395, enacted by the State Legislature in 1987 (Senate Bill 336) and amended in 1989, empowers cities to impose and collect "impact fees" upon new development.

Interest: Idle funds are prudently invested in various instruments allowed under the adopted City Investment Strategy and Policy.

Interfund Transfers: All interfund transactions except loans and reimbursements.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, or payments in lieu of taxes.

Machinery & Equipment: Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately by use.

Maintenance: The act of keeping assets in a state of good repair. It includes preventive maintenance, normal periodic repairs, part replacement, and so forth, needed to maintain the asset so that it continues to provide normal service.

BUDGET GLOSSARY

Mission Statement: tells you the fundamental purpose of the organization. It concentrates on the present. It defines the customer and the critical processes. It informs you of the desired level of performance.

Modified Accrual Basis: This method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long-term debt, which is recognized when paid).

Operating Budget: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

Operating Expenses: Proprietary fund expenses related directly to the fund's primary activities.

Operating Income: The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues: Proprietary fund revenues directly related to the fund's primary activities. They consist primarily of user charges for goods and services.

Ordinance: A formal legislative enactment by the City Council.

Part 1 Crime/Offense: The Crimes against a person or property most likely to be reported to the Police Department and include homicide, rape, robbery, aggravated assault, burglary, larceny, motor vehicle theft, and arson.

Paying Agent: An entity responsible for paying the bond principal and interest on behalf of the City.

Performance Improvement: A departmental goal for the fiscal year which should improve performance, efficiency, customer service, etc. and should be completed with-in the fiscal year.

Performance Indicator: A departmental measure of performance

Principal: The face value of a bond, payable on stated dates of maturity.

Proprietary Fund: Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges.

Purchase Order (PO): A requisition document for a good or service that has been approved by Finance and includes the amount to be expended for the requisition assuming a satisfactory delivery of the good or completion of the service.

Reimbursements: Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that apply to another fund.

Resolution: A special or temporary order of the City Council. Requires less formality than an ordinance.

Retained Earnings: An equity account reflecting the accumulated earnings of a proprietary fund.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

Rollback Tax Rate: The rollback rate is the sum of the Effective M&O (or the rate to raise the same M&O amount on the same properties from the previous year) rate plus 8% and the debt rate (or the rate

BUDGET GLOSSARY

required to fund the anticipated ad valorem debt obligations). If the rate is exceeded, the citizens can call an election by using a petition that will “roll back the rate” to the rollback rate.

Sales Tax: A tax levied upon the sale of certain goods and services as allowed by Texas State law. The State of Texas levies a 6.25% sales tax. The City of Cedar Park levies a 2% sales tax, which is allocated as 1% to the General Fund, 0.5% to the 4A Economic Development Fund and 0.5% to the 4B Community Development Fund. The Total rate for the City is 8.25%.

Special Revenue Fund: Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Incremental Reinvestment Zone (TIRZ): A community and/or economic development tool for under-utilized area of a municipality in which increases in property value are used to help finance enhancements in the area.

Tax Levy Ordinance: An ordinance through which taxes are levied.

Tax Roll: The official list showing the amount of taxes levied against each taxpayer or property.

Transfer: A transfer moves funds from other funds to another in order to either cover expenses, such as transfers to debt funds or to properly state a fund's cost of business such as the Utility Fund transfer to the General Fund which funds administrative costs.

Unencumbered Balance: The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

User Charges: The payment of a fee for direct receipt of a public service by a party benefiting from the service (e.g. water and sewer fees).

Vision Statement: A vivid idealized description of a desired outcome that inspires energizes and helps you create a mental picture of your target. It could be a vision of a part of your life, or the outcome of a project or goal.

Working Capital: For enterprise funds, the excess of current assets over current liabilities.

BUDGET ABBREVIATIONS

AIM: Assessment – Improvement – Maintenance
AMR: Automated Meter Read
ARB: Appraisal Review Board
BCRUA: Brushy Creek Regional Utility Administration
BCRWWS: Brushy Creek Regional Wastewater System
CAD: Computer Aided Design
(County Name) CAD: (County Name) Central Appraisal District
CAFR: Comprehensive Annual Financial Report
CAMPO: Capital Area Metro Planning Organization
CAPCOG: Capital Area Council of Governments
CBOD: Carbonaceous biochemical oxygen demand
CIF: Capital Improvement Funds
CIP: Capital Improvement Project/Program
CM: City Manager
CO / C of O: Certificate of Obligation Bond
COLA: Cost of living adjustment
CPC: Cedar Park Center / Cedar Park Event Center
CPOD: Cedar Park Organizational Development
CPTV: Cedar Park Television
CR: County Road
CTRMA: Central Texas Regional Mobility Authority
DOC: Department of Operations
ED: Economic Development
EPA: Environmental Protection Agency
ETJ: Extra-territorial Jurisdiction
ETR: Effective Tax Rate
FTE: Full-time Equivalent.
FY: fiscal year.
GFOA: Governmental Finance Officers of the United States and Canada.
GIS: Geographical Information System
GO: General Obligation Bond
HR: Human Resources
ICMA: International City Manager's Association
I&S: Interest and Sinking
IT: Information Technology
LCRA: Lower Colorado River Authority
LISD: Leander Independent School District
M&O: Maintenance and Operations

BUDGET ABBREVIATIONS

N/A: Not available / not applicable

NTU: Nephelometric Turbidity Units

O&M: Operations and Maintenance

PC: Personal Computers

PE: Professional Engineer / Professional Engineering

PPM: Parts Per Million

PT: Part-Time

R & I: Revenue and Interest

REC/Rec: Recreation

REF: Refinance

REV: Revenues

RM: Rural to Market Road

SCADA: Supervisory Control and Data Acquisition

SR: Senior

SRO: School resource officer

TCEQ: Texas Commission on Environmental Quality

TPDES: Texas Pollutant Discharge Elimination System

TSS: Total Suspended Solids

TX-DOT: Texas Department of Transportation

VES: Vehicle and Equipment Services

WCID: Water Control and Improvement Districts

WCRAS: Williamson County Regional Animal Shelter

WRF: Water Reclamation Facility

WTP: Water Treatment Plant



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